



East Fork Swimming Pool District \* 1600 Highway 88 \* PO Box 1972 \* Minden NV 89423 \* 775-782-8840

[hr@cvs swim.com](mailto:hr@cvs swim.com)

### JOB POSTING

## Aquatics Supervisor

**DEFINITION:** Under the general direction of the Director, plans, supervises, coordinates, reviews and evaluates the work of staff. Establishes and maintains effective public relations, promoting health, safety and enjoyment.

**DISTINGUISHING CHARACTERISTICS:** This is a supervisory level position, responsible for the supervision and direction of the facility and lower level staff and performs the full range of essential functions of the position.

### QUALIFICATIONS:

#### *Knowledge of:*

- Supervisory principles and techniques;
- Principles of recreational programming and planning;
- Scheduling and evaluations;
- Life saving and water rescue efforts and emergency medical procedures;
- First aid and CPR procedures;
- Rules and regulations pertaining to the swimming pool facility;
- Pool equipment operation and health standards;
- Swimming and water safety instruction techniques.
- Knowledge of pool chemicals, methods and equipment required for the proper running of a pool facility.

#### *Ability to:*

- Supervise, schedule, evaluate performance of, and discipline assigned employees;
- Implement emergency plans for the pool, utilizing available staff;
- Recognize emergency and dangerous situations and react quickly and calmly;
- Enforce established policies, rules, and regulations;
- Respond to requests and inquiries from the general public and employees;
- Establish and maintain effective working relationships with those contacted in the course of work.
- Plan, organize, lead and direct staff in safe work practices, procedures and regulations.
- Maintain proper physical fitness, mental alertness and readiness to meet emergencies.

#### *Skills to:*

- Swim with proficiency and endurance;
- Communicate clearly and concisely, both orally and in writing
- Read, analyze and interpret regulations, policies and procedure, effectively communicate information and competently respond to questions.
- Solve practical problems and deal with a variety of situations, interpret a variety of instructions furnished in written, oral, diagram or schedule form.

### Required Certifications and Licenses:

- Current Lifeguard Certificate
- NV State EMT Certification (required within 12 months of employment)
- Lifeguard Instructor Certificate (required within 12 months of employment)
- Certified Pool Operator (required within 12 months of employment)

**Experience and Training:** Any combination of training, education and experience that would provide the required knowledge, skills and abilities.

A typical way to gain the required knowledge, skills and ability is:

High School Diploma or General Education Degree (GED), plus the equivalent of two (2) years of experience in a responsible Lifeguarding capacity.

**Physical and Mental Requirements:** The physical and mental requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the position. Strength and stamina to bend, stoop, reach, sit, and stand for long periods. Dexterity and ability to walk on slippery and uneven surfaces. Strength and ability to maintain sustained physical exertion. Ability to see and hear swimmers in distress. Ability to tolerate exposure to constant noise, solvents, and chemicals. Strength, dexterity, and ability to occasionally lift up to 100 pounds. Must be able to swim 300 yards and retrieve a ten-pound brick from the deep end of the indoor competition pool. This level of fitness must be maintained during the period of employment. Must possess and maintain the ability to perform all related duties of life saving procedures.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodations with the employer.

**Working Conditions:** Work is performed under the following conditions: Work environment includes exposure to wet and/or humid conditions, toxic or caustic chemicals. Frequent contact with the public. The noise level in the work environment is moderately loud.

**JOB DETAILS**

Full time Benefited Aquatics Supervisor

FLSA Status: Exempt

Work Schedule – May include days, nights, weekends and holidays

Benefits – 100% Employer Paid PERS Retirement, Paid Sick Leave, Paid Annual Leave, Paid Medical, Dental and Vision Insurance, 11 Paid

Holidays + a float day

Salary Range: \$41,004.60-\$71,341.48

OPEN: 4/18/2023 CLOSING: when filled

**Please see HR for Application and Job Description**

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CVSC is an Equal Opportunity Employer and Drug Free Workplace

For accommodations for disabled applicants call Human Resources (775) 782-8840

This posting represents general information of the position. It is not designed to contain a comprehensive listing of activities, duties or responsibilities required.