

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES MEETING AGENDA**

**July 20th, 2023 at 9:00 a.m.
Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada**

Pursuant to Chapter 241 of the Nevada Revised Statutes, the East Fork Swimming Pool District hereby notifies all interested parties that the Board of Trustees will conduct business of the district as noted below.

9:00am Call to Order and Recognition of Quorum

PUBLIC COMMENT (No Action Can be Taken)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Trustees. Public Comment is limited to 3 minutes per speaker.

If you are going to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment. Please identify yourself and sign in on the sign-up sheet. Do not offer comment until acknowledged by the Chair.

APPROVAL OF AGENDA

The Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner; to combine two or more agenda items for consideration, and; to remove items from the agenda or delay discussion relating to items on the agenda.

CONSENT AGENDA

Items appearing on the Consent Agenda are items that can be adopted with one motion and vote unless an item is pulled for discussion by a Trustee or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during public comment at the beginning of the meeting and state why they are making that request. When items are pulled from the Consent Agenda, they will automatically be placed at the beginning of the Administrative Agenda or, may be continued until the next meeting.

PUBLIC COMMENT

Motion to Approve Consent Calendar items 1a & 1b

- 1a. For Possible Action. Approval of previous minutes from the June 15th, 2023 Meeting.
- 1b. For Possible Action. Approval of general ledger cash balances, expenditures and investments through June 30th, 2023.

ADMINISTRATIVE AGENDA

The Administrative Agenda will proceed as follows:

- The Chairman will read the agenda title into the public record.
- Staff and/or Trustees will provide relevant information on the matter.
- The Board will discuss the item. Once that discussion is concluded, the Chair will take public comment at three minutes per speaker.
- Once public comment is completed, the Board may again discuss or proceed directly to vote.

**For agenda items that are listed as "Discussion Only" with no action, public comment is not legally required. Public comment may be accepted by the Chair at their discretion.

CONSENT AGENDA ITEMS PULLED FOR FURTHER DISCUSSION:

Any item pulled for discussion from the Consent Agenda will be heard at this time unless continued to a later meeting.

Administrative Agenda

2. Discussion Only. Discussion and update on the Capital Improvement Plan ongoing projects.
3. For Possible Action. Discussion and possible action to award preconstruction services contract to Plenum Builders in the amount of \$10,000 to assist in design and estimation for the East Side Expansion Project to meet budget and program requirements.
4. For Possible Action. Discussion and possible action to include the approved Federal and State Holiday "Juneteenth" to the East Fork Swimming Pool Districts personnel policies.
5. Discussion Only. Report from the Swim Center Director:
 - User Attendance
 - Staffing and Programming
 - Marketing and Public Relations Information
 - Employee Recognition
 - Maintenance Updates
 - Monthly Financial Update
 - Correspondence
6. For Possible Action. Discussion and possible action on proposed agenda items for the August 17th, 2023 general meeting.

Adjournment

Copies of the agenda were posted at 2:00pm, Friday July 7th, 2023 at the following locations:

1. Carson Valley Swim Center, 1600 Highway 88, Minden, NV.
2. Douglas Co. Administration Building (Historic Courthouse) 1616 Eighth St., Minden, NV.
3. Douglas County Administration Office (Minden Inn) 1594 Esmeralda St., Minden, NV
4. Carson Valley Swim Center Web Site: www.cvs swim.com
5. State of NV web site: <https://notice.nv.gov/>

Posted By: _____ Signed: _____

Reasonable efforts will be made to accommodate disabled individuals desiring to attend the meeting. If you are interested in materials call Sharon Thompson at 775-392-4063 24 hours in advance so that arrangements may be made.

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES**

AGENDA ACTION SHEET

Agenda Item # 1a

Title: Approval of the General Meeting minutes from June 15th, 2023

Background: These are the draft minutes from your previous meeting.

Funding: NA

Recommended Motion: Move to approve the General Meeting minutes from June 15th, 2023

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES
GENERAL MEETING MINUTES
June 15th, 2023 at 9:00 a.m.
Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada**

The Board of Trustees June 15th, 2023 meeting was called to order at 9:00 AM at the Carson Valley Swim Center, Minden, NV. Board members present were Chairman Sharon DesJardins, Vice Chairman Travis Lee, Trustees Teresa Duffy and Doug Robbins. Frank Dressel was on the phone.

No Public Comment

AGENDA

Upon motion by Lee to approve agenda, seconded by Robbins, the motion was unanimously approved.

No Public Comment

CONSENT AGENDA ITEMS

- 1a. For possible action. Approval of previous minutes from the May 18th, 2023 General Meeting and May 18th, 2023 Special Meeting
- 1b. For possible action. Approval of general ledger cash balances, expenditures, and investments through May 31st, 2023

Upon motion made by Robbins and seconded by Duffy. The consent agenda item 1a & 1b was unanimously approved.

No Public Comment

ADMINISTRATIVE AGENDA

- 2. **Discussion Only. Discussion and update on the Capital Improvement Plan ongoing projects.**
Chairwoman DesJardins introduced item. Harris states that the balance in our capital budget as of May 31st is \$2,759,104. We are still moving forward on the Roof Restoration. We have found some roof damage on north side from the snow that will be repaired before the roof coating is applied. Asset Management Plan, we are ordering a new rock wall after the new fiscal year. Some of the contingency funds were used for landscaping. Currently we are under budget. We forecasted \$654,831 and it looks like we are going to come in at \$594,967. Lee states that we have knocked off quite a few projects, when will the new projects start showing up. Harris states they show up next month in the new fiscal year. Robbins asks where do we stand with the ADA bathrooms. Harris states that I met with the owner of the tile company and told him that this project should've been done by the beginning of summer. He states that he terminated the project manager for our job. The owner stated that the project manager lost all of our records and measurements. Owner is personally taking over the project. He knows we are not happy. Owner says they are cutting tile and will hang tile on Monday. Lee asks do we have a time when these ADA bathrooms will be done. Harris states no we do not. Robbins states that should never use this company again and we could consider contacting the Contractor's Board. Harris states that the filter project is done and that the clarity of the pools are exceptional. Robbins states that maintenance did a great job. Harris states that Casey with Smith Mechanical was exceptional too.

No Public Comment

3. For Possible Action. Discussion and possible action to award a design contract to TSK Architects for the East Side Expansion Project not to exceed \$55,537.00.

Chairwoman DesJardins introduced item. The design contract from TSK has been approved by our attorney for the Eastside Expansion. Next week we will do interviews with the 2 contractors who came forward when we sent out an RFP. These contractors are Core Construction and Plenium which is an offshoot of Q&D. Once we do our interviews, we will bring forward our recommendation for a contractor.

Motion made by Duffy to approve awarding a design contract to TSK Architects for the Eastside Expansion Project not to exceed \$55,537.00. Dressel seconded the motion. The motion was unanimously approved.

No Public Comment

4. Discussion Only. Presentation from Alan Reed with Warren Reed Insurance on the cost and coverage of the pool's property, liability, and employment practices insurance purchased from Pool/Pact through Warren Reed Insurance.

Chairwoman DesJardins introduced item. Harris states she meets with Allen Reed every year. She states it was direction of the board for her to meet independently with Allen Reed, unless there is a new board member because it is similar information each year. Harris refers to the insurance packet. She explains it breaks down the coverages. She specifically points out Cyber Security and says there is a response plan in place. Harris explains they have been sending out emails phishing the staff and she receives quarterly reports. Reed explain that they give everybody a Cyber Score. We have two businesses with perfect scores and CVSC came in at 91%. She explains the insurance rate increase was approximately 11.32% which includes the property next door. She says the property isn't the reason for the increase, but more because of inflation. Harris points out that we spent approximately \$36,000 on POOL PACT insurance, but we are getting back more then what we are paying through POOL PACT's programs.

No Public Comment

**5. Discussion Only. Report from the Swim Center Director.
CVSC JUNE 2023 Director's Report**

User Attendance: See board binder documents.

- May 2022 Attendance was 12,587. May 2023 Attendance was 9,632. (Filter Project Closure)

Programming, Staffing and Training:

- Training and hiring of Lifeguards has been successful – Approx. 65 Lifeguards on staff this Summer.
- Senior Guard positions were filled with 3 internally candidates and two outside candidates.
- Leadership Team (Director and Supervisors) meet monthly to plan and discuss CVSC programming & staffing.
- Adaptive Swim Lesson Program continues to grow under Sarah's management with Paulette as the instructor. Summer pool space will be challenging.
- FT Aquatic Supervisor position was filled by Paul Uhrig who worked for over 20yrs with the City of Reno as a Head Pool Operator.
- Monthly In-Service Training/Meeting was conducted by all supervisors.
- Sarah managed a station and multiple lifeguards/senior guards participated in the NRPS Aquatics In-Service Training help in Reno at Idlewild Pool.
- Session, Drop-In and Private swim and dive lessons are combined numbers and classes have been successful (see attached #'s)
- Water Aerobics Class attendance is staying steady at 35+ participants in the morning classes. Evening classes are smaller but well likes and attended. 9:45 classes have been moved outside on nice days.

Marketing and Public Relations

- Sherrie and cashiers continue to managing the fee increase that launched May 1st. Positive feedback for the most part.
- Shannon and Sarah attended NRPS Aquatics meeting held in Sparks.

- Regional and State Dive competitions were held here.
- Shannon attended the NRPS Board Meeting virtually as the President Elect.
- Shannon is working with CGI redesigning the outdated CVSC website.
- Social media exposure, information sharing and flyers: Facebook & Instagram updates (Sarah & Catherine).
- Website updates (Tyler), Google Business updates (Shannon), Alignable updates (Shannon)
- Publications: Carson Valley Business Directory, Getaway Reno/Tahoe Area, Best of CV, Almanac, Record Courier.
- CGI Marketing Group continues to do a good job managing our online reputation with Google, Yelp (Shannon)
- Phone Message updates (Sherrie)
- Water Aerobics Coordinator (Deanna) is emailing staff and patrons on our internal water aerobics list to keep up-to-date on schedule or procedure changes.

Employee Recognition:

- Employee of the Month: TBD

Maintenance Updates:

- Dave, Jack and SMI have completed the Filter Project that was scheduled the week of May 22nd, 2023.
- Deck work was completed the week of May 22nd.
- Light replacement and flag relocation project was completed the week of May 22nd.
- ADA bathroom remodel project was delayed again after project manager lost the details to the job. I have been in contact with the owner who has taken the lead on the project.
- Daily maintenance projects and asset management are being completed daily... excel document updated by Maintenance Supervisor and Director regularly.
- Updating and improving the data information in Reserve Analyst (Asset Management Program).

Monthly Financial:

See board binder documents.

Correspondence: See board binder documents (if applicable).

7. For Possible Action. Discussion and possible action on proposed agenda items for the July 20th, 2023 meeting

CIP Update (ADA bathrooms)

Recommendations for contractor for the Eastside Expansion

Juneteenth Discussion

Upon motion made by Duffy and seconded by Lee to adjourn meeting. Motion to adjourn meeting was unanimously approved.

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item # 1b

Title: For possible action. Approval of general ledger cash balances, expenditures and investments through June 30th, 2023.

Background: NRS requires local government entities governing boards to approve expenditures for their entity and to report cash balances as well as investments. It is important for Trustees to be aware of the financial status of the District.

Funding: NA

Recommended Motion: Move to approve the report of general ledger cash balances, expenditures and investments through June 30th, 2023.

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

EAST FORK SWIMMING POOL DISTRICT
Balance Sheet
 As of June 30, 2023

	Jun 30, 23
ASSETS	
Current Assets	
Checking/Savings	
101 · WELLS FARGO CHECKING ACCT.	117,368.60
108 · CASH ON HAND	850.00
112-4 · LOCAL GOV'T INVESTMENT POOL	2,769,192.48
112-5 · LOCAL GOV'T POOL OPERATING	53,682.75
Total Checking/Savings	2,941,093.83
Accounts Receivable	
121 · ACCOUNTS RECEIVABLE	3,108.00
Total Accounts Receivable	3,108.00
Other Current Assets	
12100 · INVENTORY	
115 · CHEMICALS INVENTORY	8,531.82
120 · MERCHANDISE INVENTORY	5,679.06
125 · FOOD INVENTORY	2,861.78
Total 12100 · INVENTORY	17,072.66
130 · Prepaid Expense	7,839.72
170-4 · DELIQUENT TAX REC	30,984.95
Total Other Current Assets	55,897.33
Total Current Assets	3,000,099.16
Fixed Assets	
150 · POOL EQUIPMENT	134,952.27
155 · CONSTRUCTION IN PROGRESS	2,216,361.31
156 · LAND IMPROVEMENTS	415,799.25
157 · BUILDING & IMPROVEMENT	13,032,403.36
158 · EQUIPMENT	500,291.14
160 · ACCUMMULATED DEPRECIATION	-9,871,945.53
175 · LAND APN#1320-30-411-005	1,353,232.09
Total Fixed Assets	7,781,093.89
Other Assets	
171 · DEFERRED PENSION OUTFLOWS	140,321.00
Total Other Assets	140,321.00
TOTAL ASSETS	10,921,514.05
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201 · ACCOUNTS PAYABLE	38,542.79
Total Accounts Payable	38,542.79
Credit Cards	
202 · CITI VISA CREDIT CARD	17,567.87
Total Credit Cards	17,567.87
Other Current Liabilities	
200 · PAYROLL LIABILITIES	
234-3 · Aflac	329.64
Total 200 · PAYROLL LIABILITIES	329.64

EAST FORK SWIMMING POOL DISTRICT
Balance Sheet
As of June 30, 2023

	<u>Jun 30, 23</u>
2110 · Direct Deposit Liabilities	176.45
218 · ACCRUED VESTED VAC PAY	23,503.71
219 · OPEB LIABILITY	84,479.00
235 · ACCRUED WORKMANS COMPENSATION	1,078.20
236 · NOTE PAYABLE - ZION	484,000.00
Total Other Current Liabilities	<u>593,567.00</u>
Total Current Liabilities	649,677.66
Long Term Liabilities	
220 · NET PENSION LIABILITY	808,815.00
225 · DEFERRED PENSION INFLOWS	316,130.00
Total Long Term Liabilities	<u>1,124,945.00</u>
Total Liabilities	1,774,622.66
Equity	
349 · RETAINED EARNINGS	5,051,739.78
351-1 · FUND BALANCE	1,452,260.17
355 · CONTRIBUTED CAPITAL	1,648,952.81
Net Income	993,938.63
Total Equity	<u>9,146,891.39</u>
TOTAL LIABILITIES & EQUITY	<u><u>10,921,514.05</u></u>

	Jun 2023	Budget	Jul 22-Jun 23	YTD Budget	YTD Variance	Annual Budget	Annual Budget Remaining	YTD Total as % of Budget
Ordinary Income/Expense								
Income								
403 · USER FEES	76,867.75	73,809.59	479,467.99	561,775.00	(82,307.01)	561,775.00	82,307.01	85.35%
496 · FOOD	7,520.00	10,550.09	43,955.90	51,225.01	(7,269.11)	51,225.00	7,269.10	85.81%
497 · MERCHANDISE	2,929.20	2,535.81	18,939.33	16,125.00	2,814.33	16,125.00	(2,814.33)	117.45%
498 GRANT INCOME	0.00	0.00	13,325.76	10,000.00	3,325.76	10,000.00	-	0.00%
Total Income	87,316.95	86,895.49	555,688.98	639,125.01	(83,436.03)	639,125.00	86,761.78	86.95%
Cost of Goods Sold								
COST OF GOODS SOLD								
550 · FOOD EXPENSE	921.21	3,172.12	22,659.47	23,500.01	840.54	23,500.00	840.53	96.42%
555 · MERCHANDISE EXPENSE	-498.64	346.37	11,094.79	8,324.98	(2,769.79)	8,325.00	(2,769.79)	133.27%
560 · FOOD SUPPLIES	215.44	180.60	1,234.43	925.02	(309.41)	925.00	(309.43)	133.45%
565 · FOOD SPOILAGE	168.41	0.00	558.96	205.00	(353.96)	205.00	(353.96)	272.66%
Total COST OF GOODS SOLD	806.42	3,699.09	35,547.65	32,955.01	-2,592.64	32,955.00	-2,592.65	107.87%
Total COGS	806.42	3,699.09	35,547.65	32,955.01	-2,592.64	32,955.00	-2,592.65	107.87%
Gross Profit	86,510.53	83,196.40	520,141.33	606,170.00	(86,028.67)	606,170.00	89,354.43	85.81%
Expense								
GENERAL & ADMINISTRATIVE								
629 · ADVERTISING/PRINTING	411.24	2,551.60	11,480.40	14,125.00	2644.60	14,125.00	2,644.60	81.28%
630 · POSTAGE	0.00	117.50	575.37	675.00	99.63	675.00	99.63	85.24%
631 · JANITORIAL EXPENSE	2,986.32	779.96	11,308.03	7,795.00	-3513.03	7,795.00	(3,513.03)	145.07%
632 · SOFTWARE - IT	1,674.12	718.62	20,453.35	25,450.00	4996.65	25,450.00	4,996.65	80.37%
641 · POOL TRAINING AND EDUCATION	0.00	0.00	1,531.00	1,995.00	464.00	1,995.00	464.00	76.74%
645 · OFFICE SUPPLIES	250.90	884.08	4,309.35	8,224.98	3915.63	8,225.00	3,915.65	52.39%
660 · SEMINARS & EDUCATION	170.00	770.66	4,377.00	4,200.00	(177.00)	4,200.00	(177.00)	104.21%
661 · DUES/SUBSCRIPTIONS	323.98	28.00	1,518.75	1,199.99	(318.76)	1,200.00	(318.75)	126.56%
680 · TRAVEL EXPENSE	0.00	568.94	6,873.04	6,029.99	(843.05)	6,030.00	(843.04)	113.98%
681 · MEALS	0.00	0.00	1,831.50	1,775.00	(56.50)	1,775.00	(56.50)	103.18%
683 · AUTO REIMBURSEMENT/MILEAGE	283.62	63.04	1,786.70	895.00	(891.70)	895.00	(891.70)	199.63%
690 · LEGAL EXPENSE	0.00	0.00	4,153.35	7,050.00	2896.65	7,050.00	2,896.65	58.91%
691 · ACCOUNTING EXPENSE	455.00	727.23	17,360.00	19,750.00	2390.00	19,750.00	2,390.00	87.90%
692 · BANK CHARGES	0.00	0.00	382.17	1,225.00	842.83	1,225.00	842.83	31.20%
693 · ENTRY SYSTEM CHARGES	2,219.95	1,190.76	27,994.95	18,675.00	(9319.95)	18,675.00	(9,319.95)	149.91%
694 · DC VOTER FEES	0.00	0.00	5,336.40	5,307.00	(29.40)	5,307.00	(29.40)	100.55%
780 · CASH OVER/SHORT	-54.00	0.00	-639.48	0.00	639.48	-	639.48	#DIV/0!
GENERAL & ADMINISTRATIVE - Other								
GENERAL & ADMINISTRATIVE	8,721.13	8,400.39	120,714.83	124,371.96	3,740.08	124,372.00	3,740.12	97.06%
PAYROLL EXPENSES								
599 · BOARD EXPENSES	2,000.00	2,012.50	22,400.00	24,150.00	1,750.00	24,150.00	1,750.00	92.75%
600 · SALARIES & WAGES	89,402.99	110,931.76	1,028,806.96	1,109,744.01	80,937.05	1,109,744.00	80,937.04	92.71%
601 · SOCIAL SECURITY	3,447.53	5,350.33	35,889.86	43,525.01	7,635.15	43,525.00	7,635.14	82.46%
611 · MEDICARE	1,305.49	1,641.92	14,851.51	16,439.01	1,587.50	16,439.00	1,587.49	90.34%
613 · STATE UNEMPLOYMENT	48.84	1,771.15	6,511.99	15,775.01	9,263.02	15,775.00	9,263.01	41.28%
614 · HEALTH INSURANCE	5,015.18	4,673.62	51,556.55	53,579.98	2,023.43	53,580.00	2,023.45	96.22%

	Jun 2023	Budget	Jul 22-Jun 23	YTD Budget	YTD Variance	Annual Budget	Annual Budget Remaining	YTD Total as % of Budget
(Continued)								
615 - PERS	8,555.52	10,717.51	108,372.93	143,122.99	34,750.06	144,324.00	35,951.07	75.09%
617 - WORKMANS COMPENSATION	2,617.60	3,060.08	31,411.20	36,720.96	5,309.76	36,721.00	5,309.80	85.54%
639 - PAYROLL TAX ADJUSTMENTS	281.75	4,133.39	2,852.50	4,464.01	1,611.51	4,464.00	1,611.50	63.90%
640-1 - ACCRUED WAGES	0.00	0.00	0.00	0.00	-	-	0.00	#DIV/0!
640-2 - ACCRUED PAYROLL TAXES	0.00	0.00	0.00	0.00	-	-	0.00	#DIV/0!
640-3 - ACCRUED VACATION	640.81	0.00	-3,246.71	0.00	3,246.71	-	3,246.71	#DIV/0!
PAYROLL EXPENSES - Other	0.00	0.00	99.75	0.00	-	-	-	89.70%
Total PAYROLL EXPENSES	113,313.71	144,292.26	1,299,506.54	1,447,520.98	148,114.19	1,448,722.00	149,315.21	
POOL OPERATIONS								
UTILITIES								
619 - GARBAGE	609.50	576.65	6,756.00	6,755.03	(0.97)	6,755.00	(1.00)	100.01%
621 - TELEPHONE EXPENSE	541.47	514.21	6,410.66	6,125.01	(285.65)	6,125.00	(285.66)	104.66%
622 - ELECTRIC	11,771.08	12,025.73	143,381.88	131,125.00	(12,256.88)	131,125.00	(12,256.88)	109.35%
624 - WATER	1,447.80	1,408.17	10,449.87	12,500.00	2,050.13	12,500.00	2,050.13	83.60%
625 - SEWER	0.00	0.00	4,031.27	4,119.99	88.72	4,120.00	88.73	97.85%
626 - NATURAL GAS	7,604.97	7,864.95	106,957.25	95,774.99	(11,182.26)	95,775.00	(11,182.25)	111.68%
Total UTILITIES	21,974.82	22,369.71	277,986.93	256,400.02	(21,586.91)	256,400.00	(21,586.93)	108.42%
623 - INSURANCE	0.00	0.00	32,746.84	32,746.00	(0.84)	32,746.84	-	100.00%
628 - CHEMICALS	6,320.48	-419.15	58,861.62	44,775.01	(14,086.61)	44,775.00	(14,086.62)	131.46%
633 - MAINTENANCE & REPAIR	12,744.77	4,998.48	123,849.57	126,595.01	2,745.44	126,595.00	2,745.43	97.83%
634 - EQUIPMENT RENTAL	163.98	443.73	4,117.99	5,324.76	1,206.77	5,324.00	1,206.01	77.35%
636 - LANDSCAPE MAINTENANCE	4,943.42	956.83	14,043.42	11,759.97	(2,283.45)	11,760.00	(2,283.42)	119.42%
640 - EMPLOYEE INCENTIVES	479.23	363.93	3,092.09	2,874.99	(217.10)	2,875.00	(217.09)	107.55%
642 - SAFETY	3,333.38	0.00	16,030.64	15,750.00	(280.64)	15,750.00	(280.64)	101.78%
643 - SUPPLIES	944.14	985.01	5,403.46	5,799.99	396.53	5,800.00	396.54	93.16%
644 - UNIFORMS	1,599.57	3,143.32	8,779.02	8,225.01	(554.01)	8,225.00	(554.02)	106.74%
646 - SMALL EQUIPMENT	0.00	553.05	4,708.62	5,605.00	896.38	5,605.00	896.38	84.01%
Total POOL OPERATIONS	52,503.79	32,861.86	544,911.58	510,250.76	(34,660.82)	510,250.84	(34,660.74)	106.79%
850 - DEPRECIATION EXPENSE	42,924.00	42,924.00	515,088.00	515,088.00	-	515,088.00	429,240.00	100.00%
Total Expense	217,462.63	228,478.51	2,480,220.95	2,597,231.70	117,193.45	2,598,432.84	547,634.59	95.45%
Net Ordinary Income	(130,952.10)	(145,282.11)	(1,960,079.62)	(1,991,061.70)	31,164.78	(1,992,262.84)	(458,280.16)	98.38%
Other Income/Expense								
Other Income								
401.4 - AD VALOREM	12,761.08	15,533.11	2,898,647.04	2,873,111.00	25,536.04	2,873,111.00	(25,536.04)	100.89%
491 - INTEREST INCOME	10,465.45	1,029.01	67,331.15	4,395.00	62,936.15	4,395.00	(62,936.15)	1531.99%
499 - OTHER INCOME	1,042.04	0.00	1,122.04	0.00	-	-	-	
Total Other Income	24,268.57	16,562.12	2,967,100.23	2,877,506.00	88,472.19	2,877,506.00	(88,472.19)	103.11%
Other Expense								
899 - Interest Expense	0.00	3,775.20	8,455.19	8,455.20	0.01	8,455.19	-	
Total Other Expense	-	8,455.19	8,455.19	8,455.20	0.01	8,455.19	-	
Net Other Income	24,268.57	16,562.12	2,958,645.04	2,877,506.00	88,472.20	2,877,506.00	(88,472.19)	102.82%
Net Income	(106,683.53)	(128,719.99)	998,565.42	886,444.30	119,636.98	885,243.16	(546,752.35)	112.80%

		Memo	
	Account	Amount	
	631 - JANITORIAL	1,638.52	Motion Towel Roll, Toilet Paper, Wax Liners, Kitchen Paper, Towels, Green Liners, Toilet Seat Covers (May & Jun Invoices)
A-1 Chemical	629 - ADVERTISING	155.99	CV Day Parade (CVSC Free Admission Pass)
A.B.E. Printing	633 - MAINTENANCE & REPAIR	272.12	Fasteners, Cutter Bug, Cycle Oil, Chain Oil, Spray Paint, Wall Plate, Brass Coupler, SPLY Wash, Drill Bits, Traps
Ace Hardware	633 - MAINTENANCE & REPAIR	192.75	Weather Station
Acurite	633 - MAINTENANCE & REPAIR	312.67	Air Filters
Air Filter Sales	633 - MAINTENANCE & REPAIR	983.30	Carbon Dioxide Liquid
AIRGAS	628 - CHEMICALS	50.00	Employee Referral (V.Vieira)
Aura Schue	640 - EMPLOYEE INCENTIVES	2,540.80	Subscription, food supplies, Maintenance, Janitorial, Safety, Supplies, Office Supplies, Wristbands, Food, CV Days, Merchandise, Swim Angellfish
Amazon	645 - OFFICE SUPPLIES	62.06	Document Destruction
American Document Destruction	643 - SUPPLIES	49.59	American Flag
American Flag Express	642 - SAFETY	176.00	L. Peck H. Shenk, A. Sturgess, S. Bealy
American Red Cross	642 - SAFETY	10.00	Fingerprinting
Andrew Sturgess	642 - SAFETY	623.59	Rescue Tubes
Aquamator	633 - MAINTENANCE & REPAIR	259.12	Tap&Hex Die Set
Autoplicity	640 - EMPLOYEE INCENTIVES	50.00	Employee Referral (T.Reid)
Ben Lemalu	633 - MAINTENANCE & REPAIR	370.00	World Dryer (Hand Dryer)
Berts Commercial Supply	633 - MAINTENANCE & REPAIR	18.40	Chain Stop Balls
Blind Parts	633 - MAINTENANCE & REPAIR	953.23	Pump Repair
Brown-Milbery, Inc	660 - SEMINARS & EDUCATION	170.00	Annual Critical Issues Conf
Business Council of Douglas County	634 - EQUIPMENT RENTAL	163.98	Copier Lease/Equip Insurance (Jun 2023)
Cannon Financial Services	691 - ACCOUNTING EXPENSE	275.00	Monthly site visit
Carson Valley Accounting LLC	633 - MAINTENANCE & REPAIR	35.00	Chamber Luncheon
Carson Valley Chamber of Commerce	629 - ADVERTISING	29.50	10 Keys
Carson Valley Locksmith	644 - UNIFORMS	914.68	LG T-Shirts, Jr. Lifeguard shirts
Carson Valley Signs	643 - SUPPLIES	26.78	CV Day Parade
Catherine Wedin	683 - AUTO REIMBURSEMENT/MILEAGE	178.16	Mileage
Charles Maslowski	621 - TELEPHONE EXPENSE	247.49	Internet/TV
Charter Business	633 - MAINTENANCE & REPAIR	1,723.96	Janitorial, Gloves, Food, Food Supplies, Office Supplies, Employee Incentives, 4th of July, Maintenance
Costco	633 - MAINTENANCE & REPAIR	200.00	Transport Equipment
Dalaille	683 - AUTO REIMBURSEMENT/MILEAGE	105.46	Mileage
Deanna Abbott	636 - LANDSCAPE MAINTENANCE	740.00	Contract Jun 2023
Desert Star Landscaping	614 - HEALTH INSURANCE	5,365.58	Health Insurance Jun 23 (7)FT/(1) Dependents- Long
Douglas County School District	633 - MAINTENANCE & REPAIR	47.52	Magic Eraser, Keyed Cam Lock
Ebay	644 - UNIFORMS	120.49	P. Uhrig
Eddie Bauer	633 - MAINTENANCE & REPAIR	98.00	D33 & D36 Cable Ball
Fitness Factory Outlet	693 - ENTRY SYSTEM CHARGES	2,233.95	System Entry Charges and Refunds
Global Payments	632 - SOFTWARE-IT	29.99	Monthly Renewal
Go Daddy	633 - MAINTENANCE & REPAIR	1,179.24	Water Key Four Way, Scaffold Tower
Grainger	640 - EMPLOYEE INCENTIVES	50.00	Employee Referral (A.Baker)
Grant Bruce	642 - SAFETY	10.00	Fingerprinting
Hamah Shenk	633 - MAINTENANCE & REPAIR	425.00	Annual Backflow Test & Report
Helwig Plumbing	633 - MAINTENANCE & REPAIR	916.00	Refrigerant, Tees, Nipples, IPS Flange
High Quality Plumbing	645 - OFFICE SUPPLIES	118.18	Copy fee for 4 copiers/printers (May 2023)
High Sierra Business Systems	633 - MAINTENANCE & REPAIR	379.34	Tarp, Rainbird Timer, Wet/Dry Filter, Showerheads, Bungee Cords, Wall Plate, Drill Bits
Home Depot	632 - SOFTWARE-IT	650.00	QB Annual Payroll module
Intuit Payroll	640 - EMPLOYEE INCENTIVES	50.00	Employee Referral (J.LoPresto)
Jack Stevenson	640 - EMPLOYEE INCENTIVES	100.00	Employee Referral (R. Williams, S.Vieira)
Kolton Zinn	645 - OFFICE SUPPLIES	1,157.96	Computer & Supplies (Other Income Expense)
Lenovo	633 - MAINTENANCE & REPAIR	1,817.47	Whisperfloxt Pump
Lincoln Aquatics	644 - UNIFORMS	397.00	LG Visors
Marine Rescue Products	633 - MAINTENANCE & REPAIR	41.02	Fuel, EOM (J.Stevenson)
Maverik	640 - EMPLOYEE INCENTIVES	50.00	Employee Referral (Z. Westbrook)
Max Swain	642 - SAFETY	290.23	Bandages
McKesson Medical Supplies	632 - SOFTWARE-IT	4.21	iCloud Backup
Microsoft Corp	636 - LANDSCAPE MAINTENANCE	203.42	Schubs
Mountain View Tree Farm	629 - ADVERTISING	145.25	Proprietary Fund Publishing
Nevada News Group	631 - JANITORIAL	719.71	Spill Blocker
New Pig Corp	550 - FOOD EXPENSE	53.00	Pizza
Nik N Willie's	622 - ELECTRIC	11,771.08	
NV Energy			

OOOMA, INC	621 - TELEPHONE EXPENSE	293.98	Monthly Service Fee (Jun 2023)
Overton's	642 - SAFETY	1,599.91	Life Vests
Pacific Gasoline	633 - MAINTENANCE & REPAIR	68.55	Propane
Papa Murphy's	550 - FOOD EXPENSE	97.96	
Pool & Hot Tub Foundation	661 - DUES/SUBSCRIPTIONS	299.00	Membership Fee
Pool Web	633 - MAINTENANCE & REPAIR	204.74	Headrest Pad (Chair Lifts)
Poster My Wall	632 - SOFTWARE-IT	9.95	Monthly Recurring Charge
Public Employees Benefits Program	614 - HEALTH INSURANCE	281.75	Fees for Direct Deposit (2 Payrolls)
QuickBooks Payroll Service	639 - PAYROLL TAX ADJUSTMENTS	47.06	Jun 2023 #834
Sarah Davenport	643 - SUPPLIES	31.58	4th of July Celebration
Schwans Sales Ent.	550 - FOOD EXPENSE	903.25	
Seven Up/RC Bottling Co. of Reno	550 - FOOD EXPENSE	542.62	
Sierra Booking Services, inc	691 - ACCOUNTING EXPENSE	180.00	May 2023 Payroll/PERS
Sierra Peaks Enterprises	636 - LANDSCAPE MAINTENANCE	4,000.00	Tree maintenance/pruning
SOUTHWEST GAS	626 - NATURAL GAS	7,604.97	
Speedo	555 - MERCHANDISE	1,719.12	Goggles
Spotify	661 - DUES/SUBSCRIPTIONS	9.99	
Staples	645 - OFFICE SUPPLIES	30.87	Copy paper 3 hole
Starbucks	640 - EMPLOYEE INCENTIVES	53.94	
State of Nevada-Dept Public Safety	642 - SAFETY	40.25	Fingerprinting (J.LoPresto)
State of Nevada-Dept of Business & Ind	615 - PERS	21.00	Assessed amount from Dept of Business & Industry Annual Fee
Super Burrito	640 - EMPLOYEE INCENTIVES	32.92	
Supply House	633 - MAINTENANCE & REPAIR	128.90	Graphic LCD Key Pad
Thatcher Company, Inc	628 - CHEMICALS	1,823.65	
The Lifeguard Store	555 - MERCHANDISE	321.96	Swim Merchandise, Whistles, Lanyards
Town Of Minden	624 - WATER & TRASH	2,057.30	Water/Garbage
Trane US Inc	633 - MAINTENANCE & REPAIR	2,018.00	Labor DH2
Triumph Electric	633 - MAINTENANCE & REPAIR	2,073.00	Replace SPD Modules
Uniformity	644 - UNIFORMS	120.00	Patches on LG Shorts/Embroidery Bikini Tops
Walmart	628 - CHEMICALS	207.92	Pool Water Conditioner
Western Nevada Supply	633 - MAINTENANCE & REPAIR	197.91	CHK Valve,DowFrost HD 5gal, Moen Posi VLV Ext
Total		67,179.33	

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #2

Title: Discussion Only. Discussion and update on the Capital Improvement Plan ongoing projects.

Background: East Fork Swimming Pool District contracted with Aquatic Design Group to complete an overall evaluation of the Carson Valley Swim Center's equipment. The capital improvement and maintenance priority list is a combination of that report along with the center's Director, Maintenance Supervisor and Project Manager's recommendations.

Funding: NA

Recommended Motion: Discussion only

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

**Carson Valley Swim Center
Capital Budget
Fiscal Year 2022/2023**

June 30th, 2023
\$ 2,769,192

Construction Funds Available as of:

Local Government Investment Pool

2022/2023 Projects

- Concession & Roof Restoration ('21-'22) Pre Const. 100% Design
- Roof Restoration ('22-'23)
- Project Management ('22-'23 Scott McCullough)
- Asset Mang Plan (Filters, Filter Media, socks, Diving Board 3M, DH1 Parts, Vacuum, Decking Rockwall, ADA Remodel)
- Radio Repeater System
- Contingency (Permits, Landscaping Improvement, ESE bid Adv)

Company	2022/2023 Budget	Contract Amount/Expense	Remaining Amt. Payable
TSK	38,000	38,000	0
	212,755	164,850	164,850
Douglas County	13,000	9,160	-
Reserve Analyst	291,831	273,264	-
Sierra Electronics	69,245	69,245	-
Contingency for Asset Mang	30,000	38,853	-
'22/'23 Capital Budget	654,831	593,372	

- 164,850

\$ 2,604,342

Remaining Construction Funds Available

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #3

Title: For Possible Action. Discussion and possible action to award preconstruction services contract to Plenium Builders in the amount of \$10,000 to assist in design and estimation for the East Side Expansion Project to meet budget and program requirements.

Background: East Fork Swimming Pool District Board of Trustees approved the Eastside Expansion Project and requested that staff move forward with the CMAR delivery method and solicit RFQ's from CMAR contractors and interview those that qualify. Interviews were conducted and staff is coming forward with recommendation.

Funding: NA

Recommended Move to approve awarding preconstruction services contract to Plenium Builders in the amount of \$10,000 to assist in design and estimation for the East Side Expansion Project to meet budget and program requirements.

Motion:

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

Douglas County
1594 Esmeralda Avenue
Minden, Nevada 89423

Office 775-782-9821
Fax 775-782-6255
Website www.douglascountynv.gov

June 30, 2023

Plenium Builders
825 Steneri Way
Sparks, Nevada 89431

Tobin Basta
President
RE: Interview Notification

Dear Tobin,

Thank you for the presentation and time for the East Side Expansion Project short list interviews. Plenium Builders has a great team and has executed amazing work in Northern Nevada.

Congratulations, your firm has been recommended for award. Find attached the point tally for the interviews held. We will be delivering the Pre-Construction Services Agreement to you for review and execution soon.

If you have any questions please contact me at 775.790.5212

Sincerely,



Scott McCullough
Douglas County
Project Manager

Cc;
Shannon L. Harris, Swim Center Director

East Side Expansion Project

Interview Point Tally

<u>Company Name</u>	<u>Plenium</u>	<u>CORE</u>
Interviewer #1	___100___	___96___
Interviewer #2	___100___	___96___
Interviewer #3	___100___	___96___
Average Scores	<u>100</u>	<u>96</u>

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #4

Title: For Possible Action. Discussion and possible action to include the approved Federal and State Holiday "Juneteenth" to the East Fork Swimming Pool Districts personnel policies.

Background: Juneteenth is recognized as a holiday federally and by the State of Nevada. The East Fork Swimming Pool District's personnel policies currently recognizes 11 holidays per year with only two of those closing the facility (Christmas and Thanksgiving Day). During the other 9 holidays the facility is open to the Public with limited hours and programming. The FT employees are given paid time off and the PT employees are paid time and one half if on the schedule to work.

Funding: NA

Recommended Motion: Move to approve the Federal and State Holiday "Juneteenth" to the East Fork Swimming Pool Districts personnel policies.

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

CVSC July 2023 Director's Report

User Attendance: See board binder documents.

- June 2022 Attendance was 18,042. June 2023 Attendance was 16,649.

Programming, Staffing and Training:

- Training and hiring of Lifeguards continues to be successful – Approx. 55 Lifeguards on staff this summer.
- Training and hiring of two Cashiers has been successful.
- Maintenance Department continues to be fully staffed.
- Senior Guard position was vacated and filled with an internal candidate Abigail Hutchings.
- Leadership Team (Director and Supervisors) meet monthly to plan and discuss CVSC programming & staffing.
- Swim Lesson Program continues to grow under Sarah's management and we were able to partner again this year for "Safety Day" with Douglas County Search and Rescue.
- Monthly In-Service Training/Meeting was conducted by all supervisors.
- Session, Drop-In and Private swim and dive lessons are combined numbers and classes have been successful (see attached #'s)
- Water Aerobics Class attendance is staying steady at 35+ participants in the morning classes. Evening classes are smaller but well liked and attended. 9:45 classes have been moved outside on nice days.

Marketing and Public Relations

- CVSC Team WON the Best Overall float during Carson Valley Days and handed out 2,500 free passes to the public.
- CVSC had 12 DHS Graduates... Shannon attended graduation in support of her team.
- Catherine and Hannah, Senior Lifeguards, participated in Boys & Girls Club "Career Day."
- USA Olympic and UNR Dive Coach Jianli You used the facility for 3 days training her athletes for a Competition. Olympic Medalist Krysta Palmer joined one day and dove on the boards.
- Shannon attended the Chamber Luncheon – Speaker was County Manager Jenifer Davidson.
- Shannon was voted in as a new member of the Pool Pact Human Resources Oversight Committee.
- Shannon attended the NRPS Board retreat in Tonopah as the President Elect.
- Shannon continues to working with CGI redesigning the outdated CVSC website – launching soon!
- Social media exposure, information sharing and flyers: Facebook & Instagram updates (Sarah & Catherine).
- Website updates (Tyler), Google Business updates (Shannon), Alignable updates (Shannon)
- Publications: Carson Valley Business Directory, Getaway Reno/Tahoe Area, Best of CV, Almanac, Record Courier.
- CGI Marketing Group continues to do a good job managing our online reputation with Google, Yelp (Shannon)
- Phone Message updates (Sherrie)
- Water Aerobics Coordinator (Deanna) is emailing staff and patrons on our internal water aerobics list to keep up-to-date on schedule or procedure changes.

Employee Recognition:

- Employee of the Month: Kolton Zinn, Lifeguard. Kolton has truly been an asset to the CVSC team. He is responsible, proactive, and efficient in his work, polite, knowledgeable and conscientious.

Maintenance Updates:

- Dave, Shannon and Scott interviewed both CORE Construction and Plenum Builders for the CMAR Eastside Expansion Project.
- Lights in pool replaced or repaired
- Pool covers ordered, Rockwall ordered, Diving Board 1M replaced (new) and 1M moved to 3M (3yrs old).
- Deck repair – sealed with Sikaflex
- Working with roofers to repair roof and determine if filing a claim is warranted
- West ADA Bathroom remodel completed by Majestic Tile and Maintenance Team
- Daily maintenance projects and asset management are being completed daily... excel document updated by Maintenance Supervisor and Director regularly

- Updating and improving the data information in Reserve Analyst (Asset Management Program).

Monthly Financial:

See board binder documents.

Correspondence: See board binder documents (if applicable).

East Fork Swim Pool District

Attendance Report Fiscal Year: 2021-2022

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Attendance	21687	12132	8655	7448	7676	6722	7638	9075	12583	11789	12587	18042	136034
Attendance:													
Lessons	179	0	0	0	0	0	144	266	258	345	514	1316	3022
Swim Team	1430	850	1100	1100	1100	1035	945	1200	1380	1050	1100	1672	13962
Mem/Pass Visits	3523	3304	3260	2944	3013	2530	3078	2707	3474	3063	3162	3707	37765
DHS Aquatics	0	675	531	472	531	383	319	442	679	375	470	0	4877
DHS Swim/Dive	0	0	0	0	0	0	0	460	437	336	210	0	1443
Drop-In Visits	16555	7303	3764	2932	3032	2774	3152	4000	6355	6620	7131	11347	74965
User Fees	84,116	49,588	27,200	22,848	28,367	18,069	31,885	31,565	40,366	39,387	49,218	63,924	\$486,533

East Fork Swim Pool District

Attendance Report Fiscal Year: 2022-2023

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Attendance	22265	15621	9610	8532	6962	6803	7138	7915	9485	11261	9632	16649	131873
Attendance:													
Lessons	1498	650	246	461	392	197	356	429	543	577	576	1045	6970
Swim Team	1869	1440	1760	1680	1300	1320	1320	1200	1320	1200	1020	1000	16429
Mem/Pass Visits	3893	3968	3118	3052	2477	2523	2370	2331	2907	3078	2910	3647	36274
DHS Aquatics	0	125	588	434	620	272	558	464	682	540	460	270	5013
DHS Swim/Dive	0	0	0	0	0	0	0	400	396	352	220	0	1368
Drop-In Visits	15005	9438	3898	2905	2173	2491	2534	3091	3637	5514	4446	10687	65819
User Fees	72,511	58,663	28,952	24,577	21,532	22,332	31,606	30,146	31,028	35,516	45,732	76,502	\$479,097

1350 = 133,223

User Attendance Breakdown

Summary

	June 2023			
	Drop-Ins	Passes	Total	%
Senior	647	2,762	3,409	24%
Adult	2,911	432	3,343	23%
Youth	6,539	86	6,625	46%
Complimentary	257	-	257	2%
Family	164	46	210	1%
Disabled	30	185	215	1%
Therapy	57	-	57	0%
Other	82	136	218	2%
	10,687	3,647	14,334	100%

July 1, 2021 thru June 30, 2023			
Drop-Ins	Passes	Total	%
5,515	27,558	33,073	33%
19,753	4,052	23,805	23%
37,277	480	37,757	37%
726	4	730	1%
1,045	402	1,447	1%
245	1,879	2,124	2%
619	-	619	1%
355	1,551	1,906	2%
65,535	35,926	101,461	100%

East Fork Swim Pool District

Lifeguard Activity Report, Fiscal Year: '21-'22

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Swim Rescues	4	4	1	2	2	1	0	2	3	2	4	9	34
Minor First Aid	34	17	10	7	2	4	4	8	7	4	9	20	126
Major First Aid	0	0	0	0	0	0	0	0	0	1	0	3	4
Resuscitations	0	0	0	0	0	0	0	0	0	0	0	0	0
Near Drownings	0	0	0	0	0	0	0	0	0	0	0	0	0
Drownings	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Major First Aid Description:</i>													
Backboard	0	0	0	0	0	0	0	0	0	0	0	0	0
911 Calls	0	0	0	0	0	0	0	0	0	1	0	1	2
Ambulance Transport	0	0	0	0	0	0	0	0	0	1	0	1	2
Oxygen uses	3	0	2	0	0	0	0	0	0	1	0	0	6

East Fork Swim Pool District

Lifeguard Activity Report, Fiscal Year: '22-'23

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Swim Rescues	4	0	1	2	1	2	0	0	3	4	1	9	27
Minor First Aid	29	16	8	5	0	1	1	5	3	9	8	24	109
Major First Aid	0	0	0	0	0	0	0	1	0	0	0	0	1
Resuscitations	0	0	0	0	0	0	0	0	0	0	0	0	0
Near Drownings	0	0	0	0	0	0	0	0	0	0	0	0	0
Drownings	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Major First Aid Description:</i>													
Backboard	0	0	0	0	0	0	0	0	0	0	0	0	0
911 Calls	0	0	0	0	0	0	0	1	0	0	0	0	1
Ambulance Transport	0	0	0	0	0	0	0	1	0	0	0	0	1
Oxygen uses	1	2	1	1	0	0	1	1	0	0	0	0	7

Your Business Profile report with 3,377 interactions* last month

See how Carson Valley Swim Center at 1600 Hwy 88, Sr 88, Minden, NV 89423 performed in June 2023 compared to the previous month.

[See full report](#)

Your performance at a glance

596
calls
+21%

0
messages

485
people asked for directions
+62%

2,296
website visits from profile
+49%

5,148
profile views
+22%

2,639
searches
+30%

**An interaction is when a customer calls, messages you, makes a booking, is sent to your website, or requests directions from your Business Profile.*

Top search terms

1 minden pool
435

2 carson valley swim center

3 carson swim center
162

Minden Fortnightly Club

est. 1910

April 10, 2023

Carson Valley Swim Center
1600 Hwy 88.
Minden, NV 89423

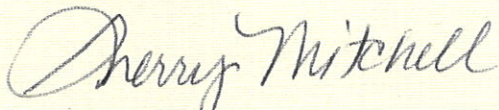
Dear Carson Valley Swim Center,

Minden Fortnightly is a local women's service club dedicated to supporting the local community and maintaining our historic CVIC Hall. Established in 1910, the 35 members of Fortnightly have conducted an annual fundraiser to support organizations within our community. Our community generously contributes to our service organization.

On behalf of the Minden Fortnightly Club, we would like to award you this check in the amount of \$1000.00 to support your community program.

Thank you for supporting our community.

Warm Regards.



Sherry Mitchell
Minden Fortnightly
Fundraiser/Ways and Means Chair

775-721-6039



We just wanted to say thank
you so much for your
generous donation to our
school!



Love,
The CCMES PTO
(Tax ID #88-6000034)