

**EAST FORK SWIMMING POOL DISTRICT  
BOARD OF TRUSTEES MEETING AGENDA**

**July 18<sup>th</sup>, 2024 at 9:00 a.m.  
Carson Valley Swim Center  
1600 Hwy 88, Minden, Nevada**

Pursuant to Chapter 241 of the Nevada Revised Statutes, the East Fork Swimming Pool District hereby notifies all interested parties that the Board of Trustees will conduct business of the district as noted below.

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**9:00am Call to Order and Recognition of Quorum**

**PUBLIC COMMENT (No Action Can be Taken)**

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Trustees. Public Comment is limited to 3 minutes per speaker.

If you are going to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment. Please identify yourself and sign in on the sign-up sheet. Do not offer comment until acknowledged by the Chair.

**APPROVAL OF AGENDA**

The Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner; to combine two or more agenda items for consideration, and; to remove items from the agenda or delay discussion relating to items on the agenda.

**CONSENT AGENDA**

Items appearing on the Consent Agenda are items that can be adopted with one motion and vote unless an item is pulled for discussion by a Trustee or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during public comment at the beginning of the meeting and state why they are making that request. When items are pulled from the Consent Agenda, they will automatically be placed at the beginning of the Administrative Agenda or, may be continued until the next meeting.

**PUBLIC COMMENT**

*Motion to Approve Consent Calendar items 1a and 1b*

- 1a. For Possible Action. Approval of previous minutes from the June 20<sup>th</sup>, 2024 general meeting.
  
- 1b. For Possible Action. Approval of general ledger cash balances, expenditures and investments through June 30<sup>th</sup>, 2024.

## ADMINISTRATIVE AGENDA

The Administrative Agenda will proceed as follows:

- The Chairman will read the agenda title into the public record.
- Staff and/or Trustees will provide relevant information on the matter.
- The Board will discuss the item. Once that discussion is concluded, the Chair will take public comment at three minutes per speaker.
- Once public comment is completed, the Board may again discuss or proceed directly to vote.

\*\*For agenda items that are listed as “Discussion Only” with no action, public comment is not legally required. Public comment may be accepted by the Chair at their discretion.

### **CONSENT AGENDA ITEMS PULLED FOR FURTHER DISCUSSION:**

Any item pulled for discussion from the Consent Agenda will be heard at this time unless continued to a later meeting.

#### Administrative Agenda

2. Discussion Only. Discussion and update on the Capital Improvement Plan ongoing projects.
3. For Possible Action. Discussion and possible action awarding the “Eastside Expansion Project” to Plenum Builders in the amount of \$2,809,004 and authorize the director to sign the contract and approve change orders up to 10%.
4. For Possible Action. Discussion and possible action awarding the development of an “Economic Vitality Assessment” to Brian Bonnenfant, Project Manager, Center for Regional Studies with the University of Nevada, Reno in the amount not to exceed \$9,600 and authorize the Director to sign the contract.
5. Discussion Only. Report from the Swim Center Director:
  - User Attendance
  - Staffing and Programming
  - Marketing and Public Relations Information
  - Employee Recognition
  - Maintenance Updates
  - Monthly Financial Update
  - Correspondence
6. For Possible Action. Discussion and possible action on proposed agenda items for the August 15<sup>th</sup>, 2024 general meeting.

#### ***Adjournment***

Copies of the agenda were posted at 12:30pm, Thursday, July 11th, 2024 at the following locations:

1. Carson Valley Swim Center, 1600 Highway 88, Minden, NV.
2. Douglas Co. Administration Building (Historic Courthouse) 1616 Eighth St., Minden, NV.
3. Douglas County Administration Office (Minden Inn) 1594 Esmeralda St., Minden, NV
4. Carson Valley Swim Center Web Site: [www.cvswim.com](http://www.cvswim.com)
5. State of NV web site: <https://notice.nv.gov/>

Posted By: \_\_\_\_\_ Signed: \_\_\_\_\_

Reasonable efforts will be made to accommodate disabled individuals desiring to attend the meeting. If you are interested in materials call Sharon Thompson at 775-392-4063 24 hours in advance so that arrangements may be made.

**EAST FORK SWIMMING POOL DISTRICT  
BOARD OF TRUSTEES**

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**AGENDA ACTION SHEET**

**Agenda Item # 1a**

**Title:** Approval of the General Meeting minutes from June 20th, 2024

**Background:** These are the draft minutes from your previous meeting.

**Funding:** NA

**Recommended Motion:** Move to approve the General Meeting minutes from June 20<sup>th</sup>, 2024

**Trustee Action:** \_\_\_\_\_ **Approved**  
\_\_\_\_\_ **Denied**  
\_\_\_\_\_ **No Action**  
\_\_\_\_\_ **Other**

**EAST FORK SWIMMING POOL DISTRICT  
BOARD OF TRUSTEES  
GENERAL MEETING MINUTES  
June 20<sup>th</sup>, 2024 at 9:00 a.m.  
Carson Valley Swim Center  
1600 Hwy 88, Minden, Nevada**

The Board of Trustees June 20<sup>th</sup>, 2024 meeting was called to order at 9:00 AM at the Carson Valley Swim Center, Minden, NV. Board members present were Chairman Sharon DesJardins, Allen Biaggi and Frank Dressel. Teresa Duffy was on phone. Vice Chairman Travis Lee was absent

**No Public Comment**

**AGENDA**

Upon motion by Dressel to approve agenda, seconded by Biaggi, the motion was unanimously approved.

**CONSENT AGENDA ITEMS**

- 1a. For possible action. Previous minutes from the May 29<sup>th</sup>, 2024 General Meeting and the May 29<sup>th</sup>, 2024 Special Budget Meeting.
- 1b. For possible action. Approval of general ledger cash balances, expenditures, and investments through May 31<sup>st</sup>, 2024.

Upon motion made by Biaggi and seconded by Dressel. The consent agenda items 1a and 1b were unanimously approved.

**No Public Comment**

**ADMINISTRATIVE AGENDA**

2. **Discussion only. Discussion Only. Presentation from Alan Reed with Warren Reed Insurance on the cost and coverage of the pool's property, liability, and employment practices insurance purchased from Pool/Pact through Warren Reed Insurance.**  
Chairwoman DesJardins introduced item. Reed states that Warren Reed Insurance has been in business in Douglas County since 1947. They have had a relationship with Lloyds of London for 20 years. They have 141 members that they insure. Property insurance is getting harder to obtain. Our area is considered a Wild Land Fire Area. Cyber has become very important. You have \$1,000,000 in Cyber Risk Coverage. You also have \$2,000,000 in Environmental Liability Coverage. Your total program cost has gone up 4.19% this year compared to an 11% increase for last year. Biaggi asked if the vacant land next door is covered. Reed states yes vacant land is automatically picked up. Biaggi states the he noticed that Douglas County isn't a member. Reed states that Douglas County is self-insured. Harris states that we get back \$10,000 a year from Pool/Pact's Educational Grant Program for conferences that the staff and the board attend and this offsets our premium each year. We have also taken advantage of the Risk Management Grant Program.
3. **Discussion Only. Discussion and update on the Capital Improvement Plan ongoing projects.**  
Chairwoman DesJardins introduced item. McCullough states no update for the concept drawings on the new area. Roof project should be completed in July. On the Eastside Expansion, bid opening was last week and the bids proved the 90% estimate of \$3.5M was high. The bids came in around \$2.8M. So, we are right in line with our scope and budget. We are looking at how we are going to present to the board in the next meeting. Harris states the remaining balances in the Capital Budget are still about the same. We paid a couple of invoices to TSK and Plenum but that's it. We will see some significant expenditures, once the board approves the project next month. Project to start in September. Biaggi asks when will we know about the Splash Pad? Harris states the Douglas County has identified some additional money to put toward that project. They are working on additional grants that would bump the project from \$250,000 to \$400,000.

Then they will go into the design process. Biaggi states so it might not be until next year. Harris states that is correct. Harris states that many of the numbers on this Capital Budget will get carried over to the new Fiscal year Capital Budget 2024/2025.

4. **Discussion only. Discussion and update on districts proposed economic vitality plan.**

Chairwoman DesJardins introduced item. Harris states that Biaggi and I met with Brian Bonnenfant who is from UNR's Center for Regional Studies. He understands the scope and he is going to put it down on paper and send it to Allen and then we will bring it forward to the board in the July meeting. Brian is very interest in doing the project for us. This is going to be a great exercise for us to go thru. Biaggi states that Brian has great ideas and I am very impressed with him. The cost is gong to be around \$15,000.

5. **Discussion Only. Report from the Swim Center Director.**

**CVSC June 2024 Direct Report**

**User Attendance:** See board binder documents.

- May Attendance 2023 was 9,632. May 2024 Attendance was 13,362. (See attached docs)

**Programming, Staffing and Training:**

- Shannon and Jack completed Pool Pact's Risk Management Audit completed every 4 years with Dr's Tom and Rachel Griffiths. The Audit went great with minor suggestions given. Final written report has not been received.
- Shannon and Paul attended the annual Aquatic Risk Management training in-person in Carson at Pool Pact offices.
- Paul participated with several Lifeguards in the Regional In-Service training held at Alf Sorenson in Sparks.
- Sarah received a scholarship to become certified as a Lifeguard Instructor Trainer and successfully trained for 3 days at the Carson Pool.
- Carson Valley days was a success and CVSC's float won their "Non-Commercial" category.
- Aquatic Supervisors working on recertifying current employees and training new ones.
- Aquatic Supervisors Interviewed 6 employees interested in being promoted to Senior Lifeguard filling 3-4 positions.
- Leadership Team (Director and Supervisors) meet monthly to plan and discuss CVSC programming & staffing.
- Monthly In-Service Training/Meeting was conducted by all supervisors.
- Session, Drop-In and Private swim and dive lessons are combined numbers and classes have been successful (see attached #'s)
- Water Aerobics Class attendance is staying steady at 35+ participants in the morning classes. Evening classes are smaller but well likes and attended.

**Marketing and Public Relations:**

- CGI video shoot on May 25<sup>th</sup> was a success. I will see the results soon after the editing is complete.
- Shannon chaired the general and executive NRPS Board meetings as President of the society.
- Shannon attended the "Find a Job Friday" at DHS and met with several students.
- Social media exposure, information sharing and flyers: Facebook & Instagram updates (Sarah & Catherine).
- Website updates (Justin, Paul, Sharon), Google Business updates (Shannon), Alignable updates (Shannon)
- Publications: Carson Valley Business Directory, Getaway Reno/Tahoe Area, Best of CV, Almanac, Record Courier.
- CGI Marketing Group continues to do a good job managing our online reputation with Google, Yelp (Shannon)
- Phone Message updates (Sherrie)

- Water Aerobics Coordinator (Deanna) is emailing staff and patrons on our internal water aerobics list to keep up-to-date on schedule or procedure changes.

**Employee Recognition:**

- Employee of the Month: TBD

**Maintenance Updates:**

- Sprinkler heads have been fixed and adjusted in the front of the facility.
- Touch-up painting has been completed in the Natatorium and Fin room.
- A lot of wood work and creativity was put into building the CV Days Parade Float.
- A crate is being built for the Wibit to be permanently stored for the summer.
- Dave is doing research to switch from pellet chlorine to liquid for all pools.
- Daily, weekly, monthly and annual maintenance projects and asset management are being completed... excel document updated by Maintenance Supervisor and Director.
- Updating and improving the data information in Reserve Analyst (Asset Management Program).

**Monthly Financial:** See board binder documents.

**Correspondence:** See board binder documents (if applicable).

**No Public Comment**

6. **For Possible Action. Discussion and possible action on proposed agenda items for the July 18<sup>th</sup>, 2024meeting**

**CIP Update  
Economic Vitality Plan  
Eastside Expansion**

Upon motion made by Dressel and seconded by Duffy to adjourn meeting. Motion to adjourn meeting was unanimously approved.

**EAST FORK SWIMMING POOL DISTRICT  
BOARD OF TRUSTEES**

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**AGENDA ACTION SHEET**

**Agenda Item # 1b**

**Title:** For possible action. Approval of general ledger cash balances, expenditures and investments through June 30<sup>th</sup>, 2024.

**Background:** NRS requires local government entities governing boards to approve expenditures for their entity and to report cash balances as well as investments. It is important for Trustees to be aware of the financial status of the district.

**Funding:** NA

**Recommended Motion:** Move to approve the report of general ledger cash balances, expenditures and investments through June 30<sup>th</sup>, 2024.

**Trustee Action:** \_\_\_\_\_ **Approved**  
\_\_\_\_\_ **Denied**  
\_\_\_\_\_ **No Action**  
\_\_\_\_\_ **Other**

	Jun 24	Budget	Jul-Jun 24	YTD Budget	YTD Variance	Annual Budget	Annual Budget Remaining	YTD Total as % of Budget
<b>Ordinary Income/Expense</b>								
<b>Income</b>								
403 · USER FEES	76,321.65	102,006.79	586,645.39	630,450.00	(43,804.61)	630,450.00	43,804.61	93.05%
496 · FOOD	8,748.50	9,326.00	45,956.00	54,500.00	(8,544.00)	54,500.00	8,544.00	84.32%
497 · MERCHANDISE	3,622.80	3,169.00	20,884.55	20,500.00	384.55	20,500.00	(384.55)	101.88%
498 · GRANT INCOME	0.00	0.00	10,343.54	18,500.00	(8,156.46)	18,500.00	-	0.00%
<b>Total Income</b>	<b>88,692.95</b>	<b>114,501.79</b>	<b>663,829.48</b>	<b>723,950.00</b>	<b>(60,120.52)</b>	<b>723,950.00</b>	<b>51,964.06</b>	<b>91.70%</b>
<b>Cost of Goods Sold</b>								
<b>COST OF GOODS SOLD</b>								
550 · FOOD EXPENSE	3,171.39	1,110.00	20,631.00	27,250.00	6,619.00	27,250.00	6,619.00	75.71%
555 · MERCHANDISE EXPENSE	-226.77	-459.00	11,382.92	10,250.00	(1,132.92)	10,250.00	(1,132.92)	111.05%
560 · FOOD SUPPLIES	604.17	215.44	1,608.76	1,234.43	(374.33)	1,250.00	(358.76)	128.70%
565 · FOOD SPOILAGE	16.34	218.00	86.40	1,250.00	1,163.60	500.00	413.60	17.28%
<b>Total COST OF GOODS SOLD</b>	<b>3,565.13</b>	<b>1,084.44</b>	<b>33,709.08</b>	<b>39,984.43</b>	<b>6,275.35</b>	<b>39,250.00</b>	<b>5,540.92</b>	<b>85.88%</b>
<b>Total COGS</b>	<b>3,565.13</b>	<b>1,084.44</b>	<b>33,709.08</b>	<b>39,984.43</b>	<b>6,275.35</b>	<b>39,250.00</b>	<b>5,540.92</b>	<b>85.88%</b>
<b>Gross Profit</b>	<b>85,127.82</b>	<b>113,417.35</b>	<b>630,120.40</b>	<b>683,965.57</b>	<b>(53,845.17)</b>	<b>684,700.00</b>	<b>46,423.14</b>	<b>92.03%</b>
<b>Expense</b>								
<b>GENERAL &amp; ADMINISTRATIVE</b>								
629 · ADVERTISING/PRINTING	203.55	467.00	10,997.48	13,000.00	2,002.52	13,000.00	2,002.52	84.60%
630 · POSTAGE	0.00	0.00	371.94	800.00	428.06	800.00	428.06	46.49%
631 · JANITORIAL EXPENSE	1,631.16	2,456.00	10,970.10	9,300.00	(1,670.10)	9,300.00	(1,670.10)	117.96%
632 · SOFTWARE - IT	3,107.97	2,331.00	26,054.09	28,500.00	2,445.91	28,500.00	2,445.91	91.42%
641 · POOL TRAINING AND EDUCATION	392.00	0.00	2,736.89	2,000.00	(736.89)	2,000.00	(736.89)	136.84%
645 · OFFICE SUPPLIES	147.79	379.00	3,787.70	6,500.00	2,712.30	6,500.00	2,712.30	58.27%
660 · SEMINARS & EDUCATION	0.00	174.00	7,338.72	4,500.00	(2,838.72)	4,500.00	(2,838.72)	163.08%
661 · DUES/SUBSCRIPTIONS	25.98	218.00	2,348.75	1,025.00	(1,323.75)	1,025.00	(1,323.75)	229.15%
680 · TRAVEL EXPENSE	47.49	0.00	9,295.71	9,000.00	(295.71)	9,000.00	(299.71)	103.33%
681 · MEALS	0.00	0.00	2,049.50	2,200.00	150.50	2,200.00	150.50	93.16%
683 · AUTO REIMBURSEMENT/MILEAGE	37.52	317.00	2,683.45	1,995.00	(688.45)	1,995.00	(688.45)	134.51%
690 · LEGAL EXPENSE	0.00	0.00	2,882.25	3,500.00	617.75	3,500.00	617.75	82.35%
691 · ACCOUNTING EXPENSE	455.00	481.00	16,940.00	18,250.00	1,310.00	18,250.00	1,310.00	92.82%
692 · BANK CHARGES	0.00	0.00	0.00	1,200.00	1,200.00	1,200.00	1,200.00	0.00%
693 · ENTRY SYSTEM CHARGES	4,153.27	2,061.00	41,477.95	26,000.00	(15,477.95)	26,000.00	(15,477.95)	159.53%
694 · DC VOTER FEES	0.00	0.00	5,466.30	5,466.30	-	5,466.30	-	100.00%
780 · CASH OVER/SHORT	-103.05	0.00	-445.76	0.00	445.76	-	445.76	#DIV/0!
<b>Total GENERAL &amp; ADMINISTRATIVE</b>	<b>10,098.88</b>	<b>8,884.00</b>	<b>144,959.07</b>	<b>133,236.30</b>	<b>(11,722.77)</b>	<b>133,236.30</b>	<b>(11,722.77)</b>	<b>108.80%</b>
<b>PAYROLL EXPENSES</b>								
599 · BOARD EXPENSES	2,000.00	2,143.00	21,199.95	24,000.00	2,800.05	24,000.00	2,800.05	88.33%
600 · SALARIES & WAGES	107,397.15	113,594.00	1,262,845.98	1,305,687.00	42,841.02	1,305,687.00	42,841.02	96.72%
601 · SOCIAL SECURITY	4,122.85	4,880.00	45,319.30	50,835.00	5,515.70	50,835.00	5,515.70	89.15%
611 · MEDICARE	1,579.99	1,724.00	18,394.91	19,628.00	1,233.09	19,628.00	1,233.09	93.72%
613 · STATE UNEMPLOYMENT	892.88	107.00	9,742.08	14,899.00	5,156.92	14,899.00	5,156.92	65.39%
614 · HEALTH INSURANCE	5,860.15	6,339.00	64,824.71	65,142.00	317.29	65,142.00	317.29	99.51%



	Jun 2024	Budget	Jul-Jun 24	YTD Budget	YTD Variance	Annual Budget	Annual Budget Remaining	YTD Total as % of Budget
(Continued)								
615 · PERS	11,745.84	14,126.00	163,108.95	178,814.00	15,705.05	178,814.00	15,705.05	91.22%
617 · WORKMANS COMPENSATION	4,221.75	3,584.00	50,661.00	42,876.00	(7,785.00)	42,876.00	(7,785.00)	118.16%
639 · PAYROLL TAX ADJUSTMENTS	364.00	0.00	4,749.25	0.00	(4,749.25)	-	(4,749.25)	#DIV/0!
640-1 · ACCRUED WAGES	0.00	0.00	0.00	0.00	-	-	0.00	#DIV/0!
640-2 · ACCRUED PAYROLL TAXES	0.00	0.00	0.00	0.00	-	-	0.00	#DIV/0!
640-3 · ACCRUED VACATION	1,365.52	0.00	11,378.82	0.00	(11,378.82)	-	(11,378.82)	#DIV/0!
Total PAYROLL EXPENSES	139,549.53	146,497.00	1,652,224.95	1,701,881.00	49,656.05	1,701,881.00	49,656.05	97.08%
POOL OPERATIONS								
UTILITIES								
619 · GARBAGE	563.00	613.00	7,526.00	6,800.00	(726.00)	6,800.00	(726.00)	110.68%
621 · TELEPHONE EXPENSE	523.76	530.00	6,294.35	6,300.00	5.65	6,300.00	5.65	99.91%
622 · ELECTRIC	9,885.21	11,483.00	134,994.86	140,025.00	5,030.14	140,025.00	5,030.14	96.41%
624 · WATER	1,246.15	1,589.00	10,298.51	11,500.00	1,201.49	11,500.00	1,201.49	89.55%
625 · SEWER	0.00	0.00	5,257.22	4,075.00	(1,182.22)	4,075.00	(1,182.22)	129.01%
626 · NATURAL GAS	9,141.47	6,978.00	159,137.78	98,000.00	(61,137.78)	98,000.00	(61,137.78)	162.39%
Total UTILITIES	21,379.59	21,193.00	323,508.72	266,700.00	(56,808.72)	266,700.00	(56,808.72)	121.30%
623 · INSURANCE	0.00	0.00	36,453.43	36,453.43	-	36,453.43	-	100.00%
628 · CHEMICALS	5,936.93	7,420.00	64,631.99	65,000.00	368.01	65,000.00	368.01	99.43%
633 · MAINTENANCE & REPAIR	11,565.82	11,782.00	84,976.03	112,000.00	27,023.97	112,000.00	27,023.97	75.87%
634 · EQUIPMENT RENTAL	185.59	191.00	4,078.30	4,830.00	751.70	4,830.00	751.70	84.44%
636 · LANDSCAPE MAINTENANCE	740.00	1,749.57	8,880.00	11,796.57	2,916.57	11,796.57	2,916.57	75.28%
640 · EMPLOYEE INCENTIVES	72.44	387.00	2,533.90	2,500.00	(33.90)	2,500.00	(33.90)	101.36%
642 · SAFETY	473.94	1,664.00	10,948.38	8,000.00	(2,948.38)	8,000.00	(2,948.38)	136.85%
643 · SUPPLIES	335.50	1,005.00	6,538.15	5,750.00	(788.15)	5,750.00	(788.15)	113.71%
644 · UNIFORMS	0.00	1,458.00	8,159.50	8,000.00	(159.50)	8,000.00	(159.50)	101.99%
646 · SMALL EQUIPMENT	0.00	0.00	2,364.85	2,608.70	243.85	2,775.00	410.15	85.22%
Total POOL OPERATIONS	40,689.81	46,849.57	550,708.40	521,030.00	(29,678.40)	521,030.00	(29,678.40)	105.70%
850 · DEPRECIATION EXPENSE	44,059.58	44,059.62	528,714.96	528,715.00	0.04	528,715.00	429,240.00	100.00%
Total Expense	234,397.60	246,290.19	2,876,607.38	2,884,862.30	8,254.92	2,884,862.30	437,494.88	99.71%
Net Ordinary Income	(149,269.78)	(132,872.84)	(2,246,486.98)	(2,200,896.73)	(45,590.25)	(2,200,162.30)	(391,071.74)	102.11%
Other Income/Expense								
Other Income								
401.4 · AD VALOREM	7,074.05	12,412.00	3,141,845.45	2,886,595.00	255,250.45	2,886,595.00	(255,250.45)	108.84%
491 · INTEREST INCOME	16,967.02	2,506.00	161,353.88	16,125.00	145,228.88	16,125.00	(145,228.88)	1000.64%
499 · OTHER INCOME	12.00	1,042.04	35.21	1,122.04	-	-	-	
Total Other Income	24,053.07	15,960.04	3,303,234.54	2,903,842.04	400,479.33	2,902,720.00	(400,479.33)	113.80%
Other Expense								
899 · Interest Expense	2,854.80	3,815.00	6,630.00	7,630.00	1,000.00	7,630.00	1,000.00	
Total Other Expense	2,854.80	3,815.00	6,630.00	7,630.00	1,000.00	7,630.00	1,000.00	
Net Other Income	21,198.27	12,145.04	3,296,604.54	2,896,212.04	401,479.33	2,895,090.00	(399,479.33)	113.87%
Net Income	(128,071.51)	(120,727.80)	1,050,117.56	695,315.31	355,889.08	694,927.70	(790,551.07)	151.11%

8:29 AM

07/09/24

Accrual Basis

# EAST FORK SWIMMING POOL DISTRICT

## Balance Sheet

As of June 30, 2024

	<u>Jun 30, 24</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
101 · WELLS FARGO CHECKING ACCT.	113,308.65
108 · CASH ON HAND	850.00
112-4 · LOCAL GOV'T INVESTMENT POOL	3,539,811.19
112-5 · LOCAL GOV'T POOL OPERATING	198,058.92
<b>Total Checking/Savings</b>	<u>3,852,028.76</u>
<b>Accounts Receivable</b>	
121 · ACCOUNTS RECEIVABLE	2,314.00
<b>Total Accounts Receivable</b>	<u>2,314.00</u>
<b>Other Current Assets</b>	
12100 · INVENTORY	
115 · CHEMICALS INVENTORY	10,828.44
120 · MERCHANDISE INVENTORY	3,839.44
125 · FOOD INVENTORY	1,814.02
<b>Total 12100 · INVENTORY</b>	<u>16,481.90</u>
130 · Prepaid Expense	14,959.01
170-4 · DELIQUENT TAX REC	40,622.55
<b>Total Other Current Assets</b>	<u>72,063.46</u>
<b>Total Current Assets</b>	<u>3,926,406.22</u>
<b>Fixed Assets</b>	
150 · POOL EQUIPMENT	152,279.48
155 · CONSTRUCTION IN PROGRESS	559,852.61
156 · LAND IMPROVEMENTS	491,894.25
157 · BUILDING & IMPROVEMENT	14,337,233.16
158 · EQUIPMENT	1,312,376.79
160 · ACCUMMULATED DEPRECIATION	-10,314,831.49
175 · LAND APN#1320-30-411-005	1,353,232.09
<b>Total Fixed Assets</b>	<u>7,892,036.89</u>
<b>Other Assets</b>	
171 · DEFERRED PENSION OUTFLOWS	410,899.00
<b>Total Other Assets</b>	<u>410,899.00</u>
<b>TOTAL ASSETS</b>	<u><u>12,229,342.11</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
201 · ACCOUNTS PAYABLE	-64.40
<b>Total Accounts Payable</b>	<u>-64.40</u>
<b>Credit Cards</b>	
202 · CITI VISA CREDIT CARD	9,201.77
<b>Total Credit Cards</b>	<u>9,201.77</u>

8:29 AM

07/09/24

Accrual Basis

EAST FORK SWIMMING POOL DISTRICT

Balance Sheet

As of June 30, 2024

	<u>Jun 30, 24</u>
Other Current Liabilities	
200 · PAYROLL LIABILITIES	
221-1 · ACCRUED PAYROLL	51,916.80
221-2 · ACCRUED PAYROLL TAXES	9,545.51
229 · SUTA	2,471.42
230 · FEDERAL WITHHOLDING	-33.00
231-1 · MEDICARE EMPLOYEE	-5.79
231-2 · MEDICARE COMPANY	-5.79
233-1 · SOCIAL SECURITY EMPLOYEE	-24.73
233-2 · SOCIAL SECURITY COMPANY	-24.73
234-3 · Aflac	271.60
Total 200 · PAYROLL LIABILITIES	<u>64,111.29</u>
2110 · Direct Deposit Liabilities	-1,983.06
218 · ACCRUED VESTED VAC PAY	34,882.53
219 · OPEB LIABILITY	29,173.00
235 · ACCRUED WORKMANS COMPENSATION	464.20
236 · NOTE PAYABLE - ZION	366,000.00
Total Other Current Liabilities	<u>492,647.96</u>
Total Current Liabilities	501,785.33
Long Term Liabilities	
220 · NET PENSION LIABILITY	1,126,751.00
225 · DEFERRED PENSION INFLOWS	179,203.00
Total Long Term Liabilities	<u>1,305,954.00</u>
Total Liabilities	1,807,739.33
Equity	
349 · RETAINED EARNINGS	6,273,238.34
351-1 · FUND BALANCE	1,452,260.17
355 · CONTRIBUTED CAPITAL	1,648,952.81
Net Income	1,047,151.46
Total Equity	<u>10,421,602.78</u>
TOTAL LIABILITIES & EQUITY	<u><u>12,229,342.11</u></u>

	Account	Amount	Memo
A.B.E.	629 - ADVERTISING/PRINTING	58.30	CV Days Parade Passes
Ace Hardware	633 - MAINTENANCE & REPAIR	244.89	Fasteners, Trash Bags, Staples, Staple Gun, Shovel, Silicone, Live Trap, Iron Rust Out, Paint Trays
AIRGAS	628 - CHEMICALS	3,341.03	Carbon Dioxide Liquid
Amazon		2,098.93	Subscription, Janitorial Supplies, Food supplies, Safety, Chemicals, Office Supplies, Maintenance, Wristbands, CV Days, Walkie Talkies, Food, Traps
American Document Destruction, Inc	645 - OFFICE SUPPLIES	67.41	Documents Destroyed
American Red Cross	641 - POOL TRAINING AND EDUCATION	392.00	Staff Recerts
Arco Gasoline	633 - MAINTENANCE & REPAIR	24.60	Fuel
Cannon Financial Services	634 - EQUIPMENT RENTAL	185.59	Copier Lease/Equip Insurance (Jun 2024)
Carson Valley Accounting LLC	691 - ACCOUNTING EXPENSE	275.00	Monthly site visit
Carson Valley Chamber of Commerce	629 - ADVERTISING/PRINTING	40.00	Chamber Luncheon
Charter Business	621 - TELEPHONE EXPENSE	253.01	
Cinderlille	633 - MAINTENANCE & REPAIR	364.00	Dayton Natural Rock
Clear Solutions International	632 - SOFTWARE-IT	578.12	Work on S Harris old PC, Update NAS, Update Unif. Software PC & Wifi Backup Unif., Program new Marque Sign
Costco	633 - MAINTENANCE & REPAIR	2,275.59	Food, Gloves, Janitorial, Food Supplies, Employee Incentives, Cashier Floor Mats
Deanna Abbott	642 - SAFETY	140.47	Food Expense, Copy Paper, Mileage
Desert Hills Fire & Security Systems	633 - MAINTENANCE & REPAIR	180.00	Updated server software, web browser for cloud services
Desert Star Landscaping	636 - LANDSCAPE MAINTENANCE	740.00	Contract Jun 2024
Douglas County School District	614 - HEALTH INSURANCE	6,270.17	Health Insurance Jun 24 (7/17/21) Dependents- Long
Ebay	633 - MAINTENANCE & REPAIR	1,230.99	Autolock Carabiner, Climbing Gear Lot, Milwaukee Battery, Miter, Saw, Peppermint Oil
Global Payments	693 - ENTRY SYSTEM CHARGES	4,153.27	
Go Daddy	632 - SOFTWARE-IT	29.99	Monthly Renewal
Harbor Freight Tools	633 - MAINTENANCE & REPAIR	56.96	lockwire, Quick Connects
High Sierra Business Systems	645 - OFFICE SUPPLIES	129.50	Copy fee for 4 copiers/printers (May, 2024)
Home Depot	633 - MAINTENANCE & REPAIR	1,025.36	Grab Bar, Max Hole Saw, Wrenches, Drilling Drill Point, Pipe Fittings, Screws, Trash Bags, LED Universal 2pk, Drain Bladder, Wet Dry Vac, L-Key Set, Rebar, Insect Traps, Repair kits
Inland Supply Co	631 - JANITORIAL	1,188.51	Green Liners, Motion Towel Rolls, Toilet Paper, Hand Soap, Waxed Liners
Intuit Payroll	632 - SOFTWARE-IT	850.00	QB Annual Payroll Module
Justin Gross	633 - MAINTENANCE & REPAIR	13.90	CV Days
KNORR	633 - MAINTENANCE & REPAIR	882.16	Co2 Feed Controller w/Diffuser Assembly
Lincoln Aquatics	628 - CHEMICALS	1,858.42	Sani-Chlor, Muriatic Acid, Deposit on Shells
Microsoft Corp	632 - SOFTWARE-IT	9.83	Cloud Backup
Nason's Scanning Service, LLC	633 - MAINTENANCE & REPAIR	400.00	Men's Locker, Room Scanning Plumbing
Nevada News Group	629 - ADVERTISING/PRINTING	145.25	Proprietary Fund Posting
NV Energy	622 - ELECTRIC	9,885.21	
OOMA, INC	621 - TELEPHONE EXPENSE	270.75	Monthly Service Fee (Jun 24)
Papa Murphy's	550 - FOOD EXPENSE	49.90	Pizza
Poster My Wall	632 - SOFTWARE-IT	9.95	Monthly Recurring Charge
Public Employees Benefits Program	614 - HEALTH INSURANCE	47.06	Jun 2024 #834
QuickBooks Payroll Service	639 - PAYROLL TAX ADJUSTMENTS	708.00	Fees for Direct Deposit
Rebecca Heredia.	403 - USER FEES	32.50	Refund Private Lessons
Sarah Davenport	643 - SUPPLIES	37.65	CV Days
Seven Up/RC Bottling Co. of Reno	550 - FOOD EXPENSE	362.50	Drinks for Snack Bar
Sierra Booking Services, inc	691 - ACCOUNTING EXPENSE	180.00	May 2024 2 Payroll/PERS
Smart Sign	633 - MAINTENANCE & REPAIR	35.87	No Smoking, Vaping, Glass, Alcohol
SOUTHWEST GAS	626 - NATURAL GAS	9,141.47	
Speedo USA, Inc	555 - MERCHANDISE	302.13	Goggles
Spotify	661 - DUES/SUBSCRIPTIONS	10.99	
State of Nevada-Dept Public Safety	642 - SAFETY	40.25	Fingerprinting (T. Williams)
Supply House	633 - MAINTENANCE & REPAIR	354.71	Interface Control Board
Swim Outlet	642 - SAFETY	161.88	CPR Shields, Lanyard, Whistle
Town Of Minden	624 - WATER & TRASH	1,829.15	Water/Garbage
Trane U.S. Inc	633 - MAINTENANCE & REPAIR	3,854.09	Heater, Crankcase Fuses, Labor, Installation, Labor
United States Plastic Corp	633 - MAINTENANCE & REPAIR	26.34	PVC Check Valve
Walmart		561.87	Food, Chicken Wire
Western Nevada Supply	633 - MAINTENANCE & REPAIR	1,270.13	LOCK Display Interface ASSY
Zoro Tools	633 - MAINTENANCE & REPAIR	1,024.38	Garden Hose, Kraft Paper Roll, Tool Handle Holder, Replacement Filter Cartridge
Total		60,388.48	

# EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

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## AGENDA ACTION SHEET

**Agenda Item #2**

**Title:** Discussion Only. Discussion and update on the Capital Improvement Plan ongoing and possible future projects.

**Background:** East Fork Swimming Pool District contracted with Aquatic Design Group to complete an overall evaluation of the Carson Valley Swim Center's equipment. The capital improvement and maintenance priority list is a combination of that report along with the center's Director, Maintenance Supervisor and Project Manager's recommendations.

**Funding:** NA

**Recommended Motion:** Discussion only

**Trustee Action:** \_\_\_\_\_ **Approved**  
\_\_\_\_\_ **Denied**  
\_\_\_\_\_ **No Action**  
\_\_\_\_\_ **Other**

**Carson Valley Swim Center  
Capital Budget  
Fiscal Year 2023/2024**

**Construction Funds Available as of:**

Local Government Investment Pool

June 30th, 2024  
\$ 3,539,811

**2023/2024 Projects**

	Company	2023/2024 Budget	Contract Amount/Expense	Remaining Amts. Payable
Eastside Expansion	Plenium / TSK	1,187,245	1,187,245	1,072,186
Splash Park (TRE)	Douglas County	50,000	50,000	50,000
Roof Restoration ('22-'23)	CTR/Garland	212,755	164,850	8,243
Project Management ('23-'24 Scott McCullough)	Douglas County	13,000	13,000	-
Asset Mang Plan (rockwall, diving board, ada remodel, Slide seam work, repipe work pump room, ada lift, Dive Stand Pad, Sierra Integrated system, projector/lens, RO Anderson, urinals )	Reserve Analyst	282,554	282,554	84,302
Contingency (snow blower, computers, printer, docking station, frig)	Contingency for Asset Mang	30,000	30,000	1,920
	<b>'23/'24 Capital Budget</b>	<b>1,775,554</b>	<b>1,727,649</b>	

1,216,651

**Remaining Construction Funds Available**

\$ 2,323,160

**EAST FORK SWIMMING POOL DISTRICT  
BOARD OF TRUSTEES**

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**AGENDA ACTION SHEET**

**Agenda Item #3**

**Title:** For Possible Action. Discussion and possible action awarding the “Eastside Expansion Project” to Plenium Builders in the amount of \$2,809,004 and authorize the director to sign the contract and approve change orders up to 10%.

**Background:** The board of Trustees approved, in the districts 5-yr Capital Improvement Plan, the Eastside Expansion project that includes expanding the lobby, adding concession storage, adding maintenance storage and a generator to allow for continuous operations in an emergency.

The project management team (Director, Project Manager, Maint. Supervisor) has been working with TSK architects and Plenium builders developing plans and a budget.

**Funding:** NA

**Recommended Motion:** Move to approve awarding the “Eastside Expansion Project” to Plenium Builders in the amount of \$2,809,004 and authorize the director to sign the contract and approve change orders up to 10%.

**Trustee Action:** \_\_\_\_\_ **Approved**  
\_\_\_\_\_ **Denied**  
\_\_\_\_\_ **No Action**  
\_\_\_\_\_ **Other**



July 3, 2024

Re: Carson Valley Swim Center  
Subject: GMP Submittal Rev-1

Plenium Builders is very appreciative of its partnership with CVSC on this endeavor and is providing you today with the following milestone deliverables to assist with planning and executing the project successfully:

- GMP Cover Letter & Qualifications
- Detailed GMP Estimate
- GMP Estimate Variance
- GMP Project Schedule
- Subcontractor Tab Sheets
- Subcontractor Recommendations

**GMP Estimate Summary:**

General Conditions:	\$ 377,721
Concessions Addition:	\$ 193,527
Lobby Expansion:	\$ 967,413
Storage Addition:	\$ 510,527
Generator & Trash Enclosure:	\$ 444,496
<b>Sub-Total</b>	<b>\$ 2,493,684</b>
General Liability (1%)	\$ 24,937
P&P Bond	\$ 18,872
CMAR Fee (8%)	\$ 202,999
Contractor Contingency (2.5%)	\$ 68,512
<b>Total</b>	<b>\$ 2,809,004</b>

**Alternate (Including Markups):**

- Deduct Generator & Conductors – ATS & Conduits to remain in project: <\$165,560>
  - **Total Project Cost with Deduct: \$2,643,444**

**Schedule**

- Construction Schedule is based on a 7.5 - month duration.

Thank you again for the opportunity to be your CMAR on the East Expansion & Storage Addition project and please feel free to reach out to me if you have any questions. We look forward to discussing this in detail with you soon.

Sincerely,

A handwritten signature in black ink that reads "Devin Harrill".

Plenium Builders  
Devin Harrill  
Estimator



**GMP Documents:**

- 100% CD Drawings by TSK dated April 19, 2024
- 100% CD Specifications by TSK dated April 19, 2024
- 100% CD Structural Calculations by Nelson Wilcox dated April 16, 2024
- Addendum #1 by TSK dated May 31, 2024

**CLARIFICATIONS & SPECIFIC EXCLUSIONS**

- 1) GENERAL CONDITIONS (7.5 Months)
  - a. Project Management & Administration
  - b. Full-time onsite Superintendent
  - c. Plans
  - d. Temporary power & lights
  - e. Project management collaboration website
  - f. Site toilets & hand wash stations
  - g. Temporary construction fence
  - h. Temporary inside protection
  - i. Safety equipment
  - j. Project sign
  - k. Continuous cleanup & dumpsters
  - l. Final cleaning
  - m. Snow removal allowance
  - n. Misc. tools, equipment & rental
  - o. Excludes monthly utility costs
  - p. Excludes project office (Assumes use of upstairs lobby area)
  
- 2) SITEWORK
  - a. Site demolition
    - i. Sidewalks & ramps
    - ii. AC paving
    - iii. Landscaping & irrigation
    - iv. Planter
    - v. Flagpole & footing
    - vi. Trash enclosure & footing
    - vii. Electrical pad
    - viii. Post curbs

- b. Selective demolition
- c. Regrading & compaction
- d. Foundation excavation
- e. Interior plumbing excavation
- f. Site electrical excavation
- g. Over-excavation & fill
  - i. Includes 1' over-excavation under slabs and 2' over-excavation under & 3' laterally for all footings per detail 11/SD2
- h. Aggregate base courses
- i. Asphalt paving
  - i. Includes patching surrounding Storage Building & Trash Enclosure
- j. Fences & gates
  - i. New Chain-Link gate tied into existing fence line
- k. Landscaping & irrigation allowance
  - i. Includes repair of existing sod & irrigation
- l. Site concrete
  - i. Sidewalks & ramps
  - ii. Housekeeping pads
  - iii. Flagpole base
  - iv. Trash enclosure pad & footings
  - v. Bollard footing & fill
  - vi. Post curbs
- m. Excludes survey (Provided by Owner)

3) CONCRETE

- a. Reinforcing steel
- b. CIP Concrete
  - i. Slab-on-grade
  - ii. Building footings
  - iii. Reinforcing steel
  - iv. VC-5 lithium cure
  - v. 15mil Vapor barrier
  - vi. Concrete washout
  - vii. Base plate grouting

- viii. Locker bases
- ix. Cold weather protection

4) MASONRY

- a. Precision CMU at storage area, concessions, and lobby columns
  - i. Bucks for openings
  - ii. Hollow metal door frame grouting
  - iii. Standard colors
  - iv. Reinforcing steel
  - v. Cold weather protection
- b. CMU FRP strengthening
  - i. Preliminary design assumptions to be verified by EOR:

1. Existing masonry compressive strength  $f_m = 1500\text{psi}$ .
2. Existing longitudinal reinforcement at bottom of the lower lintel is 2-#4 Gr.60 with cc = 7" from bottom face.
3. Existing longitudinal reinforcement at bottom of the upper lintel is 2-#5 Gr.60 with cc = 7" from bottom face.
4. For design purposes, upper lintel height is 4'-0" and lower lintel height is 2'-0".
5. See page 7 for the hand-calculated moment and shear demands.
6. FRP anchors have not been specified and therefore not included in this proposal.

5) METALS

- a. Structural steel
  - i. Wide flange & HSS beams & columns
- b. Metal roof deck
- c. Metal roof joists
- d. Miscellaneous metals
  - i. Ledgers
  - ii. Bent plates
  - iii. Anchor bolts
- e. Excludes downspout boots, cast iron tree grates, cast iron trench castings, and hidden access panels from specification 055000 metal fabrications per addendum #1.

6) WOOD & PLASTICS

- a. Rough carpentry
  - i. Wood roof framing
  - ii. Shop-Fabricated wood trusses

- iii. Overfill roof framing
- iv. Plywood roof sheathing
- v. Hardware
- b. Exterior temporary lobby wall opening barrier

7) THERMAL & MOISTURE PROTECTION

- a. Building insulation
- b. Standing seam metal roofing
  - i. Tie-into existing roof panels as required
  - ii. New metal roof, wall and soffit panels
  - iii. Temporary roofing
  - iv. Gutters & downspouts
- c. Sheet metal & flashing trim
- d. Firestopping & caulking
- e. Joint sealing & caulking

8) DOORS & WINDOWS

- a. Doors, frames & hardware
  - i. Hollow metal doors & frames
  - ii. Door hardware
- b. Overhead door
  - i. Manual operated 16'x8' overhead sectional door
- c. Aluminum-Framed Storefronts
  - i. Exterior and interior storefront systems at lobby
  - ii. Bronze anodized finish
  - iii. Excludes exterior self-cleaning coating (not manufactured anymore according to subcontractors)
- d. Vinyl windows

9) FINISHES

- a. Metal Stud Framing & Gypsum Drywall

- i. Non-structural metal stud framing
- ii. Drywall, tape and texture; level 4 finish
- iii. Acoustical ceiling tile & grid
- iv. Linear metal ceilings
- v. Sound absorbing ceiling units
  - 1. Suspended from structure similar to current panels at the main pool area
- vi. Includes engineering, calculations, and shop drawings for exterior framing
- b. 3-coat stucco system
- c. Ceramic tile
  - i. Wall tile & trim at existing columns
- d. Painting
  - i. Painting of walls, gyp ceilings, doors & frames
  - ii. Paint exposed ceilings & MEP
  - iii. CMU painting
- e. Excluded sealed or polished concrete (Provided by Owner)
- f. Excludes Unistrut or support framing for panel suspension
- g. Excludes anti-graffiti coating

10) SPECIALTIES

- a. Flagpole
  - i. Includes removal, storage, and reinstallation of existing flagpole at a new location

11) EQUIPMENT

- a. N/A

12) FURNISHINGS.

- a. N/A

13) SPECIAL CONSTRUCTION

- a. N/A

14) ELEVATORS

- a. N/A

15) MECHANICAL

- a. FIRE SPRINKLER
  - i. NFPA 13 & AHJ Design Requirements, Submittal Package & Permit / Plan Check Fees
- b. PLUMBING
  - i. Plumbing fixtures
  - ii. Waste & vent systems
  - iii. Domestic water systems
  - iv. Gas piping systems with supports as indicated
  - v. Front desk to remain in place; vent piping to be routed around in lieu of what's indicated on P2.02
- c. HVAC
  - i. Exhaust fans
  - ii. Electrical unit heaters
  - iii. Split system condenser units
  - iv. Roof top units
  - v. Complete air distribution systems
  - vi. HVAC controls
  - vii. Equipment check, test & start-up
  - viii. Air balancing

16) ELECTRICAL

- a. Power distribution & ATS
- b. 400kw generator
  - i. Includes Generac in lieu of MTU
  - ii. Generac Level 2 enclosure in lieu of MTU level 3 (Same sound ratings)
  - iii. 24-hour base fuel tank
- c. Lighting fixtures & control
- d. Tele/Data/Camera systems
- e. Fire alarm system
- f. Raceways & circuitry
- g. Equipment connections
- h. 3<sup>rd</sup> party testing & arc flash study

**ALLOWANCE SCHEDULE**

1. Snow Removal	\$5,175
2. Landscape & Irrigation	\$10,626

**GENERAL EXCLUSIONS**

- 1) Permits and all associated governmental fees/costs
- 2) Water & sewer connection fees & assessments
- 3) Power application/service fees
- 4) Hazardous materials testing / abatement
- 5) 3<sup>rd</sup> party owner provided testing and inspections
- 6) Commissioning
- 7) Plan check fees
- 8) FF&E
- 9) Special inspections
- 10) Design & engineering other than design build scopes

**SPECIFIC EXCLUSIONS**

1. Dewatering
2. Surveying (By Owner)
3. Sealed or polished concrete or epoxy flooring (By Owner)
4. Builders Risk (By Owner)

EAST FORK SWIMMING POOL DISTRICT  
MINDEN, DOUGLAS COUNTY, NEVADA

CONSTRUCTION MANAGER AT RISK  
CONTRACT FOR CONSTRUCTION

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**CONTRACT**

This OWNER-CMAR Construction Agreement is made by and between the East Fork Swimming Pool District of 1600 Highway 88, Minden, NV 89423, hereinafter referred to as "OWNER," and the Construction Manager at Risk named below, hereinafter referred to as "CMAR," is made and entered into as follows:

**Execution Date:**                      **July 18, 2024**

**Project Identification**

EFSPD Project No.:                      **CMAR**  
Project Name:                              **East Side Expansion**  
Project Location:                        **1600 Highway 88, Minden NV**  
PWP Project No.:                        **DO-2024-417**

**OWNER:**

East Fork Swimming Pool District  
1600 Highway 88  
Minden, NV 89423  
(775) 782-8840

**CMAR:**

Plenium Builders  
825 Steneri  
Sparks NV 89431  
(775) 398-0123

**Architect:**

TSK Architects  
225 South Arlington Avenue, Suite B  
Reno, NV 89501  
(775) 857-2949

**ARTICLE 1: GUARANTEED MAXIMUM PRICE**

For furnishing of all materials and all labor, tools, and appliances and all expense, direct or indirect, connected with the proper execution of the Work and of maintaining the same until it is accepted by OWNER, the OWNER will pay and CMAR shall accept as full compensation therefore, a total sum not to exceed:

\$ 2,809,004.00

Written: Two Million, Eight Hundred and Nine Thousand and Four Dollars

the Guaranteed Maximum Price ("GMP"). This GMP is for the performance of the Work in accordance with the Contract Documents (as defined in Article 7 hereof).

The GMP is for the total amount and is not to be construed as a "line item" guarantee. If one category exceeds the budgeted amount, and another is less than the budgeted amount, they shall off set each other to the extent the total GMP is not exceeded.

#### **ARTICLE 2: ALLOWANCES**

CMAR has included in the GMP for the Cost of the Work "Allowances" for items for which final costs have not yet been determined. Allowances include the cost to CMAR (less any applicable trade discounts) of materials and equipment required by the allowances to be delivered at the project location, and all applicable taxes. CMAR's costs for unloading and handling on the project location, labor, installation costs, bond and insurances costs, overhead, profit, and other expenses contemplated for the allowances have already been included in the GMP. No demand for additional payment on account of any of the foregoing will be valid.

Whenever during the course of the construction, costs are less than the allowances, the OWNER may at its option allocate the savings to the OWNER's Contingency, reallocate the funds to another item, or take a deductive change order.

In no event shall there be an increase in the GMP or a material change in the Scope of the Work without OWNER's prior written consent through a Contract Change Order. However, if the final price of an allowance exceeds the GMP amount, CMAR may be allowed bond and insurances costs, overhead and profit on the difference between the GMP allowance amount and the final price.

#### **ARTICLE 3: CONTINGENCY FUNDS**

The GMP shall include a Construction Contingency that is for CMAR's exclusive use and may be used by CMAR at its sole discretion.

Any funds remaining in the Contractor's Contingency shall be split between CMAR and OWNER with OWNER receiving fifty-one (51) percent, and CMAR receiving forty-nine (49) percent and credited as indicated in Exhibit "B" – Compensation Conditions, Article 6.0 FINAL PAYMENT.

The OWNER's Contingency shall not be included in the GMP and is for OWNER's exclusive use and may be used by OWNER at its sole discretion.

#### **ARTICLE 4: COST SAVINGS**

CMAR shall work cooperatively, in good faith, with subcontractors, Architect, and OWNER to identify appropriate opportunities to reduce the Project costs and promote cost savings without sacrificing quality. Any identified cost savings from the GMP shall be released by CMAR as soon as practical to OWNER with intent to fund additional program elements.

Any funds remaining as a result of cost savings shall be split between CMAR and OWNER with OWNER receiving fifty-one (51) percent, and CMAR receiving forty-nine (49) percent and credited as indicated in Exhibit "B" – Compensation Conditions, Article 6.0 FINAL PAYMENT.

#### **ARTICLE 5: TIME OF THE ESSENCE**

Time is of the essence, and CMAR acknowledges that the time for completion of the Work is sufficient for it to perform all the Work. In case of failure on the part of CMAR to complete the Work within the time(s) specified in the Contract Documents or within such additional time(s) as may be granted by formal action of the East Fork Swimming Pool District, Board of Trustees, OWNER reserves the right to require CMAR pay to OWNER, as liquidated damages, the sum(s) indicated in Exhibit "B" – Compensation Conditions, Article 7.0 LIQUIDATED DAMAGES.

Contract Time:

#### **ARTICLE 6: AGREEMENT TERMS AND CONDITIONS**

The term "Work" includes all labor, materials, services, equipment, tools, transportation, power, water, permanent and temporary utilities, connections, provisions for safety, and all incidental and other things necessary to produce the finished construction of the Project as described by the Contract Documents. CMAR agrees to provide all labor, materials, equipment, tools and services necessary, and to do everything required by the Contract Documents as necessary to complete all Work required for the Project within the time specified for Substantial Completion of the Work.

#### **ARTICLE 7: INCORPORATED DOCUMENTS**

OWNER and CMAR mutually agree that the following documents are incorporated into and made a part of this Contract by reference (the "Contract Documents"):

- Exhibit A: General Conditions of the Contract
- Exhibit B: Compensation Conditions
- Exhibit C: Addenda
- Exhibit D: Guaranteed Maximum Price as approved by the East Fork Swimming Pool District, Board of Trustees
- Exhibit E: Technical Specifications
- Exhibit F: List of Drawings

In addition, the following items, which are not exhibits to this Contract, shall constitute part of the Contract Documents:

- Contract Drawings
- Construction Schedule submitted pursuant to Exhibit "A" – General Conditions, Article 11.0 CONSTRUCTION SCHEDULE AND DATA, and any amendments approved by the OWNER
- Current Prevailing Wage Rates, Douglas County, Nevada
- CMAR Contract for Preconstruction Services, by reference
- CMAR Fee Proposal submitted with Request for Proposal

#### **ARTICLE 8: GOVERNING ORDER OF CONTRACT DOCUMENTS**

The Bidding and Contract Documents include various divisions, sections and conditions, which are essential parts for the Work to be provided by the successful Bidder. A requirement occurring in one is as binding as though occurring in all. They are intended to be complementary and to describe and provide for a complete Work. In case of discrepancy, the following precedence will govern:

- Contract
- Exhibit "A" – General Conditions
- Exhibit "B" – Compensation Conditions
- Exhibit "C" – Addenda
- Exhibit "D" – Guaranteed Maximum Price as approved by the EFSPD Board of Trustees
- Exhibit "E" – Technical Specifications
- Exhibit "F" – List of Drawings
- Contract Drawings
- Construction Schedule submitted pursuant to Exhibit "A" – General Conditions, Article 11.0 CONSTRUCTION SCHEDULE AND DATA, and any amendments approved by the OWNER
- Current Prevailing Wage Rates, Douglas County, Nevada

- CMAR Contract for Preconstruction Services, by reference
- CMAR Fee Proposal submitted with Request for Proposal

Addenda, Change Orders and Supplemental Agreements will take precedence over any of the above. Detailed plans shall have precedence over general plans.

CMAR shall take no advantage of any apparent error or omission in the Bidding Documents. In the event CMAR discover such an error or omission, CMAR shall immediately notify OWNER. OWNER will then make such corrections and interpretations as may be deemed necessary for fulfilling the intent of the Bidding Documents.

#### **ARTICLE 9: CONTRACT TIME**

CMAR shall commence the Work to be performed under this Contract on the date set by OWNER in the written Notice to Proceed, continuing the Work with diligence and shall complete the entire Work in accordance with Exhibit "A" – General Conditions, Article 11.0 CONSTRUCTION SCHEDULE AND DATA. Further, in the event interim milestone completion dates are established in Exhibit "A" – General Conditions, Article 11.0 CONSTRUCTION SCHEDULE AND DATA for separable portions of the Work, CMAR agrees to complete said separable portions of the Work in accordance with said milestone dates.

#### **ARTICLE 10: AGREEMENT MODIFICATIONS**

This Contract embodies the entire agreement between OWNER and CMAR and supersedes all other writings, oral agreements, or representations. The parties shall not be bound by or be liable for any statement, representation, promise, inducement or understanding of any kind or nature not set forth herein. No changes, amendments or modifications of any of the terms or conditions of the Contract shall be valid unless reduced to writing and signed by both parties.

#### **ARTICLE 11: ASSIGNMENT RIGHTS**

OWNER and CMAR each binds themselves, their partners, successors, assignees and legal representatives to the other party hereto and to the partners, successors, assignees and legal representatives of such other party in respect to all covenants, agreements and obligations contained in the Contract.

No party shall assign, transfer or delegate any rights, obligations or duties under this Contract without the prior written consent of the other parties for which approval may be withheld for any reason or for no reason whatsoever. CMAR shall not assign, transfer, convey or otherwise dispose of the Contract or its right, title or interest in or to the same or any part thereof, without prior consent of OWNER and concurred to by the sureties.

## **ARTICLE 12: INDEMNIFICATION**

To the fullest extent permitted by law, CMAR shall defend, indemnify, and hold harmless OWNER, and its agents, employees, and members of the Board of Trustees from and against all claims, damages, losses, and expenses, including, but not limited to attorneys' fees arising out of or resulting from performance of this Contract, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property caused by the negligent acts or omissions of CMAR, a Subcontractor, anyone directly or indirectly employed by them for whose acts they may be liable, regardless of whether such claim, damage, loss, or expense is caused in part by OWNER indemnified hereunder. However, in no event shall CMAR be required to indemnify OWNER for claims, damages, loss or expenses arising out of OWNER's sole negligence. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this Article.

In any and all claims against OWNER, its agents, employees, or any of the members of the Board of Trustees by any employee of the contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under the first paragraph of this Article shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the contractor or any subcontractor under workers' compensation acts, disability benefit acts, or other employee benefit acts.

CMAR's obligations of this Article shall not extend to the liability of the Architect or its employees arising out of (a) the preparation or approval of maps, sketches, opinions, reports, surveys, CCOs, designs, or specifications, or (b) the giving of or the failure to give directions or instructions by the Architect or its employees provided such giving or failure to give is the primary cause of injury or damage.

## **ARTICLE 13: PATENT INDEMNITY**

CMAR hereby indemnifies and shall defend and hold harmless OWNER and its agents, employees, and members of the Board of Trustees respectively from and against all claims, losses, costs, damages, and expenses, including attorney's fees, incurred by OWNER and its agents, employees, and members of the Board of Trustees respectively, as a result of or in connection with any claims or actions based upon infringement or alleged infringement of any patent and arising out of the use of the equipment or materials furnished under the Contract by CMAR, or out of the processes or actions employed by, or on behalf of CMAR in connection with the performance of the Contract. CMAR shall, at its sole expense, promptly defend against any such claim or action unless directed otherwise by OWNER or its representatives provided that OWNER or its representatives shall have notified CMAR upon becoming aware of such claims or actions, and provided further that CMAR's aforementioned obligations shall not apply to equipment, materials, or

processes furnished or specified by OWNER or and its agents, employees, and members of the Board of Trustees.

CMAR shall have the right, in order to avoid such claims or actions, to substitute at its expense non-infringing equipment, materials, or processes, or to modify such infringing equipment, materials and processes so they become non-infringing, or obtain the necessary licenses to use the infringing equipment, material or processes, provided that such substituted and modified equipment, materials and processes shall meet all the requirements and be subject to all the provisions of this Contract.

#### **ARTICLE 14: INDEPENDENT CONTRACTOR**

The parties agree that CMAR is an independent contractor and that this contract is entered into in accordance with Nevada law that CMAR is not an employee of OWNER, and that there shall be no:

1. Withholding of income taxes by OWNER;
2. Industrial insurance coverage provided by OWNER;
3. Participation in group insurance plans which may be available to employees of OWNER;
4. Participation or contribution by either the independent contractor or OWNER to the Public Employees Retirement System;
5. Accumulation of vacation leave or sick leave;
6. Unemployment compensation coverage provided by OWNER.

CMAR represents that it is fully experienced and properly qualified to perform the class of work provided for herein, and that it is properly licensed, equipped, organized and financed to perform such work. CMAR shall act as an independent contractor and not as the agent of OWNER in performing the Contract and is responsible for maintaining complete control over its employees and all of its suppliers and Subcontractors. Nothing contained in this Contract or any Subcontract awarded by CMAR shall create any contractual relationship between any such supplier or Subcontractor and OWNER. However, each subcontract and supplier agreement entered into by CMAR, relative to the Contract, shall bind such Subcontractor or supplier to the same terms and conditions as appear in the Contract. CMAR shall perform all work in accordance with its own methods subject to strict compliance with the Contract.

#### **ARTICLE 15: RIGHTS AND REMEDIES**

The duties and obligations imposed by the Contract documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

**ARTICLE 16: SEVERABILITY**

The Contract and the various provisions thereof are severable. Should any part, clause, provisions or terms be declared invalid, ineffective, or unenforceable, the remaining provisions of the Contract shall remain in full legal force and effect.

**ARTICLE 17: FINAL PAYMENT**

As provided in Exhibit "A" – General Conditions, when the Work and all requirements of the Contract Documents are fully and satisfactorily completed, OWNER will pay to CMAR a final payment consisting of the remaining unpaid balance of the Contract Sum due CMAR after accounting for OWNER's share of funds remaining in CMAR's Construction Contingency Fund and OWNER's share of funds remaining as a result of Cost Savings. The acceptance of the final payment by CMAR shall constitute a full and final release and waiver of all CMAR claims and rights of claim against the OWNER relating or pertaining to the Work.

Acceptance of the final payment by CMAR shall terminate OWNER-CMAR Construction Agreement after which time the applicable terms and conditions for Warranties and Insurance shall continue to apply.

**ARTICLE 18: FAIR EMPLOYMENT PRACTICES**

In connection with the performance of work under this Contract, CMAR agrees not to discriminate against any employee or applicant for employment because of race, creed, color, national origin or ancestry, sex, sexual orientation, gender identity or expression, religion, disability, or age. Such agreement shall include, but not be limited to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. CMAR further agrees to insert this provision in all subcontracts hereunder, except subcontracts for standard commercial supplies or raw materials. Any violation of such provision by CMAR shall constitute a material breach of this Contract.

**ARTICLE 19: INSURANCE REQUIREMENTS**

A certificate of insurance evidencing the required coverage, as stipulated in the General Conditions of the Contract, shall be filed with OWNER prior to CMAR mobilizing onto the Project site and prior to commencement of any work on the Project.

**ARTICLE 20: BONDS AND GUARANTY**

CMAR shall furnish a performance bond, payment bond and guarantee bond in the form attached hereto and in accordance with the requirements set forth in Exhibit "A" – General Conditions, Article 4.4 Bond Requirements.



**ARTICLE 21: STATUTORY REQUIREMENTS**

CMAR agrees to all terms and conditions of the Nevada Revised Statutes (NRS), the Nevada Administrative Code (NAC) and local law as may apply to this Contract and to the work performed under this Contract and agrees to comply with all such applicable laws and regulations.

**ARTICLE 22: INFORMATION ACCESS**

The books, records, documents, and accounting procedures and practices of the CMAR relevant to this Contract shall be subject to inspection, examination and audit by OWNER, its agents and representatives, and the State of Nevada during the course of this project and for 3 years after its completion.

**ARTICLE 23: EXAMINATION OF DOCUMENTS**

Execution of this Contract by each party shall constitute the representation by each such party that it has examined the contents of all the Contract Documents, including, but not limited to, CMAR General Conditions of the Contract, that it has read and understands the same, and specifically agrees to be bound thereby.

SIGNATURE PAGE FOLLOWS

REST OF PAGE LEFT BLANK

IN WITNESS WHEREOF, the East Fork Swimming Pool District Board of Trustees has authorized its Director to execute this Contract on behalf of the said OWNER, and CMAR has hereunto set its hand and seal the day and year above written.

**OWNER:**

EAST FORK SWIMMING POOL DISTRICT  
MINDEN, DOUGLAS COUNTY, NEVADA

By: \_\_\_\_\_  
SHANNON HARRIS  
DIRECTOR

Date: This \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**CONTRACTOR:**

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: This \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**PERFORMANCE BOND**

KNOW ALL MEN BY THESE PRESENTS,

THAT \_\_\_\_\_, as CMAR, and \_\_\_\_\_, as Surety, are held and firmly bound unto \_\_\_\_\_, hereinafter called OWNER, in the sum of \_\_\_\_\_ dollars (\$ \_\_\_\_\_), for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, said CMAR has been awarded and is about to enter into the annexed Contract with said OWNER to perform all Work required under the GMP Schedule(s)

of OWNER's specifications entitled \_\_\_\_\_.

NOW, THEREFORE, if CMAR shall well and truly perform and fulfill all the undertakings, covenants, terms, conditions, and agreements of the Contract and any extensions thereof that may be granted by OWNER required under the Contract, and shall also well and truly perform and fulfill all the undertakings, covenants, terms, conditions and agreements of any and all modifications, additions, or alterations of the Contract that may hereafter be made, and shall also fully indemnify and hold harmless OWNER from all cost and damage which it may suffer by failure of reason to do so and shall fully reimburse and pay OWNER all outlay and expense which OWNER may incur in making good any such default, then this obligation shall be void; otherwise, to remain in full force and effect.

The Surety further agrees that whenever CMAR shall be, and is declared by OWNER to be, in default under the Contract (and said default shall be construed to be any breach of any of the provisions of the Contract on the part of CMAR) the Surety shall promptly remedy the default, or will complete the Contract in accordance with its terms and conditions and shall fully indemnify and hold harmless OWNER from all costs, damages and expenses which may arise thereafter (including reasonable attorney's fees) and which OWNER may suffer by reason of Surety's failure to do so.

**PERFORMANCE BOND - CONTINUED**

The Surety and CMAR further agree that any modifications, additions or alterations which may be made in the terms of the Contract or in the Work to be done thereunder, or any extensions of the Contract, or other forbearance on the part of either OWNER or CMAR to the other, shall not in any way release CMAR and the Surety, or either of them, their heirs, assigns, executors, administrators and successors, from their liability hereunder, notice to Surety of any such modifications, additions, extensions or forbearance being hereby expressly waived.

The sum of this Performance Bond is in addition to the sum of the Payment Bond being executed concurrently herewith.

SIGNED AND SEALED, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ .

(SEALED AND NOTARIAL ACKNOWLEDGMENT OF SURETY)

\_\_\_\_\_ (Seal)  
CMAR

BY: \_\_\_\_\_  
(Signature)

\_\_\_\_\_ (Seal)  
Surety

BY: \_\_\_\_\_  
(Signature)

**LABOR AND MATERIAL PAYMENT BOND**

KNOW ALL MEN BY THESE PRESENTS THAT \_\_\_\_\_ as  
CMAR, and \_\_\_\_\_, as Surety, are held and firmly  
bound unto \_\_\_\_\_ hereinafter called OWNER, in the sum of

\_\_\_\_\_ dollars (\$ \_\_\_\_\_), for the payment of which sum well  
and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly  
and severally, firmly by these presents.

WHEREAS, said CMAR has been awarded and is about to enter into the annexed Contract with said OWNER  
to perform all Work required under the GMP Schedule(s) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_ of  
OWNER's specifications entitled \_\_\_\_\_  
\_\_\_\_\_.

NOW, THEREFORE, if said CMAR, or subcontractors, fail to pay for any materials, equipment, or other  
supplies, or for rental of same, used in connection with the performance of work contracted to be done, or for  
amounts due under applicable state law for any work or labor thereon, said Surety will pay for the same in an  
amount not exceeding the sum specified above, and, in the event suit is brought upon this bond, a reasonable  
attorney's fee to be fixed by the court. This bond shall insure to the benefits of any persons, companies, or  
corporations entitled to file claims under applicable state law.

**LABOR AND MATERIAL PAYMENT BOND - CONTINUED**

PROVIDED, that any alterations in the Work to be done or the materials to be furnished, which may be made pursuant to the terms of said Contract, shall not in any way release either said CMAR or said Surety thereunder, nor shall any extensions of the time granted under the provisions of said Contract release either said CMAR or said Surety, and notice of such alterations or extension of the Contract is hereby waived by said Surety. The sum of this Payment Bond is in addition to the sum of the Performance Bond being executed concurrently herewith.

SIGNED AND SEALED, THIS \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

(SEALED AND NOTARIAL ACKNOWLEDGMENT OF SURETY)

\_\_\_\_\_ (Seal)  
CMAR

BY: \_\_\_\_\_  
(Signature)

\_\_\_\_\_ (Seal)  
(Surety)

BY: \_\_\_\_\_  
(Signature)

**FORM OF GUARANTEE**

GUARANTEE FOR \_\_\_\_\_

\_\_\_\_\_  
(Name and address of prime contractor)

We hereby guarantee that the \_\_\_\_\_

\_\_\_\_\_  
(Description of the work)

Which we have constructed, has been done in accordance with the plans and specifications; that the Work constructed will fulfill the requirements of the guaranties included in the Contract Documents. We agree to repair or replace any or all of our work, together with any other adjacent work which may be damaged in so doing, that may prove to be defective in the workmanship or materials within a period of one year from the date of filing of Notice of Final Completion of the above named Work by the County of Douglas, State of Nevada, without any expense whatsoever to said County of Douglas, ordinary wear and tear and unusual abuse or neglect excepted.

In the event of our failure to comply with the above-mentioned conditions within five (5) calendar days after being notified in writing by the East Fork Swimming Pool District, Minden, Nevada, we, collectively or separately, do hereby authorize East Fork Swimming Pool District to proceed to have said defects repaired and made good at our expense and we will honor and pay the costs and charges therefore upon demand. When correction work is started, it shall be carried through to completion.

DATED: \_\_\_\_\_  
(Notice of completion filing date)

(SEAL AND NOTARIAL ACKNOWLEDGMENT OF SURETY)

\_\_\_\_\_  
(CMAR) (Seal)

BY: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Surety) (Seal)

BY: \_\_\_\_\_  
(Signature)

**CMAR SURETY COMPANY CONTACTS**

PERFORMANCE BOND NO. \_\_\_\_\_

Surety Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: \_\_\_\_\_

Fax No: \_\_\_\_\_

Contact: \_\_\_\_\_

LABOR AND MATERIAL PAYMENT BOND NO. \_\_\_\_\_

Surety Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: \_\_\_\_\_

Fax No: \_\_\_\_\_

Contact: \_\_\_\_\_

GUARANTY BOND NO. \_\_\_\_\_

Surety Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: \_\_\_\_\_

Fax No: \_\_\_\_\_

Contact: \_\_\_\_\_



# EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

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## AGENDA ACTION SHEET

### Agenda Item #4

**Title:** For Possible Action. Discussion and possible action awarding the development of an "Economic Vitality Assessment" to Brian Bonnenfant, Project Manager, Center for Regional Studies with the University of Nevada, Reno in the amount not to exceed \$9,600 and authorize the director to sign the contract.

**Background:** The Board of Trustees and Director identified in the Districts Strategic plan the need for an economic impact analysis to demonstrate the value of the facility to the region.

**Funding:** NA

**Recommended Motion:** Move to approve awarding the development of an "Economic Vitality Assessment" to Brian Bonnenfant, Project Manager, Center for Regional Studies with the University of Nevada, Reno in the amount not to exceed \$9,600 and authorize the Director to sign the contract.

**Trustee Action:**

**Approved**

**Denied**

**No Action**

**Other**



Center For Regional Studies  
College of Business  
University of Nevada, Reno

Brian Bonnenfant  
Project Manager  
(775) 784-1771  
bonnen@unr.edu

July 9, 2024

Carson Valley Swim Center Trustees  
1600 NV-88  
Minden, NV 89423

**Re: Economic and Qualitative Impacts of the Carson Valley Swim Center**

The proposed objective of the analysis is to calculate countywide economic impacts resulting from non-county residents visiting the Carson Valley Swim Center (CVSC), calculate economic impacts from CVSC operations, and to research and discuss qualitative impacts on the health of the community.

**I. Economic Impact Analysis of Non-Local Visitors**

Using fiscal-year 2024 data obtained from the Carson Valley Swim Center, the analysis will estimate the economic impact of visitor spending on Douglas County's economy using the latest IMPLAN input-output model. Visitor data will be sourced from CVSC swim/diving event, field trip, public safety training, rental facilities, and other attendance manifests that create visitation to Douglas County from outside the county.

Lengths of stay will be estimated using event data, and spending budgets will source Reno-Sparks Convention & Visitors Authority's annual visitor survey if more local surveys cannot be implemented. An attempt to estimate non-local individuals visiting CVSC will be made by applying the current ratio of resident to non-resident memberships to all individual visitation, although we assume that the ratio will under-represent total non-local day clients.

The analysis will estimate the direct, indirect, and induced impact of visitor spending on Douglas County businesses (output), labor income, and employment.

**II. Economic Impact Analysis of Operations**

This analysis will estimate the dollar impact of the swim center's purchases of goods and services, its payment of wages to its employees, resulting household spending by employees, and capital expenditures. Direct, indirect, and induced impacts associated with each expenditure type will be estimated, including on-going impacts of operations and one-time impacts of construction/upgrade activities. The analysis will source the swim center's fiscal-

year 2024 operating budget for operating data inputs and the \$1.3 million east side expansion project for CAPEX impacts.

The analysis will estimate the direct, indirect, and induced impact of visitor spending on Douglas County businesses (output), labor income, and employment.

### **III. Qualitative Impact Analysis**

In addition to the swim center's economic impacts from its operations and incentivizing non-locals to visit and spend money in Douglas County, there are a variety of qualitative benefits that the swim center brings to the local community. These benefits are difficult to quantify but provide significant quality of life to Douglas County residents. Literature searches and other research will be conducted on how the various swim center activities benefit impact and strengthen communities. These benefits include but are not limited to:

- Health and safety benefits for youth.
- Health and safety benefits for seniors.
- Health and safety benefits for disabled.
- Health and safety benefits for families.
- Training facilities for public safety personnel and individuals.
- Exceptional recreational opportunities for a community.

### **IV. Final Report**

Prior to the final report, a draft will be provided for your review and relevant edits will be added. The professional fee to provide professional services as outlined above is estimated at **\$9,600**. This estimate is a "not to exceed" amount and will be revised should any changes be made to the above scope of work.

We sincerely appreciate this opportunity to support the Carson Valley Swim Center.



Brian Bonnenfant  
Project Manager

# CVSC July 2024 Director's Report

**User Attendance:** See board binder documents.

- June Attendance 2023 was 16,649. June 2024 Attendance was 19,057 (14.5% increase -See attached docs)

## **Programming, Staffing and Training:**

- Shannon attended Pool Pacts oversight committee meeting.
- Shannon as President of the Nv Recreation & Parks Society led the annual retreat in Tonopah for two days.
- CVSC is partnering with the Partnership of Community Resources offering a free family swim day with a voucher system the partnership is managing.
- Jr Lifeguard program is alive and well with 21 enrolled 11-14yr olds in the two-week program. Guest speakers include Search and Rescue, Dispatch, EFPD, Teresa Duffy.
- Leadership Team (Director and Supervisors) meet monthly to plan and discuss CVSC programming & staffing.
- Monthly In-Service Training/Meeting was conducted by all supervisors.
- Session, Drop-In and Private swim and dive lessons are combined numbers and classes have been successful (see attached #'s)
- Water Aerobics Class attendance is staying steady at 35+ participants in the morning classes. Evening classes are smaller but well liked and attended.

## **Marketing and Public Relations:**

- CGI video uploaded to cvswim.com website.
- Shannon chaired the general NRPS Board meetings as President of the society.
- Shannon working with Record Courier on "Relocation Guide" for the Chamber of Commerce.
- Social media exposure, information sharing and flyers: Facebook & Instagram updates (Sarah & Catherine).
- Website updates (Justin, Paul, Sharon), Google Business updates (Shannon), Alignable updates (Shannon)
- Publications: Carson Valley Business Directory, Getaway Reno/Tahoe Area, Best of CV, Almanac, Record Courier.
- CGI Marketing Group continues to do a good job managing our online reputation with Google, Yelp (Shannon)
- Phone Message updates (Sherrie)
- Water Aerobics Coordinator (Deanna) is emailing staff and patrons on our internal water aerobics list to keep up-to-date on schedule or procedure changes.

## **Employee Recognition:**

- Employee of the Month: Julie Scharrer, Cashier – Julie is often times used to train and work with new employees as they are onboarded. She is consistent, reliable, completes financial deposits, manages drop-in lessons, handles lost and found and donations to MS, manages the locker rentals and is Sherrie's overall go-to person for help and support.

## **Maintenance Updates:**

- Yellow jackets are being managed... Dave will start working with an exterminator.
- Dave is working on receiving quotes for additional steps and railing to be added to the outdoor pool area.
- Jack will manage the outdoor pool steps repair project in July.
- Dave is researching the replacement of the Therapy Pool filter as part of the Asset Mang Plan.
- Daily, weekly, monthly and annual maintenance projects and asset management are being completed... excel document updated by Maintenance Supervisor and Director.
- Updating and improving the data information in Reserve Analyst (Asset Management Program).

**Monthly Financial:** See board binder documents.

**Correspondence:** See board binder documents (if applicable).

### East Fork Swim Pool District

Attendance Report Fiscal Year: 2022-2023

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
<b>Attendance</b>	<b>22265</b>	<b>15621</b>	<b>9610</b>	<b>8532</b>	<b>6962</b>	<b>6803</b>	<b>7138</b>	<b>7915</b>	<b>9485</b>	<b>11261</b>	<b>9632</b>	<b>16649</b>	<b>131873</b>
<b>Attendance:</b>													
Lessons	1498	650	246	461	392	197	356	429	543	577	576	1045	6970
DDST	1869	1440	1760	1680	1300	1320	1320	1200	1320	1200	1020	1000	16429
Mem/Pass Visits	3893	3968	3118	3052	2477	2523	2370	2331	2907	3078	2910	3647	36274
DHS Aquatics	0	125	588	434	620	272	558	464	682	540	460	270	5013
DHS Swim/Dive	0	0	0	0	0	0	0	400	396	352	220	0	1368
Drop-In Visits	15005	9438	3898	2905	2173	2491	2534	3091	3637	5514	4446	10687	65819
User Fees	72,511	58,663	28,952	24,577	21,532	22,332	31,606	30,146	31,028	35,516	45,732	76,502	\$479,097

### East Fork Swim Pool District

Attendance Report Fiscal Year: 2023-2024

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
<b>Attendance</b>	<b>22813</b>	<b>14787</b>	<b>8898</b>	<b>8057</b>	<b>7373</b>	<b>7389</b>	<b>8997</b>	<b>8630</b>	<b>10647</b>	<b>11561</b>	<b>13362</b>	<b>19057</b>	<b>141571</b>
<b>Attendance:</b>													
Lessons	1703	786	548	415	481	200	260	506	567	638	1215	1288	8607
DDST	1000	1100	1050	1100	1000	1000	1150	950	1050	1100	1150	1000	12650
Mem/Pass Visits	3964	3914	3210	3216	3096	3051	3410	3025	3240	3400	3628	3648	40802
DHS Aquatics	0	172	447	318	404	344	447	318	429	379	472	241	3971
DHS Swim/Dive	0	0	0	0	0	0	0	420	462	484	192	0	1558
Drop-In Visits	16146	8815	3643	3008	2392	2794	3730	3411	4899	5560	6705	12880	73983
User Fees	100,273	70,785	35,787	31,700	28,920	22,819	44,971	34,219	39,770	48,250	52,989	77,116	\$587,599

## User Attendance Breakdown

*Summary*

	June 2024				July 1, 2023 thru June 30, 2024			
	Drop-Ins	Passes	Total	%	Drop-Ins	Passes	Total	%
Senior	835	2,795	3,630	22%	5,310	31,764	37,074	32%
Adult	3,770	405	4,175	25%	22,495	4,249	26,744	23%
Youth	7,611	35	7,646	46%	42,195	493	42,688	37%
Complimentary	221	-	221	1%	818	-	818	1%
Family	233	72	305	2%	1,259	647	1,906	2%
Disabled	53	192	245	1%	428	2,064	2,492	2%
Therapy	78	-	78	0%	994	-	994	1%
Other	79	149	228	1%	484	1,585	2,069	2%
	12,880	3,648	16,528	100%	73,983	40,802	114,785	100%

### East Fork Swim Pool District

Lifeguard Activity Report, Fiscal Year: '22-'23

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Swim Rescues	4	0	1	2	1	2	0	0	3	4	1	9	27
Minor First Aid	29	16	8	5	0	1	1	5	3	9	8	24	109
Major First Aid	0	0	0	0	0	0	0	1	0	0	0	0	1
Resuscitations	0	0	0	0	0	0	0	0	0	0	0	0	0
Near Drownings	0	0	0	0	0	0	0	0	0	0	0	0	0
Drownings	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Major First Aid Description:</i>													
Backboard	0	0	0	0	0	0	0	0	0	0	0	0	0
911 Calls	0	0	0	0	0	0	0	1	0	0	0	0	1
Ambulance Transport	0	0	0	0	0	0	0	1	0	0	0	0	1
Oxygen uses	1	2	1	1	0	0	1	1	0	0	0	0	7

### East Fork Swim Pool District

Lifeguard Activity Report, Fiscal Year: '23-'24

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Swim Rescues	3	1	2	2	0	0	1	0	2	7	1	11	30
Minor First Aid	44	18	5	7	0	8	1	8	7	5	8	38	149
Major First Aid	0	0	0	0	0	0	0	0	0	0	0	0	0
Resuscitations	0	0	0	0	0	0	0	0	0	0	0	0	0
Near Drownings	0	0	0	0	0	0	0	0	0	0	0	0	0
Drownings	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Major First Aid Description:</i>													
Backboard	0	0	0	0	0	0	0	0	0	0	0	0	0
911 Calls	0	0	0	0	0	0	0	0	0	0	0	0	0
Ambulance Transport	0	0	0	0	0	0	0	0	0	0	0	0	0
Oxygen uses	0	0	0	0	0	0	0	0	0	1	0	0	1

## Shannon Harris

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**From:** Shannon Harris  
**Sent:** Tuesday, July 9, 2024 3:39 PM  
**To:** Titian Anning  
**Subject:** RE: Community Concerns  
**Attachments:** Policy Facility Use Fee 01142020.pdf; 2023 Front Counter Handout.docx; County, School & Senior Population.xlsx

Hello again,

Please see my responses below along with some attached documentation. I hope this helps explain the reasons behind all of what we do.

Please reach out with any further questions you (or the community) may have.

Respectfully,

**Shannon L. Harris CPRE, CPO**

Director | Carson Valley Swim Center  
President | Nevada Recreation & Parks Society  
Alumna | University of Nevada, Reno  
775-392-4062 (O)

[LinkedIn](#) & [CVSC Website](#)



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**From:** Titian Anning <titian.anning@yahoo.com>  
**Sent:** Monday, July 8, 2024 2:43 PM  
**To:** Shannon Harris <director@cvswim.com>  
**Subject:** Community Concerns

**Caution:** External (titian.anning@yahoo.com)

First-Time Sender [Details](#)

[Report This Email](#) [FAQ](#) [GoDaddy Advanced Email Security](#), Powered by INKY

Dear Shannon,

After many talks with other families at the pool center, I've decided to put our complaints in writing.  
*Thank you for letting me know the concerns. I can not address what I am not aware of.*

We as locals and taxpayers feel that the prices are horrendously high and the pricing is difficult to understand.  
*We take every decision we make serious and with a lot of input and consideration. We discuss fees every 1-2 years in January and February comparing the cost, amenities and hours of operation to other Northern Nv facilities. We also look at inflation of goods and delivery and then offset the costs with the complete*



*understanding that we are a tax district. ([www.cvs swim.com](http://www.cvs swim.com) Board Minutes). We have gone up to 12 years with no changes to admission and another 7yrs after that with no changes. It wasn't until 2023 that we increased our entrance fees by \$1. We also allow disabled veterans to swim for free and have discounts for active military personnel. To give you some additional perspective our operating budget alone is currently \$3.1M and that is not including the Capital Budget which can be \$1-3M above that.*

*The hours during summer weekends are ridiculous 11am - 4pm only giving families a five hour window to swim/play. This has come up in the past and the times for the weekends during the summer this year was increased to 4:00pm from 3:00pm. I understand it is still a concern so it will be reevaluated again for next summer. We also have a high demand for after-hours parties and reserve 4-6pm for those to occur on Saturdays.*

*The weekends are the busiest with families wanting to swim and get out of the heat. Lane swimmers should have a set time in the mornings to lap swim allowing the lane ropes to be pulled in for more room for families/kids to play. Yes, I agree that the weekends are busy and the staff have been instructed to move the lanes as needed. If we have more public swim and less demand for lap swimming then they can take an additional lane or two out. I will remind the supervisors of that in our meeting tomorrow but keep in mind that I have been instructed by the Board to always allow for lap swimming during all open hours but more room can be added if the demand calls for it.*

*With the amount of people moving into the area the pool is only going to get busier and needs to accommodate them without them swimming on top of each other also making this a safety risk. Please see attached document. We track population annually and discuss it every January with the budget and fees. Population has barely grown in Douglas over the past 3 years and school enrollment has declined. We understand some decrease is due to homeschooling. We are also seeing a larger increase in seniors.*

*People are coming from Reno and Carson to use this pool. We are a public facility under NRS 318 and will always remain open to the public no matter where they live. We do however charge more for memberships and lessons if they are non-residents outside of Gardnerville, Minden, Topaz and Genoa. This also offsets being a tax district charging tax payers less.*

*With the block of land next door owned by the the Carson Valley Swim Center perhaps it's time to build another pool to accommodate all the people wanting to use the pool facility. We have started the process of flood mapping and working with the County and FEMA. It is a 5-10 year project that will consist of three phases. Phase 1: Additional Parking Phase 2: Indoor multi-use facility Phase 3: Lazy River. This is all subject to change based on public input, cost, staffing etc. as we move through the planning process.*

*I have been told that teenagers are now allowed to use the infant pool which is not acceptable. I am going to assume you are talking about the Therapy Pool which is set for 93 degrees for therapeutic purposes. That pool was originally designed and built to serve seniors, adults and persons with disabilities. It is truly for rehabilitation, stretching etc. After many board meetings, discussions and research it was determined, a few years ago, that children under the age of 6yrs with little body fat are intolerant to colder temperatures. All of our other pools are cooler for training and recreational purposes. Because of the intolerance to cold, we allow children under the age of 7yrs only after 12pm, when physical therapy is complete, in that pool with an adult in the water for therapeutic and health reasons. We also allow any age with a disability and also teens over the age of 18yrs because they are considered adults. There is no "playing" in that pool unless we have a special event during or after hours.*

*The price of private lessons is over the top. The pool should be promoting learn to swim lessons but with \$50 for 2 children for 1/2 hour it is far too expensive.*

*We compared "private" swim lessons to other facilities and believe that we are charging a fair price. We are higher than some facilities and lower than others. If it is too much for some families, we also offer drop-in lessons and session lessons as other alternatives. Private lessons have more individualized attention and the instructor is at the mercy of the family on when they can come in. There is a monetary value placed on that.*

The children's pool outside needs shade over the end closest to the pool deck chairs giving some sun protection. More sun protection is also really needed around the outside pool deck.

*I will look into more shade structures as I was the one who added the large one on the west side of the deck several years ago. Please keep in mind that you are welcome to bring in umbrellas and shade structures if you personally need more shade and place them in the grass area.*

The price for non swimmers needs to change as grandparents/parents feel it unfair if they are not swimming. An armband for swimmers would solve this issue.

*Please see attached document. It is a "facility use" fee not a "swim fee" and it has kept people who do not belong out of the facility and stops them from loitering creating a safer environment. Wristbands would not necessarily work because people will take them off if they wanted to swim and we wouldn't be able to monitor them... believe it or not, people almost daily are trying to deceive us. If we put them on the swimmers for the day, we would be putting on hundreds if not a thousand some days and would have to replace them as they fall off. It would also be a financial burden as well.*

There needs to be two people working the front counter during busy times as people wanting to sign up for memberships/swim lessons or order food hold up the line for people just wanting to swim.

*Can you please be more specific? In the spring, when we get busier, we do put two cashiers on the front line on the weekends as well as during the busy times 7 days a week in the summer. In the summer, we also have the snack bar open with a 3<sup>rd</sup> cashier. We also do not allow patrons to book a party after 11am on weekends because it does hold up the line. We have one line in the summer for "memberships" and one for "drop-in" for the very reason you mentioned and I will make sure the cashiers are using them correctly by working with their supervisor. Did you catch us on a day where maybe someone called in sick or was on break?*

These issues have come from a number of community members.

*I hope you share this information with them.*

Thank you for your time.

*Thank you!*

Titian Anning and Fiona Anning

[Sent from Yahoo Mail for iPhone](#)

## Review of Policy: All Patrons Pay to be on Deck

One of our less popular policies, unfortunately, is that everyone must pay to be on the deck. Some parents argue that they are watching their children which makes the center safer and therefore they should not have to pay. The following are some of the reasons we adopted this policy approximately 12 years ago.

When the center first opened the community was much smaller and attendance at the Carson Valley Swim Center was lower. Originally, we only charged those who swam. As time went by and the community grew this led to an increasing number and variety of problems. They included:

- Parents bringing the entire family in (with a packed ice chest) but only paying for a few swimmers. Then the non-paying members would just get in for a minute." Upon leaving their garbage would remain often all over the center.
- Teenagers would come in and mill around the deck causing a wide variety of problems.
- Adults not associated with anyone would come in and watch. (watch what?)
- Our 'no shoes allowed on the pool deck' policy (which was well signed) proved to be unenforceable, particularly with the non-swimmers. Note: we can enforce rules with youth – adults are the ones who typically disregard this policy.

Due to problems such as the above the Board of Trustees adopted a policy, we consider to be VERY CLEAR AND ENFORCEABLE. Other reasons for the current policy include:

- With any other policy – where do we draw the line? One parent or two? A grandparent, aunts, uncles. How about other members of the family? Boyfriends/girlfriends?
- Is it legal to discriminate among all the possible non-paying friends, relatives and strangers?
- Is the fee reasonable? Since a parent can bring in one child 6 or younger for free and up to 2 others that age for \$1.00 the extra charge.
- Do we provide a free option for those with children over age 6? Yes the mezzanine viewing area.

- **Is this policy unusual?** No – almost all public pools follow this policy including all in our area. Note: when the pool was designed the architect assumed this would be the policy – hence the lobby bathrooms for the non-paying spectators and the mezzanine for non-paying viewing.
- **Do non-swimmers affect operating costs or benefit from what is provided?** Absolutely. Costs include: landscape maintenance including irrigation, garbage, heating, lighting, air conditioning, the building (protection from the environment), tables and benches. Maintenance costs are certainly affected – dirt on the deck, janitorial etc.
- **Safety:** Parents feel their presence makes the center safer. We feel that for those who make it safer there are an equal number that offset this gain. Why? Many do not watch their children – they read, work, visit with friends and far too often talk with and distract our guards. It can be very hard for our young guards to stop a determined adult from talking to them. Many times, we have had to intervene and ask the adults – including professional teachers or recreation leaders – to let our guards do their job.



## FEE INCREASE EFFECTIVE MAY 1<sup>st</sup>, 2023

On December 15<sup>th</sup>, 2022 the East Fork Swimming Pool District Board of Trustees voted to raise user fees after seven years. Prior to seven years ago, it was twelve years since the fees had been raised. During the last seven years, our operating costs such as labor and maintenance have increased and we are constantly faced with pool repairs and equipment replacement. Our pool is the most extensive swim facility in Northern Nevada, while our user fees remain significantly below those of any comparable facility. The fees will not be reviewed again until 2024.

The Swim Center is thirty-four (34) years old. We will continue to evaluate these systems to repair or replace those most likely to fail so that we can limit pool closure time to planned projects rather than unplanned systems failure. We are fortunate to have funds to pay for much of the known facility issues, but we potentially have more maintenance projects ahead of us than we have money to fund. Therefore, it is critical that we set aside funds each year for future projects.

The Carson Valley Swim Center has been a valued community asset and source of pride for over thirty years. We intend to preserve this asset for the community for the future.

### POOL FACTS

- East Fork Swimming Pool District = All of Douglas County excluding Stateline.
- Opened in 1989.
- 5 Member Elected Board of Trustees.
- Construction funded by bonds which were retired in November, 2006.
- Economics
  - Revenue = Ad Valorem Taxes & User Fees.
  - 7 Years Since Fees Have Been Raised.
  - '22-'23 Budget = \$2.6M.
  - 80-90 summer employee count, 40-50 winter employee count.
  - Capital Improvement/Repair Projects \$3.2M+ (2022-2027).
  - In 2019, the Board of Trustees approved a 30-35% cost recovery goal (user fees relative to operating costs). 33% was originally set by the elected Board of Trustees in 1987.
- Current Property Tax Rate = 13 cents per \$100 assessed valuation (EFSPD)
  - In 2012, Board of Trustee's voted to contribute 3.45 cents of EFSPD's Tax Rate to Douglas County.

*\*In the tables below you will see our current fees (titled CVSC) and the approved fees*

Carson Valley Swim Center  
**New Fees Effective May 2023**

<b>Drop Ins</b>	<b>Rate Name</b>	<b>Current Rate Amount</b>	<b>New Rate Amount</b>
Adult Drop-In	Adult Drop-In	\$5.00	\$6.00
Senior/Disabled	Senior/Disabled	\$3.00	\$4.00
Youth Drop-In	Youth Drop-In	\$3.00	\$4.00
Friday Night Special 5:30p-7:30p	Friday Night Special 5:30p-7:30p	\$2.00	\$2.00
Family Day Rate	Family Day Rate	\$15.00	\$18.00
Adult Water Exercise	Adult Water Exercise	\$6.00	\$7.00
Senior Water Exercise	Senior Water Exercise	\$5.00	\$6.00
Public Shower	Public Shower	\$2.00	\$2.00
<b>Membership Name</b>	<b>Rate Name</b>	<b>Current Rate Amount</b>	<b>New Rate Amount</b>
15 Swim Adult (18-59)	Adult (Non Res)	\$74.00	\$84.00
15 Swim Adult (18-59)	Adult (Resident)	\$60.00	\$72.00
15 Swim Disabled	Disabled (Non Resident)	\$43.00	\$56.00
15 Swim Disabled	Disabled (Resident)	\$40.00	\$48.00
15 Swim Senior (60+)	Senior (Non Resident)	\$43.00	\$56.00
15 Swim Senior (60+)	Senior (Resident)	\$40.00	\$48.00
15 Swim Youth (7-17)	Youth (Non Resident)	\$43.00	\$56.00
15 Swim Youth (7-17)	Youth (Resident)	\$40.00	\$48.00
30 Day Adult (18-59)	Adult (Non Resident)	\$60.00	\$72.00
30 Day Adult (18-59)	Adult (Resident)	\$50.00	\$60.00
30 Day Disabled	30 Day Disabled	\$35.00	\$42.00
30 Day Family	Family (Resident)	\$114.00	\$137.00
30 Day Family	Family (non-res)	\$136.00	\$172.00
30 Day Senior (60+)	30 Day Senior (non-res)	\$40.00	\$52.00
30 Day Senior (60+)	30 Day Senior (Resident)	\$35.00	\$42.00
30 Day Youth (7-17)	30 Day Youth (Resident)	\$35.00	\$42.00
90 Day Adult (18-59)	90 Day Adult	\$149.00	\$179.00
90 Day Adult (18-59)	90 Day Adult Resident	\$125.00	\$150.00
90 Day Disabled	90 Day Disabled Resident	\$80.00	\$96.00
90 Day Family	Family (Resident)	\$284.00	\$342.00
90 Day Senior (60+)	90 Day Senior (non-res)	\$100.00	\$130.00
90 Day Senior (60+)	90 Day Senior Resident	\$80.00	\$96.00
90 Day Youth (7-17)	90 Day Youth Resident	\$80.00	\$96.00

Membership Name	Rate Name	Current Rate Amount	New Rate Amount
Annual Active Military	Annual Active Military	\$195.00	\$0.00
Annual Adult	Adult (Non Resident)	\$473.00	\$473.00
Annual Adult	Adult (Resident)	\$390.00	\$390.00
Annual Disabled	Disabled (Non Resident)	\$237.00	\$237.00
Annual Disabled	Disabled (Resident)	\$195.00	\$195.00
Annual Disabled Veteran	Thank You 4 Your Service	\$0.00	\$0.00
Annual Family	Family (Resident)	\$750.00	\$750.00
Annual Senior (60-74)	Senior (Non Resident)	\$237.00	\$237.00
Annual Senior (60-74)	Senior (Resident)	\$195.00	\$195.00
Annual Senior (75+)	Senior	\$145.00	\$145.00
Active Board Pass	Active Board Pass	\$0.00	\$0.00
Employee Family Pass	Employee Family Pass	\$0.00	\$0.00
15 Adult Exercise	15 Adult Exercise	\$71.00	\$84.00
15 Senior Exercise (60+) ***	Senior Exercise (Non Res)	\$48.00	\$66.00
15 Senior Exercise (60+)	Senior Exercise(Resident)	\$42.00	\$57.00
30 Day Adult Exercise	30 Day Adult Exercise	\$60.00	\$80.00
30 Day Senior Exercise (60+)	30 Day Senior Exercise	\$40.00	\$60.00
90 Day Adult Exercise	90 Day Adult Exercise	\$155.00	\$186.00
90 Day Senior Exercise (60+)	90 Day Senoir Exercise	\$90.00	\$110.00
Annual Adult Exercise	Annual Adult Exercise	\$480.00	\$480.00
Annual Senior Exercise (60-74)	Annual Senior Exercise	\$319.00	\$319.00
Annual Senior Exercise (75+)	Annual Senior Exercise (7	\$269.00	\$269.00

\*\*\*2 step fee increase 2023/24

Lessons	Rate Name	Current Rate Amount	New Rate Amount
Drop-In Lessons (Resident)	Drop-In Lessons	\$7.00	\$9.00
Drop-In Lessons (Non-Resident)	Drop-In Lessons (Non-Resident)	\$7.00	\$10.00
Session Lessons	Session Lessons	\$55.00	\$65.00
Non-Res Session Lessons	Non-Res Session Lessons	\$65.00	\$78.00
1 x 1 Private	1x1 Private	\$28.00	\$34.00
1 x 4 Private	1x4 Private	\$84.00	\$100.00
2 x 1 Private	2x1 Private	\$42.00	\$50.00
2 x 4 Private	2x4 Private	\$126.00	\$150.00

Party Rentals	Rate Name	Current Rate Amount	New Rate Amount
Mezzanine, BBQ Area Rental/hr	Mezzanine, BBQ Area Rental	\$75.00	\$100.00
Patio Rental/hr	Patio Rental/hr	\$50.00	\$75.00
Wibit/hr	Wibit/hr	\$75.00	\$75.00
After Hours Party Indoor under 100	After Hours Party Indoor	\$215.00	\$250.00
After Hours Party Indoor over 100	After Hours Party Indoor	\$250.00	\$285.00
After Hours Party Indoor/Outdoor	After Hours Party Indoor/Outdoor	\$265.00	\$300.00
After Hours Party Indoor/Outdoor	After Hours Party Indoor/Outdoor	\$335.00	\$370.00

<b>Lane Rentals (Per Hr)</b>	<b>Rate Name</b>	<b>Current Rate Amount</b>	<b>New Rate Amount</b>
Group Lane Rental	Group Lane Rental Per Hour	\$5.00	\$5.00
Water Rental (Dive Well/Slide Pool)	Water Rental Per Hour	\$15.00	\$20.00
Masters	Master Per Hour	\$2.50	\$5.00
Scuba Rental	Scuba Rental Per Hour	\$18.00	\$20.00

<b>Locker Rentals</b>	<b>Rate Name</b>	<b>Current Rate Amount</b>	<b>New Rate Amount</b>
Monthly Locker Rentals	Monthly Locker Rentals	\$15.00	\$15.00
Daily Small Locker Rental	Daily Small Locker Rental	\$1.00	\$2.00
Daily Large Locker Rental	Daily Large Locker Rental	\$2.00	\$3.00

<b>Swim Team</b>	<b>Rate Name</b>	<b>Current Rate Amount</b>	<b>New Rate Amount</b>
DDST Rental (Monthly)	Swim Team Rental	\$1,100.00	\$1,200.00
DHS Annual Fee	DHS (Aquatics/Swim/Dive Team)	\$3,250.00	\$3,750.00

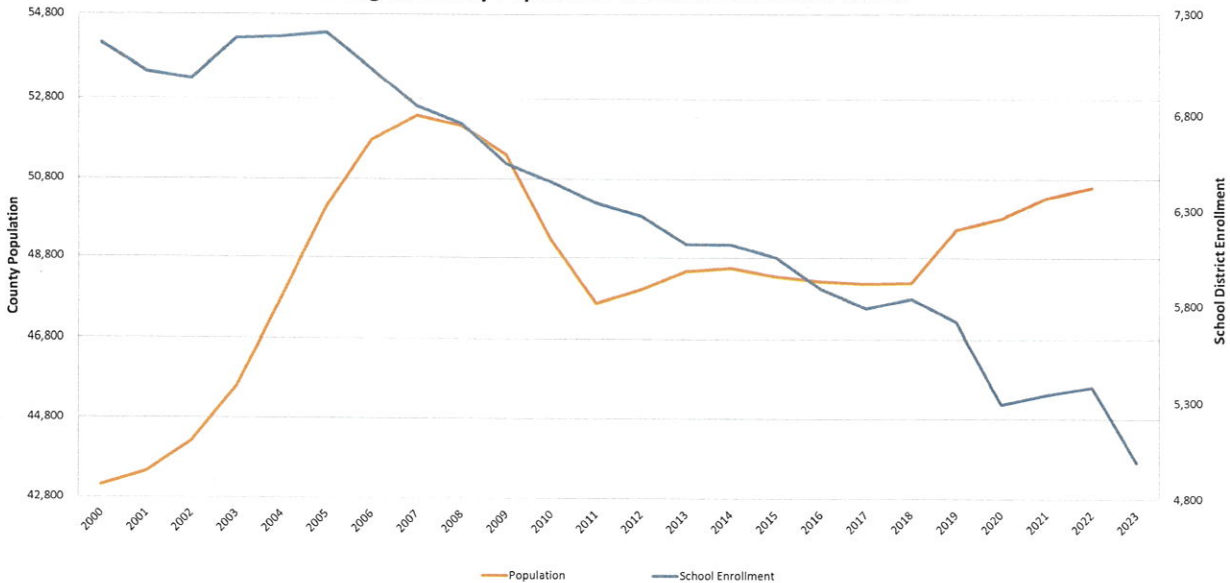
<b>Group Visits</b>	<b>Rate Name</b>	<b>Current Rate Amount</b>	<b>New Rate Amount</b>
Group Visits w/Lessons (Resident)	Group Visits w/Lessons (Resident)	\$6.00	\$9.00
Group Visits w/Lessons (Non-Res)	Group Visits w/Lessons (Non-Res)	\$7.00	\$10.00
Group Visits swim only (Resident)	Group Visits swim only (Resident)	\$3.00	\$4.00
Group Visits swim only (Non-Res)	Group Visits swim only (Non-Res)	\$5.00	\$6.00

<b>American Red Cross</b>	<b>Rate Name</b>	<b>Current Rate Amount</b>	<b>New Rate Amount</b>
ARC Certification Course (Res) **	ARC Certification Course (Res)	\$150.00	\$200.00
ARC Certification Course (NR) **	ARC Certification Course (NR)	\$175.00	\$225.00
ARC Re-Cert (Resident) **	ARC Re-Cert (Resident)	\$75.00	\$100.00
ARC Re-Cert (Non-Res) **	ARC Re-Cert (Non-Res)	\$88.00	\$125.00
ARC CPR/AED (Resident) **	ARC CPR/AED (Resident)	\$90.00	\$90.00
ARC CPR/AED (Non-Res) **	ARC CPR/AED (Non-Res)	\$115.00	\$115.00

**\*\*Fees for Certification Classes have been waived for past 3 yrs for those who want to work @ CVSC**

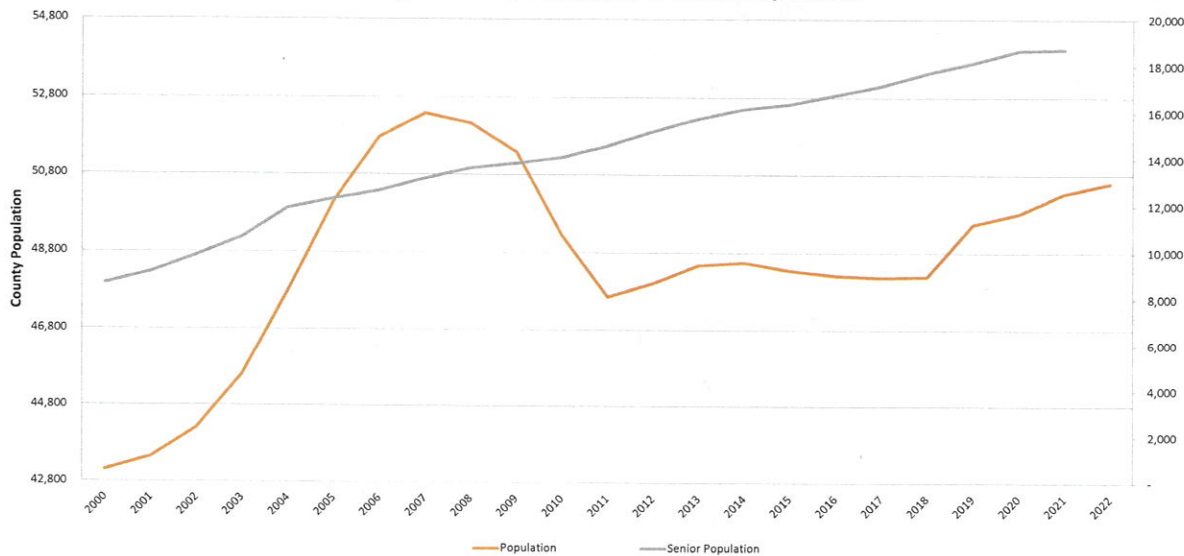


**Douglas County Population & School Enrollment Trends**



Population data obtained from "Population Projections for Nevada's Counties 2015 to 2023" from The Nevada State Demographer's Office.  
 School enrollment data provided by the Douglas County School District.

**Douglas County Population & Senior Population**



Population data obtained from "Population Projections for Nevada's Counties 2015 to 2023" from The Nevada State Demographer's Office.