

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES MEETING AGENDA**

February 20th, 2025 at 9:00 a.m.

**Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada**

Pursuant to Chapter 241 of the Nevada Revised Statutes, the East Fork Swimming Pool District hereby notifies all interested parties that the Board of Trustees will conduct business of the district as noted below.

9:00am Call to Order and Recognition of Quorum

PUBLIC COMMENT (No Action Can be Taken)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Trustees. Public Comment is limited to 3 minutes per speaker.

If you are going to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment. Please identify yourself and sign in on the sign-up sheet. Do not offer comment until acknowledged by the Chair.

APPROVAL OF AGENDA

The Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner; to combine two or more agenda items for consideration, and; to remove items from the agenda or delay discussion relating to items on the agenda.

CONSENT AGENDA

Items appearing on the Consent Agenda are items that can be adopted with one motion and vote unless an item is pulled for discussion by a Trustee or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during public comment at the beginning of the meeting and state why they are making that request. When items are pulled from the Consent Agenda, they will automatically be placed at the beginning of the Administrative Agenda or, may be continued until the next meeting.

PUBLIC COMMENT

Motion to Approve Consent Calendar items 1a & 1b

- 1a. For Possible Action. Approval of previous minutes from the January 16th, 2024 Meeting.
- 1b. For Possible Action. Approval of general ledger cash balances, expenditures and investments through January 31, 2025.

ADMINISTRATIVE AGENDA

The Administrative Agenda will proceed as follows:

- The Chairman will read the agenda title into the public record.
- Staff and/or Trustees will provide relevant information on the matter.
- The Board will discuss the item. Once that discussion is concluded, the Chair will take public comment at three minutes per speaker.
- Once public comment is completed, the Board may again discuss or proceed directly to vote.

**For agenda items that are listed as "Discussion Only" with no action, public comment is not legally required. Public comment may be accepted by the Chair at their discretion.

CONSENT AGENDA ITEMS PULLED FOR FURTHER DISCUSSION:

Any item pulled for discussion from the Consent Agenda will be heard at this time unless continued to a later meeting.

Administrative Agenda

2. Discussion Only. Discussion and update on the Capital Improvement Plan ongoing.
3. For Possible Action. Discussion and possible action to award a contract to Mt. Rose Heating and Air Conditioning Inc. in the amount of \$17,800 to demolish and install 4 sections of Duct Sock and authorize the Director to sign contract documents.
4. For Possible Action. Discussion and possible action to award a contract to Safe Slide Restoration for small and large slide renovations in the amount of \$37,985 and authorize the Director to approve contract change orders up to 10% for any required added scope of service and to sign contract documents.
5. For possible action. Discussion and possible action to keep the current operating property tax rate at .13 for the district.
6. Discussion Only. Discussion of the proposed '25-'26 operating budget and 5-year capital improvement budget.
7. Discussion Only. Report from the Swim Center Director:
 - User Attendance
 - Staffing and Programming
 - Marketing and Public Relations Information
 - Employee Recognition
 - Maintenance Updates
 - Monthly Financial Update
 - Correspondence
8. Discussion Only. Present proposed agenda items for the March 20th, 2025 general meeting without discussion.
9. For Discussion and Possible Action. Meeting adjournment.

Copies of the agenda were posted at 4:30pm, Thursday, February 13th, 2025 at the following locations:

1. Carson Valley Swim Center, 1600 Highway 88, Minden, NV.
2. Douglas Co. Administration Building (Historic Courthouse) 1616 Eighth St., Minden, NV.
3. Douglas County Administration Office (Minden Inn) 1594 Esmeralda St., Minden, NV
4. Carson Valley Swim Center Web Site: www.cvswim.com
5. State of NV web site: <https://notice.nv.gov/>

Posted By: _____ Signed: _____

Reasonable efforts will be made to accommodate disabled individuals desiring to attend the meeting. If you are interested in materials call Sharon Thompson at 775-392-4063 24 hours in advance so that arrangements may be made.

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES**

AGENDA ACTION SHEET

Agenda Item # 1a

Title: Approval of the General Meeting minutes from January 16th, 2025

Background: These are the draft minutes from your previous meeting.

Funding: NA

Recommended Motion: Move to approve the General Meeting minutes from January 16th, 2025

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES
GENERAL MEETING MINUTES
January 16th, 2025 at 9:00 a.m.
Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada**

The Board of Trustees January 16th, 2025 meeting was called to order at 9:00 AM at the Carson Valley Swim Center, Minden, NV. Board members present were Chairman Sharon DesJardins, Vice Chairman Travis Lee, Trustee Frank Dressel & Trustee Teresa Duffy. Trustee Allen Biaggi was on the phone.

No Public Comment

AGENDA

Motion by Dressel to approve the agenda, seconded by Duffy, the motion was unanimously approved.

CONSENT AGENDA ITEMS

- 1a. For possible action. Previous minutes from the December 19th, 2024 General Meeting.
- 1b. For possible action. Approval of general ledger cash balances, expenditures, and investments through December 31st, 2024.

Motion made by Lee and seconded by Duffy to approve consent agenda items 1a and 1b. The motion was unanimously approved.

No Public Comment

ADMINISTRATIVE AGENDA

2. For Possible Action. Discussion and possible action to appoint the Chair and Vice Chair for the Board of Trustees.

Chairperson DesJardins introduced the item. DesJardins asks for nominations for Chairperson and Vice Chairperson. Duffy nominated DesJardins for Chairperson and Biaggi for Vice Chairperson for the Board of Trustees. DesJardins asks for a motion to approve.

Duffy made a motion to approve the appointment of DesJardins to serve as Chairperson and Biaggi to serve as Vice Chairperson. Lee seconded the motion. The motion was unanimously approved.

No Public Comment

3. For Possible Action. Discussion and possible action to approve the 2025 EFSPD board meeting schedule.

Chairperson DesJardins introduced the item. The board trustees reviewed the proposed 2025 EFSPD board meeting schedule and agreed to keep the meeting on the third Thursday of each month unless there was a conflict. Upon discussion, there were 4 dates that were identified with conflicts that needed to be changed from the third Thursday. The new dates are Thursday, April 24th, Thursday, May 22nd, Wednesday, June 18th, and Thursday, September 25th. These dates were changed accordingly.

A motion was made by Dressel to approve the 2025 EFSPD board meeting schedule as amended. Lee seconded the motion. The motion was unanimously approved.

4. Discussion only. Discussion and update on the Capital Improvement Plan ongoing projects.

Chairman DesJardins introduced item. McCullough states that the Eastside Project is going great, schedule wise, Plenum is doing a good job. However, we have asks them to accelerate the schedule on the front entry portion of the project due to the good weather. They are on board with doing that. Everything is going well as far as the budget and again, we hope to be ahead of schedule. We can start scheduling hard hat tours at any time.

Dressel asks if moving the schedule up is only because of the good weather. McCullough states yes, that is the only reason. An update on the site development for next door. I spoke to Rob Anderson and they are still working on the Flood Analysis. We should know by next meeting whether or not we will need a CLOMR. An update on the deterioration of the masonry in the corner. We got pricing of around \$17,000, so we will be bringing it before the board as quickly as possible. We will be replacing the duct socks with perforations on the top to get the ventilation to prevent any further deterioration in the dead zone. Biaggi asks is there any repair necessary on the masonry or is it just on the duct socks. McCullough states yes there is some minor repair on the masonry and that will be incorporated in the painting of the structure which is on the CIP for after the Eastside Expansion Project is completed. The damage to the masonry is minor and not structural yet. Update on the Aquatic Design Group. We are having a lack of response from them, we spoke to them in early January and required that they set the schedule and deliver 50% drawings to us by January 17, 2025. We have asked them to send us what they have but haven't seen anything yet. DesJardins asks if they fail to come through, what are our options? McCullough states we'll put them on notice that they have defaulted their agreement. But I don't believe they will do that. It's a small project and we'll get it done; it will just be a struggle. Dressel states that the Eastside Expansion is looking great. Update on Generator, that the last big phase we need to plan and execute. It is due to be delivered end of summer 2025. We want to be entirely ready for it then, we will have the pad, we will drop the generator and make the connections. Harris states that there will be full closure of the swim center at that time. We will be coordinating with NVEnergy. We are looking at doing it in October and we will be closed 5-6 days. The whole reason for the generator is to protect our assets and prevent further closures.

No Public Comment

5. Discussion Only. Discussion of the proposed '25-'26 operating budget, 5-year capital improvement, budget and population trends of Douglas County.

Chairperson DesJardins introduced the item. Harris states that she emailed out the first draft of the '25-'26 tentative budget to the board for their review. We will discuss this tentative budget in January and February and then at the March meeting the Board will approve the budget which will be filed with the Nevada Department of Taxation by April 15th, 2025. Look at the population under item #5, the last page. As you can see, the population has increased slightly and the school enrollment continues to decrease. Senior population also continues to increase. There's a slight discrepancy between the demographer's office and the census bureau numbers, and we use the demographer's numbers. We are interested in these numbers because we have close relationships with a lot of youth organizations as well as we offer a lot of senior services. These numbers help us plan our programming and our services. Page 1 is an overview of our proposed capital budget. Under AMP Retainage, I bumped inflation up within this program from 3% to 5%. We are looking at inflation rate of up to 8% in some products but the county trend has been a 5% increase so I increased ours to 5%. Biaggi states that he really likes how Harris does her projections and what is the county and the State projections for property taxes and is that matching up with inflation? Harris states that we go with State AD VALOREM projections. We don't get those numbers until February so right now the number in the forecasted budget are last year's numbers. Lee asks do those numbers also project new construction. Harris states yes, they do. We only get taxes on residential. Harris states that we have a very good budget for this fiscal year. We are looking really good for our income. We have raised expectations for next year because we feel we can do better. Grant income has gone down because of some changes PoolPact has made in their Risk Management grants. They want us to apply somewhere else for the grant and get turned down before applying with them and we haven't found any place that has the kind of risk management grants we need to apply for. Interest income is high right now but that could change. We are forecasting a 30% cost recovery with interest income and 27% without interest income. This year's budget was set at a 30-31% cost recovery and we are now at 34%. Lee asks as for as our electric and gas bills, are they making changes this year that will reduce our bills next year? Harris states that we are under budget for electric. NVEnergy said we were receiving a 10% discount and we have seen that in our bills. Southwest gas has increased a little bit but not as much as usual but a lot of that has to do with the good weather we have been having. We will be watching these two bills for the next couple of months and if they change, we can change our forecast for the next budget. The net income is part of the number that we fund our capital projects and asset management plan projects. DesJardins states there is a 30.98% increase in State Unemployment. Harris states she has received notices from unemployment and PERS stating the increases for next year. Salary raises also affect those numbers.

Biaggi asks what inflationary rate do we use for personnel? Harris states we use 4.5%. Also, for full time staff, I am also looking at the Consumer Price Index and have taken that into consideration per Board direction. Let's go to Capital Improvements. These are all things that we have talked about in previous meeting. They all come to the board for approval. These are all large projects. The Asset Management Plan is managed and controlled by Long and myself. The numbers in the Asset Management Plan are real numbers, so if anything needed to be replaced that is the cost of replacement. I haven't made any major changes to this document. Under Contingency, I have kept that number at \$30,000 for 10 years. I have increase that by \$10,000 due to inflation. That is for if something unexpected happens. Harris went over all of the big project for '25-'30.

No Public Comment

6. Discussion Only. Report from the Swim Center Director: CVSC January 2025 Director's Report

User Attendance: See board binder documents.

- Dec 2023 Attendance 7,389. Dec 2024 Attendance was 7,448 (See attached docs)

Programming, Staffing and Training:

- Shannon attended two webinars: Navigating DEI Backlash, Cybersecurity
- Shannon & Sharon T. attended online Pool Pact Roundtable
- Lifeguard Certification class taught with 7 participants and 4 interviewing
- E-learning continues to be sent out monthly to staff by Andrew, Admin Asst./HR
- Leadership Team (Director and Supervisors) meet monthly to plan and discuss CVSC programming & staffing.
- Monthly In-Service Training/Meeting was conducted by all supervisors.
- Session, Drop-In and Private swim and dive lessons are combined numbers and classes have been successful (see attached #'s)
- Water Aerobics Class attendance is staying steady at 35+ participants in the morning classes. Evening classes are smaller but well liked and attended.

Marketing and Public Relations:

- CVSC Economic and Community Benefit Analysis shared with on website.
- Shannon toured the newly opened BGCWN club in Minden.
- Shannon chaired the executive and general NRPS Board meetings as President of the society.
- Social media exposure, information sharing and flyers: Facebook & Instagram updates (Sarah & Catherine).
- Website updates (Justin, Paul, Sharon), Google Business updates (Shannon), Alignable updates (Shannon)
- Annual publications: Carson Valley Business Directory, Getaway Reno/Tahoe Area, Best of CV, Almanac, R-C.
- CGI Marketing Group continues to do a good job managing our online reputation with Google, Yelp (Shannon)
- Phone Message updates (Sherrie)
- Water Aerobics Coordinator (Deanna) is emailing staff and patrons on our internal water aerobics list to keep up-to-date on schedule or procedure changes.

Employee Recognition:

Employee of the Month: Kylie Wagstaff, Lifeguard and Swim Instructor. Kylie stands out in many different ways. Kylie comes to work happy and ready to start on-time. She is professional at all times and is always willing to help out the patrons and CVSC team at all levels.

Maintenance Updates:

- Met with Cintas to see if we can pay lower rates for cleaning supplies and lower the amount of different cleaning supplies we have onsite.
- Dave and Justin working on First Aid Room upgrades.
- Dave attends the weekly construction meetings with Shannon, Scott and contractors.

- Dave is continuing to research the replacement of the Therapy Pool filter as part of the Asset Management Plan.
- Daily, weekly, monthly and annual maintenance projects and asset management are being completed... excel document updated by Maintenance Supervisor and Director.
- Updating and improving the data information in Reserve Analyst (Asset Management Program).

Monthly Financial: See board binder documents.

Correspondence: See board binder documents (if applicable).

No Public Comment

7. For Possible Action. Discussion and possible action on proposed agenda items for the February 20th, 2025 meeting.

CIP Update
Budget Process
Tax Rate
Fees
Slide Refurbishing

Upon motion made by Biaggi and seconded by Dressel to adjourn meeting. Motion to adjourn meeting was unanimously approved.

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES**

AGENDA ACTION SHEET

Agenda Item # 1b

Title: For possible action. Approval of general ledger cash balances, expenditures and investments through January 31st, 2025.

Background: NRS requires local government entities governing boards to approve expenditures for their entity and to report cash balances as well as investments. It is important for Trustees to be aware of the financial status of the district.

Funding: NA

Recommended Motion: Move to approve the report of general ledger cash balances, expenditures and investments through January 31st, 2025.

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

EAST FORK SWIMMING POOL DISTRICT
Balance Sheet
 As of January 31, 2025

	Jan 31, 25
ASSETS	
Current Assets	
Checking/Savings	
101 · WELLS FARGO CHECKING ACCT.	191,038.30
108 · CASH ON HAND	850.00
112-4 · LOCAL GOV'T INVESTMENT POOL	3,701,030.66
112-5 · LOCAL GOV'T POOL OPERATING	50,203.70
Total Checking/Savings	3,943,122.66
Accounts Receivable	
121 · ACCOUNTS RECEIVABLE	2,314.00
Total Accounts Receivable	2,314.00
Other Current Assets	
12100 · INVENTORY	
115 · CHEMICALS INVENTORY	12,835.60
120 · MERCHANDISE INVENTORY	3,798.28
125 · FOOD INVENTORY	1,546.84
Total 12100 · INVENTORY	18,180.72
130 · Prepaid Expense	19,374.36
170-4 · DELIQUENT TAX REC	40,622.55
Total Other Current Assets	78,177.63
Total Current Assets	4,023,614.29
Fixed Assets	
150 · POOL EQUIPMENT	152,279.48
155 · CONSTRUCTION IN PROGRESS	1,524,751.31
156 · LAND IMPROVEMENTS	491,894.25
157 · BUILDING & IMPROVEMENT	14,337,233.16
158 · EQUIPMENT	1,312,376.79
160 · ACCUMMULATED DEPRECIATION	-10,606,498.18
175 · LAND APN#1320-30-411-005	1,353,232.09
Total Fixed Assets	8,565,268.90
Other Assets	
171 · DEFERRED PENSION OUTFLOWS	410,899.00
Total Other Assets	410,899.00
TOTAL ASSETS	12,999,782.19
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201 · ACCOUNTS PAYABLE	13,653.71
Total Accounts Payable	13,653.71
Credit Cards	
202 · CITI VISA CREDIT CARD	7,588.06
Total Credit Cards	7,588.06
Other Current Liabilities	
200 · PAYROLL LIABILITIES	
221-1 · ACCRUED PAYROLL	72,704.71
221-2 · ACCRUED PAYROLL TAXES	11,003.11
229 · SUTA	1,214.20
234-3 · Aflac	329.64
Total 200 · PAYROLL LIABILITIES	85,251.66

EAST FORK SWIMMING POOL DISTRICT

Balance Sheet

As of January 31, 2025

	Jan 31, 25
218 · ACCRUED VESTED VAC PAY	34,824.54
219 · OPEB LIABILITY	35,193.00
235 · ACCRUED WORKMANS COMPENSATION	-12,783.05
236 · NOTE PAYABLE - ZION	246,000.00
Total Other Current Liabilities	388,486.15
Total Current Liabilities	409,727.92
Long Term Liabilities	
220 · NET PENSION LIABILITY	1,126,751.00
225 · DEFERRED PENSION INFLOWS	179,203.00
Total Long Term Liabilities	1,305,954.00
Total Liabilities	1,715,681.92
Equity	
349 · RETAINED EARNINGS	7,293,383.87
351-1 · FUND BALANCE	1,452,260.17
355 · CONTRIBUTED CAPITAL	1,648,952.81
Net Income	889,503.42
Total Equity	11,284,100.27
TOTAL LIABILITIES & EQUITY	12,999,782.19

	Jan 25	Budget	Jul-Jan 25	YTD Budget	YTD Variance	Annual Budget	Annual Budget Remaining	YTD Total as % of Budget
Ordinary Income/Expense								
Income								
403 · USER FEES	40,854.00	49,111.00	340,628.65	361,455.00	(20,826.35)	640,650.00	300,021.35	53.17%
496 · FOOD	1,271.50	2,915.00	24,215.00	39,433.00	(15,218.00)	66,146.00	41,931.00	36.61%
497 · MERCHANDISE	702.50	1,347.00	9,068.50	13,388.00	(4,319.50)	25,409.00	16,340.50	35.69%
498 · GRANT INCOME	0.00	1,250.00	10,000.00	8,750.00	1,250.00	15,000.00	-	0.00%
Total Income	42,828.00	54,623.00	383,912.15	423,026.00	(39,113.85)	747,205.00	358,292.85	51.38%
Cost of Goods Sold								
COST OF GOODS SOLD								
550 · FOOD EXPENSE	542.36	943.00	9,290.03	21,530.00	12,239.97	34,247.00	24,956.97	27.13%
555 · MERCHANDISE EXPENSE	584.64	1,460.00	4,800.59	7,956.00	3,155.41	13,613.00	8,812.41	35.26%
560 · FOOD SUPPLIES	16.99	29.00	519.97	360.00	(159.97)	1,250.00	730.03	41.60%
565 · FOOD SPOILAGE	0.00	0.00	120.65	496.00	375.35	637.00	516.35	18.94%
Total COST OF GOODS SOLD	1,143.99	2,432.00	14,731.24	30,342.00	15,610.76	49,747.00	35,015.76	29.61%
Total COGS	1,143.99	2,432.00	14,731.24	30,342.00	15,610.76	49,747.00	35,015.76	29.61%
Gross Profit	41,684.01	52,191.00	369,180.91	392,684.00	(23,503.09)	697,458.00	323,277.09	52.93%
Expense								
GENERAL & ADMINISTRATIVE								
629 · ADVERTISING/PRINTING	1,477.75	855.00	7,461.08	9,199.00	1,737.92	15,000.00	7,538.92	49.74%
630 · POSTAGE	0.00	141.00	264.82	618.00	353.18	800.00	535.18	33.10%
631 · JANITORIAL EXPENSE	1,116.98	2,178.00	6,975.20	7,740.00	764.80	12,775.00	5,799.80	54.60%
632 · SOFTWARE - IT	2,758.94	3,293.00	14,842.05	20,772.00	5,929.95	33,555.00	18,712.95	44.23%
641 · POOL TRAINING AND EDUCATION	225.00	76.00	3,353.38	3,032.00	(321.38)	3,410.00	56.62	98.34%
645 · OFFICE SUPPLIES	347.93	438.00	2,671.45	4,810.00	2,138.55	6,071.00	3,399.55	44.00%
660 · SEMINARS & EDUCATION	519.00	1,599.00	3,604.06	4,547.00	942.94	7,325.00	3,720.94	49.20%
661 · DUES/SUBSCRIPTIONS	37.81	658.00	379.69	1,198.00	818.31	2,045.00	1,665.31	18.57%
680 · TRAVEL EXPENSE	1,378.22	0.00	12,458.86	11,242.00	(1,216.86)	11,293.00	(1,165.86)	110.32%
681 · MEALS	1,760.00	190.00	3,092.00	1,330.00	(1,762.00)	2,274.00	(818.00)	135.97%
683 · AUTO REIMBURSEMENT/MILEAGE	31.90	327.00	846.28	1,213.00	366.72	2,975.00	2,128.72	28.45%
690 · LEGAL EXPENSE	0.00	417.00	3,198.58	2,919.00	(279.58)	5,000.00	1,801.42	63.97%
691 · ACCOUNTING EXPENSE	455.00	510.00	16,465.00	16,381.00	(84.00)	19,001.00	2,536.00	86.65%
692 · BANK CHARGES	0.00	100.00	0.00	700.00	700.00	1,200.00	1,200.00	0.00%
693 · ENTRY SYSTEM CHARGES	3,321.83	1,657.00	29,415.47	21,832.00	(7,583.47)	39,000.00	9,584.53	75.42%
694 · DC VOTER FEES	5,817.75	5,500.00	5,817.75	5,500.00	(317.75)	5,500.00	(317.75)	105.78%
780 · CASH OVER/SHORT	-15.25	0.00	-314.30	0.00	314.30	-	314.30	#DIV/0!
Total GENERAL & ADMINISTRATIVE	19,232.86	17,939.00	110,531.37	113,033.00	2,501.63	167,224.00	56,692.63	66.10%
PAYROLL EXPENSES								
599 · BOARD EXPENSES	4,000.00	1,917.00	15,200.00	13,419.00	(1,781.00)	23,000.00	7,800.00	66.09%
600 · SALARIES & WAGES	132,121.38	96,625.00	838,816.38	872,177.00	33,360.62	1,472,939.00	634,122.62	56.95%
601 · SOCIAL SECURITY	4,292.15	3,351.00	30,856.74	35,154.00	4,297.26	57,894.00	27,037.26	53.30%
611 · MEDICARE	1,952.78	1,430.00	12,242.28	12,834.00	591.72	21,706.00	9,463.72	56.40%
613 · STATE UNEMPLOYMENT	1,214.24	1,285.00	5,358.73	8,970.00	3,611.27	16,606.00	11,247.27	32.27%
614 · HEALTH INSURANCE	5,593.51	5,229.00	40,525.87	36,603.00	(3,922.87)	62,750.00	22,224.13	64.58%

	Jan 25	Budget	Jul - Jan 25	YTD Budget	YTD Variance	Annual Budget	Annual Budget Remaining	YTD Total as % of Budget
(Continued)								
615 · PERS	18,071.55	13,196.00	95,816.28	95,411.00	(405.28)	188,658.00	92,841.72	50.79%
617 · WORKMANS COMPENSATION	4,221.75	4,279.00	29,552.25	29,953.00	400.75	51,351.00	21,798.75	57.55%
639 · PAYROLL TAX ADJUSTMENTS	1,025.00	0.00	4,985.00	0.00	(4,985.00)	-	(4,985.00)	#DIV/0!
640-1 · ACCRUED WAGES	0.00	0.00	0.00	0.00	-	-	0.00	#DIV/0!
640-2 · ACCRUED PAYROLL TAXES	0.00	0.00	0.00	0.00	-	-	0.00	#DIV/0!
640-3 · ACCRUED VACATION	853.31	0.00	-57.99	0.00	57.99	-	57.99	#DIV/0!
Total PAYROLL EXPENSES	173,345.67	127,312.00	1,073,295.54	1,104,521.00	31,225.46	1,894,904.00	821,608.46	56.64%
POOL OPERATIONS								
UTILITIES								
619 · GARBAGE	761.99	549.00	5,417.06	4,852.00	(565.06)	8,200.00	2,782.94	66.06%
621 · TELEPHONE EXPENSE	391.35	586.00	3,485.05	4,100.00	614.95	6,800.00	3,314.95	51.25%
622 · ELECTRIC	9,682.13	10,817.00	70,870.46	94,389.00	23,518.54	145,000.00	74,129.54	48.88%
624 · WATER	518.85	724.00	7,074.55	7,118.00	43.45	11,500.00	4,425.45	61.52%
625 · SEWER	1,612.51	1,978.00	4,837.53	4,472.00	(365.53)	6,450.00	1,612.47	75.00%
626 · NATURAL GAS	8,518.34	17,568.00	53,574.13	81,879.00	28,304.87	149,300.00	95,725.87	35.88%
Total UTILITIES	21,485.17	32,222.00	145,258.78	196,810.00	51,551.22	327,250.00	181,991.22	44.39%
623 · INSURANCE	3165.19	3083.00	22156.33	21581.00	(575.33)	37,000.00	14,843.67	59.88%
628 · CHEMICALS	2367.41	7687.00	39822.15	35342.00	(4,480.15)	62,125.00	22,302.85	64.10%
633 · MAINTENANCE & REPAIR	7771.85	12396.00	52268.74	65836.00	13,567.26	110,000.00	57,731.26	47.52%
634 · EQUIPMENT RENTAL	185.59	228.00	1299.13	3793.00	2,493.87	5,000.00	3,700.87	25.98%
636 · LANDSCAPE MAINTENANCE	740.00	1490.00	5530.00	10430.00	4,900.00	17,885.00	12,355.00	30.92%
640 · EMPLOYEE INCENTIVES	295.00	209.00	2826.58	3403.00	576.42	3,200.00	373.42	88.33%
642 · SAFETY	4185.94	912.00	15928.20	13929.00	(1,999.20)	17,500.00	1,571.80	91.02%
643 · SUPPLIES	355.91	985.00	5109.83	4867.00	(242.83)	7,050.00	1,940.17	72.48%
644 · UNIFORMS	709.97	1312.00	3444.25	3857.00	412.75	8,175.00	4,730.75	42.13%
646 · SMALL EQUIPMENT	0.00	400.00	658.32	2800.00	2,141.68	4,800.00	4,141.68	13.72%
Total POOL OPERATIONS	41,262.03	60,924.00	294,302.31	362,648.00	68,345.69	599,985.00	305,682.69	49.05%
850 · DEPRECIATION EXPENSE	41,666.67	41,666.67	250,000.02	250,000.02	-	500,000.00	429,240.00	50.00%
Total Expense	275,507.23	247,841.67	1,728,129.24	1,830,202.02	102,072.78	3,162,113.00	1,613,223.78	54.65%
Net Ordinary Income	(233,823.22)	(193,650.67)	(1,358,948.33)	(1,437,518.02)	78,569.69	(2,464,655.00)	(1,289,946.69)	55.14%
Other Income/Expense								
Other Income								
401.4 · AD VALOREM	151,285.03	235,447.00	2,178,860.67	2,080,700.00	98,160.67	3,054,254.00	875,393.33	71.34%
491 · INTEREST INCOME	16,876.01	6,667.00	113,137.30	46,669.00	66,468.30	80,000.00	(33,137.30)	141.42%
499 - OTHER INCOME	575.00	0.00	975.00	0.00	-	-	-	
Total Other Income	168,736.04	242,114.00	2,292,972.97	2,127,369.00	164,628.97	3,134,254.00	842,256.03	73.16%
Other Expense								
899 · Interest Expense	0.00	0.00	2,854.80	2,718.00	(136.80)	4,774.00	1,919.20	
Total Other Expense	-	-	2,854.80	2,718.00	(136.80)	(4,774.00)	1,919.20	
Net Other Income	168,736.04	242,114.00	2,290,118.17	2,124,651.00	164,492.17	3,129,480.00	844,175.23	73.18%
Net Income	(65,087.18)	46,463.33	931,169.84	687,132.98	243,061.86	664,825.00	(445,771.46)	140.06%

	Account	Amount	Memo
Accolades Trophies	640 - EMPLOYEE INCENTIVES	120.00	Annual EOM Plaques (Jan-Dec 2025)
Ace Hardware	633 - MAINTENANCE & REPAIR	47.55	Fasteners, Batteries, Compression Cap, Construction Adhesive, Parts
AIRGAS	628 - CHEMICALS	2,230.30	Carbon Dioxide Liquid
Amazon		194.74	Subscription, Janitorial Supplies, Safety Office Supplies, O-Rings, EOM, Ice Scoop, Fishing Wal Deck, Coat Hanger, Holder (First Aid Room Items)
American Red Cross-SABA Collection	641 - POOL TRAINING & EDUCATION	100.00	Re-Certs, McCormick & M. Chappell
Camden, Jharris	640 - EMPLOYEE INCENTIVES	50.00	Employee Referral (A Nelson)
Canon Financial Services	634 - EQUIPMENT RENTAL	185.69	Copier Lease/Equip Insurance (Dec 2024)
Carson Valley Accounting LLC	691 - ACCOUNTING EXPENSE	275.00	Monthly site visit (Dec 2024)
Carson Valley Chamber of Commerce	629 - ADVERTISING/PRINTING	25.00	Chamber Luncheon
Cerns Systems Reno, Inc.	633 - MAINTENANCE & REPAIR	450.00	Relocate temp/humidity sensor
CGI Communications	629 - ADVERTISING/PRINTING	1,248.75	14 of 4 Payment
Clear Solutions International, Inc	632 - SOFTWARE-IT	110.12	Update Supervisor PC to work with Avigilon Software
Constant Contact	629 - ADVERTISING/PRINTING	104.00	Software program for email address for contacts
Costco		971.86	Membership, Gloves, Batteries, Supplies, Copy Paper, Baking Soda, Janitorial, Maintenance Supplies
CPRS		519.00	CPRS Connections Conference (S Harris, April 2025, CEU)
Deanna Abbott	660 - SEMINARS & EDUCATION	31.90	
Desert Star Landscaping	683 - AUTO REIMBURSEMENT/LEASE	740.00	Contract Dec 2024
Douglas County Clerk	638 - LANDSCAPE MAINTENANCE	5,817.75	Voter Maintenance Fee Active voters FY 24/25
Douglas County School District	614 - DC VOTER FEES	6,389.20	Health Insurance Jan 25 (7FT/1) Dependents- Long
Douglas County Sheriff	614 - HEALTH INSURANCE	49.00	J.Gross (EMT/Fingerprinting)
Douglas Sheriff SVC Fee	642 - SAFETY	2.00	J.Gross (EMT/Fingerprinting)
DTS Fiber	621 - TELEPHONE EXPENSE	94.98	Internet Service
Dunareas, Inc	644 - UNIFORMS	179.97	Maintenance Uniforms (Sweatshirt/Pants)
Esay	633 - MAINTENANCE & REPAIR	120.13	Clear Double Sided Tape Flow Rate Indicator, Rotor
Elizabeth Peck	640 - EMPLOYEE INCENTIVES	50.00	Employee Referral (S Peck)
Enspect Medical Solutions	642 - SAFETY	1,705.00	Powerheart, Trainer Package
Frank Dressel	681 - MEALS	440.00	AOAP Feb 2025 Conference (Florida)
Fresh Water Systems	633 - MAINTENANCE & REPAIR	23.34	Male Connectors
FWF Medical Products	633 - MAINTENANCE & REPAIR	95.55	Oxygen Cylinder Mount Rack
Global Payments	688 - ENTRY SYSTEM CHARGES	3,321.83	
Gran Quartz	633 - MAINTENANCE & REPAIR	84.59	Nitro Sink Polymer Adhesive
High Sierra Business Systems	645 - OFFICE SUPPLIES	76.46	Copy fee for 5 copiers (Dec 2024)
Home Depot	633 - MAINTENANCE & REPAIR	616.48	High Shims, Washer Hoses, FIP Adaptor Couplings, Comp Sleeves Brans Swears Flange, Bobe Dian, Jarovosk Painters Flags, Knyrad Doorlock, W.M. Cook, Screwdrive Set, Blls
Inland Supply Co	631 - JANITORIAL EXPENSE	678.22	Trash Liners, Foam Handsoap, Motion Towels, Toilet Paper
Intuit Quickbooks Program	632 - SOFTWARE-IT	999.00	Annual QB Renewal
Jack Stevenson	633 - MAINTENANCE & REPAIR	21.98	Straight Blt. Tap Carded
Joyah Clothing	644 - UNIFORMS	370.00	Women's 2pc Suit
Joshua Smithen	642 - SAFETY	10.00	Fingerprinting
Kneof	633 - MAINTENANCE & REPAIR	410.62	ORP Sensor, 36"
Lifeguard Store	644 - UNIFORMS	181.10	Whistle/Lanyard Combo, Snorkles
Lincoln Aquatics	633 - MAINTENANCE & REPAIR	115.39	AntiWave Supertensioner
Meeks	633 - MAINTENANCE & REPAIR	216.68	4x8 OSB Board (9)
Microsoft Corp	632 - SOFTWARE-IT	9.79	Cloud Backup
Minden-Gardnerville Sanitation District	625 - SEWER	1,612.51	
Miramir Smithen	640 - EMPLOYEE INCENTIVES	95.00	Employee Referral (J. Smithen)
Nevada News Group	629 - ADVERTISING/PRINTING	100.00	BOCV Winners Package 1/22/25
Nova Tile and Stone Nevada Inc	633 - MAINTENANCE & REPAIR	550.16	Granite CounterTop (First Aid Room)
NV Emergency Med Svc	642 - SAFETY	24.00	J.Gross Certification (GL-3713 0015)
NV Energy	622 - ELECTRIC	9,682.13	
Office Supply	631 - JANITORIAL EXPENSE	95.84	Scott Rags in a box
OOMA, INC	621 - TELEPHONE EXPENSE	296.37	Monthly Service Fee (Dec, 24)
Overhead Fire Protections	642 - SAFETY	2,040.00	Annual Inspection Fire Sprinkler System (Dec 24), Annual FA Inspection Deficiency Repair/Replace Duct, Smoke Detector, Replaced Heat Detector, (D12)
Paul Uhrio	641 - POOL TRAINING & EDUCATION	125.00	LG1 Re-Cert
Pector My Wall	632 - SOFTWARE-IT	9.85	Monthly Recurring Charge
Public Employees Benefits Program	614 - HEALTH INSURANCE	47.06	Jan 2025 #634
Quickbooks Payroll Service	639 - PAYROLL TAX ADJUSTMENTS	1,025.00	Fees for Direct Deposit (3 Payroll)
Safety Grip	633 - MAINTENANCE & REPAIR	74.35	Hand Rail Cover
Sarah Davenport	681 - MEALS	440.00	AOAP Feb 2025 Conference (Florida)
Shannon Hamis	681 - MEALS	440.00	AOAP Feb 2025 Conference (Florida)
Sierra Booking Services, Inc	691 - ACCOUNTING EXPENSE	180.00	Dec 2024 2 Payroll/PERS
Sinnett Consulting Service	642 - SAFETY	265.00	2025 Company Random Compliance Program 2025 Reasonable Suspicion Training (P.Uhrio)
SOUTHWEST GAS	626 - NATURAL GAS	8,518.34	
Speedo USA, Inc	655 - MERCHANDISE	563.54	Goggles
Spotify	681 - DUES/SUBSCRIPTIONS	11.99	
Staples	645 - OFFICE SUPPLIES	194.69	HD 3-Ring Binders, Simple Green
SwimOutlet	643 - SUPPLIES	53.50	Ankle Weights (Therapy Pool)
Taylor Water Technologies	628 - CHEMICALS	668.00	AOAP Feb 2025 Conference (Florida) Return Flight
Teresa Duffy	681 - MEALS	1,280.84	Water/Garbage
Town Of Minden	624 - WATER & TRASH	3,750.00	Performed lock out/tag out of boilers per Proposal 7942033
Treva U.S. Inc	633 - MAINTENANCE & REPAIR	152.90	Copper Disinfecter
UVC LLC	631 - JANITORIAL EXPENSE	1,150.22	S. Davernport Hotel (AOAP Conf Florida Feb 2025)
UVG trip	680 - TRAVEL EXPENSE	85.71	Ice Cream/Conn Dsgn, Desk Calendar
WalMart	650 - FOOD EXPENSE	736.57	Flame Sensor, Igniter, Flame Sensor, Rear Burner, Gasket, Gasket
Western Nevada Supply	633 - MAINTENANCE & REPAIR	397.00	Speakers
Wild West Tech	633 - MAINTENANCE & REPAIR	41.90	Handicap Parking Signs
Zoro Tools	633 - MAINTENANCE & REPAIR	64,300.12	
Total		64,300.12	

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #2

Title: Discussion Only. Discussion and update on the Capital Improvement Plan ongoing projects.

Background: East Fork Swimming Pool District contracted with Aquatic Design Group to complete an overall evaluation of the Carson Valley Swim Center's equipment. The capital improvement and maintenance priority list is a combination of that report along with the center's Director, Maintenance Supervisor and Project Manager's recommendations.

Funding: NA

Recommended Motion: Discussion only

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

**Carson Valley Swim Center
Capital Budget
Fiscal Year 2024/2025**

Construction Funds Available as of:

Local Government Investment Pool

Jan 31st, 2024
\$ 3,701,030

2024/2025 Projects

Eastside Expansion (FY's '24-'25 & '25-'26 = generator \$444,000)

Roof Restoration ('22-'23)

Project Management (Scott McCullough)

Asset Mang Plan (Reserve Analyst - UV parts, Aquatic Design Group)

Contingency (R.O. Anderson, Do. Co. Permits ESE)

Company	2024/2025 Budget	Contract Amount/Expense	Remaining Amt. Payable
Plenium / TSK	2,550,000	2,356,000	1,373,394
CTR/Garland	8,243	164,850	8,243
Douglas County	15,000	15,000	6,470
Reserve Analyst	280,758	280,758	227,277
Contingency for Asset Mang	30,000	30,000	-
'24/'25 Capital Budget	2,884,001	2,846,608	

2,109,384

Remaining Construction Funds Available

\$ 1,591,646

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #3

Title: For Possible Action. Discussion and possible action to award a contract to Mt. Rose Heating and Air Conditioning Inc. in the amount of \$17,800 to demolish and install 4 sections of Duct Sock and authorize the Director to sign contract documents.

Background: The district replaced, several years ago during the Mechanical Electrical and Plumbing (MEP) project that was built into the 5-year Capital Improvement Plan (CIP), the metal original ducting from 1988 with the cloth duct socks to increase circulation and meet the new air quality codes and standards. The HVAC system was designed by CR Engineering and has been a great improvement except for the north ceiling area in the natatorium.

There has been a "dead" space of airflow identified that has resulted in the outside deterioration of the north wall CMU blocks and paint. To better condition the "dead" area the duct socks were redesigned to increase airflow by adding more perforations in the duct sock.

Funding: NA

Recommended Move to approve awarding the contract to Mt. Rose Heating and Air Conditioning Inc. in the amount of \$17,800 to demolish and install 4 sections of Duct Sock and authorize the Director to sign contract documents.

Motion:

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

Mt. Rose Heating & Air Conditioning Inc.

Wednesday, January 15, 2025

Attn: Scott McCullough

Job: CVSC Duct Sock Replacement

We are pleased to offer the following HVAC proposal for your consideration. Per our site walk and direction from CR Engineering.

FURNISH AND INSTALL:

- Demo and installation of (4) sections of 44" Duct Sock using existing hangers.

FOR THE TOTAL SUM OF:

\$17,800.00

We specifically exclude:

Cutting, patching, framing, roofing, structural engineering, painting, high voltage electrical, abatement, starters, disconnect switches, conduit, condition of existing units, equipment sizing and installation, gas/water piping, plumbing, condensate drains, housekeeping pads, permits, permit fees & bonding.

Pricing valid for 30 days then subject to equipment and material price increases.

Respectfully,



Jay Morris
Project Manager
Mt. Rose Heating and Air Conditioning

310 Sunshine Lane Reno, NV 89502
Phone: (775) 329-8384
NV Lic. #32146 – CA Lic. #770238 – ID Lic. #RCE - 22367

CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR

A CONTRACT BETWEEN
EAST FORK SWIMMING POOL DISTRICT
1600 STATE ROUTE 88
MINDEN NV 89423
("DISTRICT")

AND

MT ROSE HVAC INC.,
310 SUNSHINE WAY
RENO NV 89502
("CONTRACTOR")

WHEREAS, East Fork Swimming Pool District is a political subdivision of the State of Nevada, from time to time requires the services of independent contractors; and

WHEREAS, it is deemed that the personal services of Contractor herein specified are both necessary and desirable and in the best interests of , East Fork Swimming Pool District; and

~~WHEREAS, Contractor represents that he is duly qualified, equipped, staffed, ready, willing and able to perform and render the personal services hereinafter described;~~

NOW, THEREFORE, in consideration of the agreements herein made, the parties mutually agree as follows:

1. EFFECTIVE DATE AND TERM OF CONTRACT. This contract shall not become effective until and unless approved by both parties.

2. INDEPENDENT CONTRACTOR STATUS. The parties agree that Contractor shall have the status of an independent contractor and that this contract, by explicit agreement of the parties, incorporates and applies the provisions of NRS 284.713, as necessarily adapted, to the parties, including that Contractor is not a County employee and that

There shall be no:

- (1) Withholding of income taxes by the District;
- (2) Industrial insurance coverage provided by the District;
- (3) Participation in group insurance plans which may be available to employees of the District;
- (4) Participation or contributions by either the independent contractor or the District to the public employees retirement system;
- (5) Accumulation of vacation leave or sick leave;
- (6) Unemployment compensation coverage provided by the District if the requirements of NRS 612.085 for independent contractors are met.

3. INDUSTRIAL INSURANCE.

A. Unless the Contractor complies with ¶ B below, Contractor further agrees, as a precondition to the performance of any work under this contract and as a precondition to any obligation of the District to make any payment under this contract, to provide the District with a work certificate and/or a certificate issued by a qualified insurer in accordance with NRS § 616B.627. Contractor also agrees, prior to commencing any work under the contract, to complete and to provide the following written request to the insurer:

MT. ROSE HVAC INC. has entered into a contract with EAST FORK SWIMMING POOL DISTRICT to perform work from at Carson Valley Swim Center and requests that the State Industrial Insurance System provide to EAST FORK SWIMMING POOL DISTRICT 1) a certificate of coverage issued pursuant to NRS § 616B.627 and 2) notice of any lapse in coverage or nonpayment of coverage that the contractor is required to maintain. The certificate and notice should be mailed to:

Carson Valley Swim Center
1600 State Route 88
Minden, Nevada 89423

Contractor agrees to maintain required workers compensation coverage throughout the entire term of the contract. If contractor does not maintain coverage throughout the entire term of the contract, contractor agrees that District may, at any time the coverage is not maintained by contractor, order the contractor to stop work, suspend the contract, or terminate the contract. For each six month period this contract is in effect, contractor agrees, prior to the expiration of the six month period, to provide another written request to the insurer for the provision of a certificate and notice of lapse in or nonpayment of coverage. If contractor does not make the request or does not provide the certificate before the expiration of the six month period, contractor agrees that District may order the contractor to stop work, suspend the contract, or terminate the contract.

B. Contractor may, in lieu of furnishing a certificate of an insurer, provide an affidavit indicating that he is a sole proprietor and that:

1. In accordance with the provisions of NRS 616B.659, has not elected to be included within the terms, conditions and provisions of chapters 616A to 616D, inclusive, of NRS; and
2. Is otherwise in compliance with those terms, conditions and provisions.

4. **SERVICES TO BE PERFORMED.** Remove and Replace perforated Duct Socks per the Proposal attached hereto as Exhibit 1 to perform HVAC Improvements at Carson Valley Swim Center.
5. **PAYMENT FOR SERVICES.** Contractor agrees to provide the professional services set forth in ¶ 4 at a cost not to exceed **\$17,800.00**. Unless Contractor has received a written exemption from the District, Contractor shall be paid in full only upon completion of all of the Services set forth in ¶ 4 and after a satisfactory final inspection of the work is completed by EAST FORK SWIMMING POOL DISTRICT

6. NON APPROPRIATION. All payments under this contract are contingent upon the availability to the District of the necessary funds. In accordance with NRS § 354.626 and any other applicable provision of law, the financial obligations under this contract between the parties shall not exceed those monies appropriated and approved by the District for this contract for the then current fiscal year under the Local Government Budget Act. This contract shall terminate and the District's obligations under it shall be extinguished if the District fails to appropriate monies.

Nothing in this contract shall be construed to provide Contractor with a right of payment over any other entity. Any funds obligated by the District under this contract that are not paid to Contractor shall automatically revert to the District's discretionary control upon the completion, termination, or cancellation of the agreement. The District shall not have any obligation to re-award or to provide, in any manner, the unexpended funds to Contractor. Contractor shall have no claim of any sort to the unexpended funds.

7. CONSTRUCTION OF CONTRACT. This agreement shall be construed and interpreted according to the laws of the State of Nevada. Any dispute regarding this agreement shall be resolved by binding arbitration, with an arbiter selected from a list maintained by the Nevada Supreme Court of senior/retired district court judges, with both parties to pay their own attorney fees. The party defending the action shall be entitled to select the arbiter from the list. There shall be no presumption for or against the drafter in interpreting or enforcing this Agreement.

8. COMPLIANCE WITH APPLICABLE LAWS. Contractor shall fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of this contract, including, but not limited to, all federal, state, and local accounting procedures and requirements and all immigration and naturalization laws.

9. ASSIGNMENT. Contractor shall neither assign, transfer nor delegate any rights, obligations or duties under this contract without the prior written consent of the District.

10. DISTRICT INSPECTION. The books, records, documents and accounting procedures and practices of Contractor related to this contract shall be subject to inspection, examination and audit by the District, including, but not limited to, the contracting agency, and, if applicable, the Comptroller General of the United States, or any authorized representative of those entities.

11. DISPOSITION OF CONTRACT MATERIALS. Any books, reports, studies, photographs, negatives or other documents, data, drawings or other materials prepared by or supplied to Contractor in the performance of its obligations under this contract shall be the exclusive property of the District and all such materials shall be remitted and delivered, at Contractor's expense, by Contractor to the District upon completion, termination or cancellation of this contract. Alternatively, if the District provides its written approval to Contractor, any books, reports, studies, photographs, negatives or other documents, data, drawings or other materials prepared by or supplied to Contractor in the performance of its obligations under this contract must be retained by Contractor for a minimum of six years after final payment is made and all other pending matters are closed. If, at any time during the retention period, the District, in writing, requests any or all of the materials, then Contractor shall promptly remit and deliver the materials, at Contractor's expense, to the District. Unless the District has requested remittance and delivery by Contractor of the items. Contractor shall not use, willingly allow or cause to have such materials used for any purpose other than the performance of Contractor's obligations under this contract without the prior written consent of the District.

12. PUBLIC RECORDS LAW. Contractor expressly agrees that all documents ever submitted, filed, or deposited with the District by Contractor, unless designated as confidential by a specific statute of the State of Nevada, shall be treated as public records pursuant to NRS Chapter 239 and shall be available for inspection and copying by any person, as defined in NRS 0.039, or any governmental entity. Contractor expressly and indefinitely waives all of its rights to bring, including but not limited to, by way of complaint, interpleader, intervention, or any third party practice, any claims, demands, suits, actions, judgments, or executions, for damages or any other relief, in any administrative or judicial forum, against the District or any of its officers or employees, in either their official or individual capacity, for violations of or infringement of the copyright laws of the United States or of any other nation.

13. INDEMNIFICATION. Contractor agrees to indemnify and save and hold the District, its agents and employees harmless from any and all claims, causes of action or liability arising from the performance of this contract by Contractor or Contractor's agents or employees.

14. MODIFICATION OF CONTRACT. This contract constitutes the entire contract between the parties and may only be modified by a written amendment signed by the parties.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be signed and intend to be legally bound thereby.



Mt ROSE HVAC INC.

2-5-2025
(Date)

Shannon Harris, Director
East Fork Swimming Pool District

(Date)

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #4

Title: For Possible Action. Discussion and possible action to award a contract to Safe Slide Restoration for small and large slide renovations in the amount of \$37,985 and authorize the Director to approve contract change orders up to 10% for any required added scope of service and to sign contract documents.

Background: The slide structure was built in 1999. Environmental exposures and age have caused damaged over the years from spider cracking to gel coat peeling so it is critical that recoating of the exterior of the slides one peeling is identified to be completed to protect them from further damage. Safe slide restoration are experts in the field and have completed other projects with the district in the past. They have extensive institutional knowledge.

Funding: NA

Recommended Move to approve awarding a contract to Safe Slide Restoration for small and large slide renovations in the amount of \$37,985 and authorize the Director to approve contract change orders up to 10% for any required added scope of service and to sign contract documents.

Motion:

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

Safe Slide Restoration®

"Restoring confidence in your slide."

Dale Cooper LLC DBA Safe Slide Restoration
P.O. Box 102, Farmington, MO 63640
O: 855-639-7543 / C: Choose an item.
www.safeslides.com

October 28, 2024

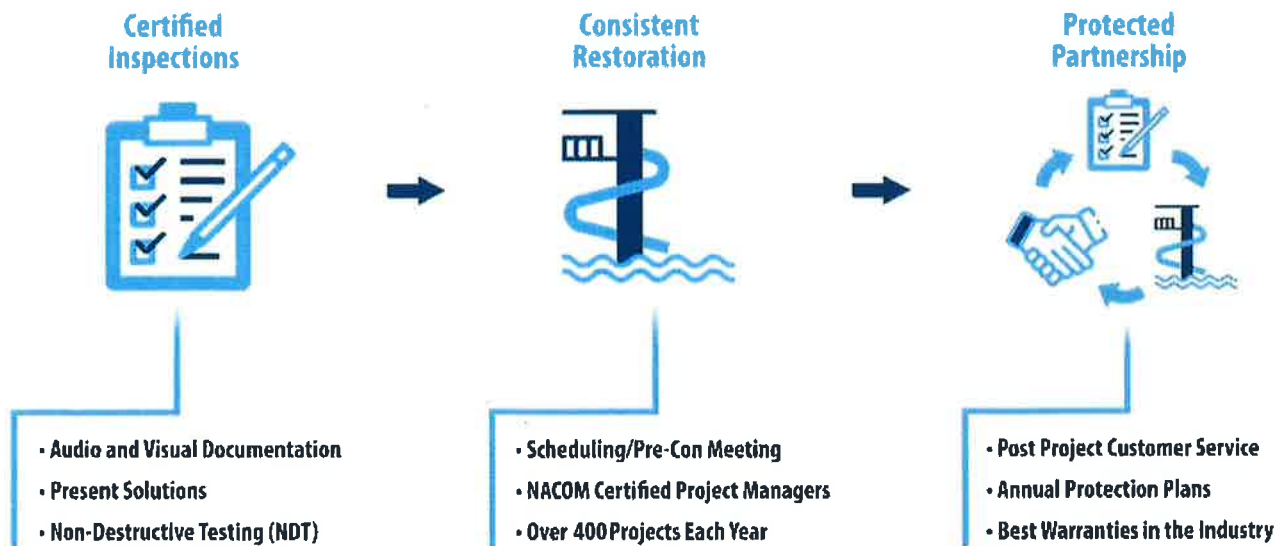
Carson Valley Swim Center / Attn: Shannon Harris
1600 State Route 88, Minden, NV 89423
775-781-4038 / director@cvswim.com

Hello Shannon,

The following is a contract for the restoration of your water slides. This contract is based on the information that was sent to Safe Slide Restoration. Our company is certified in fiberglass composites by the American Composite Manufacturer's Association (ACMA). We have over **30 years** of experience working with fiberglass and gel coat. Our company is certified by the Association for Materials Protection and Performance (AMPP) for steel. We are also NDT-certified to provide non-destructive testing. We have over **12 years** of experience working with steel structures.

We Have The Industry's Best Warranties

- There is a **1 - year warranty** on paint for adhesion – Steel
- There is a **5 - year warranty** on structural fiberglass repair not to delaminate.
- There is a **5 - year warranty** on gel coat and paint (available with yearly protection plan)



Guarantees

- All Project Managers are ACMA Certified
- Gel Coat Thickness Meets OEM Standards
- Meeting Deadlines
- Responsive

Slide Description:

Closed Flume Body Slide – Blue
Closed Flume Tube Slide – Blue

Work Description:

Paint - Exterior:

- Remove failed coatings
- Wash exterior of slide with internally formulated cleaner
- Prime-coat bare areas as needed
- Paint exterior with one coat of Poly - Siloxane Paint
- Paint RAL color: _____

INIT: _____

Project Amount: \$37,985.00

Note: This contract expires in 30 days from the date on the first page of this document.

V.082024

***Fiberglass repair is defined as any damage that is an obvious threat to the guests, (i.e. a chip or scrape with a sharp edge). This is not to be confused with cosmetic repair, (i.e. a spider crack with no flaking or raised edge).**

If there are any chip repairs and gel coat is required; we are certified in field color-matching for gel coat. This is not to be confused with manufacturer's exact color matching. If there are any previous coatings; Safe Slide Restoration does not warranty any substrates previously coated after the manufacture's original coating, or any previous repairs. We do not cover any defects made by the manufacturer(s), as determined by our staff. If a warranty is necessary, Safe Slide Restoration covers cost of materials, labor & accommodations. The cost of a lift, scaffolding, or any equipment rentals for warranty work is the responsibility of the customer. There will be an additional charge for failed coatings. Recaulking seams does not apply if the seams are fiberglassed over. If we are repairing leaking seams the customer is responsible for identifying the leaking seams. The cost of a lift is not included in the above pricing. If a lift is needed, we are not responsible for any broken concrete. Sometimes slides require a second coat of paint to achieve the desired finish. If a second coat of paint is required there will be an additional charge of 50 % of the original paint price. The pricing does not include the cost of state taxes or licenses, if required.

Safe Slide Restoration reserves the right to have adequate access to the project area to complete the project as efficiently as Safe Slide Restoration deems possible. This may require, but not limited to: working 12 hours a day / seven days a week. The park is responsible to provide an adequate water source and electric power for the duration of the job.

50% - due before project starts
50% - due upon completion

Note: These payment terms may be negotiable, please connect with your Customer Representative if you need alternative options for your budget/needs.

After 30 days, an additional 5% will be added to the unpaid amount, and every 30 days thereafter that the payment is late. The park is responsible for any legal fees necessary to collect payment.

Signatures:

Carson Valley Swim Center: _____ Date: _____

Print: _____

Safe Slide Restoration: _____ Date: _____

Print: _____

Terms & Conditions

***Fiberglass repair is defined as any damage that is an obvious threat to the guests, (i.e. a chip or gouge with a sharp edge). This is not to be confused with cosmetic repair, (i.e. a spider crack with no flaking or raised edge). This does not include any major repairs that require fiberglass cloth and resin lamination.**

**** Because of the restrictions of our caulk being able to adhere to joints without the proper amount of surface area, we require that the seams are 3/16" wide to caulk them (If seams are too tight, the caulk will not adhere properly).**

Customer Expectations

Safe Slide Restoration reserves the right to have adequate access to the project area in order to complete the project as efficiently as Safe Slide Restoration deems necessary. This may require, but is not limited to: working 12 hours per day and seven days per week. The facility is responsible for providing access to an adequate water source (5 gallons per minute), electrical power (multiple circuits will be needed), and restroom facilities for the duration of the job. In the event that the project involves any chip repairs or gel coat application, Safe Slide inspectors are capable of using color charts on-site to provide a close match to the existing Gel Coat. (This is not to be confused with the manufacturer's exact color matching). Our customers have the right to request a draw down, but requests must be made 45 days before the Safe Slide crew arrives on-site. Recaulking seams does not apply if the seam has been previously permanently fiberglassed. We strive towards the very best finish that can be achieved; however, some pinholes may be present. Signature of this agreement is approval for use of photos and videos taken onsite to be used for marketing and documentation purposes. This Agreement shall be construed and governed by the laws of the State of Missouri. The parties agree that in the event any action is brought to enforce any terms of this Agreement or for damages for breach of the Agreement, the venue for such cause of action shall be Madison County, Missouri Circuit Court.

Customer Responsibilities

Safe Slide will provide draw down color options if requested 45 days prior to project start date. In the event that leaking seams are being addressed by Safe Slide Restoration, the customer is responsible for identifying and labeling seams on the interior and exterior of the slide (we recommend using a permanent marker in the ride path to label seams). The customer is responsible for identifying areas where lift is unable to operate. If a lift is required, Safe Slide is not responsible for any broken concrete, landscaping, etc. Safe Slide may require the removal of fencing to allow lift access to the water slide area if there isn't access through a gate opening. The customer is responsible for providing waste removal. The customer is required to provide access to restrooms to the Safe Slide crew for the duration of the project. A walk through of finished work and subsequent sign-off is required before Safe Slide's crew leaves the job site. Missing the post project walk through is equivalent to an approved sign off by the customer. Safe Slide Restoration will not be responsible for unscheduled return work in the case that the customer misses scheduled post project walk-through and subsequent sign-off. We recommend 20 test rides on your slide(s), with different body sizes and builds, if possible, before the season begins. We highly recommend daily documented dry inspections and test rides before operation with recorded indications/findings.

Possible Additional Charges (Fiberglass)

If there are any previous interior or exterior coatings not specified in the above work scope, there will be an additional charge for interior or exterior failed coatings. The pricing above does not include the cost of state taxes, licenses, or permits if required. Slides may require a second coat of exterior paint (especially when using yellow and orange colors) to achieve the desired finish. In the event that a second coat of paint is required, there will be an additional charge of 50% of the original paint price. A 2-3-point Tie-off system on top portion of closed flume slide may be needed if a lift is inaccessible. A cost of \$90 per panel will be assessed and tie offs will stay in place for customer use. An additional daily fee may be assessed if the project site is compromised due to negligence of customer or persons under the customer's control of said project site. If the customer does not show up and needs to postpone the post job walk through, there will be an additional charge for the delay. This will be determined by how long Safe Slide must stay on site in order to get the walk-through and sign-off which is required before our staff leaves the site. **The cost of a lift and/or scaffolding is not included in the above pricing.** If a lift and/or scaffolding is required, it will be the responsibility of the park to provide. **Due to the effects of rising materials and transportation costs, all prices are subject to change in accordance with these increases. We will continue our commitment to use quality products with your project, as always. Our team is working diligently to secure fair pricing in an ever-evolving market to curb any potential price increases. Thank you in advance for your continued partnership.**

Lien Information (Regarding CA, FL, IL, MO, OH, TX)

Warranty Information

2 – year fiberglass paint Workmanship warranty:

Our 2 – year workmanship warranty covers any delamination that occurs of the coating applied. This warranty **does not** cover fading, claims from extreme acts of nature, improper washing procedures, vandalism, improper maintenance with application of aggressive chemicals. This warranty period may become reduced or void if peeling occurs due to poor adhesion from the previous original or recoated substrate.

1 – year steel paint workmanship warranty:

Our 1 – year workmanship warranty covers any delamination that occurs of the coating applied. This warranty **does not** cover fading, claims from extreme acts of nature, improper washing procedures, vandalism, improper maintenance with application of aggressive chemicals. This warranty period may become reduced or void if peeling occurs due to poor adhesion from the previous original or recoated substrate.

5 – year structural repair workmanship warranty:

Our 5-year workmanship warranty covers delamination of fiberglass from original substrate. This warranty **does not** cover claims from extreme acts of nature, vandalism, or repair that overlaps a repair completed by a previous contractor.

5 – year gel coat and paint workmanship warranty:

Our 5 - year workmanship warranty is only valid if the facility chooses to participate in a yearly protection program with Safe Slide Restoration. If not, a standard 2 – year workmanship warranty will apply. Gel coat warranty covers delamination of applied gel coat only. This warranty **does not** cover damage from osmotic blistering, damage or deterioration of cosmetic surface finishes, including corrosion, cracking, chipping, crazing, discoloration, fading, oxidation of gel coat, or wet coring/substrates. This warranty does not cover substrates previously coated after the manufacturer's original coating, unless post-manufacturer coating is completely removed by Safe Slide prior to the application of the new coating. This warranty **does not** cover fading, claims from extreme acts of nature, improper washing procedures, vandalism, improper maintenance with application of aggressive chemicals. This warranty period may become reduced or void if peeling occurs due to poor adhesion from the previous original or recoated substrate. This warranty also does not cover any repairs that have been completed by a previous contractor.

Safe Slide Restoration does not offer any warranty for caulking of seams.

Confidentiality Agreement

The information in this document is confidential to the person to whom it is addressed and should not be disclosed to any other person. It may not be reproduced in whole, or in part, nor may any of the information contained therein be disclosed without the prior written consent of the directors of Safe Slide Restoration.

Safe Slide Restoration®

"Restoring confidence in your slide."

ADDITIONAL SERVICES



STEEL RESTORATION

- Sandblasting
- Rust Removal
- New Fabrication for Steel Components



FLOORING INSTALL

- Thermoplastics
- Textured Flooring
- Life Floor™ Certified Installers



CERTIFIED INSPECTIONS

- Full Park Inspection
- State Certification
- Non-Destructive Testing



PROJECT INSTALLS

- Slide Installations
- Splash Pad Installations
- Hardware and Bolts Replacement



POOL RECOAT

- Thermoplastic Coating
- Fiberglass Repairs
- Lazy Rivers, Wave Pools, Catch Pools, etc.



Safe Slide NACOM

Specialty Coatings and Maintenance Services
NACOM is a unique Safe Slide training program that combines multiple certifications into one score to identify the overall expertise of an individual or team.



Information Request:

Business Name: _____

Billing Address: _____

Physical/Shipping Address: _____

Billing Contact: _____ **Title:** _____

Email: _____ **Phone:** _____

Main Contact: _____ **Title:** _____

Email: _____ **Phone:** _____

Secondary Contact: _____ **Title:** _____

Email: _____ **Phone:** _____

We at Safe Slide Restoration are committed to quality and customer satisfaction. We are an international company that provides services to the largest water parks and cruise lines in the world; and we look forward to putting our expertise to work for you. Please [visit our online store](#) to purchase any products you may need for maintenance, and feel free to call my cell at 573-225-4765 or our office at 855-639-7543 if you have any questions or comments.

Thank you for your consideration, we appreciate your time!

Sincerely,
Dalton King
Regional Customer Representative
dalton.king@safeslides.com

V.082024

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #5

Title: For possible action. Discussion and possible action to keep the current operating property tax rate at .13 for the district.

Background: The Districts current tax rate is .13 down from .1645 in 2012 when the District gave back .345 that was voted on by commissions to go to the County which was the original intention when the district was approached.

Funding: NA

Recommended Move to approve keeping the current operating property tax rate at .13 for the district.

Motion:

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**



STATE OF NEVADA
DEPARTMENT OF TAXATION

MAIN OFFICE
3850 Arrowhead Drive
Carson City, Nevada 89706

JOE LOMBARDO
Governor

GEORGE KELESIS
Chair, Nevada Tax Commission

SHELLIE HUGHES
Executive Director

MEMORANDUM

Date: January 14, 2025
To: All Local Government Finance Officers
From: Local Government Finance
Subject: Tax Rate Changes for FY 2025-26

The Preliminary Revenue Projections publication, which establishes the preliminary maximum allowed operating property tax rate for all local governments, will be distributed on or before February 18, 2025. Please review and notify your analyst in writing by February 21, 2025 regarding the property tax rate your governing body proposes to levy in FY 2025-26. This office will compile and disseminate the information to the County Treasurers and the Centrally Assessed section of the Excise and Local Government Services Division (ELGS) for use in the preparation of the property tax proforma revenue report. If we do not receive a response from you, the FY 2024-25 tax rates will be applied. Please contact the analyst assigned to your entity if you have any questions.

Kelly Langley, Tax Manager
(775) 684-2073
klangley@tax.state.nv.us

Kellie Grahmann, Budget Analyst II
(775) 684-2065
kgrahmann@tax.state.nv.us

Keri Gransbery, Budget Analyst II
(775) 684-2077
kgransbery@tax.state.nv.us

Ande Thorpe, Budget Analyst II
(775) 684-2092
tthorpe@tax.state.nv.us

Lynn Lukacs, Budget Analyst II
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Churchill
Clark
Washoe
Schools

Elko
Esmeralda
Humboldt
Lander
Mineral

Carson City
Douglas
Eureka
Lincoln
Pershing

Lyon
Nye
Storey
White Pine
Multi-County Districts

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES**

AGENDA ACTION SHEET

Agenda Item #6

Title: Discussion Only. Discussion of the proposed '25-'26 operating budget and 5-year capital improvement budget.

Background: The Board of Trustees will review the tentative budget during the January and February Board meetings. In March, the Board will approve the budget which will be filed with the Nevada Department of Taxation by April 15th, 2025.

Funding: NA

Recommended Motion: Discussion Only.

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

Carson Valley Swim Center
2025 - 2026 Forecast

	Fiscal Year July 1, 2025 - June 30, 2026								Total Budget 25/26
	Actual Jul 24-Jan 25	Budget Jul 24 - Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Forecast	
Income									
403 · USER FEES	340,628.65	361,455.00	37,370.00	44,788.00	55,822.00	57,867.00	83,348.00	619,824	648,000
496 · FOOD	24,215.00	39,433.00	2,435.00	2,647.00	4,887.00	4,154.00	12,590.00	50,928	66,146
497 · MERCHANDISE	9,068.50	13,388.00	1,062.00	2,023.00	2,146.00	2,384.00	4,406.00	21,090	25,409
498 · GRANT INCOME	10,000.00	8,750.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	16,250	10,000
	383,912	423,026	42,117	50,708	64,105	65,655	101,594	708,091	749,555
Cost of Goods Sold									
550 · FOOD EXPENSE	9,290.03	21,530.00	954.00	2,197.00	1,919.00	2,382.00	5,265.00	22,007	29,000
555 · MERCHANDISE EXPENSE	4,800.59	7,956.00	-48.00	\$953.00	2,889.00	2,133.00	-270.00	10,458	12,600
560 · FOOD SUPPLIES	519.97	360.00	13.00	73.00	119.00	215.00	470.00	1,410	1,450
565 · FOOD SPOILAGE	120.65	496.00	0.00	0.00	0.00	0.00	141.00	262	550
	14,731	30,342	919	3,223	4,927	4,730	5,606	34,136	43,600
GENERAL & ADMINISTRATIVE									
629 · ADVERTISING/PRINTING	7,461.08	9,199.00	2,230.00	78.00	2,412.00	815.00	266.00	13,262	15,000
630 · POSTAGE	264.82	618.00	-	156.00	-	26.00	-	447	800
631 · JANITORIAL EXPENSE	6,975.20	7,740.00	1,074.00	396.00	1,102.00	563.00	1,900.00	12,010	13,000
632 · SOFTWARE - IT	14,842.05	20,772.00	2,097.00	1,940.00	2,535.00	2,208.00	4,003.00	27,625	33,500
641 · POOL TRAINING AND EDUCATION	3,353.38	3,032.00	76.00	76.00	76.00	76.00	74.00	3,731	3,410
645 · OFFICE SUPPLIES	2,671.45	4,810.00	257.00	288.00	250.00	248.00	218.00	3,932	6,071
660 · SEMINARS & EDUCATION	3,604.06	4,547.00	-	756.00	170.00	1,852.00	-	6,382	7,325
661 · DUES/SUBSCRIPTIONS	379.69	1,198.00	23.00	440.00	340.00	23.00	21.00	1,227	2,045
680 · TRAVEL EXPENSE	12,458.86	11,242.00	-	-	-	-	51.00	12,510	12,000
681 · MEALS	3,092.00	1,330.00	190.00	190.00	190.00	190.00	184.00	4,036	2,800
683 · AUTO REIMBURSEMENT/MILEAGE	846.28	1,213.00	1,420.00	76.00	61.00	164.00	41.00	2,608	2,975
690 · LEGAL EXPENSE	3,198.58	2,919.00	417.00	417.00	417.00	417.00	413.00	5,280	5,000
691 · ACCOUNTING EXPENSE	16,465.00	16,381.00	510.00	510.00	578.00	510.00	512.00	19,085	19,001
692 · BANK CHARGES	0.00	700.00	100.00	100.00	100.00	100.00	100.00	500	500
693 · ENTRY SYSTEM CHARGES	29,415.47	21,832.00	4,969.00	2,384.00	2,755.00	3,155.00	3,905.00	46,583	40,000
694 · DC VOTER FEES	5,817.75	0.00	5,500.00	-	-	-	-	11,318	6,000
780 · CASH OVER/SHORT	-314.30	0.00	-	-	-	-	-	(314)	-
GENERAL & ADMINISTRATIVE - Other									
	110,531	107,533	18,863	7,807	10,986	10,347	11,688	170,222	169,427
PAYROLL EXPENSES									
599 · BOARD EXPENSES	15,200.00	13,419.00	1,917.00	1,917.00	1,917.00	1,917.00	1,913.00	24,781	24,000
600 · SALARIES & WAGES	838,816.38	872,177.00	98,885.00	157,341.00	107,633.00	110,767.00	126,136.00	1,439,578	1,486,622
601 · SOCIAL SECURITY	30,856.74	35,154.00	3,462.00	5,939.00	3,850.00	4,222.00	5,267.00	53,597	57,104
611 · MEDICARE	12,242.28	12,834.00	1,457.00	2,355.00	1,558.00	1,638.00	1,864.00	21,114	21,904
613 · STATE UNEMPLOYMENT	5,358.73	8,970.00	1,309.00	2,116.00	1,370.00	1,321.00	1,520.00	12,995	21,750
614 · HEALTH INSURANCE	40,525.87	36,603.00	5,229.00	5,229.00	5,229.00	5,229.00	5,231.00	66,673	69,300
615 · PERS	95,816.28	95,411.00	32,522.00	20,018.00	13,561.00	13,561.00	13,585.00	189,063	216,674
617 · WORKMANS COMPENSATION	29,552.25	29,953.00	4,279.00	4,279.00	4,279.00	4,279.00	4,282.00	50,950	50,841
639 · PAYROLL TAX ADJUSTMENTS	4,985.00	0.00	-	-	-	-	-	4,985	-
640-3 · ACCRUED VACATION	-57.99	0.00	-	-	-	-	-	(58)	-
PAYROLL EXPENSES - Other	0.00	0.00	-	-	-	-	-	-	-
	1,073,296	1,104,521	149,060	199,194	139,397	142,934	159,798	1,863,679	1,948,197
UTILITIES									
619 · GARBAGE	5,417.06	4,852.00	693.00	606.00	664.00	751.00	634.00	8,765	8,200
621 · TELEPHONE EXPENSE	3,485.05	4,100.00	597.00	319.00	598.00	620.00	566.00	6,185	5,000
622 · ELECTRIC	70,870.46	94,389.00	10,244.00	9,821.00	10,221.00	9,705.00	10,620.00	121,481	125,000
624 · WATER	7,074.55	7,118.00	621.00	641.00	836.00	894.00	1,390.00	11,457	11,500
625 · SEWER	4,837.53	4,472.00	-	-	1,978.00	-	-	6,816	6,450
626 · NATURAL GAS	53,574.13	81,879.00	12,824.00	18,644.00	15,207.00	11,671.00	9,075.00	120,995	130,000
	145,259	196,810	24,979	30,031	29,504	23,641	22,285	275,699	286,150
POOL OPERATIONS									
623 · INSURANCE	22,156.33	21,581.00	3,083.00	3,083.00	3,083.00	3,083.00	3,087.00	37,575	37,000
628 · CHEMICALS	39,822.15	35,342.00	1,981.00	7,227.00	3,287.00	8,580.00	5,708.00	66,605	72,000
633 · MAINTENANCE & REPAIR	52,268.74	65,836.00	2,869.00	9,524.00	4,081.00	12,719.00	14,971.00	96,433	110,000
634 · EQUIPMENT RENTAL	1,299.13	3,793.00	228.00	228.00	228.00	299.00	224.00	2,506	5,000
636 · LANDSCAPE MAINTENANCE	5,530.00	10,430.00	1,490.00	1,490.00	1,490.00	1,490.00	1,495.00	12,985	14,000
640 · EMPLOYEE INCENTIVES	2,826.28	3,403.00	(584.00)	31.00	182.00	79.00	89.00	2,623	3,200
642 · SAFETY	15,928.20	13,929.00	1,805.00	440.00	211.00	574.00	541.00	19,499	12,500
643 · SUPPLIES	5,109.83	4,867.00	271.00	1,093.00	148.00	310.00	361.00	7,293	8,000
644 · UNIFORMS	3,444.25	3,857.00	1,427.00	862.00	1,540.00	488.00	1.00	7,762	8,175
646 · SMALL EQUIPMENT	658.22	2,800.00	400.00	400.00	400.00	400.00	400.00	2,658	6,000
	149,043	165,838	12,970	24,378	14,650	28,022	26,877	255,940	275,875
850 · DEPRECIATION EXPENSE	250,000.02	250,000.02	41,666.67	41,666.67	41,666.67	41,666.67	41,666.63	458,333	500,000
Total Expense	1,742,860	1,855,044	248,458	306,300	241,131	251,341	267,921	3,058,009	3,223,249
Net Ordinary Income	(1,358,948)	(1,432,018)	(206,341)	(255,592)	(177,026)	(185,686)	(166,327)	(2,349,918)	(2,473,694)
Other Income									
401.4 · AD VALOREM	2,178,860.67	2,080,700.00	406,019.00	379,444.00	151,111.00	30,104.00	6,876.00	3,152,415	3,200,000
491 · INTEREST INCOME	113,137.30	46,669.00	6,667.00	6,667.00	6,667.00	6,667.00	6,663.00	146,468	80,000
499 · OTHER INCOME	975.00	0.00	-	-	-	-	-	975	-
Other Expense									
899 · Interest Expense	2,854.80	2,718.00	0.00	0.00	0.00	2,056.00	0.00	4,911	4,000
Net Income	931,170	692,633	206,345	130,519	(19,248)	(150,971)	(152,788)	945,029	802,306
Cost Recovery % without Interest Inc/Exp	25.72%	26.36%						27.24%	27.52%
Cost Recovery % WITH Interest Inc/Exp	33.23%	29.21%						32.81%	30.42%

**EAST FORK SWIMMING POOL DISTRICT
PROJECTED FIVE YEAR CAPITAL IMPROVEMENT PLAN
INCLUDING PROJECTED OPERATING COSTS FOR EACH OF THE NEXT FIVE YEARS
AS REQUIRED BY NRS 350.0035**

Preliminary ideas and costs estimated on Capital Improvement for the next 5 years for the EFSPD Board to consider.

Item	Proposed Funding Source	Additional Maintenance Costs for Each of the Next Five Years
Fiscal Year 2025- 2026	Cost	Additional Maintenance Costs for Each of the Next Five Years
Capital Improvement Project (Parking Lot Expansion \$450K, TIRE Splash park \$50K, Generator \$444K, Activity Pool upgrade 1.2M)	2,144,000	No additional costs expected
Asset Management (Resurface Parking Lot, Paint Exterior, Refurbish Slides)	448,722	No additional costs expected
Project Management	15,000	No additional costs expected
Contingency	40,000	No additional costs expected
Total 2025 – 2026	<u>\$2,647,722</u>	
Item	Proposed Funding Source	Additional Maintenance Costs for Each of the Next Five Years
Fiscal Year 2026- 2027	Cost	Additional Maintenance Costs for Each of the Next Five Years
Capital Improvement Projects (AH MP Room)	750,000	No additional costs expected
Asset Management (Speakers, Wrought Iron, Sidewalk Repair)	148,426	No additional costs expected
Project Management	15,000	No additional costs expected
Prelim ACME Studies (Aquatic Multiuse Expansion)	200,000	No additional costs expected
Contingency	40,000	No additional costs expected
Total 2026 – 2027	<u>\$1,153,426</u>	

Item	Proposed Funding	Additional Maintenance Costs for Each of the Next Five Years
Fiscal Year 2027- 2028	Cost	Source
Capital Improvement Projects (Indoor Plaster/Paint, Deck Repair)	300,000	Property Tax - General Revenue No additional costs expected
Asset Management (Spring Board, CO2 Tank, LG Stand, Pumps)	163,773	Property Tax - General Revenues No additional costs expected
Project Management	15,000	Property Tax - General Revenues No additional costs expected
Prelim ACME Studies (Aquatic Multiuse Expansion)	200,000	Property Tax - General Revenues No additional costs expected
Contingency	40,000	Property Tax - General Revenues No additional costs expected
Total 2027 – 2028	<u>\$718,773</u>	

Item	Proposed Funding	Additional Maintenance Costs for Each of the Next Five Years
Fiscal Year 2028- 2029	Cost	Source
Capital Improvement Projects (ACME Project)	550,000	Property Tax - General Revenues No additional costs expected
Asset Management (Quartz Thimble, Pumps ADA Lifts)	136,094	Property Tax - General Revenues No additional costs expected
Project Management	15,000	Property Tax - General Revenues No additional costs expected
Contingency	40,000	Property Tax - General Revenues No additional costs expected
Total 2028 – 2029	<u>\$741,094</u>	

Item	Fiscal Year 2029- 2030	Cost	Proposed Funding Source	Additional Maintenance Costs for Each of the Next Five Years
Capital Improvement Project (ACME Project)		550,000	Property Tax - General Revenue	No additional costs expected
Asset Management (LED Score Board, Therapy Pool Plaster)		164,917	Property Tax - General Revenues	No additional costs expected
Project Management		15,000	Property Tax - General Revenues	No additional costs expected
Contingency		40,000	Property Tax - General Revenues	No additional costs expected
Total 2029 – 2030		\$769,917		

Total of 5 year projects: \$6,030,932 or an average of \$1,206,186 / year

CVSC February 2025 Director's Report

User Attendance: See board binder documents.

- January 2024 Attendance 8,997. January 2025 Attendance was 9,137 (See attached docs)

Programming, Staffing and Training:

- Trustees, Teresa Duffy and Frank Dressel, along with Director, Shannon Harris and Aquatic Supervisor, Sarah Davenport attended the Association of Aquatic Professionals conference in St. Pete's Beach, FL.
- Full-Time Supervisors, four Senior Lifeguards and Admin Assistant attended Pool Pact's "Influential Leadership" training held at the swim center and taught by Ashley, Pool Pact HR Representative.
- Aquatic Supervisor, Paul Uhrig is currently attending REMSA's emergency Medical Technician certification program as a job requirement of the position and renewed his Lifeguard Instructor (LGI) Certification.
- E-learning continues to be sent out monthly to staff by Andrew, Admin Asst./HR
- Leadership Team (Director and Supervisors) meet monthly to plan and discuss CVSC programming & staffing.
- Monthly In-Service Training/Meeting was conducted by all supervisors.
- Session, Drop-In and Private swim and dive lessons are combined numbers and classes have been successful (see attached #'s)
- Water Aerobics Class attendance is staying steady at 35+ participants in the morning classes. Evening classes are smaller but well liked and attended.

Marketing and Public Relations:

- The Record-Courier for the next 5 mo. will advertise, online, CVSC winning the recognition of "Best Place to Take Your Kids."
- Shannon chaired the executive & general Nevada Recreation & Parks Society Board meetings as President.
- Social media exposure, information sharing and flyers: Facebook & Instagram updates (Sarah & Catherine).
- Website updates (Justin, Paul, Sharon), Google Business updates (Shannon), Alignable updates (Shannon)
- Annual publications: Carson Valley Business Directory, Getaway Reno/Tahoe Area, Best of CV, Almanac, R-C.
- CGI Marketing Group continues to do a good job managing our online reputation with Google, Yelp (Shannon)
- Phone Message updates (Sherrie)
- Water Aerobics Coordinator (Deanna) is emailing staff and patrons on our internal water aerobics list to keep up-to-date on schedule or procedure changes.

Employee Recognition:

Employee of the Month: TBD – Leadership meeting is at a later date.

Maintenance Updates:

- Met with Inland online to see if we can pay lower rates for cleaning supplies and lower the amount of different cleaning supplies we have onsite.
- Met with Cintas, again, to see if we can pay lower rates for cleaning supplies and lower the amount of different cleaning supplies we have onsite.
- Dave, Jack & Justin continue to work on First Aid Room upgrades.
- Dave attends the weekly construction meetings with Shannon, Scott and contractors.
- Dave is continuing to research the replacement of the Therapy Pool filter as part of the Asset Mang Plan.
- Daily, weekly, monthly and annual maintenance projects and asset management are being completed... excel document updated by Maintenance Supervisor and Director.
- Updating and improving the data information in Reserve Analyst (Asset Management Program).

Monthly Financial: See board binder documents.

Correspondence: See board binder documents (if applicable).

East Fork Swim Pool District

Attendance Report Fiscal Year: 2023-2024

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Attendance	22813	14787	8898	8057	7373	7389	8997	0	0	0	0	0	78314
Attendance:													
Lessons	1703	786	548	415	481	200	260						4393
DDST	1000	1100	1050	1100	1000	1000	1150						7400
Mem/Pass Visits	3964	3914	3210	3216	3096	3051	3410						23861
DHS Aquatics	0	172	447	318	404	344	447						2132
DHS Swim/Dive	0	0	0	0	0	0	0						0
Drop-In Visits	16146	8815	3643	3008	2392	2794	3730						40528
User Fees	100,273	70,785	35,787	31,700	28,920	22,819	44,971						\$335,255

East Fork Swim Pool District

Attendance Report Fiscal Year: 2024-2025

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Attendance	23463	16098	9222	9112	7549	7448	9137	0	0	0	0	0	82029
Attendance:													
Lessons	1626	1087	439	408	451	194	484						4689
DDST	1430	1050	950	1265	1100	1323	1242						8360
Mem/Pass Visits	4286	3976	3573	3572	3098	2978	3521						25004
DHS Aquatics	0	320	640	576	540	480	570						3126
DHS Swim/Dive	0	0	0	0	0	0	24						24
Drop-In Visits	16121	9665	3620	3291	2360	2473	3296						40826
User Fees	100,889	65,844	36,422	44,270	26,973	25,376	40,854						\$340,628

East Fork Swim Pool District

Attendance Report Fiscal Year: 2023-2024

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Attendance	22813	14787	8898	8057	7373	7389	8997	8630	10647	11561	13362	19057	141571
Attendance:													
Lessons	1703	786	548	415	481	200	260	506	567	638	1215	1288	8607
DDST	1000	1100	1050	1100	1000	1000	1150	950	1050	1100	1150	1000	12650
Mem/Pass Visits	3964	3914	3210	3216	3096	3051	3410	3025	3240	3400	3628	3648	40802
DHS Aquatics	0	172	447	318	404	344	447	318	429	379	472	241	3971
DHS Swim/Dive	0	0	0	0	0	0	0	420	462	484	192	0	1558
Drop-In Visits	16146	8815	3643	3008	2392	2794	3730	3411	4899	5560	6705	12880	73983
User Fees	100,273	70,785	35,787	31,700	28,920	22,819	44,971	34,219	39,770	48,250	52,989	77,116	\$587,599

East Fork Swim Pool District

Attendance Report Fiscal Year: 2024-2025

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Attendance	23463	16098	9222	9112	7549	7448	9137	0	0	0	0	0	82029
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User Fees	100,889	65,844	36,422	44,270	26,973	25,376	40,854						\$340,628

User Attendance Breakdown

Summary

	Jan 2025			
	Drop-Ins	Passes	Total	%
Senior	292	2,739	3,031	44%
Adult	974	373	1,347	20%
Youth	1,867	28	1,895	28%
Complimentary	9	-	9	0%
Family	52	78	130	2%
Disabled	16	130	146	2%
Therapy	60	-	60	1%
Other	26	173	199	3%
	3,296	3,521	6,817	100%

	July 1, 2024 thru Jan 31, 2025			
	Drop-Ins	Passes	Total	%
	3,156	19,788	22,944	35%
	11,566	2,527	14,093	21%
	23,863	172	24,035	37%
	393	-	393	1%
	664	302	966	1%
	249	1,019	1,268	2%
	543	-	543	1%
	392	1,196	1,588	2%
	40,826	25,004	65,830	100%

East Fork Swim Pool District

Lifeguard Activity Report, Fiscal Year: '23-'24

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Swim Rescues	3	1	2	2	0	0	1	0	2	7	1	11	30
Minor First Aid	44	18	5	7	0	8	1	8	7	5	8	38	149
Major First Aid	0	0	0	0	0	0	0	0	0	0	0	0	0
Resuscitations	0	0	0	0	0	0	0	0	0	0	0	0	0
Near Drownings	0	0	0	0	0	0	0	0	0	0	0	0	0
Drownings	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Major First Aid Description:</i>													
Backboard	0	0	0	0	0	0	0	0	0	0	0	0	0
911 Calls	0	0	0	0	0	0	0	0	0	0	0	0	0
Ambulance Transport	0	0	0	0	0	0	0	0	0	0	0	0	0
Oxygen uses	0	0	0	0	0	0	0	0	0	1	0	0	1

East Fork Swim Pool District

Lifeguard Activity Report, Fiscal Year: '24-'25

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Swim Rescues	10	5	0	1	1	3	0						20
Minor First Aid	31	19	6	4	5	3	2						70
Major First Aid	4	1	1	1	1	0	0						8
Resuscitations	0	0	0	0	0	0	0						0
Near Drownings	0	0	0	0	0	0	0						0
Drownings	0	0	0	0	0	0	0						0
<i>Major First Aid Description:</i>													
Backboard	0	0	0	0	0	0	0						0
911 Calls	4	0	1	1	1	0	0						7
Ambulance Transport	3	0	0	0	1	0	0						4
Oxygen uses	0	0	1	0	1	0	0						2

Sierra Nevada Republican Women

A Political Action Committee (PAC) Dedicated to
Helping Republican Candidates Get Elected



Shannon Harris
Swim Center Director
Carson Valley Swim Center
PO Box 1972
Minden, NV 89423

February 6, 2025

Dea Ms Harris,

On behalf of Sierra Nevada Republican Women, I would like to express our appreciation for your generous donation toward our Annual Fundraiser, the St. Patricks Dinner on March 8th.

The Swim pass and the choices the winner can make using it was very thoughtful, and places value on the donation. The towel from the Swim Center adds a personal touch.

As you my know, the main purpose of our group, SNRW, is to raise money which is then donated to state and local Republican candidates. We are a PAC (Political Action Committee), which signifies the all the proceeds will help get Republican Candidates elected.

Thank you for your support for this years fundraiser!!

Most Warmly,

Patti Cotter, Corresponding Secretary
Sierra Nevada Republican Women