

**EAST FORK SWIMMING POOL DISTRICT  
BOARD OF TRUSTEES MEETING AGENDA**

**December 18<sup>th</sup>, 2025 at 9:00 a.m.**

**Carson Valley Swim Center  
1600 Hwy 88, Minden, Nevada**

Pursuant to Chapter 241 of the Nevada Revised Statutes, the East Fork Swimming Pool District hereby notifies all interested parties that the Board of Trustees will conduct business of the district as noted below.

\*\*\*\*\*

**9:00am Call to Order and Recognition of Quorum**

**PUBLIC COMMENT (No Action Can be Taken)**

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Trustees. Public Comment is limited to 3 minutes per speaker.

If you are going to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment. Please identify yourself and sign in on the sign-up sheet. Do not offer comment until acknowledged by the Chair.

**APPROVAL OF AGENDA**

The Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner; to combine two or more agenda items for consideration, and; to remove items from the agenda or delay discussion relating to items on the agenda.

**CONSENT AGENDA**

Items appearing on the Consent Agenda are items that can be adopted with one motion and vote unless an item is pulled for discussion by a Trustee or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during public comment at the beginning of the meeting and state why they are making that request. When items are pulled from the Consent Agenda, they will automatically be placed at the beginning of the Administrative Agenda or, may be continued until the next meeting.

**PUBLIC COMMENT**

1. For Possible Action. Approval of previous minutes from the November 18th, 2025 general meeting.

*Motion to Approve Consent Calendar items 1a*

**ADMINISTRATIVE AGENDA**

The Administrative Agenda will proceed as follows:

- The Chairman will read the agenda title into the public record.
- Staff and/or Trustees will provide relevant information on the matter.
- The Board will discuss the item. Once that discussion is concluded, the Chair will take public comment at three minutes per speaker.
- Once public comment is completed, the Board may again discuss or proceed directly to vote.

**\*\*For agenda items that are listed as "Discussion Only" with no action, public comment is not legally required. Public comment may be accepted by the Chair at their discretion.**

**CONSENT AGENDA ITEMS PULLED FOR FURTHER DISCUSSION:**

Any item pulled for discussion from the Consent Agenda will be heard at this time unless continued to a later meeting.

## Administrative Agenda

2. Discussion Only. Discussion and update on the Capital Improvement Plan ongoing and possible future projects.
3. For Possible Action. Discussion and possible action awarding the Activity Pool Modernization Project to Plenum Builders in the amount of \$\$489,436.00 and authorize the director to sign the contract and approve change orders up to 10%.
4. For Possible Action. Discussion and possible approval of general ledger cash balances, expenditures and investments through November 30<sup>th</sup>, 2025.
5. Discussion Only. Report from the Swim Center Director:
  - User Attendance
  - Staffing and Programming
  - Marketing and Public Relations Information
  - Employee Recognition
  - Maintenance Updates and Recognition of Maintenance Team
  - Correspondence
6. Presentation Only. Presentation by Board members of requests for matters to be placed on the future agenda for January 20<sup>th</sup>, 2026.
7. For Discussion and Possible Action. Meeting adjournment.

Copies of the agenda were posted at 4:00pm, Thursday, December 11<sup>th</sup>, 2025 at the following locations:

1. Carson Valley Swim Center, 1600 Highway 88, Minden, NV.
2. Douglas Co. Administration Building (Historic Courthouse) 1616 Eighth St., Minden, NV.
3. Douglas County Administration Office (Minden Inn) 1594 Esmeralda St., Minden, NV
4. Carson Valley Swim Center Web Site: [www.cvswim.com](http://www.cvswim.com)
5. State of NV web site: <https://notice.nv.gov/>

Posted By: \_\_\_\_\_ Signed: \_\_\_\_\_

Reasonable efforts will be made to accommodate disabled individuals desiring to attend the meeting. If you are interested in materials call Sharon Thompson at 775-392-4063 24 hours in advance so that arrangements may be made.

# EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

---

## AGENDA ACTION SHEET

### Agenda Item # 1

**Title:** Approval of the General Meeting minutes from November 18<sup>th</sup>, 2025

**Background:** These are the draft minutes from your previous meeting.

**Funding:** NA

**Recommended Motion:** Move to approve the General Meeting minutes from November 18<sup>th</sup>, 2025

**Trustee Action:** \_\_\_\_\_ **Approved**  
\_\_\_\_\_ **Denied**  
\_\_\_\_\_ **No Action**  
\_\_\_\_\_ **Other**

**EAST FORK SWIMMING POOL DISTRICT  
BOARD OF TRUSTEES  
GENERAL MEETING MINUTES  
November 18<sup>th</sup>, 2025 at 9:00 a.m.  
Carson Valley Swim Center  
1600 Hwy 88, Minden, Nevada**

The Board of Trustees November 18<sup>th</sup>, 2025 meeting was called to order at 9:00 AM at the Carson Valley Swim Center, Minden, NV. Board members present were Chairman Sharon DesJardins, Vice Chairman Allen Biaggi, Trustee Frank Dressel, Trustee Teresa Duffy and Trustee Linda Gilkerson.

**No Public Comment**

**AGENDA**

Upon Motion by Biaggi and seconded by Duffy to approve the agenda. The motion was unanimously approved.

**CONSENT AGENDA ITEM**

- 1a. For possible action. Approval of previous minutes from the General Meeting on October 16<sup>th</sup>, 2025

Motion made by Gilkerson and seconded by Dressel to approve consent agenda items 1a. The motion was unanimously approved.

**ADMINISTRATIVE AGENDA**

**2. Discussion Only. Discussion and update on the Capital Improvement Plan ongoing and possible future projects.**

Chairperson DesJardins introduced the item. Harris states that under section 2, our remaining balances show we have \$2,984,317 in our Local Government Investment Pool account as of October 31<sup>st</sup>, 2025. I just received one more pay app from Plenum and then we owe, in addition to that, another \$470,000 for the rest of the project. They are currently working on the snow fencing and the gutters to finish up. The TRE Splash Pad project is moving along. They have broken ground. McCullough states Eastside Expansion is in close out portion of the project. The permitting has to be closed out on the Flood Certificate. There is a process we have to go thru to close out, we have to file the permit in order to file a final elevation certificate which is the same as the previous two that we have submitted for this project. Once we do that, we should have full Certificate of Occupancy. The roof restoration project update; Garland Roofing has accepted the project as have we. We need them to deduct a change order, that needs to be signed, for crediting back for the damage to our landscaping and then we will release the rest of the retention. Update on the Activity Pool Project; the project is out to bid right now. We have a mandatory pre bid meeting on November 19<sup>th</sup>. The reason for this meeting is due to the scope of the project's general requirements and conditions of separating the Activity Pool from the Natatorium. Bids will be opened the beginning of December and we will bring our selection to the board for approved in December. We have one interested contractor and that's Plenum. Final pricing will be well below our original estimate. DesJardins states that at her previous job, NRS allowed us to pick the most qualified not always the lower bid. Are we not able to do that. McCullough states that NRS states that we must select the lowest responsive, responsible bid. Dressel asks are we not getting the bids because they are too busy? McCullough states no, the reason is because the project is too specialized and detailed and it doesn't start till September. Update on the Parking Lot Project; the project has been submitted to Douglas County for Site Implementation Plan. A comment that we just heard was that we are either going to have to change the zoning from multi-family to public facilities, or get a special use permit, or consolidate the parcels into one. The good news is that we have time to deal with all of this before we have to execute and deliver the product. Duffy asks who brought this to our attention? McCullough state the county brought this to our attention. Duffy asked will this mean more fees? McCullough states more than likely. Dressel states that it was his understanding when we purchased the land that there were already public facilities zoning on the land because there are layers and multi family was a higher use and public facilities is lower use and that there would be no charge to change it. Harris states that consolidating the parcels would make it one parcel and therefore one address. Dressel states that is correct.

McCullough states we will get the plans back from the county after their final review and then we will commence with the bidding in a couple of weeks and award the contract at the February board meeting. Update on the emergency air handling project to replace the HVAC system in the multi-purpose room. All equipment has been delivered and the project should be completed shortly. Harris states that the automatic door out in the front of the building is already malfunctioning. It's under warranty so it should be fixed in the next couple of weeks.

**3. For Discussion and Possible Action. Discussion and adoption of the 2024-2025 Audit Report. (Joan Sciarani-Blake, CPA, Arrighi Blake & Associates, LLC)**

Chairman DesJardins introduced the item. Harris introduced Joan Sciarani. Joan Sciarani explains the audit. She states that this is an unmodified opinion, which is the highest level of assurance you can achieve on a financial statement. She goes over the balance sheet pointing out that the cash did decrease about \$747,000. This was because of the expansion project and it was anticipated. She explained the Schedule of Revenues, expenses, and changes. She went over the operating revenues and trends. She says that salaries and benefits were our largest entry. Duffy states was that due to the PERS increase. She states yes, PERS went up significantly. Harris states that there was also an increase in Health Insurance. She states that no violations were noted. Your AD VALOREM was \$3,387,137 and your interest income was \$179,519. The audit was clean. Capital Assets shows a big increase because of the Eastside Expansion. Under Long-term Liabilities, general obligation, medium term bond is down to \$246,000. She explains the trending graphs. Sciarani states that Taylor does a good job. DesJardins states that we also need to thank Harris for a great job. Biaggi asks if we should post the audit by itself on our website. Harris states yes, we can do that.

Upon motion made by Dressel and seconded by Duffy to approve the adoption of the 2024-2025 Audit Report. The motion to approve the adoption of the 2024-2025 Audit Report was unanimously approved.

**4. For Possible Action. Discussion and possible approval of the policy on annual membership pass extensions one time per membership year for major medical procedures.**

Chairman DesJardins introduced the item. Harris states that when our patrons have a major medical procedure and have paperwork from their doctor, I will extend their annual pass for that period of time, once a year. They have to stay out of the pool for that period of time for safety reasons. People are required to stay out of the pool if they have any kind of open wound including stitches, staples, surgery, etc. It's pretty straight forward. Gilkerson asks do we have a form for them to fill out to request this. No, we don't because they know we have this and they will inquire about it. Then we explain to them the process. I can develop a form but we usually just let them know to bring in a doctor's note. But I will work with Taylor on that. Biaggi requested a couple of changes on the policy; Section 3.3, line 1 should read Requests *should* be submitted. Section 4.3, line 1 should read approval or denial will be communicated to the patron in writing (omit *verbally or*). Harris will make those changes.

Upon motion made by Gilkerson and seconded by Biaggi to approve the policy on membership pass extensions, one time per membership year, for major medical procedures. The motion was unanimously approved.

**5. For Discussion only. Presentation and discussion on the Director Manual final draft.**

Chairman DesJardins introduced the item. Biaggi states the manual is very well done, but should have a schedule for the annual audit. Harris states she will add it under the Financial Management section. Dressel asks do you want to add Douglas County Commissioners under Partnerships and Stakeholder Engagement? Harris states yes, she will add them.

**6. For Possible Action. Discussion and possible approval of general ledger cash balances, expenditures and investments through October 31<sup>st</sup>, 2025.**

Chairman DesJardins introduced the item. Harris states that we are currently 33% into the budget. Our cost recovery for the month is 32.7%. We are on track for payroll. User fees are up a little bit. We are at, rounded up, 35% in regards to user fees, food and merchandise. Expenditures look really good. General and Administrative- is at 34%. Office supplies are at 39%. I will be working with Taylor to move the backup UPS batteries I purchased for all full-time staff computers to the Small Equipment line item on the budget. The reason we have all of the full-time staff computers backed up with the UPS batteries is because we are conditioning the generator weekly. This means we are shutting the power off and exercising the generator to click on. There is about a 20 second delay until it clicks on and I wanted to make sure, that if any of us were

working on a document, on the phone, or on the intranet that it will be protected during that 20 second period before the generator clicks on. When the power comes back on, there is hardly any delay at all. We are still getting a decent amount of money regarding interest income. We are still coming in a little bit higher than we had anticipated. We weren't sure how interest rates were going to be with the State. We do have our money with the LGIP account and we are getting about 4.25% on that money. Gilkerson asks if Harris could explain our investments to her. Harris states that the Local Government Investment Pool is thru the State and we have two accounts with them. If you will look on page one of the Balance Sheet, you will see that our main checking account is with Wells Fargo and it's a little high right now because we have a large payment due on the Eastside Expansion. We have another small account that is the cash on hand that the cashiers use. Then we have our capital improvement and asset management account and our operating account in the Local Government Investment Pool getting 4.25% interest per month. When you look at AD VALOREM, that's just the timing of when people pay their taxes. The board discusses our tax rate of 0.13 cents of assessed value every year. We can't increase our tax rate but we could decrease it. Which we did once in 2011, right after the recession, when Douglas County approached us. The reason we are unable to get more is because we are capped out. The only way the amount of AD VALOREM goes up is mainly because of new construction. Duffy asks what is the \$7800 for the Roof Restoration that McCullough was talking about. Harris explains that with every contract, we keep a certain amount of retention till final sign off. The amount in the Capital Budget is actually \$8243 for the roof restoration. They damaged our front landscaping with the lift they used at one time and that was a \$450 cost to them and they knew that expense was coming. That's where the \$7800 comes from. What McCullough is saying is that we are done, Garland gave us our 20-year warranty certificate and we want to close out this project and they are being non-responsive.

Duffy makes a motion to approve general ledger cash balances, expenditures and investments through October 31<sup>st</sup>, 2025. Gilkerson seconded the motion. The motion was unanimously approved.

## **7. Discussion Only. Report from the Swim Center Director:**

### **CVSC November 2025 Director's Report**

**User Attendance:** See board binder documents.

- October 2024 Attendance 9,112. October 2025 Attendance was 8586. (See attached docs)

#### **Programming, Staffing and Training:**

- Sarah and Team successfully served hundreds of community members with another successful Haunted Pool Party.
- Scott Morgan conducted leadership staff interviews along with Shannon as part of the Strategic Plan update.
- Shannon & Andrew attended the Pool Pact Annual HR Conference in Tahoe, Partnership of Community Resources COPE Poverty workshop and an Employee Assistance Program Suicide prevention webinar.
- E-learning continues to be sent out monthly to staff by Andrew, Admin Asst./HR
- Leadership Team (Director and Supervisors) meet monthly to plan and discuss CVSC programming & staffing.
- Monthly In-Service Training/Meeting was conducted by all supervisors.
- Session, Drop-In and Private swim and swim angelfish are combined numbers and classes are successful (see attached #'s)
- Water Aerobics class attendance is steady at 35+ participants in the morning classes. Evening classes are smaller but well liked and attended.

#### **Marketing and Public Relations:**

- Shannon was invited by Douglas County School District professionals to be part of a Pod Cast talking about the incredible partnership we have with them.
- Shannon attended the Nevada Recreation & Parks Society meetings.
- Social media exposure, information sharing and flyers: Facebook & Instagram updates (Sarah).
- Website updates (Justin, Paul), Google Business updates (Shannon), Alignable updates (Shannon)
- Annual publications: Carson Valley Business Directory, Getaway Reno/Tahoe Area, Best of CV, Almanac, R-C.
- CGI Marketing Group continues to do a good job managing our online reputation with Google, Yelp (Shannon)
- Phone Message updates (Sherrie)
- Water Aerobics Coordinator (Deanna) is emailing staff/patrons to keep up-to-date on schedule/procedure changes. **Employee Recognition:** Employee of the Month

October: Sadie Schumann, Lifeguard does a great job with time management balancing school, professional dance and work. She is responsible and capable of accomplishing anything she is presented with. We rely on Sadie's positive disposition and professionalism on every one of her shifts.

**November:**

**Maintenance Updates:**

- Emergency AH project has started with ACCO
- Generator start-up completed – 20 sec delay with all main computers in UPS backup batteries.
- Quarterly Safety meetings are conducted by the maintenance team identifying any risk related concerns needing to be addressed.
- Daily, weekly, monthly and annual maintenance projects and asset management are being completed... excel document updated by Maintenance Supervisor and Director.
- Updating and improving the data information in Reserve Analyst (Asset Management Program).

**Correspondence:** See board binder documents (if applicable).

Harris states that she wants to announce that the Carson Pool will be close for 4-6 weeks starting December 1<sup>st</sup>. They will be replacing the filters plus taking out all of the copper in the building. It discolors the pool and causes other problems in the building. The reason I am telling you this is because it will affect our swim facility. We will have their swim team, some of their patrons, and lap swimmers that will come to our facility. We don't teach lessons in December and we could use the extra revenue. When we were closed, they made accommodations for the Douglas Dolphins' Swim Team. I have already directed our Aquatic Supervisor to place a notice on Facebook welcoming them to visit our facility. This is a very common practice for swim facilities to help each other out during closures. I have proposed to the swim team coach 2 nights a week, Mondays and Wednesday, 4 lanes from 6:00 pm to 8:00 pm. Our staff is usually out of here by 8:00 pm so they will stay to finish cleaning until 8:30 pm and I did figure the extra staff time expense into my proposal. Dressel ask when we used their pool, did we pay. Harris states that we didn't pay that fee, the Dolphin Swim Team paid the fee, just as the Carson Swim Team will pay us. There should be no impact to our patrons as we are very slow during those time periods and there will be no water aerobics. The other thing I'd like to bring to your attention, we donate passes to our community. As you can see from the handouts, in 2024, due to our great relationship with the Douglas County School District, we donated 200 passes and had a return of 48%. So far in 2025, we have donated 260 passes to Douglas County Schools and have a return of 17% with a couple of months still to go. Gilkerson asked if we put expiration dates on the passes. Harris states yes, we do. Biaggi states that this is a great benefit for the community and for this facility. Harris states to keep in mind that I only donate to non-profits and only donate to Douglas County residents. The last thing I'd like to bring to your attention is a report I had one of the Aquatic Supervisor do so we can see who our resident passholders are. We currently have 2503 resident passholders that I have broken down by cities in our tax district. You can also see the non-resident and other resident totals on my spreadsheet. Gilkerson ask why our July numbers for lesson are so high. Harris states that we open up more lessons if we have waiting lists. Those are session lessons, private lessons and our drop in lessons. During the summer time we can have lessons in the A.M. because of our instructors being out of school. Biaggi states that if you look at 24'-25' number and our 25'-26' numbers, we are running about a 1% drop. Is that because of our closures? Harris states we look at those numbers constantly. I do feel that it has to do with our large projects. It doesn't concern me but it is absolutely watched. We don't have any control of the swim teams.

**No Public Comment:**

8. **Presentation only: Presentation by Board members of requests for matters to be placed on a future agenda for December 18<sup>th</sup>, 2025.**

**CIP**

**Update on Underwater Santa**

DesJardins set the January meeting to January 20<sup>th</sup>.

**No Public Comment:**

Motion was made by Gilkerson and seconded by Duffy to adjourn meeting. Motion to adjourn meeting was unanimously approved.

# **EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES**

---

## **AGENDA ACTION SHEET**

### **Agenda Item #2**

**Title:** Discussion Only. Discussion and update on the Capital Improvement Plan ongoing and possible future projects.

**Background:** East Fork Swimming Pool District contracted with Aquatic Design Group to complete an overall evaluation of the Carson Valley Swim Center's equipment. The capital improvement and maintenance priority list is a combination of that report along with the center's Director, Maintenance Supervisor and Project Manager's recommendations.

**Funding:** NA

**Recommended Motion:** Discussion only

**Trustee Action:** \_\_\_\_\_ **Approved**  
\_\_\_\_\_ **Denied**  
\_\_\_\_\_ **No Action**  
\_\_\_\_\_ **Other**



**Carson Valley Swim Center**  
**Capital Budget**  
**Fiscal Year 2025/2026**

**Construction Funds Available as of:**

Local Government Investment Pool

Nov 30th, 2025  
 \$ 2,843,236

**2025/2026 Projects**

Eastside Expansion (24-25 contract carryover - generator, paint)

Roof Restoration ('22-'23 retention)

Parking Lot expansion (Wilson Engineers)

Splash Pad - TRE

Activity Pool Upgrade

Project Management (Scott McCullough)

Asset Mang Plan (Reserve Analyst - Slides, AH (ACCO))

Contingency

Company	2025/2026 Budget	Contract Amount/ Expense	Remaining Amts. Payable
Plenium / TSK	444,000	664,279	426,509
CTR/Garland		8,243	8,243
	450,000	450,000	402,100
	50,000	100,000	100,000
	1,200,000	1,146,000	1,143,400
Douglas County	15,000	15,000	15,000
Reserve Analyst	448,722	448,722	255,823
Contingency for Asset Mang	40,000	40,000	38,724
<b>'25/'26 Capital Budget</b>	<b>2,647,722</b>	<b>2,872,244</b>	

2,389,799

**Remaining Construction Funds Available**

\$ 453,437

# EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

---

## AGENDA ACTION SHEET

### Agenda Item #3

**Title:** For Possible Action. Discussion and possible action awarding the Activity Pool Modernization Project to Plenium Builders in the amount of \$\$489,436.00 and authorize the director to sign the contract and approve change orders up to 10%.

**Background:** East Fork Swimming Pool District contracted with or used as a consultant, Aquatic Design Group, for several projects. One was the original design and installation of the Activity Pool Toys.

Another, was the design and installation of the Slide Tower and Slides. The district also contracted with them to complete an overall evaluation of the Carson Valley Swim Center's equipment and at a later date reached out to them regarding their thoughts on the Locker Room Remodel Project.

**Funding:** NA

### Recommended

**Motion:** Move to approve awarding the contract the Activity Pool Modernization Project to Plenium Builders in the amount of \$\$489,436.00 and authorize the director to sign the contract and approve change orders up to 10%.

**Trustee Action:** \_\_\_\_\_ **Approved**  
\_\_\_\_\_ **Denied**  
\_\_\_\_\_ **No Action**  
\_\_\_\_\_ **Other**

# Bid Tally

## Carson Valley Swim Center Activity Pool Remodel

PWP DO 2026-082

December 11, 2025  
2:00 pm

Swim Center  
1600 SR 88  
Minden NV 89423

Name	Amount
1. <i>Plenium Builders</i>	<i>\$489,436.00</i>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____

# EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

---

## AGENDA ACTION SHEET

### Agenda Item #4

**Title:** For Possible Action. Discussion and possible approval of general ledger cash balances, expenditures and investments through November 30<sup>th</sup>, 2025.

**Background:** Each month, the East Fork Swimming Pool district prepares and presents a financial report detailing revenue, expenditures, fund balances, and budget-to-actual comparisons. This report is a key tool for ensuring financial transparency, supporting accountability to the public, and aiding in informed decision-making by the board.

Reviewing the monthly financials is important to track the district's fiscal health, assess whether operations are aligned with budgetary goals, and identify any emerging financial concerns or opportunities. It also provides a forum for board members to ask questions, provide guidance, and ensure that public funds are being managed responsibly and efficiently.

**Funding:** NA

**Recommended Motion:** Move to approve general ledger cash balances, expenditures and investments through November 30<sup>th</sup>, 2025.

**Trustee Action:** \_\_\_\_\_ **Approved**  
\_\_\_\_\_ **Denied**  
\_\_\_\_\_ **No Action**  
\_\_\_\_\_ **Other**

11:38 AM

12/11/25

Accrual Basis

## EAST FORK SWIMMING POOL DISTRICT

## Balance Sheet

As of November 30, 2025

	Nov 30, 25
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
101 · WELLS FARGO CHECKING ACCT.	
108 · CASH ON HAND	233,969.61
112-4 · LOCAL GOV'T INVESTMENT POOL	850.00
112-5 · LOCAL GOV'T POOL OPERATING	2,843,236.84
	52,053.47
Total Checking/Savings	3,130,109.92
Accounts Receivable	
121 · ACCOUNTS RECEIVABLE	1,954.00
Total Accounts Receivable	1,954.00
Other Current Assets	
12100 · INVENTORY	
115 · CHEMICALS INVENTORY	6,616.84
120 · MERCHANDISE INVENTORY	3,153.58
125 · FOOD INVENTORY	791.24
Total 12100 · INVENTORY	10,561.66
130 · Prepaid Expense	28,474.85
170-4 · DELIQUENT TAX REC	33,428.00
Total Other Current Assets	72,464.51
Total Current Assets	3,204,528.43
Fixed Assets	
150 · POOL EQUIPMENT	205,495.39
155 · CONSTRUCTION IN PROGRESS	599,768.62
156 · LAND IMPROVEMENTS	506,644.25
157 · BUILDING & IMPROVEMENT	17,168,354.17
158 · EQUIPMENT	1,465,866.79
160 · ACCUMMULATED DEPRECIATION	-10,981,425.57
175 · LAND APN#1320-30-411-005	1,353,232.09
Total Fixed Assets	10,317,935.74
Other Assets	
171 · DEFERRED PENSION OUTFLOWS	556,295.00
Total Other Assets	556,295.00
<b>TOTAL ASSETS</b>	<b>14,078,759.17</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
201 · ACCOUNTS PAYABLE	47,301.67
Total Accounts Payable	47,301.67
Credit Cards	
202 · CITI VISA CREDIT CARD	5,224.94
Total Credit Cards	5,224.94
Other Current Liabilities	
200 · PAYROLL LIABILITIES	
221-1 · ACCRUED PAYROLL	77,860.00
221-2 · ACCRUED PAYROLL TAXES	12,422.99
229 · SUTA	1,267.57
234-3 · Aflac	356.04
Total 200 · PAYROLL LIABILITIES	91,906.60

11:38 AM

12/11/25

Accrual Basis

**EAST FORK SWIMMING POOL DISTRICT****Balance Sheet**

As of November 30, 2025

	Nov 30, 25
218 · ACCRUED VESTED VAC PAY	39,530.97
219 · OPEB LIABILITY	24,211.00
235 · ACCRUED WORKMANS COMPENSATION	6,135.50
236 · NOTE PAYABLE - ZION	124,000.00
Total Other Current Liabilities	285,784.07
Total Current Liabilities	338,310.68
Long Term Liabilities	
220 · NET PENSION LIABILITY	1,250,010.00
225 · DEFERRED PENSION INFLOWS	250,070.00
Total Long Term Liabilities	1,500,080.00
Total Liabilities	1,838,390.68
Equity	
349 · RETAINED EARNINGS	8,635,613.28
351-1 · FUND BALANCE	1,452,260.17
355 · CONTRIBUTED CAPITAL	1,648,952.81
Net Income	503,542.23
Total Equity	12,240,368.49
TOTAL LIABILITIES & EQUITY	14,078,759.17

Ordinary Income/Expense	Nov 25	Budget	Jul - Nov 25	YTD Budget	YTD Variance	Annual Budget	Annual Budget Remaining	YTD Total as % of Budget
<b>Income</b>								
403 · USER FEES	31,580.08	32,000.00	255,213.16	279,000.00	(23,786.84)	648,000.00	392,786.84	39.38%
496 · FOOD	1,407.75	2,500.00	23,074.33	31,000.00	(7,925.67)	66,146.00	43,071.67	34.88%
497 · MERCHANDISE	1,270.30	1,250.00	7,989.70	9,659.00	(1,669.30)	25,409.00	17,419.30	31.44%
498 GRANT INCOME	0.00	10,000.00	10,000.00	10,000.00	-	10,000.00	-	0.00%
<b>Total Income</b>	<b>34,258.13</b>	<b>45,750.00</b>	<b>296,277.19</b>	<b>329,659.00</b>	<b>(33,381.81)</b>	<b>749,555.00</b>	<b>453,277.81</b>	<b>39.53%</b>
<b>Cost of Goods Sold</b>								
<b>COST OF GOODS SOLD</b>								
550 · FOOD EXPENSE	191.13	1,000.00	9,341.81	15,400.00	6,058.19	29,000.00	19,658.19	32.21%
555 · MERCHANDISE EXPENSE	344.58	500.00	5,650.11	6,300.00	649.89	12,600.00	6,949.89	44.84%
560 · FOOD SUPPLIES	53.54	50.00	324.89	400.00	75.11	1,450.00	1,125.11	22.41%
565 · FOOD SPOILAGE	0.00	0.00	0.00	0.00	-	550.00	550.00	0.00%
<b>Total COST OF GOODS SOLD</b>	<b>589.25</b>	<b>1,550.00</b>	<b>15,316.81</b>	<b>22,100.00</b>	<b>6,783.19</b>	<b>43,600.00</b>	<b>28,283.19</b>	<b>35.13%</b>
<b>Total COGS</b>	<b>589.25</b>	<b>1,550.00</b>	<b>15,316.81</b>	<b>22,100.00</b>	<b>6,783.19</b>	<b>43,600.00</b>	<b>28,283.19</b>	<b>35.13%</b>
<b>Gross Profit</b>	<b>33,668.88</b>	<b>44,200.00</b>	<b>280,960.38</b>	<b>307,559.00</b>	<b>(26,598.62)</b>	<b>705,955.00</b>	<b>424,994.62</b>	<b>39.80%</b>
<b>Expense</b>								
<b>GENERAL &amp; ADMINISTRATIVE</b>								
629 · ADVERTISING/PRINTING	839.50	518.00	6,684.42	3,358.00	(3,326.42)	13,500.00	6,815.58	49.51%
630 · POSTAGE	9.75	50.00	89.40	278.00	188.60	800.00	710.60	11.18%
631 · JANITORIAL EXPENSE	1,163.69	704.00	6,041.20	4,203.00	(1,838.20)	11,500.00	5,458.80	52.53%
632 · SOFTWARE - IT	1,943.28	5,162.00	10,814.23	11,818.00	1,003.77	33,500.00	22,685.77	32.28%
641 · POOL TRAINING AND EDUCATION	2,125.45	333.34	3,067.44	1,666.70	(1,400.74)	4,000.00	932.56	76.69%
645 · OFFICE SUPPLIES	1,672.37	547.00	3,137.20	2,942.00	(195.20)	6,071.00	2,933.80	51.68%
660 · SEMINARS & EDUCATION	0.00	610.42	4,897.00	3,052.10	(1,844.90)	7,325.00	2,428.00	66.85%
661 · DUES/SUBSCRIPTIONS	26.98	235.00	1,075.12	425.00	(650.12)	2,045.00	969.88	52.57%
680 · TRAVEL EXPENSE	1,162.90	1,166.67	7,800.47	5,833.35	(1,967.12)	14,000.00	6,199.53	55.72%
681 · MEALS	0.00	266.67	1,486.74	1,333.35	(153.39)	3,200.00	1,713.26	46.46%
683 · AUTO REIMBURSEMENT/MILEAGE	17.50	133.34	623.88	666.70	42.82	1,600.00	976.12	38.99%
690 · LEGAL EXPENSE	0.00	0.00	1,595.00	1,574.00	(21.00)	5,500.00	3,905.00	29.00%
691 · ACCOUNTING EXPENSE	13,455.00	12,539.00	15,475.00	15,275.00	(200.00)	19,001.00	3,526.00	81.44%
692 · BANK CHARGES	0.00	0.00	0.00	0.00	-	500.00	500.00	0.00%
693 · ENTRY SYSTEM CHARGES	1,077.78	3,808.00	16,605.04	16,934.00	328.96	35,000.00	18,394.96	47.44%
694 · DC VOTER FEES	0.00	0.00	0.00	0.00	-	6,000.00	6,000.00	0.00%
780 · CASH OVER/SHORT	-10.49	0.00	-219.95	0.00	219.95	-	219.95	#DIV/0!
<b>Total GENERAL &amp; ADMINISTRATIVE</b>	<b>23,483.71</b>	<b>26,073.44</b>	<b>79,172.19</b>	<b>69,359.20</b>	<b>(9,812.99)</b>	<b>163,542.00</b>	<b>84,369.81</b>	<b>48.41%</b>
<b>PAYROLL EXPENSES</b>								
599 · BOARD EXPENSES	0.00	2,000.00	9,200.00	10,000.00	800.00	24,000.00	14,800.00	38.33%
600 · SALARIES & WAGES	99,789.94	110,000.00	610,638.03	677,000.00	66,361.97	1,486,622.00	875,983.97	41.08%
601 · SOCIAL SECURITY	3,212.23	4,200.00	22,272.36	29,000.00	6,727.64	57,104.00	34,831.64	39.00%
611 · MEDICARE	1,427.06	1,600.00	8,887.20	10,100.00	1,212.80	21,904.00	13,016.80	40.57%
613 · STATE UNEMPLOYMENT	621.73	850.00	4,630.83	6,850.00	2,219.17	21,750.00	17,119.17	21.29%
614 · HEALTH INSURANCE	5,867.76	5,775.00	29,064.55	28,875.00	(189.55)	69,300.00	40,235.45	41.94%

	Nov 25	Budget	Jul - Nov 25	YTD Budget	YTD Variance	Annual Budget	Annual Budget Remaining	YTD Total as % of Budget
(Continued)								
615 · PERS	12,972.39	17,374.50	74,476.83	88,174.50	13,697.67	216,674.00	142,197.17	34.37%
617 · WORKMANS COMPENSATION	4,221.75	4,236.77	21,108.75	21,183.85	75.10	50,841.00	29,732.25	41.52%
639 · PAYROLL TAX ADJUSTMENTS	0.00	0.00	7,670.00	0.00	(7,670.00)	-	(7,670.00)	#DIV/0!
640-1 · ACCRUED WAGES	0.00	0.00	0.00	0.00	-	-	0.00	#DIV/0!
640-2 · ACCRUED PAYROLL TAXES	0.00	0.00	0.00	0.00	-	-	0.00	#DIV/0!
640-3 · ACCRUED VACATION	-1,748.58	0.00	-3,261.77	0.00	3,261.77	-	3,261.77	#DIV/0!
Total PAYROLL EXPENSES	126,364.28	146,036.27	784,686.78	871,183.35	86,496.57	1,948,195.00	1,163,508.22	40.28%
POOL OPERATIONS UTILITIES								
619 · GARBAGE	535.47	734.00	2,626.97	3,602.00	975.03	8,500.00	5,873.03	30.91%
621 · TELEPHONE EXPENSE	390.65	497.00	2,480.10	2,485.00	4.90	6,000.00	3,519.90	41.34%
622 · ELECTRIC	7,798.97	9,350.00	49,732.09	51,676.00	1,943.91	125,000.00	75,267.91	39.79%
624 · WATER	541.35	775.00	6,334.40	6,062.00	(272.40)	11,500.00	5,165.60	55.08%
625 · SEWER	0.00	0.00	4,635.72	6,250.00	1,614.28	9,450.00	4,814.28	49.06%
626 · NATURAL GAS	5,415.06	11,986.00	24,801.36	37,144.00	12,342.64	127,000.00	102,198.64	19.53%
Total UTILITIES	14,681.50	23,342.00	90,610.64	107,219.00	16,608.36	287,450.00	196,839.36	31.52%
623 · INSURANCE	3,183.70	3,083.34	15,918.50	15,416.70	(501.80)	37,000.00	21,081.50	43.02%
628 · CHEMICALS	4,427.54	4,536.00	35,172.65	37,720.00	2,547.35	72,000.00	36,827.35	48.85%
633 · MAINTENANCE & REPAIR	9,405.53	11,506.00	63,788.67	37,664.00	(26,124.67)	110,000.00	46,211.33	57.99%
634 · EQUIPMENT RENTAL	829.19	416.67	1,571.55	2,083.35	511.80	5,000.00	3,428.45	31.43%
636 · LANDSCAPE MAINTENANCE	740.00	740.00	4,725.00	3,700.00	(1,025.00)	14,000.00	9,275.00	33.75%
640 · EMPLOYEE INCENTIVES	73.99	675.00	1,514.80	1,648.00	133.20	3,200.00	1,685.20	47.34%
642 · SAFETY	2,647.97	2,816.00	6,685.81	6,097.00	(588.81)	16,000.00	9,314.19	41.79%
643 · SUPPLIES	293.65	857.00	4,068.31	2,746.00	(1,322.31)	6,000.00	1,931.69	67.81%
644 · UNIFORMS	103.52	409.00	3,460.39	2,581.00	(879.39)	8,175.00	4,714.61	42.33%
646 · SMALL EQUIPMENT	0.00	59.00	1,149.51	1,975.00	825.49	5,000.00	3,850.49	22.99%
Total POOL OPERATIONS	36,386.59	48,440.01	228,665.83	218,850.05	(9,815.78)	563,825.00	335,159.17	40.56%
850 · DEPRECIATION EXPENSE	50,000.00	50,000.00	250,000.00	250,000.00	-	500,000.00	429,240.00	50.00%
Total Expense	236,234.58	270,549.72	1,342,524.80	1,409,392.60	66,867.80	3,175,562.00	2,012,277.20	42.28%
Net Ordinary Income	(202,565.70)	(226,349.72)	(1,061,564.42)	(1,101,833.60)	40,269.18	(2,469,607.00)	(1,587,282.58)	42.99%
Other Income/Expense								
Other Income								
401.4 · AD VALOREM	115,786.64	495,000.00	1,511,681.62	1,845,500.00	(333,818.38)	3,200,000.00	1,688,318.38	47.24%
491 · INTEREST INCOME	9,102.16	6,666.67	47,673.83	33,333.35	14,340.48	80,000.00	32,326.17	59.59%
499 · OTHER INCOME	0.00	0.00	0.00	0.00	-	-	-	-
Total Other Income	124,888.80	501,666.67	1,559,355.45	1,878,833.35	(319,477.90)	3,280,000.00	1,720,644.55	47.54%
Other Expense								
899 · Interest Expense	1,918.80	2,000.00	1,918.80	2,000.00	81.20	4,000.00	2,081.20	-
Total Other Expense	1,918.80	2,000.00	1,918.80	2,000.00	81.20	(4,000.00)	2,081.20	-
Net Other Income	122,970.00	499,666.67	1,557,436.65	1,876,833.35	(319,396.70)	3,276,000.00	1,722,725.75	47.54%
Net Income	(79,595.70)	273,316.95	495,872.23	774,999.75	(279,127.52)	806,393.00	135,443.17	61.49%



	Account	Amount	Memo
Ace Hardware	653 - MAINTENANCE & REPAIR	14.99	Construction Adhesive
AIRGAS	628 - CHEMICALS	1,864.36	Carbon Dioxide Liquid
Amazon		711.05	Subscription: Herbal Ovens, Food Supplies, LG Sweet Parts, Janelle's Food Employee Incentives, Office Supplies.
American Document Destruction	645 - OFFICE SUPPLIES	72.76	Documents Destroyed
American Red Cross	641 - POOL TRAINING & EDUCATION	442.00	Oct 2025 Lifeguard Course, J. Stevenson Recert
Arrighi, Rafe & Blake LLC	691 - ACCOUNTING EXPENSE	13,000.00	Professional Audit Services 2024-25 Audit
Broadmoor Resorts	680 - TRAVEL EXPENSE	1,162.90	Feb 2026 Conference Colorado
Canon Financial Services	634 - EQUIPMENT RENTAL	185.59	Copier Lease/Equip Insurance (Nov 2025)
Carson City Health and Human Services	642 - SAFETY	2,612.00	Food Permit 2026 Pool Permits 2026 (6)
Chem-Aqua	628 - CHEMICALS	585.34	Chem-Aqua 50lb
Cintas	631 - JANITORIAL	414.69	Weekly Service/Supplies
Colorado Time System	633 - MAINTENANCE & REPAIR	3,490.00	4 Digiit Slim Pace Clock
Constant Contact	629 - ADVERTISING/PRINTING	55.00	Software program for email address for contacts
Desert Star Landscaping	636 - LANDSCAPE MAINTENANCE	740.00	Weekly Lawn Service
Diving Board Solutions	633 - MAINTENANCE & REPAIR	97.94	Roller Clamps (Diving Boards)
Douglas County School District	614 - HEALTH INSURANCE	6,369.20	Health Insurance Nov 25 (7/17/11) Dependents- Long
Douglas Disposal	619 - GARGAGE	17.91	Trash
DTIS Fiber	621 - TELEPHONE EXPENSE	390.65	Nov 25 Phone & Internet Service
Ebay	633 - MAINTENANCE & REPAIR	62.87	Trailer Light Bar, Snap Hooks
Harbor Freight Tools		235.93	Painting Suit, Face Shield, Armex Soda (Janitorial)
High Sierra Business Systems	645 - OFFICE SUPPLIES	135.85	Oct 25 (5 Copiers)
Honda Depot	633 - MAINTENANCE & REPAIR	841.69	Song Map Inverter Handle, Janitorial Hope Washers, LED Lights, HDMI Cable Adapter, Filings, Storage Shelving Unit, Painter's Tape, Switch Wire
iMemories	643 - SUPPLIES	16.05	Box to ship photos, negatives, slides, etc
Inland Supply Co	631 - JANITORIAL	411.86	Trash Liners Waxed Bags
Intuit Software	632 - SOFTWARE-IT	223.00	Monthly Fee
Lenovo	645 - OFFICE SUPPLIES	1,248.62	Computers (HR Aquatic Supervisor Office)
Lincoln Aquatics	683 - AUTO REIMBURSEMENT/LEASE	4,864.46	Whisperflow Pump, San-Chlor, Muriatic Acid
Matthew Beam	693 - ENTRY SYSTEM CHARGES	17.50	
Merch Bnkod Nsd	632 - SOFTWARE-IT	1,077.78	icould Backup
Microsoft Corp	629 - ADVERTISING/PRINTING	9.79	Ad for Bid for Activity Pool
Nevada News Group	899 - Interest Expense	784.50	Ad for Bid for Activity Pool
Nevada State Bank		1,918.80	For Property next door
NV Energy	622 - ELECTRIC	7,798.97	
Pool & Hot Tub Foundation	641 - POOL TRAINING & EDUCATION	1,663.45	GPO Re-Cert
Poster My Wall	632 - SOFTWARE-IT	9.95	Monthly Recurring Charge
Public Employees Benefits Program	614 - HEALTH INSURANCE	47.06	Nov 2025 #634
Sierra Bookkeeping Services, Inc	691 - ACCOUNTING EXPENSE	180.00	Oct 2025 (2 Payroll/PERs)
SOUTHWEST GAS	626 - NATURAL GAS	5,415.06	
Snowdo USA, Inc	555 - MERCHANDISE EXPENSE	75.93	Goggles
Splash Swim Goggles	555 - MERCHANDISE EXPENSE	268.65	Goggles
Stability	681 - DUES/SUBSCRIPTIONS	11.99	
Supplies	645 - OFFICE SUPPLIES	182.84	HR File Folders, Pens, Desk Calendars
Supply House	633 - MAINTENANCE & REPAIR	25.71	PVC 90 Degree Elbows
Tahoe Tax & Accounting, LLC	691 - ACCOUNTING EXPENSE	275.00	Nov 25 Monthly Visit
Town Of Minden	624 - WATER & TRASH	1,058.91	Water/Garbage
Trudoor LLC	633 - MAINTENANCE & REPAIR	248.95	Alarm Lock
Uniformity of Nevada	634 - UNIFORMS	60.00	Embroider Guard on Bikini Top
United Rentals	630 - EQUIPMENT RENTAL	643.60	Scissorlift
USPS	630 - POSTAGE	9.75	Mailing of FY 24-25 Audit to Dept of Taxation
Walmart		908.07	Aluminum Round Picnic Table Plastic Ice Cream
Western Nevada Supply	633 - MAINTENANCE & REPAIR	668.58	ASME Bladder EPDM Press X Pres Union
Zoro Tools	633 - MAINTENANCE & REPAIR	273.31	Flap Disc, A Frame Sign Storage Bracket
Total		63,920.86	

## CVSC November 2025 Director's Report

**User Attendance:** See board binder documents.

- November 2024 Attendance 7,549. November 2025 Attendance was 7,655. (See attached docs)

### **Programming, Staffing and Training:**

- Scott Morgan conducted stakeholder interviews along with Shannon as part of the Strategic Plan update.
- Outdoor pool has remained open to our patrons during the warmer weather.
- E-learning continues to be sent out monthly to staff by Andrew, Admin Asst./HR
- Leadership Team (Director and Supervisors) meet monthly to plan and discuss CVSC programming & staffing.
- Monthly In-Service Training/Meeting was conducted by all supervisors.
- Session, Drop-In and Private swim and swim angelfish are combined numbers and classes are successful (see attached #'s)
- Water Aerobics class attendance is steady at 35+ participants in the morning classes. Evening classes are smaller but well liked and attended.

### **Marketing and Public Relations:**

- Shannon was invited in November to be the Keynote speaker for the southern Nevada Aquatics Conference.
- Shannon was invited by the Visitors Authority to promote "Underwater Santa" on KOLO 8 news.
- Shannon attended the Nevada Recreation & Parks Society meetings, the northern Director's luncheon, participated in the quarterly Enterprise Risk management committee meeting with POOL PACT and attending their strategic planning meeting.
- Social media exposure, information sharing and flyers: Facebook & Instagram updates (Sarah).
- Website updates (Justin, Paul), Google Business updates (Shannon), Alignable updates (Shannon)
- Annual publications: Carson Valley Business Directory, Getaway Reno/Tahoe Area, Best of CV, Almanac, R-C.
- CGI Marketing Group continues to do a good job managing our online reputation with Google, Yelp (Shannon)
- Phone Message updates (Sherrie)
- Water Aerobics Coordinator (Deanna) is emailing staff/patrons to keep up-to-date on schedule/procedure changes.

### **Employee Recognition: Employee of the Month**

November: Kim Copeland, Cashier. Kim started at the swim center as a patron after retiring from Nevada State Parks. She was then interested in joining our team and was hired as a cashier. Kim has shown nothing but professionalism and came to us with a great understanding of customer service. She is respected by our team in every department and can be relied on for her consistency and positive attitude.

### **Maintenance Updates:**

- Emergency AH project has been completed by ACCO.
- Painting and restoration of the Fin room was completed by Jack.
- Steps have been poured between the Family Pool and Outdoor pool deck for increased safety – railing will be added before re-opening the outdoor pool areas in the spring.
- Quotes are being gathered for additional concrete work by the outside pool deck garage and sheds will be replaced in that same area.
- Brad Hollander is still continuing his work with updating his companies UV bulb and will be placed in our facility in the near future.
- Quarterly Safety meetings are conducted by the maintenance team identifying any risk related concerns needing to be addressed.
- Daily, weekly, monthly and annual maintenance projects and asset management are being completed... excel document updated by Maintenance Supervisor and Director.
- Updating and improving the data information in Reserve Analyst (Asset Management Program).

**Correspondence:** See board binder documents (if applicable).

## East Fork Swim Pool District

## Attendance Report Fiscal Year: 2024-2025

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Attendance	23463	16098	9222	9112	7549	7448	9137	8731	11020	10949	11406	18044	142179
Attendance:													
Lessons	1626	1087	439	408	451	194	484	460	667	520	488	1127	7951
DDST	1430	1050	950	1265	1100	1323	1242	1080	1050	1100	1050	1260	13900
Mem/Pass Visits	4286	3976	3573	3572	3098	2978	3521	3037	3419	3407	3397	3949	42213
DHS Aquatics	0	320	640	576	540	480	570	480	540	510	525	180	5361
DHS Swim/Dive	0	0	0	0	0	0	24	448	504	504	252	0	1732
Drop-In Visits	16121	9665	3620	3291	2360	2473	3296	3226	4840	4908	5694	11528	71022
User Fees	100,889	65,844	36,422	44,270	26,973	25,376	40,854	29,317	42,329	41,739	45,311	82,802	\$582,125

## East Fork Swim Pool District

## Attendance Report Fiscal Year: 2025-2026

[illegible]

## Attendance Report Fiscal Year: 2024-2025

## East Fork Swim Pool District

**Attendance Report Fiscal Year: 2025-2026**[illegible]

## East Fork Swim Pool District

Lifeguard Activity Report, Fiscal Year: '24-'25

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Swim Rescues	10	5	0	1	1	3	0	4	2	7	5	13	51
Minor First Aid	31	19	6	4	5	3	2	7	8	14	15	20	134
Major First Aid	4	1	1	1	1	0	0	0	0	0	0	0	8
Resuscitations	0	0	0	0	0	0	0	0	0	0	0	0	0
Near Drownings	0	0	0	0	0	0	0	0	0	0	0	0	0
Drownings	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Major First Aid Description:</i>													
Backboard	0	0	0	0	0	0	0	0	0	0	0	0	0
911 Calls	4	0	1	1	1	0	0	0	0	0	0	0	7
Ambulance Transport	3	0	0	0	1	0	0	0	0	0	0	0	4
Oxygen uses	0	0	1	0	1	0	0	0	0	1	0	0	3

## East Fork Swim Pool District

Lifeguard Activity Report, Fiscal Year: '25-'26

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Swim Rescues	6	6	0	0	2								14
Minor First Aid	36	23	2	5	4								70
Major First Aid	0	2	1	0	1								4
Resuscitations	0	0	0	0	0								0
Near Drownings	0	0	0	0	0								0
Drownings	0	0	0	0	0								0
<i>Major First Aid Description:</i>													
Backboard	0	0	0	0	0								0
911 Calls	0	1	0	0	1								2
Ambulance Transport	0	1	0	0	0								1
Oxygen uses	0	0	1	0	0								1



## User Attendance Breakdown

### Summary

	Nov 2025				July 1, 2025 thru Nov 30, 2025			
	Drop-Ins	Passes	Total	%	Drop-Ins	Passes	Total	%
Senior	261	2,496	2,757	46%	2,525	14,028	16,553	33%
Adult	911	267	1,178	20%	9,948	1,853	11,801	23%
Youth	1,415	8	1,423	24%	17,975	271	18,246	36%
Complimentary	30	-	30	1%	426	-	426	1%
Family	27	71	98	2%	486	559	1,045	2%
Disabled	29	173	202	3%	175	935	1,110	2%
Therapy	72	-	72	1%	460	-	460	1%
Other	53	142	195	3%	241	969	1,210	2%
	2,798	3,157	5,955	100%	32,236	18,615	50,851	100%



CARSON VALLEY ART ASSOCIATION • P. O. BOX 2048 GARDNERVILLE, NV 89410

November 24, 2025

Shannon Harris Director

Douglas County Swim Center

PO Box 1972

Minden, NV 89423

Dear Shannon Harris,

Carson Valley Art Association is in great appreciation for your donation for a 15/30 day Adult/Senior Swimming Pass during our 2025 November Scholarship Art Show at the C.V.I.C Hall.

Our association provides scholarships to college students at Western Nevada College who are majoring in Fine Arts as well as giving grants to art teachers in the Douglas County School District. Your raffle donation helps raise funds for future art scholarships and grant opportunities, as well as promotes your business in the community.

Your gift is at work supporting the efforts of those majoring in the arts or are currently teaching our children the various aspects of the arts.

Thank you again,

Ethel Miller Secretary

Tyler

Leisi Colton Weston

Cashel

Bella Bronc

Tyler

Carson Valley Swim Center,

Thank you (AGAIN!:) for your generous donation of swim passes for our Turkey Bingo event at Gardnerville Elementary School!

Your support helps make our family events more exciting and successful and we truly appreciate your partnership with our school community.

As always, thank you for supporting our students + families!

GES  
♥ SALT, students + staff  
+ PTSO



# Minden Fortnightly Club

est. 1910

PO Box 543 Minden, NV 89423

Dear Shannon,

Thank you for your generous donation to the Minden Fortnightly Club's annual fundraiser! This year's theme, "It's the Season to Sparkle," perfectly captures the joy your support means to Minden Fortnightly.

Because of you we can assist worthy causes & provide crucial care for those in sudden crisis.

Your contribution also helps maintain the historic CVIC Hall which has proudly served our community for 112 years. We truly

---

appreciate you & your kindness.

Warmly,

Suzanne Glick

Minden Fortnightly  
Fundraiser Co-Chair



To our Friends at CVSC!

Thank you so much for  
supporting our WALK-A-THON!  
Your generous donation is greatly  
appreciated!

Sincerely,  
Piñon Hills PTO ☺