

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES MEETING AGENDA**

**April 16th, 2026 at 9:00 a.m.
Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada**

Pursuant to Chapter 241 of the Nevada Revised Statutes, the East Fork Swimming Pool District hereby notifies all interested parties that the Board of Trustees will conduct business of the district as noted below.

9:00am Call to Order and Recognition of Quorum

PUBLIC COMMENT (No Action Can be Taken)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Trustees. Public Comment is limited to 3 minutes per speaker.

If you are going to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment. Please identify yourself and sign in on the sign-up sheet. Do not offer comment until acknowledged by the Chair.

APPROVAL OF AGENDA

The Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner; to combine two or more agenda items for consideration, and; to remove items from the agenda or delay discussion relating to items on the agenda.

CONSENT AGENDA

Items appearing on the Consent Agenda are items that can be adopted with one motion and vote unless an item is pulled for discussion by a Trustee or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during public comment at the beginning of the meeting and state why they are making that request. When items are pulled from the Consent Agenda, they will automatically be placed at the beginning of the Administrative Agenda or, may be continued until the next meeting.

PUBLIC COMMENT

1. For Possible Action. Approval of previous minutes from the March 19th, 2026 general meeting.

Motion to Approve Consent Calendar items 1

ADMINISTRATIVE AGENDA

The Administrative Agenda will proceed as follows:

- The Chairman will read the agenda title into the public record.
- Staff and/or Trustees will provide relevant information on the matter.
- The Board will discuss the item. Once that discussion is concluded, the Chair will take public comment at three minutes per speaker.
- Once public comment is completed, the Board may again discuss or proceed directly to vote.

**For agenda items that are listed as "Discussion Only" with no action, public comment is not legally required. Public comment may be accepted by the Chair at their discretion.

CONSENT AGENDA ITEMS PULLED FOR FURTHER DISCUSSION:

Any item pulled for discussion from the Consent Agenda will be heard at this time unless continued to a later meeting.

Administrative Agenda

2. Discussion Only. Update on the Capital Improvement Plan ongoing and possible future projects.
3. Discussion Only. Discussion on creating a guideline for the board to use when determining the Directors possible annual raise.
4. Discussion and Possible Action. Review and discussion on the Director's contract agreement.
5. Discussion and Possible Action. Approval of general ledger cash balances, expenditures and investments through March 31st, 2026.
6. Discussion and Possible Action. Discussion and possible approval on upcoming national conferences to be attended by staff and trustees and review Policy No. 1.1 EFSPD Trustee Travel & Conference Guidelines.
7. Discussion Only. Report from the Swim Center Director:
 - User Attendance
 - Staffing and Programming
 - Marketing and Public Relations Information
 - Employee Recognition
 - Maintenance Updates
 - Correspondence
8. Presentation Only. Presentation by Board members of requests for matters to be placed on the future agenda for May 21st, 2026 budget hearing and general meeting.
9. Discussion and Possible Action. Meeting adjournment.

Copies of the agenda were posted at 2:30pm, Thursday, April 9th, 2026 at the following locations:

1. Carson Valley Swim Center, 1600 Highway 88, Minden, NV.
2. Douglas Co. Administration Building (Historic Courthouse) 1616 Eighth St., Minden, NV.
3. Douglas County Administration Office (Minden Inn) 1594 Esmeralda St., Minden, NV
4. Carson Valley Swim Center Web Site: www.cvswim.com
5. State of NV web site: <https://notice.nv.gov/>

Posted By: _____ Signed: _____

Reasonable efforts will be made to accommodate disabled individuals desiring to attend the meeting. If you are interested in materials call Sharon Thompson at 775-392-4063 24 hours in advance so that arrangements may be made.

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #2

Title: Discussion Only. Discussion and update on the Capital Improvement Plan ongoing and possible future projects.

Background: East Fork Swimming Pool District contracted with Aquatic Design Group to complete an overall evaluation of the Carson Valley Swim Center's equipment. The capital improvement and maintenance priority list is a combination of that report along with the center's Director, Maintenance Supervisor and Project Manager's recommendations.

Funding: NA

Recommended Motion: Discussion only

Trustee Action:

Approved

Denied

No Action

Other

**Carson Valley Swim Center
Capital Budget
Fiscal Year 2025/2026**

Construction Funds Available as of:

Local Government Investment Pool

March 31st, 2026
\$ 3,582,499

2025/2026 Projects

Eastside Expansion (24-25 contract carryover - generator, paint)

Roof Restoration ('22-'23 retention)

Parking Lot expansion (Wilson Engineers)

Splash Pad - TRE

Activity Pool Upgrade

Project Management (Scott McCullough)

Asset Mang Plan (Reserve Analyst - Slides, AH, shed, fencing - garage)

Contingency (concrete)

Company	2025/2026 Budget	Contract Amount/Expense	Remaining Amts. Payable
Plenium / TSK	444,000	664,279	133,313
CTR/Garland		7,822	0
Douglas County	450,000	450,000	390,084
Douglas County	50,000	100,000	100,000
Plenium/ CVSC Toys	1,200,000	800,000	770,079
Douglas County	15,000	15,000	5,127
Reserve Analyst	448,722	448,722	160,913
Contingency for Asset Mang	40,000	40,000	24,754
'25/'26 Capital Budget	2,647,722	2,525,823	

1,584,270

Remaining Construction Funds Available

\$ 1,998,229

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #3

Title: Discussion Only. Discussion on creating a guideline for the board to use when determining the Directors possible annual raise.

Background: As part of the East Fork Swimming Pool District's commitment to transparency, accountability, and responsible governance, the Board of Trustees is undertaking the development of a formal guideline to assist in determining the annual compensation adjustment for the District's Director.

Historically, compensation discussions have occurred during contract review periods and have considered a variety of factors, including organizational performance, budget conditions, and individual leadership contributions. To ensure consistency, fairness, and alignment with best practices in public sector management, the Board recognizes the importance of establishing a structured and objective framework to guide these decisions moving forward.

Funding: NA

Recommended Motion: Discussion only

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

Suggested East Fork Swimming Pool Director Performance/Salary Adjustment Process

1. Development of Work Performance Standards (WPS):

The Board of Trustees, in coordination with the Director, shall develop Work Performance Standards (WPS) that clearly define the duties, responsibilities, and expectations of the position. These standards should be reviewed periodically by the Director and the Board to ensure they remain accurate and reflective of the job requirements.

2. Evaluation Materials and Scoring Framework:

At the Board meeting preceding the Director's public evaluation, each Trustee shall be provided with the Director's WPS, current employment contract, five years of evaluation scores and salary history. Trustees shall also receive a standardized scoring matrix to evaluate performance against each WPS using the following scale

- 5 – Excellent: Consistently exceeds standard requirements
- 4 – Above Expectations: Frequently exceeds performance standards
- 3 – Meets Expectations: Reliably meets performance standards
- 2 – Needs Improvement: Occasionally falls short of performance standards
- 1 – Poor: Generally fails to meet performance standards; significant improvement required

(Note: the scoring matrix is for rating performance only):

3. Calculation of WPS Ratings:

A performance rating for each WPS shall be determined by calculating the mean score of all Trustee evaluations.

4. Overall Performance Score:

An overall performance rating shall be calculated as the mean of all WPS ratings.

5. Compensation Determination:

Based on the overall performance rating, and taking into consideration additional factors such as the District's budget, internal salary equity, regional compensation for comparable positions, and the Western Consumer Price Index, the Board of Trustees shall, at its sole discretion, propose and approve any salary adjustment. The Board may also condition such adjustments on performance-related actions, including professional development, improvement plans, or coaching to support and enhance job performance.

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #4

Title: Discussion and Possible Action. Review and discussion on the Director's contract agreement.

Background: The East Fork Swimming Pool District (EFSPD) Board of Trustees will conduct a public review of the Director's Contract Agreement as part of its ongoing commitment to transparent governance, effective leadership, and organizational accountability.

Periodic review of the Director's contract is a standard governance practice that allows the Board to evaluate alignment with current operational needs, organizational goals, and industry standards. This process may include consideration of performance expectations, compensation structure, contract terms, and any necessary updates to reflect evolving priorities of the District.

Funding: NA

Recommended Move to approve the discussed possible changes and update the signatures and dates on the contract.

Motion:

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

EXHIBIT A

DIRECTOR'S WORK PERFORMANCE STANDARDS

FLSA Status: Exempt

Modified: May 2018

NATURE OF AGENCY

The East Fork Swimming Pool District is a local government agency created pursuant to Nevada Revised Statutes Chapter 318. The District provides a swim center and related activities for the residents of Douglas County. The District's policies and procedures are established by a five-member elected Board of Trustees.

The Director shall perform all duties necessary to provide recreational aquatic services to the public in a well-maintained facility with a sustainable cost structure. Duties may be changed at any time by the Board of Trustees. The standards by which the Director's performance shall be measured are as follows:

A. AQUATICS PROGRAMMING

Develop an understanding and awareness of the aquatics industry trends in new services offered, combined with an understanding of the changes in local demand to determine the best programming for our community. Allocate the space and available time of the facilities equitably for all users so that the greatest number derive the greatest benefit.

Focus on increasing attendance by more fully utilizing the pool during the times of day and year when it is at less than capacity, and by pursuing the expansion of the pool's instruction and exercise programs, promotional and party events, and high school aquatics classes. Reach out to the schools, day care centers, and the Senior Center for new users.

Continually update the center's website with current and relevant information so that the public always has up-to-date access to the pool's hours, programs and instruction offered, and current events.

Determine how the existing pool configuration can best meet the current demand first, followed by the modification of the facility necessary to meet changing demands.

B. LEADERSHIP & MANAGEMENT

Using industry defined safety and risk management standards, determine and define a staffing model that provides for the safety of our users and that can be provided at a sustainable cost. Distinguish between the support services that can best be performed in-house versus those that can be outsourced or contracted. Compare the salary and benefits paid to the EFSPD employees with compensation paid by competing employers and adjust as necessary to retain qualified employees while maintaining a sustainable cost structure.

The EFSPD Director is accountable for the performance of every employee at the pool, and has the authority as defined by the Personnel Policies manual to hold each accountable for their performance.

Continually engage the pool staff individually and collectively to communicate their job accountabilities together with the appropriate delegated authority. Foster an environment where each member is encouraged to contribute, embrace those that do, and hold accountable those whose performance doesn't meet standards. Regularly evaluate their job performance, and provide the supervision and training necessary

for them to continually upgrade their skills. Identify and provide opportunities for the development of those staff that have the leadership traits to advance at the pool and that may choose to become long-term employees.

Identify the training and professional certifications required of each role to meet the pool's safety objectives and efficient pool operations. Develop a risk management program where all employees are trained in safety procedures, and all are accountable for proactively identifying and reporting safety issues at the pool. As the Director, seek relevant training that will enable you to meet your work performance standards.

Continuously seek to improve the processes at the pool to improve efficiency and to provide better customer service. Instill in your supervisors the value of continual process improvement and hold them accountable for process improvement.

Regularly and timely inform the board of trustees of level-appropriate issues during and between board meetings so that all are informed and that none are surprised.

C. FACILITIES MANAGEMENT

Develop an understanding and awareness of the structural, mechanical, and electrical systems of the facility that is sufficient to gauge the performance of each component to anticipate and stage repairs, replacements, or upgrades that will result in maintaining the pool in a like-new status at the lowest cost and with the fewest systems failures that would interrupt service. Periodically evaluate the pool's compliance with building, electrical, ADA, and fire codes.

For calculating the financial resources required for future maintenance costs, develop and continually update an asset management plan that includes the life span and estimated cost of the primary systems and components of the facility. Compare the estimated maintenance costs to the pool's financial resources to determine the funding necessary for future maintenance first followed by funding available for future facility modifications or expansion.

The development of an asset management plan will be an important component in the pool's long-term capital plan.

D. FINANCIAL MANAGEMENT

Develop and manage a sustainable financial model that takes into consideration the following variables:

- Cost recovery percentage (user revenues/operating expenses). Manage to a cost recovery percentage that is determined by the Board of Trustees:
 - User revenues – develop an awareness of and monitor the changes in the fee structures of comparable facilities in northwestern Nevada and other comparable markets. Present to the board annually a recommendation to adjust or maintain fees for the upcoming year based upon the changes in market rates.
 - Operating expenses – define a staffing model that provides for the safety of the pool's users at a sustainable cost. Continually seek supplies and services with the best value (benefits received relative to costs incurred).
- Capital plan – using the asset management plan developed above, determine the financial resources necessary to repair, replace, or upgrade the pool's systems to keep the facility in a well-maintained status first, followed by the resources necessary to improve the pool to meet changes in demand from the community. This information will be used to prepare the five-year capital plan that is submitted annually to the State and that is shared with the public.

Managing to a cost recovery percentage and a capital plan will enable the determination of the property tax revenues necessary for sustainable operations of the pool, and a tax rate that is justifiable to Douglas County residents.

Develop and manage to an annual budget that is consistent with the sustainable financial model. Develop adequate internal controls to protect pool assets and invest the pool's financial resources to optimize their earnings in securities with the appropriate risk as defined by state statute.

E. PUBLIC RELATIONS

Develop relationships with key county officials such as the County Manager, the County Commissioners, and other centers of influence to manage their perceptions of the benefits of the services provided by the pool to the community, relative to the property taxes received. Maintain membership in the Chamber of Commerce and similar organizations that best enable you to represent the pool district. Revise and maintain the pool's website to inform the community of the services offered, and other business of the pool that can be informative to the public. Prepare news and information releases about the pool's services, current activities, and upcoming changes. Respond to customer complaints and concerns in a timely and professional manner.

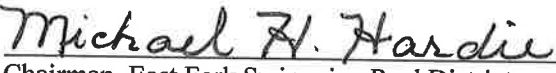
CONCLUSION

It is expected that the Director will devote her personal development to include, but not limit it to, the performance areas included in these work performance standards.



Shannon Harris, Director

Date 6/14/18



Michael H. Hardie
Chairman, East Fork Swimming Pool District

Date 6/18/18

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES**

AGENDA ACTION SHEET

Agenda Item #5

Title: Discussion and Possible Action. Approval of general ledger cash balances, expenditures and investments through March 31st, 2026.

Background: Each month, the East Fork Swimming Pool district prepares and presents a financial report detailing revenue, expenditures, fund balances, and budget-to-actual comparisons. This report is a key tool for ensuring financial transparency, supporting accountability to the public, and aiding in informed decision-making by the board.

Reviewing the monthly financials is important to track the district's fiscal health, assess whether operations are aligned with budgetary goals, and identify any emerging financial concerns or opportunities. It also provides a forum for board members to ask questions, provide guidance, and ensure that public funds are being managed responsibly and efficiently.

Funding: NA

Recommended

Motion: Move to approve general ledger cash balances, expenditures and investments through March 31st, 2026.

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

EAST FORK SWIMMING POOL DISTRICT
Balance Sheet
 As of March 31, 2026

	<u>Mar 31, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
101 · WELLS FARGO CHECKING ACCT.	64,899.65
108 · CASH ON HAND	850.00
112-4 · LOCAL GOV'T INVESTMENT POOL	3,582,499.02
112-5 · LOCAL GOV'T POOL OPERATING	52,720.49
Total Checking/Savings	<u>3,700,969.16</u>
Accounts Receivable	
121 · ACCOUNTS RECEIVABLE	1,954.00
Total Accounts Receivable	<u>1,954.00</u>
Other Current Assets	
12100 · INVENTORY	
115 · CHEMICALS INVENTORY	7,876.32
120 · MERCHANDISE INVENTORY	4,096.67
125 · FOOD INVENTORY	1,287.86
Total 12100 · INVENTORY	<u>13,260.85</u>
130 · Prepaid Expense	26,934.10
170-4 · DELIQUENT TAX REC	33,428.00
Total Other Current Assets	<u>73,622.95</u>
Total Current Assets	<u>3,776,546.11</u>
Fixed Assets	
150 · POOL EQUIPMENT	205,495.39
155 · CONSTRUCTION IN PROGRESS	1,135,741.69
156 · LAND IMPROVEMENTS	506,644.25
157 · BUILDING & IMPROVEMENT	17,168,354.17
158 · EQUIPMENT	1,465,866.79
160 · ACCUMMULATED DEPRECIATION	-11,181,425.57
175 · LAND APN#1320-30-411-005	1,353,232.09
Total Fixed Assets	<u>10,653,908.81</u>
Other Assets	
171 · DEFERRED PENSION OUTFLOWS	556,295.00
Total Other Assets	<u>556,295.00</u>
TOTAL ASSETS	<u><u>14,986,749.92</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201 · ACCOUNTS PAYABLE	361,393.54
Total Accounts Payable	<u>361,393.54</u>
Credit Cards	
202 · CITI VISA CREDIT CARD	3,600.89
Total Credit Cards	<u>3,600.89</u>
Other Current Liabilities	
200 · PAYROLL LIABILITIES	
221-1 · ACCRUED PAYROLL	77,860.00
221-2 · ACCRUED PAYROLL TAXES	12,422.99
229 · SUTA	3,203.48
234-3 · Aflac	608.40
Total 200 · PAYROLL LIABILITIES	<u>94,094.87</u>

EAST FORK SWIMMING POOL DISTRICT
Balance Sheet
As of March 31, 2026

	<u>Mar 31, 26</u>
218 · ACCRUED VESTED VAC PAY	38,510.20
219 · OPEB LIABILITY	29,051.00
235 · ACCRUED WORKMANS COMPENSATION	8,049.25
236 · NOTE PAYABLE - ZION	124,000.00
Total Other Current Liabilities	<u>293,705.32</u>
Total Current Liabilities	658,699.75
Long Term Liabilities	
220 · NET PENSION LIABILITY	1,250,010.00
225 · DEFERRED PENSION INFLOWS	250,070.00
Total Long Term Liabilities	<u>1,500,080.00</u>
Total Liabilities	2,158,779.75
Equity	
349 · RETAINED EARNINGS	8,635,595.00
351-1 · FUND BALANCE	1,452,260.17
355 · CONTRIBUTED CAPITAL	1,648,952.81
Net Income	1,091,162.19
Total Equity	<u>12,827,970.17</u>
TOTAL LIABILITIES & EQUITY	<u><u>14,986,749.92</u></u>

	Mar 26	Budget	Jul 25- Mar 26	YTD Budget	YTD Variance	Annual Budget	Annual Budget Remaining	YTD Total as % of Budget
Ordinary Income/Expense								
Income								
403 · USER FEES	45,393.04	50,000.00	409,514.45	434,000.00	(24,485.55)	648,000.00	238,485.55	63.20%
496 · FOOD	3,453.25	3,000.00	32,285.58	42,146.00	(9,860.42)	66,146.00	33,860.42	48.81%
497 · MERCHANDISE	1,746.50	2,250.00	14,054.10	16,159.00	(2,104.90)	25,409.00	11,354.90	55.31%
498 · GRANT INCOME	0.00	0.00	10,000.00	10,000.00	-	10,000.00	-	0.00%
Total Income	50,592.79	55,250.00	465,854.13	502,305.00	(36,450.87)	749,555.00	283,700.87	62.15%
Cost of Goods Sold								
COST OF GOODS SOLD								
550 · FOOD EXPENSE	907.14	1,700.00	11,748.28	20,200.00	8,451.72	29,000.00	17,251.72	40.51%
555 · MERCHANDISE EXPENSE	2,572.07	2,500.00	8,696.21	9,100.00	403.79	12,600.00	3,903.79	69.02%
560 · FOOD SUPPLIES	159.22	50.00	665.03	750.00	84.97	1,450.00	784.97	45.86%
565 · FOOD SPOILAGE	0.00	0.00	47.79	374.00	326.21	550.00	502.21	8.69%
Total COST OF GOODS SOLD	3,638.43	4,250.00	21,157.31	30,424.00	9,266.69	43,600.00	22,442.69	48.53%
Total COGS	3,638.43	4,250.00	21,157.31	30,424.00	9,266.69	43,600.00	22,442.69	48.53%
Gross Profit	46,954.36	51,000.00	444,696.82	471,881.00	(27,184.18)	705,955.00	261,258.18	62.99%
Expense								
GENERAL & ADMINISTRATIVE								
629 · ADVERTISING/PRINTING	970.00	527.00	11,795.11	4,868.00	(6,927.11)	13,500.00	1,704.89	87.37%
630 · POSTAGE	191.28	6.00	436.18	555.00	118.82	800.00	363.82	54.52%
631 · JANITORIAL EXPENSE	1,300.34	925.00	9,959.46	10,251.00	291.54	15,500.00	5,540.54	64.25%
632 · SOFTWARE - IT	1,799.69	2,214.00	26,705.48	22,812.00	(3,893.48)	33,500.00	6,794.52	79.72%
641 · POOL TRAINING AND EDUCATION	51.00	533.34	4,041.43	4,800.06	758.63	6,000.00	1,958.57	67.36%
645 · OFFICE SUPPLIES	374.85	229.00	4,455.93	4,829.00	373.07	6,071.00	1,615.07	73.40%
660 · SEMINARS & EDUCATION	290.00	610.42	6,057.00	5,493.78	(563.22)	7,325.00	1,268.00	82.69%
661 · DUES/SUBSCRIPTIONS	287.98	275.00	1,774.04	1,293.00	(481.04)	2,045.00	270.96	86.75%
680 · TRAVEL EXPENSE	0.00	1,166.67	14,047.45	10,500.03	(3,547.42)	14,000.00	(47.45)	100.34%
681 · MEALS	0.00	433.34	3,507.74	3,900.06	392.32	5,200.00	1,692.26	67.46%
683 · AUTO REIMBURSEMENT/MILEAGE	23.35	133.34	1,040.15	1,200.06	159.91	1,600.00	559.85	65.01%
690 · LEGAL EXPENSE	0.00	500.00	3,304.82	4,181.00	876.18	5,500.00	2,195.18	60.09%
691 · ACCOUNTING EXPENSE	455.00	300.00	17,355.00	17,238.00	(117.00)	19,001.00	1,646.00	91.34%
692 · BANK CHARGES	0.00	0.00	0.00	500.00	500.00	500.00	500.00	0.00%
693 · ENTRY SYSTEM CHARGES	1,031.87	2,149.00	28,073.55	25,428.00	(2,645.55)	35,000.00	6,926.45	80.21%
694 · DC VOTER FEES	0.00	0.00	5,481.15	6,000.00	518.85	6,000.00	518.85	91.35%
780 · CASH OVER/SHORT	-54.95	0.00	-323.88	0.00	323.88	-	323.88	#DIV/0!
Total GENERAL & ADMINISTRATIVE	6,720.41	10,002.11	137,710.61	123,848.99	(13,861.62)	171,542.00	33,831.39	80.28%
PAYROLL EXPENSES								
599 · BOARD EXPENSES	4,000.00	2,000.00	19,200.00	18,000.00	(1,200.00)	24,000.00	4,800.00	80.00%
600 · SALARIES & WAGES	99,726.53	95,000.00	1,046,704.57	1,109,622.34	62,917.77	1,486,622.00	439,917.43	70.41%
601 · SOCIAL SECURITY	3,476.21	2,900.00	36,667.86	44,300.00	7,632.14	57,104.00	20,436.14	64.21%
611 · MEDICARE	1,484.28	1,400.00	15,283.21	16,804.02	1,520.81	21,904.00	6,620.79	69.77%
613 · STATE UNEMPLOYMENT	1,230.27	2,000.00	8,449.71	12,050.00	3,600.29	21,750.00	13,300.29	38.85%
614 · HEALTH INSURANCE	6,742.82	5,775.00	54,886.15	51,975.00	(2,911.15)	69,300.00	14,413.85	79.20%

	Mar 26	Budget	Jul 25- Mar 26	YTD Budget	YTD Variance	Annual Budget	Annual Budget Remaining	YTD Total as % of Budget
(Continued)								
615 · PERS	14,520.59	17,500.00	138,145.82	164,174.50	26,028.68	216,674.00	78,528.18	63.76%
617 · WORKMANS COMPENSATION	4,221.75	4,236.77	37,995.75	38,130.93	135.18	50,841.00	12,845.25	74.73%
639 · PAYROLL TAX ADJUSTMENTS	0.00	0.00	588.34	0.00	(588.34)	-	(588.34)	#DIV/0!
640-1 · ACCRUED WAGES	0.00	0.00	0.00	0.00	-	-	0.00	#DIV/0!
640-2 · ACCRUED PAYROLL TAXES	0.00	0.00	0.00	0.00	-	-	0.00	#DIV/0!
640-3 · ACCRUED VACATION	-2,302.29	0.00	-4,282.54	0.00	4,282.54	-	4,282.54	#DIV/0!
Total PAYROLL EXPENSES	133,100.16	130,811.77	1,353,638.87	1,455,056.79	101,417.92	1,948,195.00	594,556.13	69.48%
POOL OPERATIONS								
UTILITIES								
619 · GARBAGE	514.42	734.00	4,785.46	6,135.00	1,349.54	8,500.00	3,714.54	56.30%
621 · TELEPHONE EXPENSE	393.72	776.00	4,045.07	4,487.00	441.93	6,000.00	1,954.93	67.42%
622 · ELECTRIC	8,434.35	10,463.00	83,166.65	93,477.00	10,310.35	125,000.00	41,833.35	66.53%
624 · WATER	828.05	572.00	9,163.00	8,266.00	(897.00)	11,500.00	2,337.00	79.68%
625 · SEWER	0.00	0.00	6,953.58	7,841.00	887.42	9,450.00	2,496.42	73.58%
626 · NATURAL GAS	5,834.52	13,988.55	48,956.98	69,659.75	20,702.77	96,000.00	47,043.02	51.00%
Total UTILITIES	16,005.06	26,333.55	157,070.74	189,865.75	32,795.01	256,450.00	99,379.26	61.25%
623 · INSURANCE	3,183.70	3,083.34	28,653.30	27,750.06	(903.24)	37,000.00	8,346.70	77.44%
628 · CHEMICALS	8,312.17	2,506.00	49,613.70	51,393.00	1,779.30	72,000.00	22,386.30	68.91%
633 · MAINTENANCE & REPAIR	14,949.16	11,083.00	108,317.51	88,199.00	(20,118.51)	120,000.00	11,682.49	90.26%
634 · EQUIPMENT RENTAL	185.59	416.67	2,463.91	3,750.03	1,286.12	5,000.00	2,536.09	49.28%
636 · LANDSCAPE MAINTENANCE	740.00	740.00	10,736.92	6,660.00	(4,076.92)	14,000.00	3,263.08	76.69%
640 · EMPLOYEE INCENTIVES	225.00	104.00	2,721.17	2,552.00	(169.17)	3,200.00	478.83	85.04%
642 · SAFETY	262.95	642.00	9,700.40	10,411.00	710.60	16,000.00	6,299.60	60.63%
643 · SUPPLIES	361.33	407.00	5,642.98	7,107.00	1,464.02	9,000.00	3,357.02	62.70%
644 · UNIFORMS	373.20	388.00	4,481.53	5,210.00	728.47	8,175.00	3,693.47	54.82%
646 · SMALL EQUIPMENT	135.99	100.00	3,521.12	4,775.00	1,253.88	5,000.00	1,478.88	70.42%
Total POOL OPERATIONS	44,734.15	46,003.56	382,923.28	397,672.84	14,749.56	545,825.00	162,901.72	70.15%
850 · DEPRECIATION EXPENSE	50,000.00	50,000.00	450,000.00	450,000.00	-	600,000.00	150,000.00	75.00%
Total Expense	234,554.72	236,817.44	2,324,272.76	2,426,578.62	102,305.86	3,265,562.00	941,289.24	71.18%
Net Ordinary Income	(187,600.36)	(185,817.44)	(1,879,575.94)	(1,954,697.62)	75,121.68	(2,559,607.00)	(680,031.06)	73.43%
Other Income/Expense								
Other Income								
401.4 · AD VALOREM	534,401.99	320,000.00	2,885,054.00	2,844,000.00	41,054.00	3,200,000.00	314,946.00	90.16%
491 · INTEREST INCOME	9,086.23	6,666.67	87,603.03	60,000.03	27,603.00	80,000.00	(7,603.03)	109.50%
499 · OTHER INCOME	0.00	0.00	0.00	0.00	-	-	-	-
Total Other Income	543,488.22	326,666.67	2,972,657.03	2,904,000.03	68,657.00	3,280,000.00	307,342.97	90.63%
Other Expense								
899 · Interest Expense	0.00	0.00	1,918.80	2,000.00	81.20	4,000.00	2,081.20	-
Total Other Expense	-	-	1,918.80	2,000.00	81.20	(4,000.00)	2,081.20	-
Net Other Income	543,488.22	326,666.67	2,970,738.23	2,902,000.03	68,738.20	3,276,000.00	309,424.17	90.68%
Net Income	355,887.86	140,849.23	1,091,162.29	947,302.41	143,859.88	716,393.00	(370,606.89)	152.31%

	Account	Amount	Memo
Ace Hardware	633 - MAINTENANCE & REPAIR	159.91	Fasteners Hooks Bol End He L-KY Screw Extractor Nylon Rope BH Drill Slip Cap Bits
Air Filter Sales	633 - MAINTENANCE & REPAIR	327.31	Filters
AIRGAS	628 - CHEMICALS	1,716.01	Carbonyl Dioxide Liquid
Amazon		965.81	Subscription: Food Supplies, Bandages, Card Stock Paper, Tarnish Remover, Office Supplies, Wasp Traps, Ester Evert Uniforms, Ethernet Cable, Ulsabli USW Ultra
American Red Cross	641 - POOL TRAINING	51.00	Re-Cert (S Harris)
Baylen Rowlett	640 - EMPLOYEE INCENTIVES	150.00	Employee Referrals (J Sutton, T Rowlett E Rowlett)
Cannon Financial Services	634 - EQUIPMENT RENTAL	185.50	Copier Lease/Equip Insurance (Mar 2026)
Carson Valley Signs	555 - MERCHANDISE EXPENSE	288.82	Screen L/S Swim Hoodie
Carris Systems Reno, Inc	633 - MAINTENANCE & REPAIR	2,217.50	Troubleshoot Pool VFD & chem feeds Rewrite VFD & Relays for outside. Replace VFD in dehumidifier, troubleshoot condensing unit w/Trane
Chamber of Commerce	629 - ADVERTISING/PRINTING	65.00	Chamber Luncheon/Breakfast Meetings
Cintas	631 - JANITORIAL	544.01	Weekly Service/Supplies
Constant Contact	629 - ADVERTISING/PRINTING	55.00	Software program for email address for contacts
Costco		1,456.98	Food/Janitorial, Food Supplies, Terry Clothes, Batteries, Gloves, Membership Renewal
Deanna Abbott	683 - AUTO REIMBURSEMENT/LEASE	740.00	Weekly Lawn Service
Desert Star Landscaping	636 - LANDSCAPE MAINTENANCE	23.35	
DMG North	633 - MAINTENANCE & REPAIR	342.57	Crankcase Heater, Crankcase Heater w/fuse
Dollar General	643 - SUPPLIES	126.00	Easter Event
Dollar Tree	643 - SUPPLIES	26.86	Easter Event
Douglas County School District	614 - HEALTH INSURANCE	7,245.00	Health Insurance Mar 2026 (7/17), Dependents- Long
Dynabag Disposal	619 - GARBAGE	290.00	Trash Liners Wax Bags
DY'S Fiber	631 - JANITORIAL	487.03	Trash Liners Wax Bags
Ebby	633 - MAINTENANCE & REPAIR	223.00	Monthly Fee
Fuentes	640 - EMPLOYEE INCENTIVES	399.46	L/S Swim Hoodie
Grainger	633 - MAINTENANCE & REPAIR	10.00	Fingerprinting
High Sierra Business Systems	645 - OFFICE SUPPLIES	36.20	Fanny Pack
Home Depot	633 - MAINTENANCE & REPAIR	4,920.00	Pulsar Briquettes
HVAC Quick	633 - MAINTENANCE & REPAIR	1,676.16	Sani-Chlor Muriatic Acid Deposit, Pallet
Inland Supply	631 - JANITORIAL	1,031.87	9.79 Icolud Backup
Inuit Software	632 - SOFTWARE-IT	805.00	Troubleshoot Parking Lot Lighting Circuits
Joe's USA	555 - MERCHANDISE EXPENSE	290.00	Tahoe 2026 Conf (A Sturges)
John Sutton	642 - SAFETY	8,434.35	54.86 Ship Primary Printer
Kemp USA	644 - UNIFORMS	9.95	Monthly Refueling Charge
KNORR	628 - CHEMICALS	47.06	Mar 2026 #634
Lincoln Aquatics	632 - CHEMICALS	850.00	Community Pool Brochures
Merch Brkcd Nsd	693 - ENTRY SYSTEM CHARGES	2,691.88	Wibit Electric Pump, Wibit Parts/Accessories
Microsoft Corp	632 - SOFTWARE-IT	273.99	2 Cooling Fans Remote LCD Digital Operator
Microsoft Corp	633 - MAINTENANCE & REPAIR	180.00	Drinks for Snack Bar
Nelson Electric Co	633 - MAINTENANCE & REPAIR	50.00	Employee Referral (N Kothman)
NRPA	660 - SEMINARS & EDUCATION	5,634.52	50.00 Employee Referral (N Kothman)
NY Energy	622 - ELECTRIC	1,450.10	Goggles
Pirate Ship	645 - OFFICE SUPPLIES	423.89	Goggles
Poster My Wall	632 - SOFTWARE-IT	12.99	Men's Locker Room Shower Tile Repair
Public Employees Benefits Program	614 - HEALTH INSURANCE	2,030.00	Men's Locker Room Shower Tile Repair
R&S Optimum Offset	629 - ADVERTISING/PRINTING	1,367.18	Toilet Flush Valves, PVC Elbow & Tee
Recreonics		275.00	Mar 2026 Monthly Visit
Seren Un/RC Bottling Co. of Reno	633 - MAINTENANCE & REPAIR	1,315.61	Water/Garbage
Serra Spoking Services, inc	559 - FOOD EXPENSE	2,874.50	worked on compressor 1 & 2 for low pressure faults, blower overload alarm
Serra Kothman	691 - ACCOUNTING EXPENSE	191.28	Annual Box Renewal/Postage for Dept of Taxation Tentative Budget
SOUTHWEST GAS	640 - EMPLOYEE INCENTIVES	456.57	Ice Cream/Com Dogs, Mod Switched Phase Control
Speed USA	555 - MERCHANDISE EXPENSE	214.41	CPR Trainer Tube, Rescue Tube
Spish Swim Goggles	661 - DUES/SUBSCRIPTIONS	34.90	Green Locking Cones
Spotify	633 - MAINTENANCE & REPAIR	328.45	Women's Locker Room Repair (Toilets), Sprinkler Repairs
Sundance Tile & Marble	633 - MAINTENANCE & REPAIR	168.32	Leaf Skimmer, Rescue Trap/Insect Trap
Supply House	633 - MAINTENANCE & REPAIR		
Tahoe Tax & Accounting, LLC	691 - ACCOUNTING EXPENSE		
Town Of Minden	624 - WATER & TRASH		
Trane U.S. Inc	633 - MAINTENANCE & REPAIR		
USPS	630 - POSTAGE		
Walmart	642 - SAFETY		
Water Safety	633 - MAINTENANCE & REPAIR		
Webstaurant Store	633 - MAINTENANCE & REPAIR		
Western Nevada Supply	633 - MAINTENANCE & REPAIR		
Zoro Tools	633 - MAINTENANCE & REPAIR		

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #6

Title: Discussion and Possible Action. Discussion and possible approval on upcoming national conferences to be attended by staff and trustees and review Policy No. 1.1 EFSPD Trustee Travel & Conference Guidelines.

Background: The Director, Aquatic Supervisors, Maintenance Supervisor and Trustees have attended National Conferences annually related to recreation and aquatic management, equipment and current trends on multiple topics.

During the November 2021 the Trustees adopted "Policy No 1.1, Board Travel and Conference Guidelines."

Funding: NA

**Recommended
Motion:**

Move to approve Trustee _____ and _____ to attend the NRPA conference and Trustee _____ and _____ to attend the AOAP conference.

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

2026-2027 Conferences Schedule



April 20-22, 2026

Lake Tahoe, NV

We have a lot of exciting things in store this year; including, top-notch education programs, a world-renowned keynote speaker, alliance building events and plenty of opportunities to explore the exhibitor space. *Registration Closed



September 29-October 1, 2026

Philadelphia, Pennsylvania

This year's conference promises influential keynote speakers, inspiring education sessions and a fun-filled exhibit hall. It's also one of the best opportunities to network and connect with park and recreation professionals across the country.

*Registration Opens May 11, 2026 Noon EDT



Association of
Aquatic Professionals

February 6-13, 2027

Reno, Nevada

Join professionals from all over the world to learn about the latest trends, legislation, and issues facing our industry. Education, networking, & professional development opportunities offered during the conference are one of a kind. AOAP delivers content covering important topics such as safety & risk management, leadership, executive development, facility management, staff training, maintenance, & programming.

*Registration is open! Early bird pricing until 10/1/2026

POLICY NO. 1.1, BOARD TRAVEL & CONFERENCE GUIDELINES



POLICY NO. 1.1
EFSPD Trustee Travel &
Conference Guidelines

APPROVAL DATE
11/16/2021
EFFECTIVE DATE
11/16/2021

PURPOSE

Board members may attend annual conferences, seminars, training, events, and meetings in the performance of their official duties as a representative of the District. This policy is intended to set forth policies and procedures for attendance and expenses allowed.

POLICY

This policy applies to members of the board of trustees conducting official business of the District. The policy provides definitions, procedures and guidelines to ensure that the necessary paperwork and reporting is documented to ensure compliance.

- SECTION 1: DEFINITIONS**
- SECTION 2: BUSINESS CONDUCT**
- SECTION 3: GENERAL PROVISIONS**
- SECTION 4: AUTHORIZATION**
- SECTION 5: TRANSPORTATION**
- SECTION 6: LODGING**
- SECTION 7: MEALS**
- SECTION 8: NON-REIMBURSABLE EXPENSES**
- SECTION 9: EXPENSE REPORT**
- SECTION 10: REPORTS TO THE BOARD OF DIRECTORS**

SECTION 1: DEFINITIONS

- A. Board of Trustee member – a member of the East fork Swimming Pool District Board of Trustees. When attending events the board member is considered a representative of the District.
- B. Calendar of Events – The Calendar of Events is a summary of the events board members are scheduled to attend and will appear on the Consent Calendar of the Board Meeting Agenda at each Board of Trustees meeting for approval prior to the event. In the event that advance approval may not be feasible, the item will be submitted for approval at the next regularly scheduled meeting of the Board of Trustees.
- C. Event – any professional conference, seminar, meeting and/or training, and travel days needed to attend the event.
- D. Administrative Assistant – Support staff that coordinates all travel arrangements and Travel Expense Reports for the board of directors.
- E. Director – Director of the EFSPD or their designee.
- F. Finance Review – a procedure performed by the Operations Administrator to ensure that the expense report is accurate, complete, includes proper documentation, and complies with this policy.

SECTION 2: BUSINESS CONDUCT

Board members serve the public as representatives of the District and must do so with ethical and business performance standards expected of a public agency. Prudent judgment and compliance with all other District policies is required.

SECTION 3: GENERAL PROVISIONS

If the board member plans to travel with a guest, the board member shall be responsible at his/her sole cost and expense, for making all arrangements, reimbursements and payments in connection with that guest.

SECTION 4: AUTHORIZATION

Authority for board members attendance at District events is subject to approval of the Board of Directors. The following procedures apply to requests to attend an Event which are submitted by members of the board of directors and where said prior approval is required. Note: Only one (1) board member will be authorized to attend each conference or training and will be approved on a rotating schedule.

- A. Notices for various events are generally received verbally, or electronic correspondence to the Administrative Assistant or directly to the board member.
- B. Board members will communicate their interest in attending a District event to the Administrative Assistant in a timely manner. The Administrative Assistant will note the event on the Calendar of Events and include the event title, date, location, and the board member(s) who will attend.
- C. The Calendar of Events is placed on the Consent Agenda at each Board of Directors meeting for approval prior to the event. It is recognized that in some cases, advance approval may not be feasible. In

POLICY NO. 1.1, BOARD TRAVEL & CONFERENCE GUIDELINES

those cases, the item will be submitted for approval at the next regularly scheduled meeting of the Board of Directors.

- D. Upon approval of the Calendar of Events, the Administrative Assistant will coordinate all accommodation arrangements for the board members.

SECTION 5: TRANSPORTATION

The most economical mode and class of transportation shall be used. Transportation to and from an Event shall be arranged, reimbursed or paid based on the following guidelines:

- A. Air Travel – When air travel is necessary, coach or economy class shall be utilized. It is the goal of the District to obtain the least expensive airfare; however it is understood that extenuating circumstances (e.g. tight timelines or connecting flights) may exist requiring modest airline upgrades (e.g. Early Bird Check-In). Changes to flight schedules made during travel are allowable provided they are in the best interest of the District.
- B. Car Rental/Taxi/Ride Share – Car rental, taxi service or ride share services are allowable modes of transportation. Board members shall utilize the service that is the most practical and safe form of transportation. When traveling together, board members should make an effort to share transportation whenever feasible.

Private Transportation – Board members shall use private transportation when conducting business for the District. Reimbursement for such use will be in accordance with the Districts personnel policy.

1. Should a board member choose to use a personal mode of transportation in lieu of commercial airline travel, mileage reimbursement is not to exceed the cost of coach round-trip airfare.
 2. Any additional expenses (i.e. lodging, recreational) related to the use of the personal vehicle as the mode of transportation will be at the board member expense.
- C. Parking Expenses - When parking expenses are incurred, long-term airport parking should be used especially for travel exceeding 24 hours. When parking at a hotel or an Event is required, board members should use normal parking fees.

SECTION 6: LODGING

Lodging expenses will be covered by the District for board members only, expenses will not be reimbursed for guests or family members. The conference-sponsored hotel group rate shall be used if available. If the group rate is not available, other possible discounts (e.g. government rate) shall be requested. If lodging cannot be arranged at the conference-sponsored hotel, then the most reasonably priced lodging shall be used.

SECTION 7: MEALS

Expenses for food will be determined ahead of time and a check prior to travel will be issued. When meals are included in the cost of the Event registration, board members are encouraged to take advantage of these meals.

SECTION 8: NON-REIMBURSABLE EXPENSES

District funds must only be used for authorized business of the District. Expenses that are deemed unnecessary, unrelated or otherwise excessive, will not be reimbursed or paid. The following list is provided as a guideline of those expenses that will not be reimbursed.

- A. The personal portion of any trip
- B. Family expenses, including partner's expenses when accompanying the board member on agency-related business, as well as children-related expenses
- C. Political or charitable contributions or events
- D. Entertainment expenses, including theater, movies, sporting events, gym/spa fees, golf related expenses, or other cultural events
- E. Alcoholic beverages
- F. Non-mileage personal automobile expenses, including fuel, repairs, traffic citations, insurance or gasoline; and
- G. Personal losses incurred while on District business
- H. Personal toiletry/sundry items, laundry or dry cleaning
- I. Gratuities or tips exceeding twenty percent (20%)
- J. Expenses that are reimbursed by another agency or organization

SECTION 9: EXPENSE REPORTS

All expenses reported on the Travel Expense Report must comply with the District's policies relating to expenses. All Expense Reports will be approved by the General Manager/CEO, and then forwarded to Finance for review and processing to ensure that the report is accurate, complete, justified with proper documentation, and coded to the correct general ledger account.

SECTION 10: REPORTS TO THE BOARD OF DIRECTORS

At the following Board of Directors meeting, each board member shall briefly report on meetings attended at District expense. If multiple board members attended, a joint report may be made. Board members should keep in mind that some expenses may be subject to reporting under the Political Reform Act and other laws. All District expenses are public records subject to disclosure under the Public Records Act and other laws.

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #7

Title: Discussion Only. Report from the Swim Center Director:

- User Attendance
- Staffing and Programming
- Marketing and Public Relations Information
- Employee Recognition
- Maintenance Updates
- Correspondence

Background: The Swim Center Director will provide a discussion-only report to inform the Board of recent operational updates. The report will include highlights on user attendance, staffing and programming, marketing and public relations activities, employee recognition, maintenance updates, and relevant correspondence. This item is for informational purposes only and does not require Board action.

Funding: NA

Recommended Motion: Discussion only

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

CVSC April 2026 Director's Report

User Attendance: See board binder documents.

- March 2025 Attendance 11,020. March 2026 Attendance 12,198 (See attached docs)

Programming, Staffing and Training:

- Easter Egg Hunt was very successful and a lot of complements were received by the cashiers and supervisors
- Staff training conducted by Ashley (Pool Pact Rep) on "Creating an Inclusive Work Environment"
- Shannon attended the Nevada Risk Management meeting discussing SB 260 AQI regulations
- Shannon was invited to participate in the DCSD Insurance workshop discussing Self Insured v. Fully Insured
- Carson pool has closed again for construction so we have provided space for their swim team and some patrons will be joining our classes and lap swimming
- E-learning continues to be sent out monthly to staff by Andrew, Admin Asst./HR
- Leadership Team (Director and Supervisors) meet monthly to plan and discuss CVSC programming & staffing
- Monthly In-Service Training/Meeting was conducted by all supervisors
- Session, Drop-In and Private swim and swim angelfish are combined numbers and classes are successful (see attached #'s)
- Water Aerobics class attendance is steady at 35+ participants in the morning classes. Evening classes are smaller but well liked and attended

Marketing and Public Relations:

- Shannon facilitated the Women in Business meeting talking about "Leading with Humility"
- Shannon attended the Nevada Recreation and Parks Society Executive and General Board meeting
- Trustee Duffy, Trustee DesJardins, Shannon and Ryan Stanton, Deputy Director went to tour the Splash Pad in TRE
- Social media exposure, information sharing and flyers: Facebook & Instagram updates (Sarah)
- Website updates (Justin, Paul), Google Business updates (Shannon), Alignable updates (Shannon)
- Annual publications: Carson Valley Business Directory, Getaway Reno/Tahoe Area, Best of CV, Almanac, R-C
- CGI Marketing Group continues to do a good job managing our online reputation with Google, Yelp (Shannon)
- Phone Message updates (Sherrie)
- Water Aerobics Coordinator (Deanna) is emailing staff/patrons to keep up-to-date on schedule/procedure changes

Employee Recognition: Employee of the Month

April: Kaitlyn Taylor, Lifeguard She has done a lot of closing shifts and is very efficient with cleaning of the facility and is focused and self-motivated. She also works weekend shifts keeping a positive attitude while also juggling school and swim team.

Maintenance Updates:

- Ordered new CO2 Tanks and working with CO2 monitoring for installation and State permitting process
- Working with Brad Hollander on last minute details prior to UV pool light replacement and monitoring
- Working with Aqua Source to replace eroders and warm pool filter
- Quarterly Safety meetings are conducted by the maintenance team identifying any risk related concerns needing to be addressed
- Daily, weekly, monthly and annual maintenance projects and asset management are being completed... excel document updated by Maintenance Supervisor and Director
- Updating and improving the data information in Reserve Analyst (Asset Management Program)

Correspondence: See board binder documents (if applicable).

East Fork Swim Pool District

Attendance Report Fiscal Year: 2024-2025

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Attendance	23463	16098	9222	9112	7549	7448	9137	8731	11020				101780
<i>Attendance:</i>													
Lessons	1626	1087	439	408	451	194	484	460	667				5816
DDST	1430	1050	950	1265	1100	1323	1242	1080	1050				10490
Mem/Pass Visits	4286	3976	3573	3572	3098	2978	3521	3037	3419				31460
DHS Aquatics	0	320	640	576	540	480	570	480	540				4146
DHS Swim/Dive	0	0	0	0	0	0	24	448	504				976
Drop-In Visits	16121	9665	3620	3291	2360	2473	3296	3226	4840				48892
User Fees	100,889	65,844	36,422	44,270	26,973	25,376	40,854	29,317	42,329				\$412,273

East Fork Swim Pool District

Attendance Report Fiscal Year: 2025-2026

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Attendance	22336	15435	7495	8596	7655	8469	9212	8233	12198	0	0	0	99629
<i>Attendance:</i>													
Lessons	1692	740	316	570	479	246	485	515	621				5664
DDST	1380	1050	1056	1056	864	1056	960	960	1056				9438
Mem/Pass Visits	4721	4146	3022	3569	3157	3471	3561	2966	3990				32603
DHS Aquatics	0	224	504	378	357	255	288	270	352				2628
DHS Swim/Dive	0	0	0	0	0	0	32	192	288				512
Drop-In Visits	14543	9275	2597	3023	2798	3441	3886	3330	5891				48784
User Fees	94,013	59,144	31,503	37,973	31,580	32,198	42,659	34,051	45,393				\$408,514

East Fork Swim Pool District

Attendance Report Fiscal Year: 2024-2025

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Attendance	23463	16098	9222	9112	7549	7448	9137	8731	11020	10949	11406	18044	142179
<i>Attendance:</i>													
Lessons	1626	1087	439	408	451	194	484	460	667	520	488	1127	7951
DDST	1430	1050	950	1265	1100	1323	1242	1080	1050	1100	1050	1260	13900
Mem/Pass Visits	4286	3976	3573	3572	3098	2978	3521	3037	3419	3407	3397	3949	42213
DHS Aquatics	0	320	640	576	540	480	570	480	540	510	525	180	5361
DHS Swim/Dive	0	0	0	0	0	0	24	448	504	504	252	0	1732
Drop-In Visits	16121	9665	3620	3291	2360	2473	3296	3226	4840	4908	5694	11528	71022
User Fees	100,889	65,844	36,422	44,270	26,973	25,376	40,854	29,317	42,329	41,739	45,311	82,802	\$582,125

East Fork Swim Pool District

Attendance Report Fiscal Year: 2025-2026

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Attendance	22336	15435	7495	8596	7655	8469	9212	8233	12198	0	0	0	99629
<i>Attendance:</i>													
Lessons	1692	740	316	570	479	246	485	515	621				5664
DDST	1380	1050	1056	1056	864	1056	960	960	1056				9438
Mem/Pass Visits	4721	4146	3022	3569	3157	3471	3561	2966	3990				32603
DHS Aquatics	0	224	504	378	357	255	288	270	352				2628
DHS Swim/Dive	0	0	0	0	0	0	32	192	288				512
Drop-In Visits	14543	9275	2597	3023	2798	3441	3886	3330	5891				48784
User Fees	94,013	59,144	31,503	37,973	31,580	32,198	42,659	34,051	45,393				\$408,514

User Attendance Breakdown

Summary

	March 2026				July 1, 2025 thru March 31, 2026			
	Drop-Ins	Passes	Total	%	Drop-Ins	Passes	Total	%
Senior	494	3,127	3,621	37%	4,003	24,987	28,990	36%
Adult	1,787	425	2,212	22%	14,954	3,157	18,111	22%
Youth	3,287	15	3,302	33%	27,015	338	27,353	34%
Complimentary	13	-	13	0%	487	-	487	1%
Family	84	61	145	1%	707	880	1,587	2%
Disabled	26	213	239	2%	335	1,671	2,006	2%
Therapy	115	-	115	1%	815	-	815	1%
Other	85	149	234	2%	468	1,570	2,038	3%
	5,891	3,990	9,881	100%	48,784	32,603	81,387	100%

East Fork Swim Pool District

Lifeguard Activity Report, Fiscal Year: '24-'25

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Swim Rescues	10	5	0	1	1	3	0	4	2	7	5	13	51
Minor First Aid	31	19	6	4	5	3	2	7	8	14	15	20	134
Major First Aid	4	1	1	1	1	0	0	0	0	0	0	0	8
Resuscitations	0	0	0	0	0	0	0	0	0	0	0	0	0
Near Drownings	0	0	0	0	0	0	0	0	0	0	0	0	0
Drownings	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Major First Aid Description:</i>													
Backboard	0	0	0	0	0	0	0	0	0	0	0	0	0
911 Calls	4	0	1	1	1	0	0	0	0	0	0	0	7
Ambulance Transport	3	0	0	0	1	0	0	0	0	0	0	0	4
Oxygen uses	0	0	1	0	1	0	0	0	0	1	0	0	3

East Fork Swim Pool District

Lifeguard Activity Report, Fiscal Year: '25-'26

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Swim Rescues	6	6	0	0	2	2	3	1	3				23
Minor First Aid	36	23	2	5	4	2	12	10	15				109
Major First Aid	0	2	1	0	1	0	1	1	2				8
Resuscitations	0	0	0	0	0	0	0	0	0				0
Near Drownings	0	0	0	0	0	0	0	0	0				0
Drownings	0	0	0	0	0	0	0	0	0				0
<i>Major First Aid Description:</i>													
Backboard	0	0	0	0	0	0	0	0	0				0
911 Calls	0	1	0	0	1	0	1	1	1				5
Ambulance Transport	0	1	0	0	0	0	1	0	1				3
Oxygen uses	0	0	1	0	0	0	0	1	0				2

Kids' Fishing Derby

2026 Donation Receipt

Shannon, Thanks for again supporting the Derby!!

Donor Carson Valley Swim Center

Date received 3/23/26

Value of donation One Swim Pass

Received by Tom Zogorabi



Thank you for your donation to
the Kids' Fishing Derby, Inc.
**We are a 501(c)3 Non-Profit
organization. #88-0283825**

Sierra Nevada Republican Women

A Political Action Committee (PAC) Dedicated to
Helping Republican Candidates Get Elected



March 25, 2026

Carson Valley Swim Center
c/o Shannon Harris
1600 Hwy 88
Minden NV 89423

Dear Shannon:

On behalf of Sierra Nevada Republican Women, we would like to express our appreciation for your generous donation for our St. Patrick's fundraiser event.

We had a great turnout at the event, and we exceeded our expectations. These proceeds will help Republican candidates get elected. Because we are a PAC (Political Action Committee) all proceeds go directly to those candidates.

Thanks again for your continued support.

Sincerely,

A handwritten signature in black ink, appearing to read "Cecile Struwe".

Cecile Struwe
Corresponding Secretary