

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES MEETING AGENDA
December 19th, 2023 at 9:00 a.m.
Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada**

Pursuant to Chapter 241 of the Nevada Revised Statutes, the East Fork Swimming Pool District hereby notifies all interested parties that the Board of Trustees will conduct business of the district as noted below.

9:00am Call to Order and Recognition of Quorum

PUBLIC COMMENT (No Action Can be Taken)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Trustees. Public Comment is limited to 3 minutes per speaker.

If you are going to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment. Please identify yourself and sign in on the sign-up sheet. Do not offer comment until acknowledged by the Chair.

APPROVAL OF AGENDA

The Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner; to combine two or more agenda items for consideration, and; to remove items from the agenda or delay discussion relating to items on the agenda.

CONSENT AGENDA

Items appearing on the Consent Agenda are items that can be adopted with one motion and vote unless an item is pulled for discussion by a Trustee or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during public comment at the beginning of the meeting and state why they are making that request. When items are pulled from the Consent Agenda, they will automatically be placed at the beginning of the Administrative Agenda or, may be continued until the next meeting.

PUBLIC COMMENT

Motion to Approve Consent Calendar items 1a & 1b

- 1a. For Possible Action. Approval of previous minutes from the November 14th, 2023 Meeting.
- 1b. For Possible Action. Approval of general ledger cash balances, expenditures and investments through November 30th, 2023.

ADMINISTRATIVE AGENDA

The Administrative Agenda will proceed as follows:

- The Chairman will read the agenda title into the public record.
- Staff and/or Trustees will provide relevant information on the matter.
- The Board will discuss the item. Once that discussion is concluded, the Chair will take public comment at three minutes per speaker.
- Once public comment is completed, the Board may again discuss or proceed directly to vote.

**For agenda items that are listed as "Discussion Only" with no action, public comment is not legally required. Public comment may be accepted by the Chair at their discretion.

CONSENT AGENDA ITEMS PULLED FOR FURTHER DISCUSSION:

Any item pulled for discussion from the Consent Agenda will be heard at this time unless continued to a later meeting.

Administrative Agenda

2. Discussion Only. Discussion and update on the Capital Improvement Plan ongoing and possible future projects.
3. Discussion Only. Discussion and update of the Districts "Strategic Plan."
4. Discussion Only. Discussion and update on the procedures when filling a Board of Trustee position after a resignation and a farewell to Douglas Robbins.
5. Discussion Only. Report from the Swim Center Director:
 - User Attendance
 - Staffing and Programming
 - Marketing and Public Relations Information
 - Employee Recognition
 - Maintenance Updates
 - Monthly Financial Update
 - Correspondence
6. For Possible Action. Discussion and possible action on proposed agenda items for the January 18th, 2024 general meeting and future District Meeting Schedule for 2024.

Adjournment

Copies of the agenda were posted at 4:00pm, Wednesday, December 14th, 2023 at the following locations:

1. Carson Valley Swim Center, 1600 Highway 88, Minden, NV.
2. Douglas Co. Administration Building (Historic Courthouse) 1616 Eighth St., Minden, NV.
3. Douglas County Administration Office (Minden Inn) 1594 Esmeralda St., Minden, NV
4. Carson Valley Swim Center Web Site: www.cvs swim.com
5. State of NV web site: <https://notice.nv.gov/>

Posted By: _____ Signed: _____

Reasonable efforts will be made to accommodate disabled individuals desiring to attend the meeting. If you are interested in materials call Sharon Thompson at 775-392-4063 24 hours in advance so that arrangements may be made.

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES**

AGENDA ACTION SHEET

Agenda Item # 1a

Title: Approval of the General Meeting minutes from November 14th, 2023

Background: These are the draft minutes from your previous meeting.

Funding: NA

Recommended Motion: Move to approve the General Meeting minutes from November 14th, 2023

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES
GENERAL MEETING MINUTES
November 14th, 2023 at 9:00 a.m.
Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada**

The Board of Trustees November 14th, 2023 general meeting was called to order by Chairperson Sharon DesJardins at 9:00 AM at the Carson Valley Swim Center, Minden, NV. Board members present were, Vice Chairman Travis Lee, Doug Robbins, Frank Dressel and Trustee Teresa Duffy.

No Public Comment: Chairperson DesJardins recognized Melinda DesJardins as a visitor.

AGENDA

Upon motion by Lee to approve agenda, seconded by Dressel, the motion was unanimously approved.

No Public Comment

CONSENT AGENDA ITEMS

- 1a. For possible action. Approval of previous minutes from the October 19th, 2023 General Meeting
- 1b. For possible action. Approval of general ledger cash balances, expenditures, and investments through October 31st, 2023

Upon motion made by Dressel and seconded by Robbins. The consent agenda items 1a & 1b were unanimously approved.

No Public Comment

ADMINISTRATIVE AGENDA

2. For Possible Action. Discussion and adoption of the 2022-2023 Audit Report. (Joan Sciarani-Blake CPA from Arrighi Blake & Associates, LLC)

Chairwoman DesJardins introduced the item. Joan Sciarani explains the audit. She states that this is an unmodified opinion, which is the highest level of assurance you can achieve on a financial statement. She shows the balance sheet pointing out that the cash did increase \$956,000. She says there is a new liability line which is the financing for the land purchase. She explained the Schedule of revenues, expenses, and changes. She explains the trending graphs. She goes over the operating revenues and trends. She says the salaries and benefits have not had a huge increase. She says the operating costs have also remained around the same. She explains costs are going up which will cost expenditures to also go up. She states that no violations were noted. Robbins states in the Capital Assets section on page 16, under pool, does that include the building. Sciarani states yes but this is historical cost not fair market value.

Upon motion made by Duffy and seconded by Robbins to approve the adoption of the 2022-2023 Audit Report.

The motion to approve the adoption of the 2022-2023 Audit Report was unanimously approved.

No Public Comment

3. Discussion Only. Discussion and update on the Capital Improvement Plan ongoing projects

Chairperson DesJardins introduced item. Harris states you'll see in section 3 of our board binder that we have a remaining balance as of October 31 of \$3,226,122. This is going to be a lower spending year. The Eastside Expansion (lobby remodel and concession) will be moved to the next fiscal year. The cost for the Eastside Expansion this year will only be the design costs. The roof restoration is done. There are a couple of spots they need to redo. They did a great job matching the existing roof. But until the final punch list is done, we'll hold on the \$8200. Desjardins asks when Douglas County will ask for the \$50,000. Harris states that the commissioners meet on Thursday November 16th to approve the Splash Park. Douglas County will not ask us for our portion until the project is completed. I am going to move forward with McCullough and Maintenance Supervisor Long to work on Toy Replacement. I have spoken to Lee and feel I have a good idea of what he is looking for in new toys. We will review all of the brochures that DesJardin brought back from the NRPA Conference and contact the vendors. We will hopefully be able to bring 3 proposals forward to the board in 30-60 days. I would like to complete this project in this fiscal year. I would also like McCullough to discuss adding additional parking on the property next door. McCullough states that we had Rob Anderson out from Proposal Services to give us an estimate on a parking lot. To do that we need a CLOMR (Conditional Letter of Map Revision) Submittal submitted to FEMA. This takes 18-24 month because we are in a primary flood plain. We have not received the proposal back yet. We are also looking at how conceptually it will lay out for building versus parking. DesJardin mentioned that the new rock wall is going up and it looks awesome.

No Public Comment

4. For Possible Action. Discussion and possible action to approve design services contract with TSK Architects for the Maintenance Storage Building Project in the amount of \$39,840.

Chairperson DesJardins introduced item. McCullough states that design services is usually 10% of the cost of the building. TSK Architects have been around for at least 7 years. Due to the timing of the work, the lobby remodel has been pushed to September 2024. This will be added to the CMAR project and we will be looking for a plan to include this in their work, that way, in September, we will start all three parts of the Eastside Expansion. Hopefully we'll get better pricing because of the economies of scale because we'll have all major trades in all three areas. There was more discussion on the design of the maintenance area. DesJardin states let's get back to the action item at hand and we can talk design at a later date. DesJardin asked if there was any more discussion on the action item and she asked for a motion to approve.

The motion to approve design services contract with TSK Architects for the Maintenance Storage Building Project in the amount of \$39,840 was made by Dressel and seconded by Robbins. The motion was unanimously approved

Public Comment:

5. Discussion Only. Report from the Swim Center Director.

CVSC November 2023 Director's Report

User Attendance: See board binder documents.

- Oct 2022 Attendance was 8,532. Oct 2023 Attendance was 8,057 (See attached docs)

Programming, Staffing and Training:

- Sharon (Chair), Sarah and Shannon attended the NRPA National Conference in Dallas, TX
- Special events were well received and went great – Pumpkin Patch, Haunted Pool Party – The Team was very successful!
- Maintenance Department Part-time position was filled by one of the current lifeguards.

- Leadership Team (Director and Supervisors) meet monthly to plan and discuss CVSC programming & staffing.
- Part-time employee evaluations have been completed.
- Monthly In-Service Training/Meeting was conducted by all supervisors.
- Session, Drop-In and Private swim and dive lessons are combined numbers and classes have been successful (see attached #'s)
- Water Aerobics Class attendance is staying steady at 35+ participants in the morning classes. Evening classes are smaller but well liked and attended.

Marketing and Public Relations:

- The Swim Center has hung their "Best of" 1st place banner in the lobby.
- Shannon was the MC for the Chamber Community Recognition Awards.
- Shannon and Paul attended the NRPS meeting online.
- Shannon and Sarah were interviewed for the "Best in Aquatics" Award that will be presented at the AOAP National Conference to be held in Reno, NV.
- Shannon and Sharon T. (Admin Asst.) attended the Annual Pool Pact HR Conference in Reno, NV. Shannon attended (online) the Executive and General NRPS Board Meetings.
- Social media exposure, information sharing and flyers: Facebook & Instagram updates (Sarah & Catherine).
- Website updates (Justin, Paul, Sharon), Google Business updates (Shannon), Alignable updates (Shannon)
- Publications: Carson Valley Business Directory, Getaway Reno/Tahoe Area, Best of CV, Almanac, Record Courier.
- CGI Marketing Group continues to do a good job managing our online reputation with Google, Yelp (Shannon)
- Phone Message updates (Sherrie)
- Water Aerobics Coordinator (Deanna) is emailing staff and patrons on our internal water aerobics list to keep up-to-date on schedule or procedure changes.

Employee Recognition:

- Employee of the Month: September Alicia Suttor, Cashier. Alicia has developed a strong relationship with the patrons and has done a great job enforcing rules, policies and procedures. She has been reliable and never sits still. She is consistent in her workload and accomplished whatever has been assigned to her. She also has added paintings and decorations to the front office.

Maintenance Updates:

- Roof coating project has been completed. Walk thru is scheduled for November 8th, 2023. Retention is being held.
- Rockwall has been delivered and is being anchored to the deck with inserts.
- Dive stand pad has been manufactured and shipped.
- New ADA lift has been delivered and installed.
- Daily, weekly, monthly and annual maintenance projects and asset management are being completed... excel document updated by Maintenance Supervisor and Director regularly
- Updating and improving the data information in Reserve Analyst (Asset Management Program).

Monthly Financial: See board binder documents.

Correspondence: See board binder documents (if applicable).

No Public Comment

**5. For Possible Action. Discussion and possible action on proposed agenda items for the Tuesday
December 19th, 2023 meeting**

CIP Update

Toy Replacement

**Cost from Plenum regarding option 4 for the Lobby
Remodel**

Upon motion made by Robbins and seconded by Dressel to adjourn meeting. Motion to adjourn meeting was
unanimously approved.

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES**

AGENDA ACTION SHEET

Agenda Item # 1b

Title: For possible action. Approval of general ledger cash balances, expenditures and investments through November 30th, 2023.

Background: NRS requires local government entities governing boards to approve expenditures for their entity and to report cash balances as well as investments. It is important for Trustees to be aware of the financial status of the District.

Funding: NA

Recommended Motion: Move to approve the report of general ledger cash balances, expenditures and investments through November 30th, 2023.

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

8:25 AM

EAST FORK SWIMMING POOL DISTRICT

12/11/23

Balance Sheet

Accrual Basis

As of November 30, 2023

	<u>Nov 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
101 · WELLS FARGO CHECKING ACCT.	403,032.62
108 · CASH ON HAND	850.00
112-4 · LOCAL GOV'T INVESTMENT POOL	3,038,503.86
112-5 · LOCAL GOV'T POOL OPERATING	191,970.45
Total Checking/Savings	<u>3,634,356.93</u>
Accounts Receivable	
121 · ACCOUNTS RECEIVABLE	3,108.00
Total Accounts Receivable	<u>3,108.00</u>
Other Current Assets	
12100 · INVENTORY	
115 · CHEMICALS INVENTORY	11,530.41
120 · MERCHANDISE INVENTORY	3,706.62
125 · FOOD INVENTORY	2,051.46
Total 12100 · INVENTORY	<u>17,288.49</u>
130 · Prepaid Expense	2,939.87
170-4 · DELIQUENT TAX REC	40,622.55
Total Other Current Assets	<u>60,850.91</u>
Total Current Assets	<u>3,698,315.84</u>
Fixed Assets	
150 · POOL EQUIPMENT	152,279.48
155 · CONSTRUCTION IN PROGRESS	326,989.06
156 · LAND IMPROVEMENTS	491,894.25
157 · BUILDING & IMPROVEMENT	14,337,233.16
158 · EQUIPMENT	1,312,376.79
160 · ACCUMMULATED DEPRECIATION	-10,006,414.43
175 · LAND APN#1320-30-411-005	1,353,232.09
Total Fixed Assets	<u>7,967,590.40</u>
Other Assets	
171 · DEFERRED PENSION OUTFLOWS	410,899.00
Total Other Assets	<u>410,899.00</u>
TOTAL ASSETS	<u><u>12,076,805.24</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201 · ACCOUNTS PAYABLE	35,831.84
Total Accounts Payable	<u>35,831.84</u>
Credit Cards	
202 · CITI VISA CREDIT CARD	7,873.79
Total Credit Cards	<u>7,873.79</u>

8:25 AM

EAST FORK SWIMMING POOL DISTRICT

12/11/23

Balance Sheet

Accrual Basis

As of November 30, 2023

	<u>Nov 30, 23</u>
Other Current Liabilities	
200 · PAYROLL LIABILITIES	
221-1 · ACCRUED PAYROLL	51,916.80
221-2 · ACCRUED PAYROLL TAXES	9,545.51
229 · SUTA	1,139.03
230 · FEDERAL WITHHOLDING	-44.00
231-1 · MEDICARE EMPLOYEE	-6.82
231-2 · MEDICARE COMPANY	-6.82
232 · PERS PAYABLE	14,043.98
233-1 · SOCIAL SECURITY EMPLOYEE	-29.19
233-2 · SOCIAL SECURITY COMPANY	-29.19
234-3 · Aflac	329.64
	<hr/>
Total 200 · PAYROLL LIABILITIES	76,858.94
2110 · Direct Deposit Liabilities	-1,065.58
218 · ACCRUED VESTED VAC PAY	24,695.44
219 · OPEB LIABILITY	20,703.00
235 · ACCRUED WORKMANS COMPENSATION	-13,334.80
236 · NOTE PAYABLE - ZION	366,000.00
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Total Other Current Liabilities	473,857.00
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Total Current Liabilities	517,562.63
Long Term Liabilities	
220 · NET PENSION LIABILITY	1,126,751.00
225 · DEFERRED PENSION INFLOWS	179,203.00
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Total Long Term Liabilities	1,305,954.00
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Total Liabilities	1,823,516.63
Equity	
349 · RETAINED EARNINGS	6,273,238.34
351-1 · FUND BALANCE	1,452,260.17
355 · CONTRIBUTED CAPITAL	1,648,952.81
Net Income	878,837.29
	<hr/>
Total Equity	10,253,288.61
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TOTAL LIABILITIES & EQUITY	<u>12,076,805.24</u>

	Nov 2023	Budget	Jul-Nov 2023	YTD Budget	YTD Variance	Annual Budget	Annual Budget Remaining	YTD Total as % of Budget
Ordinary Income/Expense								
Income								
403 · USER FEES	28,920.19	28,244.16	283,195.29	270,715.24	(7,519.95)	630,450.00	367,254.71	41.75%
496 · FOOD	1,423.75	1,226.00	24,237.00	30,656.00	(6,419.00)	54,500.00	30,263.00	44.47%
497 · MERCHANDISE	855.50	418.00	8,980.80	8,833.00	147.80	20,500.00	11,519.20	43.81%
498 GRANT INCOME	8,901.39	5,095.00	8,619.94	12,047.00	(3,427.06)	18,500.00	-	0.00%
Total Income	40,100.83	34,983.16	305,033.03	322,251.24	(17,218.21)	723,950.00	409,036.91	42.13%
Cost of Goods Sold								
COST OF GOODS SOLD								
550 · FOOD EXPENSE	416.85	0.00	11,823.99	14,769.00	2,945.01	27,250.00	15,426.01	43.39%
555 · MERCHANDISE EXPENSE	628.13	458.00	5,430.45	4,376.00	(1,054.45)	10,250.00	4,819.55	52.98%
560 · FOOD SUPPLIES	42.64	0.00	406.82	459.92	53.10	1,250.00	843.18	32.55%
565 · FOOD SPOILAGE	0.00	0.00	28.55	465.00	436.45	500.00	471.45	5.71%
Total COGS OF GOODS SOLD	1,087.62	458.00	17,689.81	20,069.92	2,380.11	39,250.00	21,560.19	45.07%
Total COGS	1,087.62	458.00	17,689.81	20,069.92	2,380.11	39,250.00	21,560.19	45.07%
Gross Profit	39,013.21	34,525.16	287,343.22	302,181.32	(14,838.10)	684,700.00	387,476.72	41.97%
Expense								
GENERAL & ADMINISTRATIVE								
629 · ADVERTISING/PRINTING	569.65	499.00	6,328.01	3,234.00	(3,094.01)	13,000.00	6,671.99	48.68%
630 · POSTAGE	73.60	50.00	221.90	278.00	56.10	800.00	578.10	27.74%
631 · JANITORIAL EXPENSE	409.44	569.00	4,469.27	3,398.00	(1,071.27)	9,300.00	4,830.73	48.06%
632 · SOFTWARE - IT	1,053.56	4,392.00	12,544.87	10,055.00	(2,489.87)	28,500.00	15,955.13	44.02%
641 · POOL TRAINING AND EDUCATION	125.00	627.00	449.00	1,289.00	840.00	2,000.00	1,551.00	22.45%
645 · OFFICE SUPPLIES	158.55	0.00	5,913.28	2,563.00	(3,350.28)	6,500.00	586.72	90.97%
660 · SEMINARS & EDUCATION	1,452.00	0.00	2,954.00	1,555.00	(1,399.00)	4,500.00	1,546.00	65.64%
661 · DUES/SUBSCRIPTIONS	310.98	118.00	592.90	213.00	(379.90)	1,025.00	432.10	57.84%
680 · TRAVEL EXPENSE	1,444.57	474.00	8,678.43	7,164.00	(1,514.43)	9,000.00	321.57	96.43%
681 · MEALS	483.00	0.00	1,414.50	1,341.00	(73.50)	2,200.00	785.50	64.30%
683 · AUTO REIMBURSEMENT/MILEAGE	58.95	0.00	640.64	1,048.00	407.36	1,995.00	1,354.36	32.11%
690 · LEGAL EXPENSE	560.00	0.00	935.00	1,001.00	66.00	3,500.00	2,565.00	26.71%
691 · ACCOUNTING EXPENSE	11,535.00	12,043.00	13,635.00	14,671.00	1,036.00	18,250.00	4,615.00	74.71%
692 · BANK CHARGES	0.00	0.00	0.00	0.00	-	1,200.00	1,200.00	0.00%
693 · ENTRY SYSTEM CHARGES	3,561.88	2,829.00	19,804.86	12,579.00	(7,225.86)	26,000.00	6,195.14	76.17%
694 · DC VOTER FEES	0.00	0.00	0.00	0.00	-	5,300.00	5,300.00	0.00%
780 · CASH OVER/SHORT	-16.45	0.00	-196.15	0.00	196.15	-	196.15	#DIV/0!
Total GENERAL & ADMINISTRATIVE	21,779.73	21,601.00	78,385.51	60,389.00	(17,996.51)	133,070.00	54,684.49	58.91%
PAYROLL EXPENSES								
599 · BOARD EXPENSES	2,000.00	1,714.00	8,800.00	9,857.00	1,057.00	24,000.00	15,200.00	36.67%
600 · SALARIES & WAGES	91,613.27	95,707.00	581,111.54	597,483.00	16,371.46	1,305,687.00	724,575.46	44.51%
601 · SOCIAL SECURITY	3,172.87	3,777.00	22,272.43	23,811.00	1,538.57	50,835.00	28,562.57	43.81%
611 · MEDICARE	1,337.54	1,449.00	8,453.30	8,881.00	427.70	19,628.00	11,174.70	43.07%
613 · STATE UNEMPLOYMENT	538.94	590.00	4,080.82	4,667.00	586.18	14,899.00	10,818.18	27.39%
614 · HEALTH INSURANCE	5,015.18	5,446.00	24,877.17	27,275.00	2,397.83	65,142.00	40,264.83	38.19%

	Nov 2023	Budget	Jul-Nov 23	YTD Budget	YTD Variance	Annual Budget	Annual Budget Remaining	YTD Total as % of Budget
(Continued)								
615 · PERS	11,332.74	13,912.00	59,709.89	73,600.00	13,890.11	178,814.00	119,104.11	33.33%
617 · WORKMANS COMPENSATION	2,617.60	3,572.00	13,088.00	17,860.00	4,772.00	42,876.00	29,788.00	30.53%
639 · PAYROLL TAX ADJUSTMENTS	124.25	0.00	1,160.25	0.00	(1,160.25)	-	(1,160.25)	#DIV/0!
640-1 · ACCRUED WAGES	0.00	0.00	0.00	0.00	-	-	0.00	#DIV/0!
640-2 · ACCRUED PAYROLL TAXES	0.00	0.00	0.00	0.00	-	-	0.00	#DIV/0!
640-3 · ACCRUED VACATION	194.33	0.00	1,191.73	0.00	(1,191.73)	-	(1,191.73)	#DIV/0!
Total PAYROLL EXPENSES	117,946.72	126,167.00	724,745.13	763,434.00	38,688.87	1,701,881.00	977,135.87	42.58%
POOL OPERATIONS								
UTILITIES								
619 · GARBAGE	636.00	587.00	3,312.50	2,881.00	(431.50)	6,800.00	3,487.50	48.71%
621 · TELEPHONE EXPENSE	295.01	522.00	2,462.55	2,610.00	147.45	6,300.00	3,837.45	39.09%
622 · ELECTRIC	11,271.07	10,474.00	67,637.26	57,886.00	(9,751.26)	140,025.00	72,387.74	48.30%
624 · WATER	722.35	775.00	5,242.60	6,062.00	819.40	11,500.00	6,257.40	45.59%
625 · SEWER	0.00	0.00	2,032.20	2,054.00	21.80	4,075.00	2,042.80	49.87%
626 · NATURAL GAS	15,056.76	9,036.00	54,564.33	30,262.00	(24,302.33)	98,000.00	43,435.67	55.68%
Total UTILITIES	27,981.19	21,394.00	135,251.44	101,755.00	(33,496.44)	266,700.00	131,448.56	50.71%
623 · INSURANCE	0.00	0.00	36,453.43	36,453.43	-	36,453.43	-	100.00%
628 · CHEMICALS	906.33	4,095.00	25,883.70	34,055.00	8,171.30	65,000.00	39,116.30	39.82%
633 · MAINTENANCE & REPAIR	3,042.25	11,715.00	54,379.17	38,348.00	(16,031.17)	112,000.00	57,620.83	48.55%
634 · EQUIPMENT RENTAL	185.59	1,438.00	2,720.91	2,295.00	(425.91)	4,830.00	2,109.09	56.33%
636 · LANDSCAPE MAINTENANCE	740.00	817.00	3,700.00	4,085.00	385.00	11,796.57	8,096.57	31.37%
640 · EMPLOYEE INCENTIVES	569.98	527.00	1,991.94	1,288.00	(703.94)	2,500.00	508.06	79.68%
642 · SAFETY	1,144.61	1,408.00	7,181.75	3,048.00	(4,133.75)	8,000.00	818.25	89.77%
643 · SUPPLIES	199.60	821.00	3,291.20	2,631.00	(660.20)	5,750.00	2,458.80	57.24%
644 · UNIFORMS	135.16	400.00	2,236.58	2,526.00	289.42	8,000.00	5,763.42	27.96%
646 · SMALL EQUIPMENT	0.00	0.00	1,927.85	1,063.00	(864.85)	2,775.00	847.15	69.47%
Total POOL OPERATIONS	34,904.71	42,615.00	273,090.12	226,484.43	(46,605.69)	521,030.00	247,939.88	52.41%
850 · DEPRECIATION EXPENSE	44,059.58	44,059.58	220,297.90	220,297.90	-	528,715.00	429,240.00	41.67%
Total Expense	218,690.74	234,442.58	1,296,518.66	1,270,605.33	(25,913.33)	2,884,696.00	1,709,000.24	44.94%
Net Ordinary Income	(179,677.53)	(199,917.42)	(1,009,175.44)	(968,424.01)	(40,751.43)	(2,199,996.00)	(1,321,523.52)	45.87%
Other Income/Expense								
Other Income								
401.4 · AD VALOREM	437,368.60	443,958.00	1,839,991.74	1,662,101.00	177,890.74	2,886,595.00	1,046,603.26	63.74%
491 · INTEREST INCOME	12,970.32	1,151.00	53,958.08	3,098.00	50,860.08	16,125.00	(37,833.08)	334.62%
499 · OTHER INCOME	0.00	0.00	-172.79	0.00				
Total Other Income	450,338.92	445,109.00	1,893,777.03	1,665,199.00	228,750.82	2,902,720.00	1,008,770.18	65.24%
Other Expense								
899 · Interest Expense	0.00	0.00	0.00	0.00	0.00	(7,630.00)	(7,630.00)	
Total Other Expense	-	-	-	-	-	(7,630.00)	(7,630.00)	
Net Other Income	450,338.92	445,109.00	1,893,777.03	1,665,199.00	228,750.82	2,902,720.00	1,001,140.18	65.24%
Net Income	270,661.39	245,191.58	884,601.59	696,774.99	187,999.39	702,724.00	(320,383.34)	125.88%

	Account	Amount	Memo
A-1 Chemical	631 - JANITORIAL	147.27	Motion Towel Roll, Toilet Paper
Ace Hardware	633 - MAINTENANCE & REPAIR	47.13	Broad Hinges, Hooks, Carpenters Pencil, Paint Marker
Air Filter Sales	633 - MAINTENANCE & REPAIR	308.01	Air Filters
AIRGAS	628 - CHEMICALS	860.25	Carbon Dioxide Liquid
Amazon	643 - SAFETY	643.53	Subscription, Maintenance, Janitorial, Supplies, Office Supplies, Underwater Santa, Safety, WE Boombox Battery
Amazon Red Cross	642 - SAFETY	77.00	(S.Davenport, D. Trujillo)
Arrighi, Rader & Blake LLC	691 - ACCOUNTING EXPENSE	11,000.00	Annual Audit
Association of Aquatic Pros	660 - SEMINARS & EDUCATION	1,587.00	AOAP Conference 2024
Cannon Financial Services	634 - EQUIPMENT RENTAL	185.59	Copier Lease/Equip Insurance (Nov 2023)
Carson Valley Accounting LLC	691 - ACCOUNTING EXPENSE	275.00	Monthly site visit
Carson Valley Locksmith	633 - MAINTENANCE & REPAIR	139.50	10 Keys, Cylinder Change/Labor
Carson Valley signs	643 - SUPPLIES	99.00	CVSC Banner
Charter Business	621 - TELEPHONE EXPENSE	247.49	Internet/TV
Clear Solutions International	632 - SOFTWARE-IT	27.53	Work w/Sherrrie (power up server/order new UPS Backup)
Cocos on Main	640 - EMPLOYEE INCENTIVES	560.00	Staff Holiday Party
Constant Contact	629 - ADVERTISING/PRINTING	569.65	Software program for email address for contacting
Costco	633 - MAINTENANCE & REPAIR	642.40	Food, Food Supplies, Gloves, Janitorial, Safety, Stamps, Chemicals
Deanna Abbott	550 - FOOD EXPENSE	109.28	50ft Pressure Washer, Straight Coupler
Desert Star Landscaping	633 - MAINTENANCE & REPAIR	43.44	Corn Dogs
Douglas County School District	636 - LANDSCAPE MAINTENANCE	740.00	Contract Nov 2023
Dungarees Inc	614 - HEALTH INSURANCE	5,365.58	Health Insurance Oct 23 (7JFT/1) Dependents- Long
Ebay	644 - UNIFORMS	85.66	Maintenance Uniforms (Pants)
Enerspect Medical Solutions	644 - UNIFORMS	49.50	Maintenance (Carhart Pants)
Global Payments	642 - SAFETY	685.77	Adult Defib Pads, Pediatric Defib Pads, Battery
Go Daddy	693 - ENTRY SYSTEM CHARGES	1,699.88	
High Sierra Business Systems	632 - SOFTWARE-IT	29.99	Monthly Renewal
Highland Electronics	645 - OFFICE SUPPLIES	100.77	Copy fee for 4 copiers/printers (Oct 2023)
Home Depot	661 - DUES/SUBSCRIPTIONS	150.00	Asset Management Renewal Software
Jack Stevenson	633 - MAINTENANCE & REPAIR	115.25	Silcock, EMT, Conduit, Showcase Lock, S-Biner Dual Carabiner
Knorr	681 - MEALS	393.54	LV Conf Meals (Perdiem), Taxi, Airport Fees, Mileage
Leesa Martinez	633 - MAINTENANCE & REPAIR	115.34	Rotary Flow Switch, Round Test Tubes
Lifeguard Store	403 - USER FEES	48.00	Refund Membership
McKesson Medical Supplies	555 - MERCHANDISE	88.77	Merchandise, Safety
Microsoft Corp	642 - SAFETY	10.87	Cath (Little Sucker Premie)
Nevada State Bank	632 - SOFTWARE-IT	6.12	(Cloud Backup
NV Energy	899 - INTEREST	3,775.20	Loan Interest
OOMA, INC	622 - ELECTRIC	11,271.07	
Oshinski & Forsberg, Ltd	690 - LEGAL EXPENSE	295.01	Monthly Service Fee (Oct 2023)
Paul Uhrig	681 - MEALS	560.00	Convo w/Director, disposing of property of the district, Review requirements filling Board Vacancy
Pool & Hot Tub Foundation	641 - POOL TRAINING AND EDUCATION	241.50	LV Conv (Meals/Perdiem)
Poster My Wall	632 - SOFTWARE-IT	125.00	P.Uhrig CPO Instructor Recert
Public Employees Benefits Program	614 - HEALTH INSURANCE	9.95	Monthly Recurring Charge
QuickBooks Payroll Service	639 - PAYROLL TAX ADJUSTMENTS	47.06	Nov 2023 #834
RWLV Hotels	680 - TRAVEL EXPENSE	241.50	Fees for Direct Deposit
Schwans Sales Ent.	550 - FOOD EXPENSE	1,351.48	LV Conference (Nov 2023 P.Uhrig, J.Stevenson)
Sierra Booking Services, inc	691 - ACCOUNTING EXPENSE	123.59	
Smiths Food	640 - EMPLOYEE INCENTIVES	260.00	Oct 2023 Payroll/PERS/Bookkeeping Svcs
SOUTHWEST GAS	626 - NATURAL GAS	9.98	Supervisor Bday (Team Leadership Meeting)
Splash Swim Googles	555 - MERCHANDISE	15,056.76	
Spotify	661 - DUES/SUBSCRIPTIONS	523.16	Goggles
Supply House	633 - MAINTENANCE & REPAIR	10.99	
Swim Outlet	555 - MERCHANDISE	242.25	ProPex Expansion Heads (Various Sizes), Cooper & Stainless tubing
The Parts House	633 - MAINTENANCE & REPAIR	75.84	Merchandise, Safety
Town Of Minden	624 - WATER & TRASH	12.49	FHP Belt
Univerus Software Canada	693 - ENTRY SYSTEM CHARGES	1,358.35	Water/Garbage
USPS	630 - POSTAGE	1,862.00	E-Commerce Fees (Aug-Oct 2023)
Western Nevada Supply	633 - MAINTENANCE & REPAIR	7.85	Dept Taxation FYE 2023 Audit by Auditor
		1,860.18	All types of fittings, Cop Type K Hard Tube, UPON F1922000 White
Total		66,428.05	

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #2

Title: Discussion Only. Discussion and update on the Capital Improvement Plan ongoing and possible future projects.

Background: East Fork Swimming Pool District contracted with Aquatic Design Group to complete an overall evaluation of the Carson Valley Swim Center's equipment. The capital improvement and maintenance priority list is a combination of that report along with the center's Director, Maintenance Supervisor and Project Manager's recommendations.

Funding: NA

Recommended Motion: Discussion only

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

**Carson Valley Swim Center
Capital Budget
Fiscal Year 2023/2024**

Construction Funds Available as of:

Local Government Investment Pool

November 30th
\$ 3,038,503

2023/2024 Projects

Eastside Expansion

Splash Park (TRE)

Roof Restoration ('22-'23)

Project Management ('23-'24 Scott McCullough)

Asset Mang Plan (rockwall, diving board, ada remodel, Slide seam work, repipe work pump room, ada lift, Dive Stand Pad)

Contingency ()

Company	2023/2024 Budget	Contract Amount/Expense	Remaining Amts. Payable
Plenium / TSK	1,187,245	1,187,245	1,168,584
Douglas County	50,000	50,000	50,000
CTR/Garland	212,755	164,850	8,243
Douglas County	13,000	13,000	9,504
Reserve Analyst	282,554	282,554	181,093
Contingency for Asset Mang	30,000	30,000	30,000
'23/'24 Capital Budget	1,775,554	1,727,649	

1,447,424

Remaining Construction Funds Available

\$ 1,591,079

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #3

Title: Discussion Only. Discussion on the Districts Strategic Plan.

Background: East Fork Swimming Pool District approved the 2021-2023 Strategic Plan for the Carson Valley Swim Center. Periodically the Board and Director will review any updates or changes to the plan.

Funding: NA

Recommended Motion: Discussion only

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

2021-2023 Strategic Plan for the Carson Valley Swim Center



Developed by

Carson Valley Swim Center Strategic Planning Team:
Shannon Harris, Director
Mike Hardie, Chairman
Douglas Robbins, Vice-Chairman
Kimberly Rigdon, Trustee
Frank Dressel, Trustee
Travis Lee, Trustee

Prepared by

East Fork Swimming Pool District
Carson Valley Swim center

Date Approved
December 2020

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Executive Summary

Introduction

The Carson Valley Swim Center has long valued the role that aquatics services plays in enhancing the community's quality of life. As a testament to the importance of these services, the community has invested significant public dollars by building or renovating the facility since 1986. In total, the Carson Valley Swim Center has 6 pools in total specifically built for aquatics programs. This commitment reflected the vision to build upon the community's proud aquatics history so that future generations will continue to be provided with high quality and effective aquatics services.

Now that the facilities have been operating for over 30yrs, the next step is to better understand the role we want to play over the next 30yrs in our community breaking it down 3-5yrs at a time. Our delivery will continue to be coordinated between the County, the Douglas County School District, and other community service providers to maximize programming in a cost-effective and sustainable manner. To accomplish this, a community engagement process was initiated in an effort to ensure that any decisions reflected the community's values. To lead this effort, the Carson Valley Swim Center Strategic Planning Team was established. Members of the community representing various interests worked together for the majority of 2020 to develop the Aquatics Strategic Plan.

Mission Statement

Provided by a skilled staff, The Carson Valley Swim Center will deliver:

1. A safe, customer-service driven environment
2. Innovative programming that is responsive to the needs of our diverse community, and
3. A clean and well-managed facility.

Planning Process

An analysis of the strengths, weaknesses, opportunities, and threats (SWOT) associated with our current aquatic facility and programs was performed to assist in understanding aquatics today and opportunities for the future. As a result of the analysis, several specific components were defined. These components provided a starting point to "develop" Action Steps" to meet the goals of the Plan as defined below:

- **To provide a diverse mix of programming by exploring new and exciting activities and events that provides for all the community's aquatics needs.**
- **To utilize our partners and stakeholders to enhance facility visibility and share our story through PR and Marketing initiatives.**
- **To explore expansion of the facility at the current location or into other areas of the community.**
- **To complete an economic vitality study and analysis**

Following the development of the "Action Steps," and as part of this process, the Committee reviewed the operations of other successful aquatics organizations in Northern Nevada and relied on the experiences and expertise of committee members. In the end, it was decided that the Aquatics Strategic Plan for the Carson Valley Swim Center would define specific programs offered, address usage of pool space and determine if the needs of the community are being met.

Four strategic initiatives were developed to help define aquatics operations. The Initiatives include:

- Community needs based scheduling
- Build a partnership base
- Maintain tracking of data to help determine expansion opportunities
- Define the impact the facility has on the community (Health, Wellness, Economic Impact)

Moving forward, an annual work plan will be developed to actively pursue the strategic initiatives in a coordinated manner. The work plan establishes priorities for the year and will be developed jointly by the staff and Board of Trustees for the Carson Valley Swim Center.

The Past

In February 2020, the East Fork Swimming Pool District hosted a “Special Board Meeting” open to staff and the public to collect thoughts on the Carson Valley Swim Center’s aquatics facilities and programs, listen to our current framework and possibilities for the future. During the meeting, several items were identified by those in attendance. Some of these thoughts were items that needed more immediate attention, while others involved the updating or adding of amenities to serve other areas of the community, opportunities to improve staff retention, serve more families, and create new events and activities. Following this initial meeting, staff and Board members formed a committee tasked with developing a strategic plan for aquatics in the community. It is envisioned that the community will benefit by having the opportunity to participate in enhanced services.

History Highlights

November, 1958

The East Fork Swimming Pool District was created by a majority vote of electors of the East Fork Township at a general election on November 4, 1958, and declared organized by District Judge Richard R. Hanna on November 22, 1958.

September 17, 1977

The Douglas County Board of Commissioners, by Resolution No. 77-41, placed the District in an inactive status and transferred its operation to Douglas County Parks and Recreation.

April 3, 1986

The Douglas County Board of Commissioners, by Resolution No. 86-16, reactivated the East Fork Swimming Pool District. Upon reactivation, the EFSPD had the power to construct, maintain, and operate swimming pools and other equipment pertaining thereto in the service area of the EFSPD. The service area of the EFSPD (approximately 624 square miles) is that portion of Douglas County known as the East Fork Township of Douglas County. At the times the EFSPD was reactivated, the old Gardnerville pool was not meeting the needs of the community.

September 12, 1986

A special East Fork Township election was held, concurrent with the State Primary Election in which a question was asked if the EFSPD should incur an indebtedness of the principle amount not to exceed \$2,500,000 for the purpose of constructing and equipping a swim center. The question was approved by the voters with 2,666 voters voting yes (57%) and 1,955 voting no.

February 23, 1987

The EFSPD requested and was granted Ad Valorem Tax authority to supplement its user fees by the State of Nevada Department of Taxation. Effective fiscal year 1987-88, the maximum allowed operating rate was .1077 per \$100 in assessed value.

May 1, 1989

The Carson Valley Swim Center opened and since then it has enjoyed a steady growth in attendance, revenue, hours of service, and program diversity.

1991

The Carson Valley Swim Center won the Nevada Recreation and Parks Society’s “Elmer H. Anderson Parks Excellence Award.” The highest award given by that society. The award is based on facility design, programming, community use and long range planning.

1993

The Carson Valley Swim Center won the National Recreation and Parks Association’s “Excellence in Aquatics” award, the highest commendation awarded at the national level. This competitive award is based in facility design, programming, community use and long range planning.

1998

The EFSPD Trustees decided to postpone saving for additional swimming facilities during the fiscal 1998-99 budget period. This decision was based in the county’s need to find new funding for senior programs, the public library and parks and recreation.

2014-2021

Voted by Douglas County residents “Best Place to Take Your Kids.”

2017

The EFSPD successfully completed the Pool Pact Human Resources HR Assessment Phase I

2019

The EFSPD successfully completed the Pool Pact Human Resources HR Assessment Phase II

2020

The EFSPD successfully completed the Pool Pact Human Resources HR Assessment Phase I (revised)

2014-2023

Voted by Douglas County residents “Best Place to Take Your Kids”

2021

The EFSPD purchased the adjacent 3.7acre parcel for future development

2022

Awarded the Loss Control Excellence Award

2023-2024

Awarded “Best in Aquatics” for programming through Aquatics International

Facility

Carson Valley Swim Center

The Carson Valley Swim Center opened its doors in 1989 and was built to better serve the community’s needs. The facility is multi-use with six pools, a meeting room, BBQ areas, concession stand, locker rooms, Mezzanine, Dry-Workout Room and a variety of other recreational amenities including Diving Boards, Water Slides, Rockwall, Wibit and Dumping Toys.

The Carson Valley Swim Center is an integral part of the community that offers recreation, training, and entertainment to thousands in the Carson Valley each year. Through various programs, the Swim Center is closely linked to the county’s school district, the senior community, and its public safety departments.

The Current

Committee Role

The Committee consisting of the Director and the Board of Trustee was assembled and is responsible for creating and delivering a strategic plan as the first step in implementing an excellent community aquatics program. The committee may be further utilized to evaluate and recommend future changes to the plan, work plan items, or assigned other tasks.

Values

The benefits of aquatics programming is well documented in contributing to a community's quality of life, public safety, economic development, and health. In the Carson Valley, these benefits have been realized for many years - though they have not always been a result of coordinated efforts or a common focus. The long history of successful swimmers emerging from the community, as well as the building of the community aquatics facilities, demonstrates the Carson Valley Swim Center's commitment to aquatics.

In order to move forward in a strategic manner, the community participants established the following values to guide future decision-making so that the Carson Valley Swim Center continues to realize the many benefits of its comprehensive programs offerings.

- New Ways to Serve the Community
- Build lifelong community health through swim related programs
- Family centered activity
- Expand water recreation to other parts of the county
- Enhance quality of life
- Youth development through employment, events and programming
- Economic development: Swim meets and events attract people to the Carson Valley
- Learn water safety skills
- Facilities are accessible to many
- The Aquatics Center is a high-level training facility

From the values identified by the community, a value statement was created to serve as a foundation for the plan.

Value Statement

To educate the community that aquatics is a lifetime activity that leads to better health and wellness physically, emotionally, socially and spiritually for all ages with an emphasis on equity and access for all.

SWOT Analysis

An analysis of existing strengths, weaknesses, opportunities and threats has been performed to help determine the current status of aquatics in the community.

Strengths

Facilities –The facility is in good working condition and has an extensive Asset Management and Capital Improvement Plan. For over 30yrs, the Carson Valley Swim Center Directors and Trustees have dedicated many financial resources to “keeping the facility in like new condition.” It is our commitment to the community.

Location and Climate – The milder winters and warm summers that traditionally occur in the Carson Valley make it conducive to swim outside for 8 months out of the year. The other 4 months of the year swimming occurs indoors. The location in the Reno-Tahoe area against the Sierra Nevada Mountains make for an incredible place to live and visit.

Membership Model – The membership model has been very successful for the Swim Center. Our commitment is to our tax paying “residents” who are given discounts. The Swim Center has also built into their memberships a model that values our senior population and demonstrates our commitment to creating a

healthier community.

Successful Programs – Participation in swim lesson programs and recreation swim brings in thousands of people to the pools. These programs are strong revenue producing programs, but also are a good resource for marketing other aquatics programming and opportunities. There are also a large number of club swim team and masters swimmers that already use the pool for lap swimming and training.

The Community – In general, the community is reasonably affluent, with an aging population.

Economic Impact of Competitive Swim Meets – The community has benefited from many high level swim meets held at the Aquatics Center over the past several years. These bring many people into the area that utilize restaurants, hotels, and retail stores.

Pool Maintenance Operations – The Director, Trustees, Project Manager and Maintenance department has been on the front end of new technology in aquatics maintenance.

Weaknesses

Staffing – Part-time employee turnover. Low staff numbers during certain time of the year. Timing of availability and flexibility. Change current positions or create new ones. PERS limitations.

Competition for space – Overcrowding in winter months when programming increases, swim team use and the competition for space. Focus needs to be more kid oriented.

Underutilizations of Areas – Volleyball court wasted space. North lawn area wasted space. Add splash pad, zero entrance pool outside, therapy space in the best location.

Raising costs – Inflation at an all-time high

Opportunities

New Amenities and Programming – Increase services and locations. Water Park, Lazy River, Flow Rider, Yoga Classes on SUP Boards

Facility Expansion – Update and expand front lobby/entrance. Use outdoor pool year around. Lot next door FEMA mapping, population, zoning, staffing and community need with determine expansion.

Community Events – New and creative. Polar Bear Dip. Increase Child and Family events.

Employment and Training – Employment of High School students. Opportunity to build skills, mentoring and coaching.

New PR and Marketing Opportunities – be creative and open to new avenues

Threats

Changing Population – Respond and remain relevant as county and school district demographics change. Sustainable for community growth. Outgrowing facility.

County Commissioners – Wanting part or all of Tax Rate.

Non Users/Tax payers – Rumors of petition started to “Privatize” the swim center. Public perception. Decision making.

~~Wages – Increase in Private Sector to \$12/hr minimum. Aquatic Supervisor pay is hourly.~~

Action Steps

Action Steps

The steps established and outlined are for the facility as a whole,

1. Explore expansion of facility while reevaluating current space and usage.
2. Complete an economic vitality study
3. Complete a Cost of Living Study and Cost Comparison across county employment.
4. Develop a targeted PR/Marketing Campaign involving community stakeholders.

Community Aquatics Model for Carson Valley

Community aquatics models vary greatly throughout the country and it is not likely that any two operations will be exactly the same. Through the experience of committee members and review of other aquatics operations, an inventory of programs were identified as pieces of a successful aquatics operation. This inventory was categorized into related areas. The following section provides an overview of these categories and programs.

Recreation Swim- This category includes use of the pool facilities for un-programmed water play year round. Group use of recreation swim is also counted in this category.

Learn to Swim Programs - Learn to swim programs are listed in two categories:

Youth Swim Lessons – Age appropriate swim lessons that take youth from not being able to swim to the point where they could join a precompetitive swim program, if interested.

Adult Swim Lessons – Provide lessons that create an environment where adults are comfortable learning.

Adult Fitness – Programs that are focused on health and fitness where high levels of skill are not necessary to begin participation in these programs.

Water Aerobics Classes – This is a program that promotes exercise in the water (shallow and deep) that is structured and instructor led. A successful program is responsive to the needs of the participants. Changes in formatting could potentially attract more seniors.

Lap Swim – Unstructured swim time for adults to use the facility to swim laps for fitness.

Dryland Workouts - Unstructured workout time in the Multi-Purpose Room using a variety of equipment.

High School Sports – High School Aquatics are offered in Swim Team and Diving. In recent years the number of participants has declined due to a variety of reasons. Success in participation at the high school level directly relates to the relationship to youth swim team. Keeping the youth interested as they move into high school is critical and it is the social element that drives participation.

Adult Competitive/Advanced Fitness Programs – These are the programs that require adults to have advanced level of skill or training in to participate.

Masters Swimming/Triathlon Training – This is a coached program where instruction is provided on workouts and training techniques. Scheduling in this area is a key component as is the coach selected to run the program.

Pool/Facility Rentals – These would be the private rental of pools and amenities at any of the facilities.

Events and Parties – This area is a primarily summer operation but does continue through the winter in the Mezzanine. Providing birthday parties is a very competitive area and they should be offered, but this should not be an area where expanding revenue is likely. Private event rental of the recreation swim facilities is a potential opportunity.

Swim Meets – Hosting swim meets does not generate a great deal of direct revenue, but their economic impact is thought to be very large. The regional level swim meets will have a much greater economic impact as people will stay longer, utilize hotels, and eat more meals within the City.

Lane Rentals – Lane rentals to groups from outside provides and opportunity to generate revenue.

Other Programs – This area would be where nontraditional aquatics programming would fall. Scuba classes have been identified as an opportunity, but were tried before without success. It is believed the program could work, but it is a low priority at this point.

Maintenance of Facilities – While not a direct service, it is important to recognize that facility maintenance is a key component of operations at all facilities.

Relationships

While the importance of quality in the outlined program areas is essential to building a successful aquatics program, it is also important to realize the overall management of programs and how the relationships between programs is a critical aspect of creating an integrated service delivery model. Key relationships are outlined below.

School and Community Groups - The Swim Center hosts and co-teaches two Douglas High School aquatics classes each semester with an average class size of twenty-five students. In the spring of each year, the Swim Center hires twenty-five to thirty students as lifeguards for the upcoming summer. With the combination of lifeguards and cashiers, the Swim Center is one of the largest teen employers in Douglas County. Not only are the Center's lifeguards certified in shallow and deep water lifeguarding, but also have certifications for CPR, first aid, AED (automated external defibrillator), and the administration of oxygen. Many pursue careers as firefighters, paramedics, and nurses, and in law enforcement and the military.

Groups of kids attending school field trips and other organized events visit the Swim Center throughout the year and come from Northern Nevada elementary and middle schools, Douglas County's Adventure Camp, Northern Nevada based Boys & Girls Clubs, and from privately owned daycare centers. Three rural schools from California bus students to our facility for group swim lessons and for water safety instruction.

The Swim just isn't about swimming. It is also a safe place where youth hang out after-school completing homework and socializing until they are picked up by their guardians.

Transition from Swim Lessons to Competitive Swimming/High School Swimming – Participants that progress through these levels successfully are the ones that have an opportunity to transition into aquatics as an adult. They also are the participants that form the base to develop qualified staff. Developing an overall management plan/structure that explicitly addresses and encourages this progression will be critical to the success of the model.

Overall Scheduling of Facilities – Coordination in the management of an overall schedule of facilities is a critical aspect of managing all program areas. An effort should be made to educate all participant groups that efficient scheduling can be a benefit to all groups involved and that working with other participant groups to share the facility is highly important.

The Future

Strategic initiatives have been designed to move Carson Valley Swim Center from present day operations to operations that align with the newly developed community aquatics model. These strategic initiatives are:

1. Community needs based scheduling
2. Build a partnership base
3. Maintain tracking of data to help determine expansion opportunities
4. Define the impact the facility has on the community (Health, Wellness, Economic Impact)

These initiatives will each provide a broad strategy for helping to achieve the goals of the plan. An annual work plan will be developed to actively pursue the strategic initiatives in a coordinated manner. The work plan establishes priorities for the year and will be developed jointly by the staff and Board of the East Fork Swimming Pool District.

Strategic Initiative 1

Community Needs Based Scheduling

The Carson Valley Swim Center pools were built to serve the Carson Valley community. Scheduling the use of the facility to satisfy the wants and needs of our community is our top priority. As a special tax district balancing cost-recovery with community need in this area is critical. Aquatics facilities are expensive to operate and underutilization of facilities is not a viable approach to sustain a high quality and diverse aquatics program.

Potential Benefits:

- Increased Desired Programming
- Overall Cost Savings
- Reduction in Competition for Users in Pool Areas

Target Areas:

- Defining Most Appropriate Location for Various Uses
 - o Programs
 - o Rentals
 - o Swim Meets
- Define Overall Need for Pool Space at Various Times of The Year
- Understand Opportunities to Reduce Costs When Pools are Not Utilized

Strategic Initiative 2 Building a Partnership Base

The Carson Valley Swim Center recognizes that successful and effective partnerships in the community are beneficial on many levels. For the Carson Valley community, an aquatics partnership between the Carson Valley Swim Center and the Douglas County School District result in both programmatic and financial benefits. By working in partnership with other organizations we will be able to better serve the community and the other potential partnerships may be able to leverage resources.

Potential Benefits:

- Enhanced Community Access
- Increased Programming
- Cost Savings
- Revenue Generation
- Increase Community Health

Target Area:

- Overall Management of Aquatics Facilities
 - o Scheduling
 - o Fees
 - o Marketing
 - o Programming
 - o Capital Improvement Plan

Strategic Initiative 3

Determine Expansion Opportunities

The Carson Valley Swim Center understands the importance to preserving the core areas of operation while trying to develop other service areas. Currently, the only location serving our community is successful from both a participation and financial standpoint but we are aware that serving other areas of our community can be potentially enhanced. Realizing and understanding the wide array of benefits of a comprehensive aquatics program, it is necessary to continually evaluate opportunities for maintaining and enhancing core services. The Carson Valley Swim Center needs to ensure that the community's significant investment in aquatics facilities is sustainable and effective and that ongoing maintenance and improvements are essential.

Potential Benefits:

- Increased Community Impact
- Increased Employment Opportunities
- Increased Service Area

Target Areas:

- Provide Quality Facility Maintenance to Aquatics Facilities
 - o Preventative Maintenance via Asset Management Plan
 - o Immediate Repairs
- Maintain Competitive Aquatics Programming
 - o Shared Opportunities
- Continue Key Programs
 - o Membership Model
 - o Recreation Swim
 - o Swim Lessons
- Program Enhancements
 - o Review Opportunities to Extend The Membership Model
 - o Attraction of Additional Swim Meets
 - o Improved Swim Lesson Instructions
 - o Additional Adult Program Opportunities

Strategic Initiative 4

Complete an Economic Vitality Study

It is important to understand the positive financial impact the Carson Valley Swim Center bring to the Carson Valley through their activities, hours of operation and programming including but not limited to both Club and High School Swim Meets.

Potential Benefits:

- Understand the Impact of Community Businesses
- Help Determine if more Activities need to be Planned
- Opportunities for Increased Revenue

Target Areas:

- Work with County's Economic Vitality Manager
 - o Complete Assessment
 - o Evaluate Results
 - o Educate Community Partners and Commissioners

Appendix A: 2021 Annual Work plan

Community Needs Based Facility Scheduling

1. Defining Most Appropriate Location for Various Uses
Timeframe: January 1 – August 31
2. Define Overall Need for Pool Space at Various Times of The Year
Timeframe: January 1 – August 31
3. Understand Opportunities to Reduce Costs When Pools are Not Utilized
Timeframe: January 1 – August 31

Building a Partnership Base

4. Overall Management of Aquatics Facilities
Timeframe: March 1 – September 30

Determine Expansion Opportunities

5. Provide Quality Facility Maintenance to Aquatics Facilities.
Timeframe: January 1 – August 31
6. Maintain Competitive Aquatics Programming
Timeframe: January 1 – August 31
7. Continue Key Programs
Timeframe: January 1 – August 31
8. Program Enhancements
Timeframe: January 1 – August 31

Complete Economic Vitality Study

9. Work with County's Economic Vitality Manager
Timeframe: September 1 – November 30

2021-2023 Strategic Plan for the Carson Valley Swim Center

Progression:

Community Needs Based Facility Scheduling

1. Defining Most Appropriate Location for Various Uses (Timeframe: January 1 – August 31)
 - March 2021, the facility was under the Governors COVID -19 mandates so a reopening plan was successfully developed with the support of the County's Safety Task Force.
 - March 2022, the outdoor pool was opened to accommodate increasing number of lap swimmers and the swim teams allowing for more space inside for open swim.
 - March 2022, the Therapy Pool Hours changed to better accommodate adults with children under the age of 7yrs and allowed for a better use of empty pool space.
 - Ongoing process based on population, demographics of users, and staffing.
 - 2023 data shows that Douglas County has an influx of seniors retiring in the area which will affect some programming goals and shift our percentage of served population.
2. Define Overall Need for Pool Space at Various Times of the Year (Timeframe: January 1 – August 31)
 - In 2021, we added more Water Aerobics Classes to meet demand in the mornings Mon-Fri.
 - In 2021 and 2022, we identified deep water and lap lane pool space to accommodate Scuba Dive Classes in the winter months.
 - 2023 Ongoing process based on population, demographics of users, and staffing.
3. Understand Opportunities to Reduce Costs When Pools are Not Utilized (Timeframe: January 1 – August 31)
 - In 2022, the Maintenance Supervisor and Director have agreed to add more VFD's through the facility to control electricity/power demand during closed hours and non-peak times.
 - In 2022, the Maintenance Supervisor and Director have agreed to utilize during warmer days opening of the doors to increase fresh air recirculation putting less demand on the Dehumidification systems.
 - 2023 Lights over pools during closures are being turned off and LED upgrades were made in the Natatorium

Building a Partnership Base

4. Overall Management of Aquatics Facilities (Timeframe: March 1 – September 30)
 - In 2021, CVSC partnered with DC Search & Rescue to conduct the swim lesson programs "Safety Day."
 - In 2021, CGI Communications has partnered with the swim district in helping manage online reputation.
 - In 2021 and 2022, Director continues to speak publically to groups such as Good Governance Group, Vitality for Life and Kiwanis educating the community on the benefits of the facility and programming.
 - In 2021 and 2022, a cashier attended two community health fairs at the CVMC and DCSCC.
 - In 2022, the Aquatic Supervisors and a SR LG attending a Career Fair at the High School.
 - In 2022, a non-partisan voter registration group set-up a table in front of the building to help patrons become registered in Douglas County.
 - In 2022, the Maintenance Supervisor & Director partnered with CopperDisenfactor inventor & installed Copper throughout the facility to mitigate the spread of viruses.
 - In 2022, the CVSC was awarded the "Loss Control Excellence Award' from their Pool Pact partners.
 - In 2022, partnered with the State of Nevada PALCO Program working with families that have children with special needs teaching them how to swim.
 - In 2023, Director will serve 3-yr term with the Nevada Recreation & Parks Society as President-Elect, President and Past President.

Determine Expansion Opportunities

5. Provide Quality Facility Maintenance to Aquatics Facilities. (Timeframe: January 1 – August 31)
 - In 2022, a 23yrs old dehumidification Unit was replaced
 - Ongoing identification and understanding of current systems and assets leads to better management and function.

2021-2023 Strategic Plan for the Carson Valley Swim Center

Progression Continued:

6. Maintain Competitive Aquatics Programming (Timeframe: January 1 – August 31)
 - In May 2022, the swim district will be hosting the regional dive meet along with the JV regional championship meet.
 - In May 2022, the swim district will host the northern Nevada Lifeguard Readiness Workshop.
 - Special Events are being held again annually, after COVID regulations have been dropped, such as the Easter Egg Hunt, Teen Nights and Flick 'N Floats.
7. Continue Key Programs (Timeframe: January 1 – August 31)
 - Ongoing party rentals, lessons, water aerobics, HS aquatics class, swim teams, public swim.
8. Program Enhancements (Timeframe: January 1 – August 31)
 - Purchased adjacent property doubling our footprint for future enhancements.
 - Added new annual event in 2022: Underwater Santa Pictures
 - Expanded the swim lesson program to work directly with children with special needs.

Complete Economic Vitality Study

9. Work with County's Economic Vitality Manager (Timeframe: September 1 – November 30)
 - Referred to a UNR Professor who didn't contact the Director back. Continue to look for an alternative.
 - Director met with newly hired Economic Vitality Manager Nikki Haley and will meet with her in the beginning of 2024.

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #4

Title: Discussion Only. Discussion and update on the procedures when filling a Board of Trustee position after a resignation and a farewell to Douglas Robbins.

Background: East Fork Swimming Pool District has a Board vacancy as of December 20th, 2023. The Board Clerk has discussed with legal counsel and the Chair of the Board on what are the next steps for the District to fill the vacancy. A plan has been put to place from advertising to appointing a replacement.

Funding: NA

Recommended Motion: Discussion only

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**



East Fork Swimming Pool District has an opening for a member of the district's elected Board Trustee as of December 22, 2023.

Length of term – From date of appointment by the Board through December 31, 2024. The successful candidate will run in the general election in November of 2024.

Candidates must live within the East Fork Swimming Pool District which includes the residents of Douglas County excluding those who live in the Lake Tahoe basin starting at the top of Kingsbury Grade.

Interested candidates must submit a Letter of Interest, not to exceed two pages, by December 21, 2023.

Please include the following:

- **What interests you in becoming a Board Trustee for Carson Valley Swim Center**
- **Your background and qualifications**
- **What qualities you believe you can bring to the Board**

Letters should be submitted to: Sharon Thompson
CVSC – EFSPD
PO Box 1972
Minden, NV 89423

Candidates will be invited to the January 18, 2024 Board Meeting held at the Carson Valley Swim Center at 9:00 AM to be interviewed by the Board. A board member may be appointed at that meeting.

CVSC December 2023 Director's Report

User Attendance: See board binder documents.

- Nov 2022 Attendance was 6962. Nov 2023 Attendance was 7373 (See attached docs)

Programming, Staffing and Training:

- Underwater Santa pictures were successful and pictures were emailed out.
- Aquatic Supervisors and Shannon are registered for the AOAP Conference Feb 2024.
- Leadership Team (Director and Supervisors) meet monthly to plan and discuss CVSC programming & staffing.
- Monthly In-Service Training/Meeting was conducted by all supervisors.
- Session, Drop-In and Private swim and dive lessons are combined numbers and classes have been successful (see attached #'s)
- Water Aerobics Class attendance is staying steady at 35+ participants in the morning classes. Evening classes are smaller but well liked and attended.

Marketing and Public Relations:

- Sarah and Shannon met with the Eureka County Pool Manager and gave a tour and shared Docs.
- Shannon attended the Board of Commissioners meeting – Interlocal Agreement approval with County (splash park)
- Shannon attended (online) the Executive and General NRPS Board Meetings.
- Social media exposure, information sharing and flyers: Facebook & Instagram updates (Sarah & Catherine).
- Website updates (Justin, Paul, Sharon), Google Business updates (Shannon), Alignable updates (Shannon)
- Publications: Carson Valley Business Directory, Getaway Reno/Tahoe Area, Best of CV, Almanac, Record Courier.
- CGI Marketing Group continues to do a good job managing our online reputation with Google, Yelp (Shannon)
- Phone Message updates (Sherrie)
- Water Aerobics Coordinator (Deanna) is emailing staff and patrons on our internal water aerobics list to keep up-to-date on schedule or procedure changes.

Employee Recognition:

- Employee of the Month: November 2023 Abigail Detsch, Lifeguard. Abby is truly an asset to the CVSC team. She is professional, kind, engaging and thoughtful. She is liked by her peers, management and patrons. She oftentimes has the opening shift which can be one of the most demanding shifts having to arrive at 5am and then she would go to school afterwards. She is consistent and covers for others.

Maintenance Updates:

- Roof coating project walk thru identified more work to be done. Retention is still being held.
- Rockwall is up and running. Positive feedback.
- Dive stand pad has been put in place but has some bubbling. The company will replace the pad. (warranty)
- Daily, weekly, monthly and annual maintenance projects and asset management are being completed... excel document updated by Maintenance Supervisor and Director regularly
- Updating and improving the data information in Reserve Analyst (Asset Management Program).

Monthly Financial: See board binder documents.

Correspondence: See board binder documents (if applicable).

User Attendance Breakdown

Summary

	Nov 2023			
	Drop-Ins	Passes	Total	%
Senior	223	2,443	2,666	49%
Adult	776	287	1,063	19%
Youth	1,235	18	1,253	23%
Complimentary	16	-	16	0%
Family	38	55	93	2%
Disabled	15	178	193	4%
Therapy	69	-	69	1%
Other	20	115	135	2%
	2,392	3,096	5,488	100%

	July 1, 2023 thru Nov 30, 2023			
	Drop-Ins	Passes	Total	%
	2,673	13,628	16,301	32%
	10,256	1,651	11,907	23%
	19,153	333	19,486	38%
	517	-	517	1%
	596	303	899	2%
	197	910	1,107	2%
	408	-	408	1%
	204	575	779	2%
	34,004	17,400	51,404	100%



PAC HAS RELOCATED!

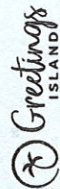
**JOIN US FOR THE
GRAND OPENING
OF OUR NEW LOCATION**

open house

Dec. 6, 2023
9-10 a.m.

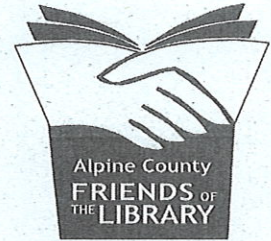
**The Heritage Building
1286 Toler Avenue
Gardnerville, NV 89410**

Coffee and refreshments will be served



Alpine County Friends of the Library

P.O. Box 187
270 Laramie St
Markleeville, CA 96120
Phone: 530-694-2120
Fax: 530-694-2408



October 5, 2023

Carson Swim Center

1600 Highway 88

Minden, NV 89423

Friends,

The Friends of the Alpine County Library THANK YOU for your donated raffle prize of the swim pass for our Wine in the Garden evening.

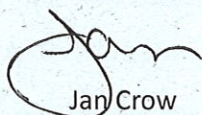
The library hosted their 13th annual Wine in the Garden event in August, and our community is always quite supportive of that evening. Thank you again for the raffle prize. Without generous community members like yourselves, our annual wine tasting fundraiser would not be as successful and anticipated as it is.

There are lots of interesting things happening at the library. Besides books, patrons can check out musical instruments, snowshoes, telescopes, yarn craft kits, sewing machines, cake decorating kits...the surprising list goes on and on. This summer, the library sponsored a Reading Program aimed to encourage the love of reading to our youth. The program included reading incentives, writing workshops, music, movies, crafts, and a Storytime each Saturday. A continuing program at the library is the 'Library Players'. Each Friday afternoon, people come in with any musical instrument they can carry, and the back of the library is filled with music and laughter for hours. For those who cannot play an instrument, clappers and foot tappers are always welcome.

There is nothing like a rural, close-knit community. Thank you for being such a generous part of it.

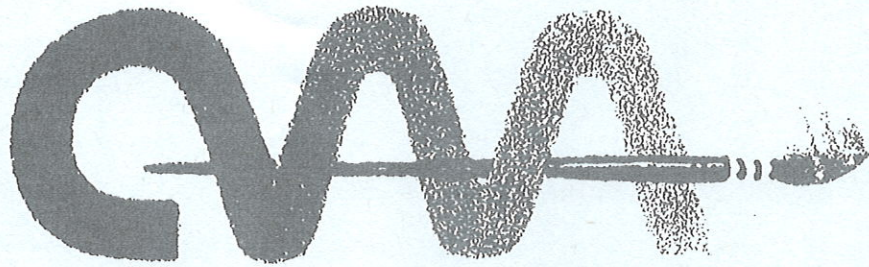
Here is the legal stuff: Alpine County Friends of the Library is a non-profit and we have tax exempt status under Section 509(a)(3) and is an organization of the type described in Section 509(a)(1) and 170(b)(A)(vi) of the Internal Revenue Code. Your donation is tax deductible to the full extent allowed by law.

Thank you again,



Jan Crow

Secretary/Friends of the Library



Carson Valley Art Association

November 26, 2023

To: Director of Carson Valley Senior
Center

Thank you for your donation of
15 free passes for our annual
November Scholarship Art Show
at the CVIC Hall. Your gift was
most appreciated. We had a
successful art show this year &
appreciate the local businesses that
participated in this event.

Sincerely

Ethel Miller - Secretary

Thank you



From DCSO Explorer POST 2105

Hailie Latshaw
Trenton
Barnett
Johnny Dittan

Tricia
R

Grace
Jost
Zoeferkin
Hester

Gabby
Pickard

KARENCE FLEISHER
Thank you for your involvement in this
year's Safety Street.

We hope to see you next year! Katie Rickford

Aidan
Mcroughtin

Esme Sanchez -
ThankU.

Zion Thornton

MS3

Blake
Faiss

Bring your ID and help select Nevada's choice for President. Go to the source: <https://nevadagop.org/2024-presidential-caucus/>

Shawn Meehan
Minden

Great Fall Homecoming

Editor:

Another year brought another amazing Fall Homecoming for Douglas. DHS Student Leadership would like to take this opportunity to recognize and thank the following people and businesses who helped make "Hey Douglas, let's go party!" Fall Homecoming 2023 a success. The Town of Minden Staff, Douglas County Sheriff's Department, Valley Eats, Sierra Sprinkle, Gonuts 4 Donuts, Kings of Kings, Ping Pow Pool, Nick and Willy's Pizza, Bonfire Coffee, Uncle Richie's Ice Cream, Carson Valley Medical Center, Community Counseling Center, DHS All Sports Boosters, Accolades Trophies & Engraving, Team Sports Ink, Eric Pacheco & DHS Custodial Staff, Little Details Photography, Amanda Laca, Kaitlyn Hinojosa, Katy Shipley & the DHS Cheerleaders, Mark Porter & "The Pride of the Carson Valley" DHS Marching Band, Mike Glynn, & the DHS JROTC Tiger Battalion, Kurt Hildebrand, Sarah Drinkwine & The Record-Courier, Ron Harpin Photography, DHS Staff, Administration, & Student Body, DHS Fall Coaches & Teams, DHS Faculties, Keith Cole, Belinda Grant the AMBUSH Student Section, Grocery Outlet, Carson Valley Cinema, the Leadership programs at CVMS and PWLMS, DHS Clubs and Activities, Hall of Fame inductees Nori Nedenriep-Jenkins and Jeremy Litka, royalty nominees and the families of all nominees. We would also like to give a special thanks to everyone who came out last minute to the crowning ceremony of our Homecoming King Jett Lehmann and Queen Logan Karowski when a power outage canceled our game. Finally, thank you to the alumni who came out this week and supported the Tigers; having alumni return with pride is truly the most special part of this annual event. "Once a Tiger, Always a Tiger."

Last but certainly not least,

Drivers donate to the Fill the Boot fundraiser by the East Fork Professional Firefighters Association GivingTuesday. The firefighters raised \$7,800 to donate at the Share Your Holiday Food Drive on Fri

we would like to recognize the members of DHS Student Leadership for their hours of effort and hard work in order to make this weeklong event full of spirit, camaraderie, and tradition a reality. There really is no place like Douglas.

Ava Wilson
DHS ASB President

Talia Tretton
DHS Senior Class President

Mena Dedmon
DHS Leadership Teacher

Karen Lamb
DHS Activities Director
Minden

Thanks from Minden Fortnightly

Editor:

Minden Fortnightly, the oldest service club in the Carson Valley, held its annual fundraiser on the Friday before Thanksgiving. While for many in our Valley it serves as an unofficial kickoff to the holiday season, the goal of our Fundraiser is to give back to our community, and we are proud to say that 100% of our profits are donated to local organizations and charities, support upgrades at the CVIC Hall, and provide extra help to community members when the need arises.

We owe a huge thank you to the community members who came out to support our fundraiser, and to the donors for our live auction, silent auction, raffle, and wine pull. We would like to recognize the following donors: Atlantis Casino Resort Spa, Big Daddy's Bike and Brew, Battle Born Wine, CalNeva Realty, Big Fish Landscaping, CV Flyte, Carson Valley Community Theatre, Carson Valley Golf Course, Carson Valley Inn, Carson Valley Swim Center, Christensen Automotive, Cook'd, Cosmetic Medicine Center, Custom Framing and Design, Douglas County Chamber of Commerce, Douglas County Community Center,

Douglas High School Boosters, Drago and Company, El Charro Avitia, Especially For You, Fresh Ideas, Gadzooks!, Judge Dave and Allison Gamble, Great Basin Equine, Greenhouse Garden Center, Judge Tom and Cynthia Gregory, Brent Haliwell, Haliwell Homes, Hoch Family Creamery, Intero Real Estate, J.T. Basque Bar & Dining Room, Joyce's Fine Jewelry, Kaia Fit Minden, Lake Tahoe Shakespeare Festival, Russ Levinson, Millennium Medical & Spa Suites, Minden Meat and Deli, Minden Mercantile Company, Minden Mill Distilling, NV-US Silver Works, Pure Glow Salon, Quilt House, Raley's, Reno Aces, Seyfried Dental Arts, Sierra Nevada Harmonic Egg, Tahoe Equine, Tahoe Toffee Candy Company, The Hone Company, Trader Joe's, Trudy's Hair Studio, Tumbleweed's Gymnastics, Warren Reed Insurance, and West Coast Martial Arts.

Thanks again to our attendees and donors. And to everyone in our Valley, we wish you a very happy holiday season

The Ladies of Minden Fortnightly
Minden

Appreciates support

Editor:

To our incredible event sponsors, donors and guests, the board, executive director, and staff of Family Support Council cannot begin to thank all who were involved with our first annual gala Unmasking Domestic Violence event on Nov. 18.

With our masks on, we brought light to a cause that has gone underrepresented, and boy did we rise up.

Your contributions will allow us to continue offering lifesaving services free of charge to survivors in need of our assistance. The direct impact to our confidential shelter, Abbey's Crossing, is monumental.

Thank you for standing up for our victims and survivors.

Special thanks to the following:

Event Sponsors: Battle Wine Whiskey, Cindy's Cookies by Kim Perondi, Davidson, Dreu Murin Productions, Frey Ranch, The Owl Restaurant and the Rise Against Domestic Violence Domestic Violence Domestic Violence Domestic Violence Auction Donors: Carson Valley Import Auto, Carson Valley Guild, CoCos N' More, Cook'd, Costco, Greenwood Creek Gifts, Daniels Wray), Distinct Ink Tattoos, Drago's Salon, Eddy Street, Edgewood Tahoe, Mel Ron Elges, Genoa Wellness, Millennium Med Day Spa, Minden Med Spa, Peak Nutrition, Richard Reese, Scossa Ranch, Tahoe Blue Events Center, T Overland Restaurant, Brand Michael Thomson, Vail Resort Woodett's Diner

Special Thanks to Sheriff E Coverley, Sgt. Johnny Lenz and Dreu Murin Productions

Again, we are beyond grateful to each of you and send heartfelt thanks and gratitude.

For information on the services we provide or general information, please contact us at riseagainstdv@gmail.com or taraaddeo@gmail.com or visit www.family-support.org/

Rise against domestic violence

Tara Addeo
Family Support Council
Gen

Thanks to the Tribe

Editor:

The Douglas County Public Library would extend our gratitude to the Washoe Tribe of Nevada and California for sharing a glimpse into the Washoe Tribe's culture and heritage at the Minden branch.

The library was honored to host this exhibit during the month of November. This is a small but essential step in moving forward with respect not only for the Washoe Tribe of Nevada and California but all indigenous peoples, past, present and future. The library looks forward