

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES
GENERAL MEETING MINUTES
July 21, 2022 at 9:00 a.m.
Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada**

The Board of Trustees July 21, 2022 meeting was called to order at 9:00 AM at the Carson Valley Swim Center, Minden, NV. Board members present were Chairman Frank Dressel, Vice Chairman Sharon DesJardins, Teresa Duffy, and Travis Lee. Doug Robbins was not present.

No Public Comment

AGENDA

Upon motion by Lee to approve agenda, seconded by Duffy, the motion was unanimously approved.

No Public Comment

CONSENT AGENDA ITEMS

- 1a. For possible action. Previous minutes from the June 16, 2022 General Meeting.
- 1b. For possible action. Approval of general ledger cash balances, expenditures and investments through June 30, 2022.

Upon motion made by DesJardins and seconded by Duffy. The consent agenda items 1a and 1b were unanimously approved.

No Public Comment

ADMINISTRATIVE AGENDA

- 2. **Discussion Only. Discussion and update on the Capital Improvement Plan ongoing projects.**
Scott McCullough was not available today to provide an update. Harris states this is the last month that fiscal year 2021-2022 will be presented. Two items will be carried over and paid in fiscal year 2022-2023 in regards to the DH replacement which is approximately \$95,000 due to timing for billing on the projects. The remaining dollar amounts are already paid for. Also included is the five year layout for the projected capital improvement budget. The remaining balance is approximately \$1.6 million. Lee thanks Director Harris for including the five year projection so the public is aware there is money that will allow us to continue to take care of the property and facility.

No Public Comment

- 3. **Discussion only. Discussion on the year end financials and the districts recovery post COVID projects.**
Harris states the board has inquired regarding data pre COVID and post COVID. We are almost in full recovery in attendance and user fees. Dressel states the passes are actually up. Harris states lessons have been difficult because we were just doing drop-in lessons before.

No Public Comment

4. For Possible Action. Discussion on indoor and outdoor pool filter system quote and action to authorize purchase in the amount of approximately \$81,965 from Lincoln Aquatics.

David Long, Maintenance supervisor discusses issues with current filters. He states the pressure valve is failing and filter is failing. He states the current filters cost approximately \$10,000 in maintenance each year. He says at this point either spend \$36,000 on the current filters to fix and maintenance them or buy new sand filters which do not need any maintenance. The current filters require perlite media which costs \$40 a week. He states the new filters will have an activated glass which is a lifetime media and will last the lifetime of the filters. The new filters have a 15 year guarantee and if anything happens they will repair or replace the filters. The current filters are 8 years old and are out of warranty. DesJardin's states that it is \$2,080 a year just for the media for the current filters. Long states that is on top of the \$10,000 needed for socks and o rings. Lee states we need a state of the art filtration system. Long states the current filters are supposed to filter down to 10 microns or less. He says the filter socks are so close together that the filter leaks and then the pool gets cloudy. He says the sand filters are supposed to be 30 microns but with glass media are now down to 10 microns. The new filter will do a better job at keeping the pools clean. DesJardins asks if the money that is being carried over will be able to pay for this. Harris confirms the money is available.

Upon motion made by DesJardins and seconded by Lee. The authorization to purchase the outdoor pool filter system in the amount of approximately \$81,965 from Lincoln Aquatics was unanimously approved.

No Public Comment

5. For Possible Action. Discussion on installation of the indoor and outdoor pools filter system quotes and action to authorize award in the amount of approximately \$9,569 to Smith Mechanical, INC.

Dressel asks why the three different quotes are such a big difference, is it because demo work was removed from the quotes? Long states the demo work was removed from all of the quotes. He states he believes it because it is a big unknown for people that are not familiar with it. He says right now places are bidding jobs very high because there is so much work available right now. DesJardins asks if Smith Mechanical is familiar to the facility. Long states they have completed the boiler change out, all of the work on DH3, a heat exchanger swap out, and they are good to work with.

Upon motion made by Lee and seconded by Duffy. The authorization of the installation of the pool filter system in the amount of approximately \$9,569 by Smith Mechanical, INC. was unanimously approved.

No Public Comment

6. Discussion Only. Report from the Swim Center Director.

Lee tells Harris she does an amazing job. Harris states the director's report is missing which she will bring forward to the board in August. There are two documents included. The first is the comparison of the last two years for attendance and user fees. The second is the end of the fiscal year lifeguard activity report. She points out that when under COVID restrictions how much lower the rescues and first aid are. She says there has been approximately 34 rescues since we have been fully open, 126 minor first aid incidents and 4 major first aid instances. Two of the major first aid incidents were 911 calls and the same two were ambulance transports.

Harris states in regards to financials the cost recovery for the year is 29.7% which was .3% away from hitting the 30%-35% goal. In regards to income we ended up at 163% of the projected income. We received more grant money then what was expected thanks to partners at POOL/PACT. For payroll expenses we came in at 96% which was a little under budget and was well managed even with building in raises. Utilities ended up at 106% because of electrical increases. The budget for the next fiscal year

was increased for both gas and electrical. Total expense came in at 96%. Thanks to Supervisor Taylor for paying attention to detail and training her cashiers. Thanks to supervisor Long in maintenance for controlling expenditures. Duffy points out that having Supervisor Long in the meeting and then looking at the expenditures for chemicals at 114% also shows that spending the money on a new filter will make sense. Harris states all pools have the sand filters with glass media besides the large pool indoor and large pool outdoor. She points out there will not even be an annual cost for sand because of the glass media. Dressel states he is very impressed with how summer is turning out this year.

No Public Comment

- 7. For Possible Action. Discussion and possible action on proposed agenda items for the August 18, 2022 meeting.**
- Capital Improvement Plan Update**
 - Actual cost of roof restoration and concession project**

Upon motion made Lee and seconded by Desjardins to adjourn meeting. Motion to adjourn meeting was unanimously approved.