

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES MEETING AGENDA
Nov 19th, 2020 at 8:00 a.m.
Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada**

Pursuant to Chapter 241 of the Nevada Revised Statutes, the East Fork Swimming Pool District hereby notifies all interested parties that the Board of Trustees will conduct business of the district as noted below.

8:00 a.m. Call to Order and Recognition of Quorum

PUBLIC COMMENT (No Action Can be Taken)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Trustees. Public Comment is limited to 3 minutes per speaker.

If you are going to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment. Please identify yourself and sign in on the sign-up sheet. Do not offer comment until acknowledged by the Chair.

APPROVAL OF AGENDA

The Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner; to combine two or more agenda items for consideration, and; to remove items from the agenda or delay discussion relating to items on the agenda.

CONSENT AGENDA

Items appearing on the Consent Agenda are items that can be adopted with one motion and vote unless an item is pulled for discussion by a Trustee or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during public comment at the beginning of the meeting and state why they are making that request. When items are pulled from the Consent Agenda, they will automatically be placed at the beginning of the Administrative Agenda or, may be continued until the next meeting.

Public Comment:

Motion to Approve Consent Calendar items 1a-b

- 1a. For Possible Action. Approval of previous minutes from the Oct 15th, 2020 meeting.
- 1b. For Possible Action. Approval of general ledger cash balances, expenditures and investments through Oct 31st, 2020

ADMINISTRATIVE AGENDA

The Administrative Agenda will proceed as follows:

- The Chairman will read the agenda title into the public record.
- Staff and/or Trustees will provide relevant information on the matter.
- The Board will discuss the item. Once that discussion is concluded, the Chair will take public comment at three minutes per speaker.
- Once public comment is completed, the Board may again discuss or proceed directly to vote.

**For agenda items that are listed as “Discussion Only” with no action, public comment is not legally required. Public comment may be accepted by the Chair at their discretion.

CONSENT AGENDA ITEMS PULLED FOR FURTHER DISCUSSION:

Any item pulled for discussion from the Consent Agenda will be heard at this time unless continued to a later meeting.

Administrative Agenda

2. Discussion Only. Discussion and update on the Capital Improvement Plan ongoing projects.
 3. For Possible Action. Discussion and possible action to award a contract to Q&D Construction for the Westside Expansion and Boiler Replacement Project in the amount of \$ 935,251 and authorize the Director to approve contract changes orders up to 10% for any required added scope of services.
 4. For Possible Action. Discussion and adoption of the 2019-2020 Audit Report. (Joan Sciarani-Blake CPA from Arrighi Blake & Associates, LLC)
 5. For Possible Action. Discussion and possible action to reclassify the Aquatic Supervisor position to an exempt classification.
 6. For Possible Action. Discussion and possible action requiring non-contracted exempt employees to use the current online tracking system during their scheduled work days and times to track hours worked on site.
 7. For Possible Action. Discussion and possible action approving on April 1st 2021 rolling over of vacation time not to exceed 80hrs for the Directors position due to the COVID-19 Pandemic.
 8. For Possible Action. Discussion and possible action to change the termination date of ASH Fitness (Silver & Fit) to 12/31/2021 due to a contract violation not giving the company 120 days’ termination notice.
 9. Discussion Only. Discussion on the development of the Districts Strategic Plan.
 10. Discussion Only. Report from the Swim Center Director:
 - User Attendance
 - Staffing and Programming
 - Marketing and Public Relations Information
 - Employee Recognition
 - Maintenance Updates
 - Monthly Financial Update
 - Correspondence
 11. For Possible Action. Discussion on proposed agenda items for the December 17th, 2020 meeting.
- Adjournment*

Copies of the agenda were posted at 3:00 pm, Friday, Nov 13th, 2020 at the following locations:

1. Carson Valley Swim Center, 1600 Highway 88, Minden, NV.
2. Douglas Co. Administration Building (Historic Courthouse) 1616 Eighth St., Minden, NV.
3. Douglas County Administration Office (Minden Inn) 1594 Esmeralda St., Minden, NV
4. Carson Valley Swim Center Web Site: www.cvs swim.com
5. State of NV web site: <https://notice.nv.gov/>

Posted By: _____
(Print Name and Title)

Signed: _____

Reasonable efforts will be made to assist and accommodate disabled individuals desiring to attend the meeting. Please call Sharon Thompson at 782-8840 at least 24 hours in advance so that arrangements may be made.