

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
September 6, 2018 at 8:00 a.m.
Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada**

The Board of Trustees Special Meeting was called to order at 8:00 AM at the Carson Valley Swim Center, Minden, NV. Board members present were Chairman Mike Hardie, Vice Chairman Doug Robbins, Dave Ellison, Kimberly Rigdon and Frank Dressel.

AGENDA

Upon motion by Rigdon to approve agenda, second by Robbins, agenda unanimously approved.

NO PUBLIC COMMENT.

Administrative Agenda

1. For Possible Action. Discussion and possible action to approve GMP (guaranteed maximum price) contract to Q&D construction not to exceed \$700,000 for the Locker Room Renovations.
Chairman Hardie introduced the item. McCullough states that this is the second CMAR Project that Douglas County has done. The first one was very successful. We are seeing a bidder environment rather than a bid receiver environment. Due to the amount of work still out there, prices are staying fairly high. Therefore, prices did come in higher than we had expected. The most important thing was to stay with the GMP (Guaranteed Max Price of contract) which is \$694,877. The plumbing bids were very high coming in from \$160,000 to \$360,000. The HVAC bids came in around \$40,000 for very minimal amount of work for replacing some duct work. So we eliminated that from the project because that can be done later without any demolition. The other one was the design pattern of etching circles into the concrete for \$13,000. We never did it for the front office remodel and we can do it cheaper ourselves down the road. Carvajel with Q&D Construction states all design issues and questions were solved first. Construction docs were prepared and went out for bid to both local and non-local bidders. They were given 21 days to do their bids. We got lots of bids back. We put them on a spreadsheet to make sure all scopes were covered. We compared apples to apples. We will award contracts after today's meeting. We will get them all on board and scope them again making sure their prices are correct with what they submitted to us. The temporary locker costs are under General Conditions. McCullough states that the contractor's contingency is \$13,725. Any leftover amount of this

contingency will be used at the owner's discretion. Carvajel states that Q&D stands behind any issues and covers warranty issues for a year. Robbins asks will Q&D have a full time manager on site every day. Carvajel states we will have a superintendent on the job site full time. We will do whatever needs to be done to keep the project on time. This could be after hours, whatever it takes. Darrel Lawler will be the superintendent and will be here when the work is being done. Rigdon asked how many local contractors were there. Did everybody get an opportunity to bid. Harris states that they advertised in this area for local contractors. Dressel asks if the pattern finish was done before the concrete dries. McCullough states it is done after the concrete dries. Ellison states do you know most of the contractors? Carvajel states yes. Ellison asks what is the biggest challenge. Carvajel states that the biggest challenge is managing construction with the public. We have done projects with UNR and have worked around the students. We always need to protect the patrons. Ellison asks how do you keep dust from getting in the pools. Carvajel states that those kinds of projects will be done before or after hours. Ellison ask McCullough if our design meets current ADA standards. McCullough states that the gender neutral access is the biggest thing. Even if they require gender neutral bathroom in the future, we will have 3 in the front and 2 in the back. Dressel asks if we need to do a pattern for safety purposes. McCullough states that we will do a light broom finish. Robbins states he has no problem if Harris wants to close pool for a day. McCullough states may need to but maybe just part of a day. Ellison asked Harris to clarify the approved amount of this project. Harris stated that the board approved \$800,000 for the Locker Room Remodel Project.

No Public Comment

Upon motion made by Rigdon and second by Robbins, the action to approve the project for \$700,000 with \$694,877 GMP to Q&D and any savings from the contractor's contingency to be used at the owner's discretion was unanimously approved.

Upon motion made by Dressel and second by Rigdon, meeting was adjourned by unanimously approved.

Meeting was adjourned at 8:40 AM

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES
MEETING AGENDA
September 6th, 2018 at 8:00 a.m.
Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada**

Pursuant to Chapter 241 of the Nevada Revised Statutes, the East Fork Swimming Pool District hereby notifies all interested parties that the Board of Trustees will conduct business of the district as noted below.

8:00 a.m. Call to Order and Recognition of Quorum

PUBLIC COMMENT (No Action Can be Taken)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Trustees. Public Comment is limited to 3 minutes per speaker.

If you are going to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment. Please identify yourself and sign in on the sign-up sheet. Do not offer comment until acknowledged by the Chair.

APPROVAL OF AGENDA

The Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner; to combine two or more agenda items for consideration, and; to remove items from the agenda or delay discussion relating to items on the agenda.

ADMINISTRATIVE AGENDA

The Administrative Agenda will proceed as follows:

- The Chairman will read the agenda title into the public record.
- Staff and/or Trustees will provide relevant information on the matter.
- The Board will discuss the item. Once that discussion is concluded, the Chair will take public comment at three minutes per speaker.
- Once public comment is completed, the Board may again discuss or proceed directly to vote.

**For agenda items that are listed as “Discussion Only” with no action, public comment is not legally required. Public comment may be accepted by the Chair at their discretion.

Administrative Agenda

1. For Possible Action. Discussion and possible action to approve guaranteed maximum price contract to Q&D construction not to exceed \$700,000 for the Locker Room Renovations.

Adjournment

Copies of the agenda were posted at 3:00pm, Thursday, Sept 30th 2018, at the following locations:

1. Carson Valley Swim Center, 1600 Highway 88, Minden, NV.
2. The Douglas County Library, 1626 Library Lane, Minden, NV.
3. Douglas Co. Administration Building (Historic Courthouse) 1616 Eighth St., Minden, NV.
4. Douglas County Administration Office (Minden Inn) 1594 Esmeralda St., Minden, NV
5. Carson Valley Swim Center Web Site: www.cvs swim.com
6. State of NV web site: <https://notice.nv.gov/>

Posted By: _____
(Print Name and Title)

Signed: _____

Reasonable efforts will be made to assist and accommodate disabled individuals desiring to attend the meeting. Please call Sharon Thompson at 782-8840 at least 24 hours in advance so that arrangements may be made.