

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES MEETING AGENDA
AND SPECIAL HEARING ON BUDGET
May 21st, 2026 at 9:00 a.m.
Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada**

Pursuant to Chapter 241 of the Nevada Revised Statutes, the East Fork Swimming Pool District hereby notifies all interested parties that the Board of Trustees will conduct business of the district as noted below.

9:00 a.m. Call to Order and Recognition of Quorum

PUBLIC COMMENT (No Action Can be Taken)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Trustees. Public Comment is limited to 3 minutes per speaker.

If you are going to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment. Please identify yourself and sign in on the sign-up sheet. Do not offer comment until acknowledged by the Chair.

APPROVAL OF AGENDA

The Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner; to combine two or more agenda items for consideration, and; to remove items from the agenda or delay discussion relating to items on the agenda.

At this time the Board of Trustees will conduct a public hearing on the proposed tentative budget for the fiscal year 2026-27.

A. For possible action. The Board will convene a special Public Hearing with possible action to adopt the proposed tentative budget for fiscal year 2026-27.

Public Comment on the proposed tentative budget for fiscal year 2026-27.

The Special Hearing on the Tentative Budget will be closed.

The Board of Trustees will conduct their May 21st meeting.

CONSENT AGENDA

Items appearing on the Consent Agenda are items that can be adopted with one motion and vote unless an item is pulled for discussion by a Trustee or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during public comment at the beginning of the meeting and state why they are making that request. When items are pulled from the Consent Agenda, they will automatically be placed at the beginning of the Administrative Agenda or, may be continued until the next meeting.

Public Comment:

Motion to Approve Consent Calendar items 1

1. For Possible Action. Approval of previous minutes from the April 16th, 2026 general meeting and the Strategic Planning Meeting.

ADMINISTRATIVE AGENDA

The Administrative Agenda will proceed as follows:

- The Chairman will read the agenda title into the public record.
- Staff and/or Trustees will provide relevant information on the matter.
- The Board will discuss the item. Once that discussion is concluded, the Chair will take public comment at three minutes per speaker.
- Once public comment is completed, the Board may again discuss or proceed directly to vote.

**For agenda items that are listed as "Discussion Only" with no action, public comment is not legally required. Public comment may be accepted by the Chair at their discretion.

CONSENT AGENDA ITEMS PULLED FOR FURTHER DISCUSSION:

Any item pulled for discussion from the Consent Agenda will be heard at this time unless continued to a later meeting.

Administrative Agenda

2. Discussion Only. Discussion and update on the Capital Improvement Plan ongoing and possible future projects.
3. Discussion and Possible Action. Presentation on the District's proposed Strategic Plan 2026-2030 and possible adoption.
4. Discussion and Possible Action. Discuss and award a contract to Safe Slide Restoration for small and large slide renovations permanently sealing 20 fiberglass seams and painting outside steel columns in the amount of \$45,281 and authorize the Director to approve contract change orders up to 10% for any required added scope of service and to sign contract documents.
5. Discussion and Possible Action. Review and discussion on the Director's contract agreement.
6. Discussion and Possible Action. Review and discussion on creating a guideline for the board to use when determining the Directors possible annual raise.
7. Discussion and Possible Action. Approval of general ledger cash balances, expenditures and investments through April 30th, 2026.
8. Discussion Only. Report from the Swim Center Director:
 - User Attendance
 - Staffing and Programming
 - Marketing and Public Relations Information
 - Employee Recognition
 - Maintenance Updates
 - Correspondence
9. Presentation Only. Presentation by Board members of requests for matters to be placed on the future agenda for June 18th, 2026 budget hearing and general meeting.
10. Discussion and Possible Action. Meeting adjournment.

Copies of the agenda were posted at 4:00pm, Thursday May 14th, 2026 at the following locations:

1. Carson Valley Swim Center, 1600 Highway 88, Minden, NV.
2. Douglas Co. Administration Building (Historic Courthouse) 1616 Eighth St., Minden, NV.
3. Douglas County Administration Office (Minden Inn) 1594 Esmeralda St., Minden, NV
4. Carson Valley Swim Center Web Site: www.cvswwim.com
5. State of NV web site: <https://notice.nv.gov/>

Posted By: _____ Signed: _____

Reasonable efforts will be made to accommodate disabled individuals desiring to attend the meeting. If you are interested in supporting materials, please call Sharon Thompson at 782-8840 24 hours in advance so that arrangements may be made.



Nevada Department of Taxation
3850 Arrowhead Drive
Carson City, NV 89706

East Fork Swimming Pool District herewith submits the (TENTATIVE) (FINAL) budget for the
fiscal year ending June 30, 2027

This budget contains 1 funds, including Debt Service, requiring property tax revenues totaling \$ 3,839,494

The property tax rates computed herein are based on preliminary data. If the final state computed revenue limitation permits, the tax rate will be increased by an amount not to exceed 1%. If the final computation requires, the tax rate will be lowered.

This budget contains 0 governmental fund types with estimated expenditures of \$ 0 and
1 proprietary funds with estimated expenses of \$ 3,457,987

Copies of this budget have been filed for public record and inspection in the offices enumerated in NRS 354.596 (Local Government Budget and Finance Act).

CERTIFICATION

I Shannon Harris
(Print Name)
Director
(Title)

certify that all applicable funds and financial operations of this Local Government are listed herein

Signed: _____

Dated: _____

Phone: 775-782-8840

APPROVED BY THE GOVERNING BOARD
Only necessary for FINAL Budget
(Signature by DocuSign is acceptable)

SCHEDULED PUBLIC HEARING:
(Must be held from May 18, 2026 to May 31, 2026)

Date and Time: 5/21/26 9:00 AM

Publication Date: 13-May-26

Place: Carson Valley Swim Center
1600 State Route 88 Minden, NV 89423

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Schedule 1

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III. Projected Five Year Capital Improvement Plan

IV. Proof of Publication of Public Hearing

Date: January 20, 2026

East Fork Swimming Pool District

Budget Message

The District has chosen to levy an ad valorem rate for 2026-2027 operations of 0.1300.

Note that the East Fork Swimming Pool District no longer has a debt rate since the bonds were fully retired on November 1, 2006.

The Board of the East Fork Swimming Pool District believes in maintaining the present facility in a like new condition for the public's enjoyment as well as extended facility and equipment life.

FULL TIME EQUIVALENT EMPLOYEES BY FUNCTION

	ACTUAL PRIOR YEAR YEAR 06/30/25	ESTIMATED CURRENT YEAR YEAR 06/30/26	BUDGET YEAR YEAR 06/30/27
General Government			
Judicial			
Public Safety			
Public Works			
Sanitation			
Health			
Welfare			
Culture and Recreation	24	24	27
Community Support			
TOTAL GENERAL GOVERNMENT			
Utilities			
Hospitals			
Transit Systems			
Airports			
Other			
TOTAL	24	24	27

POPULATION (AS OF JULY 1)	Douglas Cnty Projection	Douglas Cnty Projection	Douglas Cnty Projection
SOURCE OF POPULATION ESTIMATE*	54,343	55,797	57,149
Assessed Valuation (Secured and Unsecured Only)	3,143,161,516	3,271,655,672	3,424,978,659
Net Proceeds of Mines			
TOTAL ASSESSED VALUE	3,143,161,516	3,271,655,672	3,424,978,659
TAX RATE			
General Fund			
Special Revenue Funds			
Capital Projects Funds			
Debt Service Funds			
Enterprise Fund	0.13	0.13	0.13
Other			
TOTAL TAX RATE	0.13	0.13	0.13

*** Use the population certified by the state in March each year. Small districts may use a number developed per the instructions (page 6) or the best information available.**

East Fork Swimming Pool District
(Local Government)

SCHEDULE S-2 - STATISTICAL DATA

PROPRIETARY FUND	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/27	
	ACTUAL PRIOR YEAR ENDING 6/30/2025	ESTIMATED CURRENT YEAR ENDING 6/30/2026	TENTATIVE APPROVED	FINAL APPROVED
OPERATING REVENUE				
USER FEES	581,766	648,000	642,100	642,100
FOOD & MERCHANDISE	59,906	91,555	80,080	80,080
Total Operating Revenue	641,672	739,555	722,180	722,180
OPERATING EXPENSE				
SALARIES & BENEFITS	1,847,899	1,948,197	1,997,592	1,997,592
SERVICES & SUPPLIES	698,427	727,367	735,428	735,428
Depreciation/Amortization	470,803	500,000	600,000	600,000
Total Operating Expense	3,021,903	3,175,564	3,333,020	3,333,020
Operating Income or (Loss)	-2,380,231	-2,436,009	-2,610,840	-2,610,840
NONOPERATING REVENUES				
Interest Earned	179,519	80,000	99,125	99,125
Property Taxes	3,387,137	3,602,930	3,839,494	3,839,494
Subsidies				
Consolidated Tax				
PACT GRANT REVENUE	10,000	10,000	10,000	10,000
OTHER INCOME	1,225			
Total Nonoperating Revenues	3,577,881	3,692,930	3,948,619	3,948,619
NONOPERATING EXPENSES				
Interest Expense	4,774	2,886	967	967
Principal Expense	120,000	120,000	124,000	124,000
Total Nonoperating Expenses	124,774	122,886	124,967	124,967
Net Income before Operating Transfers	1,197,650	1,134,035	1,212,812	1,212,812
Transfers (Schedule T)				
In				
Out				
Net Operating Transfers				
CHANGE IN NET POSITION	1,197,650	1,134,035	1,212,812	1,212,812

East Fork Swimming Pool District
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES AND NET POSITION

FUND: Swimming Pool Enterprise

PROPRIETARY FUND	(1)	(2)	(3) BUDGET YEAR ENDING 06/30/27	
	ACTUAL PRIOR YEAR ENDING 6/30/2025	ESTIMATED CURRENT YEAR ENDING 6/30/2026	TENTATIVE APPROVED	FINAL APPROVED
A. CASH FLOWS FROM OPERATING ACTIVITIES:				
CASH RECEIVED FROM USERS	642,032	648,000	642,100	642,100
CASH PAID FOR SALARIES & BENEFITS	-1,687,473	-1,948,197	-1,997,592	-1,997,592
CASH PAID FOR SERVICES & SUPPLIES	-625,096	-727,367	-735,428	-735,428
INTEREST PAID	-4,774			
a. Net cash provided by (or used for) operating activities	-1,675,311	-2,027,564	-2,090,920	-2,090,920
B. CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:				
AD VALOREM TAXES RECEIVED	3,389,650	3,602,930	3,839,494	3,839,494
PACT GRANT INCOME	10,000	10,000	10,000	10,000
OTHER INCOME	1,225			
b. Net cash provided by (or used for) noncapital financing activities	3,400,875	3,612,930	3,849,494	3,849,494
C. CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:				
ACQUISITION OF CAPITAL ASSETS	-2,532,424	-2,647,722	-1,208,154	-1,208,154
	-120,000			
c. Net cash provided by (or used for) capital and related financing activities	-2,652,424	-2,647,722	-1,208,154	-1,208,154
D. CASH FLOWS FROM INVESTING ACTIVITIES:				
INTEREST INCOME	179,519	80,000	99,125	99,125
d. Net cash provided by (or used in) investing activities	179,519	80,000	99,125	99,125
NET INCREASE (DECREASE) in cash and cash equivalents (a+b+c+d)	-747,341	-982,356	649,545	649,545
CASH AND CASH EQUIVALENTS AT JULY 1, 20xx	3,856,029	3,108,688	2,126,332	2,126,332
CASH AND CASH EQUIVALENTS AT JUNE 30, 20xx	3,108,688	2,126,332	2,775,877	2,775,877

East Fork Swimming Pool District
(Local Government)

SCHEDULE F-2 STATEMENT OF CASH FLOWS

FUND: Swimming Pool Enterprise

7860 S BINGHAM JUNCTION BLVD
MIDVALE, UT 84047

CL073A 0005851 01 SP 0.78 **SNGLP H8 1 3363 89423 -C01-P05856-I



EAST FORK SWIMMING POOL DISTRICT
1600 SR 88
MINDEN, NV 89423

Loan Number: *****0152
Loan Description: COMM TERM - PAY-AS-IF

INTEREST PAID PREVIOUS YEAR

Notice Date: February 01, 2026

Dear Borrower,

This notice reflects the interest payments posted on your loan during the previous calendar year. The information in this notice is for informational purposes only.

- **Outstanding Balance for Year End 12/31/2025: \$124,000.00**
- **Total Interest Paid: \$3,837.60**

If you have any questions regarding this notice please contact your Banker.

Sherrie Taylor

From: Jonathan Baker (Treasury Management) <Jonathan.Baker@zionsbancorp.com>
Sent: Tuesday, January 11, 2022 12:32 PM
To: Shannon Harris
Cc: Sherrie Taylor
Subject: RE: East Fork Swimming Pool District

Hi Shannon

Sorry for the delay. It was finally my home's turn for Covid and it has been a bit crazy. Below is an image of the final debt service schedule showing the principal and interest payments. Could you please confirm this is the schedule you are looking for?

** FINAL NUMBERS **

East Fork Swimming Pool District
Medium Term Bonds, Series 2021
(Land Purchase)

Debt Service Schedule

Date	Principal	Rate*	Interest	Semi-Annual Debt Service	Annual Debt Service
12/22/2021					
06/01/2022			\$4,134.00	\$4,134.00	\$4,134.00
12/01/2022	116,000	1.560%	4,680.00	120,680.00	
06/01/2023			3,775.20	3,775.20	124,455.20
12/01/2023	118,000	1.560%	3,775.20	121,775.20	
06/01/2024			2,854.80	2,854.80	124,630.00
12/01/2024	120,000	1.560%	2,854.80	122,854.80	
06/01/2025			1,918.80	1,918.80	124,773.60
12/01/2025	122,000	1.560%	1,918.80	123,918.80	
06/01/2026			967.20	967.20	124,886.00
12/01/2026	124,000	1.560%	967.20	124,967.20	
					124,967.20
	\$600,000		\$27,846.00	\$627,846.00	\$627,846.00

*Not-to-exceed rate, may be lower

LAST 4 DEBITS OF LOAN 0152

From: Shannon Harris <director@cvs swim.com>
Sent: Tuesday, January 11, 2022 11:08 AM
To: Jonathan Baker (Treasury Management) <Jonathan.Baker@zionsbancorp.com>
Cc: Sherrie Taylor <admin@cvs swim.com>
Subject: RE: East Fork Swimming Pool District

EXTERNAL EMAIL! Inspect contents carefully.

LOBBYING EXPENSE ESTIMATE

Pursuant to NRS 354.600 (3), each (emphasis added) local government budget must obtain a separate statement of anticipated expenses relating to activities designed to influence the passage or defeat of legislation in an upcoming legislative session.

Nevada Legislature: 84th Session; February 1, 2027 to May 31, 2027

1. Activity:	<u>N/A</u>	
2. Funding Source:	_____	
3. Transportation		\$ _____
4. Lodging and Meals		\$ _____
5. Salaries and Wages		\$ _____
6. Compensation to Lobbyists		\$ _____
7. Entertainment		\$ _____
8. Supplies, Equipment & Facilities; Other Personnel and Services Spent in Carson City		\$ _____
Total		\$ _____

Entity: East Fork Swimming Pool District

Budget Year 2026-2027

SCHEDULE OF EXISTING CONTRACTS

Budget Year 2026-2027

East Fork Swimming Pool District

Local Government: East Fork Swimming Pool District

Contact: Shannon Harris

E-mail Address: Director@cvsxim.com

Daytime Telephone: 775-392-4062

Total Number of Existing Contracts: One

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Proposed Expenditure FY 2026-27	Proposed Expenditure FY 2027-28	Reason or need for contract:
1	Arrighi, Blake & Associates	7/1/2025	7/1/2026	\$ 13,000	\$13,000.00	Auditor for the District
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20	Total Proposed Expenditures			13,000.00	13,000.00	

Additional Explanations (Reference Line Number and Vendor):

SCHEDULE OF PRIVATIZATION CONTRACTS

Budget Year 2026-2027

East Fork Swimming Pool District

Local Government:

Contact: Shannon Harris

E-mail Address: Director@cvswim.com

Daytime Telephone: 775-392-4062

Total Number of Privatization Contracts: None

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Duration (Months/ Years)	Proposed Expenditure FY 2026-27	Proposed Expenditure FY 2027-28	Position Class or Grade	Number of FTEs employed by Position Class or Grade	Equivalent hourly wage of FTEs by Position Class or Grade	Reason or need for contract:
1										
2										
3										
4										
5										
6										
7										
8	Total									

Attach additional sheets if necessary.

Minimum level of expenditure for items classified as capital assets \$5,000.00
 Minimum level of expenditure for items classified as capital projects \$100,000.00

	FY 2026-2027	FY 2027-2028	FY 2028-2029	FY 2029-2030	FY 2030-2031
Fund:	Capital Projects Fund				
Capital Improvement:	Activity Pool Renovation Therapy Filter Replacement	\$800,000 \$100,000			
Funding Source:	Indoor Plaster/Paint, Deck Repair ACME Project Preliminary Design, Public Outreach ACME Project Design Services ACME Project-Phase 1 Site Improvements Property Tax-General Revenues	\$750,000	\$1,000,000	\$2,000,000	\$1,500,000
Completion Date:	6/30/2026	6/30/2027	6/30/2028	6/30/2029	6/30/2030
Fund Total	\$900,000	\$750,000	\$1,000,000	\$2,000,000	\$1,500,000
Fund:	Asset Management				
Capital Improvement:	Slide Frame Paint/Seal, Sidewalk Repair, UV Spring Board, Pumps, LG Stands Quartz Thimble, Pumps, ADA Lifts LED Score Board, Therapy Pool Plaster Dryland Equipment, Pumps, Boiler Controls, Slide Repaint/Gel Property Tax-General Revenues	\$253,154	\$274,397	\$274,531	\$309,674
Funding Source:					\$352,151
Completion Date:	6/30/2026	6/30/2027	6/30/2028	6/30/2029	6/30/2030
Fund Total	\$253,154	\$274,397	\$274,531	\$309,674	\$352,151
Fund:	Project Management				
Capital Improvement:		\$15,000	\$15,000	\$15,000	\$15,000
Funding Source:					Property Tax-General Revenues
Completion Date:	6/30/2026	6/30/2027	6/30/2028	6/30/2029	6/30/2030
Fund Total	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000

ENTITY: East Fork Swimming Pool District

DATE: 07/01/2025

Minimum level of expenditure for items classified as capital assets \$5,000.00

Minimum level of expenditure for items classified as capital projects \$100,000.00

	FY 2026-2027	FY 2027-2028	FY 2028-2029	FY 2029-2030	FY 2030-2031
Fund:					
Fund:					
Capital Improvement:					
Funding Source:					
Completion Date:					
Fund Total					
Fund:					
Capital Improvement:					
Funding Source:					
Completion Date:					
Fund Total					

List of Funding Sources:

- Property Tax - Gen. Revenues
- Charges for Services
- Debt
- Grants
- Other (Please Describe)

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES**

AGENDA ACTION SHEET

Agenda Item # 1

Title: Approval of the General Meeting minutes from April 16th, 2026 and
Approval of the Strategic Planning Session Minutes from April 16th, 2026

Background: These are the draft minutes from your previous meetings.

Funding: NA

Recommended Motion: Move to approve the General Meeting minutes from April 16th, 2026 and
the Strategic Planning Session Minutes from April 16th, 2026

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES
GENERAL MEETING MINUTES
April 16th, 2026 at 9:00 a.m.
Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada**

The Board of Trustees April 16th, 2026 meeting was called to order at 9:00 AM at the Carson Valley Swim Center, Minden, NV. Board members present were Chairman Sharon DesJardins, Vice Chairman Allen Biaggi, Trustee Frank Dressel, Trustee Teresa Duffy and Trustee Linda Gilkerson.

No Public Comment

AGENDA

Motion by Dressel and seconded by Duffy to approve the agenda. The motion was unanimously approved.

CONSENT AGENDA ITEM

1a. For possible action. Approval of previous minutes from the General Meeting on March 19th, 2026. DesJardins did remind Trustees that because we do use a recorder, we need everybody to identify themselves before speaking. And please don't speak over each other.

Motion made by Biaggi and seconded by Gilkerson to approve consent agenda items 1a. The motion was unanimously approved.

No Public Comment

ADMINISTRATIVE AGENDA

2. Discussion Only. Update on the Capital Improvement Plan ongoing and possible future projects.

Chairperson DesJardins introduced the item. Harris states if you look under section 2 in your board binders you will see that we have made some significant payments toward the Eastside Expansion. All that is left is retention. That will be paid when we are 100% done with the project. We will update you are the Parking lot expansion in a minute. The TRE Splash Pad Update. Duffy and Desjardins went down to see the progress of the splash pad. Duffy states she had no idea the infrastructure was quite magnificent and an amazing addition for the kids down there. It adds one more level of recreation for the kids down there. I think it was a worthwhile investment for CVSC to partner with Parks & Recreation. They are doing a great job. DesJardins states she agrees with Duffy. I was awe struck with all of the equipment. Harris states it is a great asset. Biaggi asked if the infrastructure is mostly underground? Duffy states it is both above ground and underground. It is very well thought out. One thing that I have never thought about was the holding tanks for water for chemicals. I was like wow! It was very well though out. McCullough states that one example is accessibility. We had to put new concrete and reconfiguration to get an accessible route to the pad. Harris stated that showers were added. It is required to have a trained CPO during operating hours of the splash pad. We provided the training for the CPO. I think the final cost is around \$500,000. Activity Pool Update. The Palm tree is still being designed to the way we want it. Parking Lot Expansion Update. One thing I added 3 speed bumps to slow the traffic down. We see time and time again people fly thru our parking lot to hwy 88. I've almost had several employees and patrons hit. I have also seen adults and young people come into our exit on hwy 88 and fly thru our parking lot to get to the high school. Biaggi asked will the speed bumps hinder snow plowing? Harris states that we will let our company know that we will have speed bumps. They will be painted bright yellow. McCullough state that for the Activity Pool, we are having meeting every 2 weeks. We have the date, the Monday after the swim meeting in September. Right now, we are permitting with State Health so we can make sure that everything is reviewed and permitted when we start work in September. Plenum is taking the lead on all of the pre-construction services. Parking Lot Expansion Update. Again, this goes back to the county not communicating that the site permit was not being reviewed.

So that lead to us to start work. So, the county came out and red tagged the job because they said we were not authorized to start the work because the permit hadn't been issued yet. The issue is that a portion of the property is in a primary flood zone. There were 127 comments from the county. They have that right. We reviewed all of the conditions and we were advised to resubmit for planning and permitting. Anderson believes it will be 3-4 weeks before we can go back and start construction. One of the items, was the drainage was all going to go to a retention/detention pond because its all temporary. We are doing the parking lot on one side. It was just dirt a hole. The bid is now for a smaller deeper pond. No fencing, no concrete road into it. Qualcon did concrete and will start on Monday on the parking lot, weather permitting. Biaggi asked what is the final solution for the storm water? Will it go into a large retention pond or will it go into the slough? McCullough states that there are two solutions. Right now, we surface drain everything down to Mahogany for treatment down there. There is also a system across Hwy 88. So, we will find an access to an existing system. Harris states that one advantage to the late review is the property will stay multi-family residential which is what we wanted.

3. Discussion only. Discussion on creating a guideline for the board to use when determining the Director's possible annual raise.

Chairperson DesJardins introduced the item. Biaggi states the discussion on the phone last time went as smoothly as it could. I put this one pager together. As far as I am concerned, it is a starting point. Dressel states that he was confused, are we incorporating cost of living in this. I thought cost of living was above the raise. Biaggi states if you look at item #5, the process would be that you take the raise, take into consideration additional factors as listed, talked about it and come up with a process for the raise. We have an evaluation process, we come out with a 1-5 rating, we consider that in Harris's overall compensation package in light of the other factors. Dressel states the on the Western Price index, what if it goes up 6% should the board then decide on the 5%. Biaggi states there is nothing that states 5%. Dressel states are we looking at the consumer index to make sure we are in line with the raises or are we looking at it as a cost-of-living increase above the raise. Biaggi states that's the discussion part. We can consider the CPI and then given her rating values and anything else we want to take into consideration. It is strictly at the discretion of the board. Dressel states so we are looking at a guide for the board on what we want to compensate our director. Biaggi states if you want a 0-10 and that's a direct tie to raise. That's a whole different system. Gilkerson asked did they always give a cost-of-living raise. Dressel states no. Gilkerson states that it says in your document that it is an option. I like that because it gives us the flexibility. Biaggi states that Dressel talks about the County system. The State system is much different; cost of living raises was not given on a regular basis. you have a system of steps and once you're capped out, you may not get anything for 10 years. Duffy states one of the questions she has is that after the last go around if every year we give her 5%. Before you know it, she is the higher paid position in Douglas County. What about a bonus instead of a raise. Dressel states the County, if you cap out, they would give a bonus instead of a raise. There is that factor that the public eye is looking at us. DesJardins states she thinks that is a different conversation. We can do that at a different time. Biaggi states he thinks the bonus discussion is a good one and there is no reason why we can't add in bonus on this document. Gilkerson states I like what you were saying. Sometimes when you can't give the raise you want, a bonus is a good idea. Harris states that at the school district, you guys had unions, which is a different structure. DesJardins states as Biaggi states we do need guidelines. I like the merit system. If she gets all 4's, she gets a 4 % raise and the CPI is 6%, she would get a 6% raise. This would keep her level with the cost of living. Biaggi states I don't see the correlation between a 0-5 rating and a percent increase based on merit. It's not as easy as it sounds. I think it is much cleaner to do an evaluation between 1-5 and then have the board discretion to include in the inflationary factors and other factors that may be a bonus. Otherwise, it takes a lot of the discretion away from the board. DesJardins states should we bring this back for a decision next month. Biaggi states that he will include something about the bonus and bring it back for discussion next month. DesJardins states maybe throw in the bonus and vacation? Harris states she would like to bring it back as discussion and possible action next month.

4. Discussion and possible action. Review and discussion on the Director's contract agreement

Chairperson DesJardins introduced the item. Harris states that the contract was put on line this morning for the public. Harris states that this is the second signed contract in 2015 when I became director. The board approved it at that time. I am in agreement of this contract. It breaks down my original salary. They have made changes over the years. You are always welcome to make changes. I would like to have time to vet the change thru my attorney. Biaggi states it's been a while since this contract was signed. I think the contract is still great. I think some of the dates need to be changed. The wage scale document is not here. I'm not sure what that is. I think it just needs to be updated in a couple of spots. DesJardins states the Work Standards need to be attached. Gilkerson states under Compensation and Benefits under C. Is that your vacation? Harris states she was hired and granted 3 weeks' vacation. Then one year they gave me a weeks' vacation in lieu of a raise. All other provisions are the same as staff as far as carryover and payout. Biaggi states it should just say 4 weeks of vacation. Gilkerson states we just need to clean it up. Thompson will update the contract. DesJardins recaps that we need current salary, current number of weeks of vacation, attach exhibit A. and change the date. Duffy states if in the future, at our discretion, we decide we would like to give another week of vacation does that need to be in the contract. DesJardins says no because that's not part of her contract. Let's move this to the next month. Biaggi states that we have 10 days to give you notice to leave but you have to give us 60 days. That seems a lot. Would you be more comfortable with 30 days. I think that more of the industry standard. Harris states she will think about it.

Biaggi makes a motion that we direct Thompson and Harris to revise the contract to including the performance evaluation, the wage scale, modifying the dates of termination in section 4 and the vacation schedule. Bring back to the board for our consideration next month. Dressel seconded the motion. The motion was unanimously approved

5. Discussion and Possible Action. Approval of general ledger cash balances, expenditures and investments through March 31st, 2026

Chairperson DesJardins introduced the item. Harris states that we are currently 75% through the budget and our cost recovery is 29.17%. We did hit our low last month. It is really positive that our low was only 29%. We have started climbing up. We are .28% higher this month. You will see as we as we get busier move into Spring this will go up. We are at 71.18% for total expense so we are a little under budget. Every single one of the categories look good to me. We are running a really tight close budget. We are down in payroll and in utilities. None of the categories jumped out at me.

Gilkerson made a motion to approve general ledger cash balances, expenditures and investments through March 31, 2026. Duffy seconded the Motion. The motion was unanimously approved.

6. Discussion and Possible Action. Discussion and possible action on upcoming national conferences to be attended by staff and trustees and review Policy #1.1 EFSPD Trustee Travel & Conference Guidelines.

Chairperson DesJardins introduced the item. NRPS Conference: Harris states it's that time of year that we discuss who is going to attend conferences. We will be swearing in the new board members. She thanked Scott Morgan for getting her involved. He pushed me out of my comfort zone and increased relationships. You are all welcome to attend. Biaggi where is that at. Harris states it is at Tahoe Blue Event Center. NRPA annual conference 9/29- 10/1 In Philadelphia. May 11 starts early registration. Duffy, Gilkerson, Maybe DesJardins. AOAP: Desjardins, Gilkerson, Dressel, Biaggi will attend.

Gilkerson made a motion to approve Trustees Duffy and Gilkerson to attend the NRPA conference and Trustees DesJardins, Gilkerson, Dressel and Biaggi to attend the AOAP conference. Duffy seconded the motion. The motion was unanimously approved.

Public Comment: Scott Morgan wanted to say what a spectacular leader Harris is. Harris came up and we wanted to put the fun into fun. And Harris delivered.

7. Discussion Only. Report from the Swim Center Director:

CVSC April Director's Report

User Attendance: See board binder documents.

- March 2025 Attendance 11,020. March 2026 Attendance 12,198 (See attached docs)

Programming, Staffing and Training:

- Easter Egg Hunt was very successful and a lot of complements were received by the cashiers and supervisors
- Staff training conducted by Ashley (Pool Pact Rep) on "Creating an Inclusive Work Environment"
- Shannon attended the Nevada Risk Management meeting discussing SB 260 AQI regulations
- Shannon was invited to participate in the DCSD Insurance workshop discussing Self Insured v. Fully Insured
- Carson pool has closed again for construction so we have provided space for their swim team and some patrons will be joining our classes and lap swimming
- E-learning continues to be sent out monthly to staff by Andrew, Admin Asst./HR
- Leadership Team (Director and Supervisors) meet monthly to plan and discuss CVSC programming & staffing
- Monthly In-Service Training/Meeting was conducted by all supervisors
- Session, Drop-In and Private swim and swim angelfish are combined numbers and classes are successful (see attached #'s)
- Water Aerobics class attendance is steady at 35+ participants in the morning classes. Evening classes are smaller but well liked and attended
- **Marketing and Public Relations:**
- Shannon facilitated the Women in Business meeting talking about "Leading with Humility"
- Shannon attended the Nevada Recreation and Parks Society Executive and General Board meeting
- Trustee Duffy, Trustee DesJardins, Shannon and Ryan Stanton, Deputy Director went to tour the Splash Pad in TRE
- Social media exposure, information sharing and flyers: Facebook & Instagram updates (Sarah)
- Website updates (Justin, Paul), Google Business updates (Shannon), Alignable updates (Shannon)
- Annual publications: Carson Valley Business Directory, Getaway Reno/Tahoe Area, Best of CV, Almanac, R-C
- CGI Marketing Group continues to do a good job managing our online reputation with Google, Yelp (Shannon)
- Phone Message updates (Sherrie)
- Water Aerobics Coordinator (Deanna) is emailing staff/patrons to keep up-to-date on schedule/procedure changes

Employee Recognition: Employee of the Month

April: Kaitlyn Taylor, Lifeguard She has done a lot of closing shifts and is very efficient with cleaning of the facility and is focused and self-motivated. She also works weekend shifts keeping a positive attitude while also juggling school and swim team.

Maintenance Updates:

- Ordered new CO2 Tanks and working with CO2 monitoring for installation and State permitting process
- Working with Brad Hollander on last minute details prior to UV pool light replacement and monitoring
- Working with Aqua Source to replace eroders and warm pool filter
- Quarterly Safety meetings are conducted by the maintenance team identifying any risk related concerns needing to be addressed
- Daily, weekly, monthly and annual maintenance projects and asset management are being completed... excel document updated by Maintenance Supervisor and Director

- Updating and improving the data information in Reserve Analyst (Asset Management Program)

Correspondence: See board binder documents (if applicable)

8.. Presentation only: Presentation by Board members of requests for matters to be placed on a future agenda for May 21st, 2026.

**CIP
Director Contract
Construction Update
Donation Policy
Final Budget
Director Evaluation Process**

9.. Motion was made by Biaggi and seconded by Gilkerson to adjourn meeting. Motion to adjourn meeting was unanimously approved.

EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES
STRATEGIC PLANNING SESSION MINUTES
April 16th, 2026 at 11:00 A.M.
Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada

Call to order and Recognition of Quorum

The Strategic Planning Session of the East Fork Swimming Pool District Board of Trustees was called to order at 11:00 AM by the Chairman DesJardins.

Board Members Present were Allen Biaggi, Vice Chairman, Trustees Frank Dressel, Teresa Duffy, Linda Gilkerson.

Staff Present: Shannon Harris, Director, Sherrie Taylor, Office Administrator/Cashier Supervisor

Consultant: Scott Morgan, Strategic Planning Facilitator

Public Present: George Wennhold

Public Comment:

Wennhold states that his wife swims here on Tuesday and Thursday evenings and she loves it. She loves the people and friends she has here. I'm glad you have allowed me to comment. He also mentioned early morning swim lessons at the old pool. Biaggi states he remembers how cold it was. Harris states that your mother also came here and I became very close to her when I was a lifeguard at 18. She was quite a force in this county and a great friend of my family.

Agenda:

Motion by Gilkerson and seconded by Biaggi to approve the agenda. The motion was unanimously approved.

Strategic Planning Overview

Morgan provided an overview of the strategic planning process, including:

- Review of the previous Strategic Plan
- Identification of organizational goals and priorities
- Development of **SMART goals** (Specific, Measurable, Achievable, Relevant, Time-bound)
- Emphasis on accountability and assignment of responsibilities
- Acknowledgment of operational constraints and staff capacity.

It was noted that strategic initiatives require allocation of staff time and resources and must be balanced with daily operations

Review of Existing Strategic Plan

The Board reviewed the prior Strategic Plan and noted:

- The plan was comprehensive and successfully implemented
- All major initiatives were completed with no outstanding issues
- The document included mission, values, SWOT analysis, and historical context
- The plan served as a strong foundation for future planning

Board members and staff were commended for actively utilizing the plan as a guiding document rather than allowing it to become inactive

Vision Statement Discussion and Direction

Discussion:

The Board reviewed three draft vision statements and engaged in collaborative discussion regarding:

- Clarity and brevity
- Alignment with organizational values
- Use of language such as “trusted,” “innovative,” and “forward-thinking”
- Importance of memorability and usability

Consensus Action:

After discussion and minor modification, the Board reached **unanimous consensus** on the preferred draft: **“To be a trusted aquatic destination known for uncompromising safety, exceptional customer service, and a culture that continually elevates the aquatic experience.”**

Morgan states that this will refine and the statement will be returned for formal adoption in a future meeting

Mission Statement Review and Modification

Discussion:

The Board reviewed the current mission statement and discussed:

- Transition from a bulleted format to a narrative format
- Inclusion of key themes: safety, inclusion, customer service, and community engagement
- Historical evolution of the mission statement (from lengthy to concise format)

Consensus Action:

The Board reached general agreement on the following revised mission statement:

“We provide a safe, inclusive, and vibrant aquatic environment that elevates safety, skill development, and healthy lifestyles. We are committed to exceptional customer service, community engagement, and well-maintained facilities.”

Morgan states that the revised statement will be refined and brought back for formal approval.

Values Statement Discussion

Discussion:

The Board discussed revisions to the organizational values statement, including:

- Language related to wellness (physical, emotional, social, and spiritual)
- Inclusivity and accessibility
- Use of terms such as “lifelong experiences” and “overall wellness”
- Balancing clarity with broad community understanding

Consensus Action:

The Board reached agreement on the following working draft:

“We believe that aquatics provides lifelong experiences that lead to better health and overall wellness for all ages, with an emphasis on access for all.”

The staff and Morgan will refine wording for clarity and readability prior to final adoption.

Strategic Plan Framework

Summary of Key Themes

Based on stakeholder input, the following three primary strategic themes were identified:

- Facility & Infrastructure (i.e., What are you going to do with vacant land?) Harris states it is important that our patrons and tax payers to know long term what our plans are. Our plan was to allow for potential expansion when the time is right. It doesn't mean that 5,10, even 20 years we will have this structure in place. If it's going to take place, we want to be able to afford it and staff it, and then sustain it. It needs to be in our long-term planning. Gilkerson asks if there was a plan when we bought the land? We have been looking for land for years. Biaggi states that the land is almost paid off. Harris states that we make our final payment in December of this year. DesJardins states that part of our vision was to keep the view we have. Dressel states that this was a big score for us. Other board members in past years have tried to buy that land. We doubled our size.
- Technology & Safety
- Governance & Community Engagement (i.e., continue doing what you're doing)

The Board expressed support for these categories as reflective of stakeholder feedback and organizational priorities. Community partnership. Board needs to get out more. Better communications. More special events. Timeframe is 5 years for strategic plan. Morgan states the hardest part was to listen when people really didn't have a lot to say. Comments were "great job, keep up the good work, lazy river, love you guys" Biaggi states I think it's great and needed, but there are pitfalls to a master plan.

Theme 1 – Facility & Infrastructure

Objective 1: Long-Term Facility Master Planning

- Develop a long-term (approximately 20-year) conceptual master plan
- Initiate Request for Proposals (RFP) for design services by a target date (e.g., 2027)
- Conduct comprehensive community engagement prior to design decisions
- Evaluate capital costs, operational impacts, and sustainability

Discussion Highlights

- Importance of planning for future expansion of recently acquired property
- Need to balance vision with financial and staffing realities
- Clarification that the master plan is conceptual and not a commitment to construction

Harris states that the AOAP puts out a monthly newsletter that talks about newly built or renovated facilities along with the costs and what the amenities are. You can get an idea of what it costs to build a new pool, lazy river etc. We were lucky to have a new facility locally that we visited and were able to ask questions about what worked, some of the snafus, what were the pros and cons. Where did they have to cut costs, etc.

Board Direction

The Board expressed strong support for this objective as a critical next step.

Facility Evaluation & Industry Benchmarking

- Conduct periodic site visits to comparable aquatic facilities
- Evaluate best practices, innovations, and lessons learned

- Apply findings to Capital Improvement Planning (CIP)
- Keep current facility fresh

Board Direction

The Board supported ongoing facility tours and industry research as a method to maintain high-quality operations.

Theme 2 – Technology, Safety & Programmatic Excellence

Discussion

The Board discussed the rapidly evolving role of technology in aquatics, including:

- Artificial intelligence applications
- Drowning detection systems
- Wearable safety technology

Biaggi states should this report to done every year because technology is improving at such a rapid pace. Harris states that she uses the word “benchmark” with the staff at all levels that our goal is to be the best in the industry and to have our facility modeled by others in the industry based on our successes. An annual update or report to the board on what people are using in the industry such what innovative changes are being used, why are they using them and how are they working. As part of choosing a system, you want to make sure to choose one that is always changing and that has good support.

Board Direction

The Board supported modifying the objective to include:

Regular updates (annual or periodic) on emerging safety technologies

Emphasis on research and practical application rather than static benchmarking reports

Support continuing education for staff and trustees

Stay an aquatics facility

Evaluate opportunities for diversified programming while staying within our mission statement

At this time the Board of Trustees take a 5-minute break

Reopened Strategic Planning Meeting at 1:20 PM

No Public Comments

Theme 3 – Governance & Community Engagement

Discussion

Key topics included:

- Increasing Board visibility within the community
- Strengthening partnerships (e.g., Visitors Authority)
- Enhancing communication and outreach efforts

Board Direction

The Board expressed support for:

Increased engagement by Trustees in community meetings (minimum three annually)

Improved communication with stakeholders

Maintaining a balance between visibility and operational efficiency

Director will attend six public meetings and highlight special activities and/or events annually

Consider rebranding an official name highlighting public water safety

Salary assessment all positions by third party – 2027-2028

Additional Input

No additional strategic objectives were proposed at this time. The Board acknowledged that further refinements may be made during future review of the draft plan. Morgan thanks Harris for being here every step of the way. It would've been impossible to do this without her. Morgan states update to Strategic Plan should be annually by the Director.

Written Comments from stakeholders

More water walking lanes
More showers
More parking spaces
Enclose outdoor pool
Lazy river
Pickle ball court
Outdoor bathroom
Cardio class
Personal trainer
Enjoy evening swim classes
Clean bathroom – mold (already addressed)
All gender dressing rooms

The Strategic Planning Session concluded with direction for Morgan and staff to:

- Refine vision, mission, and values statements
 - Incorporate Board feedback into a draft Strategic Plan
 - Return with a formal document for Board review and adoption
-

Public Comment:

Wennhold asked what CIP means. Morgan states that it stands for Capital Improvement Plan.

Adjournment

Dressel motions to adjourn the meeting. Duffy seconded the motion. The motion was unanimously approved.

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES**

AGENDA ACTION SHEET

Agenda Item #2

Title: Discussion Only. Discussion and update on the Capital Improvement Plan ongoing and possible future projects.

Background: East Fork Swimming Pool District contracted with Aquatic Design Group to complete an overall evaluation of the Carson Valley Swim Center's equipment. The capital improvement and maintenance priority list is a combination of that report along with the center's Director, Maintenance Supervisor and Project Manager's recommendations.

Funding: NA

Recommended Motion: Discussion only

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

**Carson Valley Swim Center
Capital Budget
Fiscal Year 2025/2026**

Construction Funds Available as of:

Local Government Investment Pool

April 30th, 2026
\$ 3,342,453

2025/2026 Projects

- Eastside Expansion (24-25 contract carryover - generator, paint)
- Roof Restoration ('22-'23 retention)
- Parking Lot expansion (Wilson Engineers)
- Splash Pad - TRE
- Activity Pool Upgrade
- Project Management (Scott McCullough)
- Asset Mang Plan (Reserve Analyst - Slides, AH, shed, fencing - garage)
- Contingency (concrete)

Company	2025/2026 Budget	Contract Amount/Expense	Remaining Amts. Payable
Plenium / TSK	444,000	664,279	0
CTR/Garland		7,822	0
	450,000	450,000	366,634
Douglas County	50,000	100,000	100,000
Plenium/ CVSC Toys	1,200,000	800,000	770,079
Douglas County	15,000	15,000	73
Reserve Analyst	448,722	448,722	138,866
Contingency for Asset Mang	40,000	40,000	24,754
'25/'26 Capital Budget	2,647,722	2,525,823	

1,400,406
\$ 1,942,047

Remaining Construction Funds Available

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #3

Title: Discussion and Possible Action. Presentation on the District's proposed Strategic Plan 2026-2030 and possible adoption.

Background: East Fork Swimming Pool District approved the 2021-2023 Strategic Plan in a 2021 board meeting for the Carson Valley Swim Center. Periodically the Board and Director will review any updates or changes to the plan.

In 2025, the board directed the Director to solicit 3 proposals from professionals to consider for updating the plan. The Director was able to solicit 2 out of the 3 requested. The third solicitation did not come through because the Director did not hear back from the company.

The Trustees moved to approve the proposal and award the work for the Strategic Plan update submitted by SA Morgan 394 Consulting, LLC.

Funding: NA

Recommended Motion: Discussion only

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**



East Fork Swimming Pool District

Carson Valley Swim Center

Minden, Nevada

Strategic Plan 2026 to 2030

Approved by the East Fork Swimming Pool District

Board of Trustees on May 21, 2026

Plan Facilitated and Prepared by:

Scott Morgan

S A Morgan 394 Consulting LLC.



Strategic Plan 2026 to 2030

Board of Trustees



Sharon DesJardins
Chair



Allen Biaggi
Vice Chair



Linda Gilkerson
Trustee



Teresa Duffy
Trustee



Frank Dressel
Trustee

Acknowledgements

On behalf of the District I extend my sincere gratitude to everyone who contributed to the development of the East Fork Swimming Pool District's strategic plan. This thoughtful and forward-looking effort reflects not only a commitment to excellence in aquatic services, but also a deep understanding of the role our facilities play in community health, recreation, and connection. The plan's clarity of vision and practical direction will serve as a strong foundation for the district's continued success.

I would like to recognize the many individuals and groups whose insight and dedication shaped this work, including the Board of Trustees, cashier staff, senior lifeguards, lifeguards, supervisors, and our facility operations and maintenance teams. Your day-to-day experience and professional expertise ensured that the plan is grounded, actionable, and responsive to the needs of those we serve.

Finally, we are grateful for the valuable collaboration and support from our community partners, including the Town of Minden, Douglas County, Carson Valley Medical Center, the Carson Valley Chamber of Commerce, the Carson Valley Visitors Authority, Douglas County High School, and the Douglas Dolphin Swim Team. Your engagement highlights the shared investment in creating safe, welcoming, and vibrant aquatic spaces. Together, this collective effort positions the district for a strong and sustainable future.

Shannon Harris, Director



Foreword

In times of uncertainty and fiscal constraint, strategic planning can feel like a daunting or even unnecessary exercise. For special districts, the focus is often on daily operations: maintaining facilities, ensuring public safety, and providing quality services with limited resources. In that context, developing mission statements or long-term goals may seem secondary to meeting immediate facility needs and supporting staff in their essential work.

Yet these are precisely the moments when clarity of purpose matters most. The East Fork Swimming Pool District more commonly known as the Carson Valley Swim Center has long been a cornerstone of community wellness, recreation, and connection. Built on a strong foundation of public trust and community pride, the District remains committed to serving residents with excellence while planning thoughtfully for the future. The Board of Trustees has approached this strategic planning process with care and intention, recognizing its importance in guiding both present decisions and long-term success.

By aligning the strategic plan with the District's annual budgeting process, we create a practical and transparent framework for decision-making. This approach allows us to assess where we are, establish clear priorities, and invest in initiatives that reflect the needs and values of the community we serve. It also reinforces what makes the District exceptional, its role as a welcoming, safe, and vibrant place that brings people together through recreation, fitness, and aquatics programs.

Through this strategic plan and disciplined financial stewardship, the Carson Valley Swim Center will continue to focus on what matters most: providing high-quality services, maintaining strong community partnerships, and ensuring long-term sustainability. While no plan can anticipate every challenge, this framework positions the District to remain grounded, responsive, and forward-looking. Guided by principles of good governance, we will continue to build a healthy, connected community for generations to come.

Sharon DesJardins, Board of Trustees Chair



Vision Statement



“To be a trusted aquatic destination, known for uncompromising safety, exceptional customer service, and a culture that continually elevates the aquatic experience.”



Mission Statement



“We provide a safe, inclusive, and vibrant aquatic environment that elevate safety, skill development, and healthy lifestyles and lifelong enjoyment of water. We are committed to exceptional customer service, community engagement, and well maintained facilities.”



Core Values



“We believe that aquatics provides lifelong experiences that leads to better health and overall wellness for all ages and abilities with an emphasis on safety and access for everyone.”





Strategic Plan 2026 to 2030

Preparation for the 2026–2030 Strategic Plan included a comprehensive information-gathering process involving interviews, evaluations, and discussions with a broad range of internal and external stakeholders. These conversations provided valuable insight into community expectations, operational priorities, and long-term opportunities for the organization.

Across all stakeholder groups, there was a strong sense of pride, responsiveness, and confidence in the work of the Board of Trustees and staff. Participants consistently highlighted the organization’s commitment to innovation, facility improvements, effective and welcoming operations, and exceptional service to the community.

The District’s Strategic Plan establishes a clear vision and direction for maintaining, enhancing, and sustaining both the swim center facility and the organization as a whole. In support of this effort, the Capital Improvement Plan is reviewed annually, with projects updated, added, and refined to reflect evolving priorities and community needs. Together, these plans serve as essential tools to guide responsible growth, long-term sustainability, and continued success for the District and the community it serves.

As a result of this thorough and comprehensive process initiated by the board of trustees the following strategic themes have emerged.

Strategic Themes

THEME 1: Facility & Infrastructure

THEME 2: Safety, Technology, and Programmatic Excellence

THEME 3: Governance, Sustainability, and Community Integration



Strategic Plan 2026 to 2030

Strategic Theme

Facility & Infrastructure

Strategic Intent:

Position the Carson Valley Swim Center as a **safe, modern, multi-generational, year-round local and regional aquatic and recreation destination**, supported by a long-term site master plan.

Identified Goal	Completion Target Date	Responsible Party
<u>Develop a request for proposal (RFP) or request for qualifications (RFQ) for the development of a comprehensive site master plan</u>	December 2027	Director with Support and approval by the Board of Trustees
<u>Develop a Comprehensive Site Master Plan public process and final adoption by the Board of Trustees</u> Integrate vacant land acquisition, parking expansion, indoor/outdoor expansion, and future recreation uses. Phase capital projects over 20 years. Conceptual analysis of construction and operation and maintenance cost.	December 2028	Director with Support and approval by the Board of Trustees
<u>Modernize Existing Aquatic Infrastructure</u> With the exception of technology enhancements for safety monitoring staff and representatives of the trustees will attend at a minimum Bi annual facility tours or educational training to review innovations within the industry.	Bi-annual	Director and at least one Board of Trustee as appointed by the Chair
<u>Integrate Enhancements/efficiencies into the District's five year CIP</u>	Annually	Director



Strategic Plan 2026 to 2029

Strategic Theme

Safety, Technology, and Programmatic Excellence

Strategic Intent:

Become a **national leader in aquatic safety, technology integration, and innovative programming**, while expanding access for all ages and abilities.

Identified Goal	Completion Target Date	Responsible Party
<p><u>Conduct Safe Pool Research</u></p> <p>Research national aquatic facility AI-supported surveillance, swimmer monitoring technology, and advanced access control. Prepare update with possible solutions and options.</p>	December 2028	Director
<p><u>Modernize Water & Facility Systems</u></p> <p>Prepare audit by 3rd party vendor analyzing systems and equipment including; next-generation filtration, UV sanitation, HVAC economizers, snow melt, and boiler upgrades - Reduce operating costs while improving water and air quality. By evaluating trend setting innovative facilities throughout the country this can be done by in person tours interviews for research through periodicals and websites online information web-based information.</p>	December 2029	Director
<p><u>Support continuing education by staff and trustees</u></p> <p>Send representation to state or national continuing education/ conferences annually as budget allows</p>	Annually	Director and at least one Board of Trustee as appointed by the Chair



Strategic Plan 2026 to 2030

Strategic Theme

Governance, Sustainability, and Community Integration

Strategic Intent:

Financial sustainability, workforce excellence, and public accountability, while deepening partnerships and community trust.

Identified Goal	Completion Target Date	Responsible Party
<p><u>Deepen Regional Partnerships & Public Value</u></p> <p>Collaborate with healthcare, schools, tourism, chamber, public safety, and county agencies.</p> <p>-Board of trustees will attend 3 public meetings during a year to introduce themselves as a trustee of the organization.</p> <p>-Director will attend six public meetings during a year to introduce themselves as the director of the organization and highlight a special activity or events.</p>	Annually	Board of Trustees and Director
<p><u>Consider rebranding an official name highlighting public water safety</u></p>	Fall 2027	Board of Trustees
<p><u>Solicit a third party contractor to prepare a comprehensive compensation study</u></p> <p>Ensure that salary, wages and benefits for the staff of the district remains competitive within the employment market.</p>	Fall 2028	Director



EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #4

Title: Discussion and Possible Action. Discuss and award a contract to Safe Slide Restoration for small and large slide renovations permanently sealing 20 fiberglass seams and painting outside steal columns in the amount of \$45,281 and authorize the Director to approve contract change orders up to 10% for any required added scope of service and to sign contract documents.

Background: The slide structure was built in 1999. Environmental exposures and age have caused damaged over the years from spider cracking to gel coat peeling so it is critical that recoating of the exterior of the slides one peeling is identified to be completed to protect them from further damage. Safe slide restoration are experts in the field and have completed other projects with the district in the past. They have extensive institutional knowledge.

Funding: NA

Recommended Move to approve awarding a contract to Safe Slide Restoration for small and large slide renovations permanently sealing 20 fiberglass seams and painting outside steal columns in the amount of \$45,281 and authorize the Director to approve contract change orders up to 10% for any required added scope of service and to sign contract documents.

Motion:

Trustee Action: _____ **Approved**
 _____ **Denied**
 _____ **No Action**
 _____ **Other**

Safe Slide Restoration®

"Restoring confidence in your slide."

Dale Cooper LLC DBA Safe Slide Restoration

P.O. Box 102, Farmington, MO 63640

O: 855-639-7543 / C: (573) 225-4765

www.safeslides.com

April 8, 2026

Carson Valley Swim Center/ Attn: Shannon Harris

1600 Highway 88, Minden, NV 89423

775-781-4038 / director@cvswim.com

Hello Shannon,

The following is a proposal for the restoration of your water slide and steel structure. This proposal is based on the information sent to Safe Slide Restoration. Our company holds the following certifications/qualifications:

- American Composite Manufacturer's Association (ACMA)
- OSHA
- AMPP (Association for Materials Protection and Performance)
- Over **30 years** of experience working with fiberglass and gel coat.
- Over **14 years** of experience working with steel structures.

We Have The Industry's Best Warranties

- There is a **1 – year warranty** on paint for adhesion – Steel
- There is a **5 - year warranty** on structural fiberglass repair not to delaminate.
- There is a **5 – year warranty** on gel coat and paint (available with yearly protection plan)

Certified Inspections



- Audio and Visual Documentation
- Present Solutions
- Non-Destructive Testing (NDT)

Consistent Restoration



- Scheduling/Pre-Con Meeting
- NACOM Certified Project Managers
- Over 400 Projects Each Year

Protected Partnership



- Post Project Customer Service
- Annual Protection Plans
- Best Warranties in the Industry

Guarantees

- All Project Managers are ACMA Certified
- Gel Coat Thickness Meets OEM Standards
- Meeting Deadlines
- Responsive



Slide Description:

Closed Flume Body Slide - Blue
Closed Flume Tube Slide – Blue

Work Description:

Permanently Fiberglass 20 Seams:

- Customer is responsible for labeling seams
- All repairs will be done with vinyl-ester filler
- Permanently seal and fiberglass over seams
- Prep and laminate seams with vinyl-ester resin and 1708 biaxle cloth
- Fair Seam with compatible vinyl-ester fairing compound
- Apply Premium Coating over seams

Project Amount: \$32,555.00

Steel Structure Description:

Outdoor Steel Slide Support Columns

Work Description:

Spot Sand Blast and Paint

- Hot water/high pressure wash support columns, (5,000 PSI) per AMPP SSPC-SP1
- Abrasive blast structure free of any previous coatings per AMPP SSPC-SP6
 - If there are areas with previous coatings, this will provide a more aggressive profile to assure better adhesion.
- Hand Tool rusted areas as needed, per AMPP SSPC-SP2
- Power Tool rusted areas as needed, per AMPP SSPC-SP3
- Reasonable measures will be taken to capture/contain the majority of debris associated with abrasive blasting (i.e. blast tarps, ground tarps)
- Seal rusted areas with macro epoxy 5000
- Prime coat areas with macro epoxy 646
- Apply finish coat with poly-siloxane paint
- Note: Lift costs are not included in this cost, they can be added upon request

Project Amount: \$12,726.00

Total Project Amount: \$45,281.00

Note: This contract expires in 30 days from the date on the first page of this document.

***Fiberglass repair is defined as any damage that is an obvious threat to the guests, (i.e. a chip or scrape with a sharp edge). This is not to be confused with cosmetic repair, (i.e. a spider crack with no flaking or raised edge).**

If there are any previous coatings; Safe Slide Restoration does not warranty any substrates previously coated after the manufacture's original coating, or any previous repairs. We do not cover any defects made by the manufacturer(s), as determined by our staff. If a warranty is necessary, Safe Slide Restoration covers cost of materials, labor & accommodations. The cost of a lift, scaffolding, or any equipment rentals for warranty work is the responsibility of the customer. There will be an additional charge for failed coatings. Recaulking seams does not apply if the seams are fiberglassed over. If we are repairing leaking seams the customer is responsible for identifying the leaking seams. The cost of a lift is not included in the above pricing. If a lift is needed, we are not responsible for any broken concrete. Sometimes slides require a second coat of paint to achieve the desired finish. If a second coat of paint is required there will be an additional charge of 50 % of the original paint price. The pricing does not include the cost of state taxes or licenses, if required.

Safe Slide Restoration reserves the right to have adequate access to the project area to complete the project as efficiently as Safe Slide Restoration deems possible. This may require, but not limited to: working 12 hours a day / seven days a week. The park is responsible to provide an adequate water source and electric power for the duration of the job.

50% - due before project starts
50% - due upon completion

Note: These payment terms may be negotiable, please connect with your Customer Representative if you need alternative options for your budget/needs.

After 30 days, an additional 5% will be added to the unpaid amount, and every 30 days thereafter that the payment is late. The park is responsible for any legal fees necessary to collect payment.

Signatures:

Carson Valley Swim Center: _____ Date: _____

Print: _____

Safe Slide Restoration: _____ Date: _____

Print: _____

Information Request:**Business Name:** _____**Billing Address:** _____**Physical/Shipping Address:** _____**Billing Contact:** _____

Title: _____

Email: _____

Phone: _____

Main Contact: _____

Title: _____

Email: _____

Phone: _____

Secondary Contact: _____

Title: _____

Email: _____

Phone: _____

We at Safe Slide Restoration are committed to quality and customer satisfaction. We are an international company that provides services to the largest water parks and cruise lines in the world; and we look forward to putting our expertise to work for you. Please [visit our online store](#) to purchase any products you may need for maintenance, and feel free to call my cell at 573-225-4765 or our office at 855-639-7543 if you have any questions or comments.

Thank you for your consideration, we appreciate your time!

Sincerely,
Dalton King
Regional Account Manager
dalton.king@safeslides.com



Safe Slide³ NACOM

Specialty Coatings and Maintenance Services
NACOM is a unique Safe Slide training program that combines multiple certifications into one score to identify the overall expertise of an individual or team.



ASTM INTERNATIONAL



Terms & Conditions

*Fiberglass repair is defined as any damage that is an obvious threat to the guests, (i.e. a chip or gouge with a sharp edge). This is not to be confused with cosmetic repair, (i.e. a spider crack with no flaking or raised edge). This does not include any major repairs that require fiberglass cloth and resin lamination.

**Because of the restrictions of our caulk being able to adhere to joints without the proper amount of surface area, we require that the seams are 3/16" wide to caulk them (If seams are too tight, the caulk will not adhere properly).

Customer Expectations

Safe Slide Restoration (also referred to as Safe Slide) reserves the right to have adequate access to the project area to complete the project as efficiently as Safe Slide deems necessary. This may require, but is not limited to: working 12 hours per day and 7 days per week. Customer is responsible for providing access to an adequate water source (5 GPM), electrical power (multiple circuits will be needed), waste removal access i.e. dumpsters, and restroom facilities for the duration of the job. In the event that the project involves any chip repairs or gel coat application, Safe Slide inspectors are capable of using color charts on-site to provide a close match to the existing Gel Coat. (This is not to be confused with the manufacturer's exact color matching). Our customers have the right to request a draw down no less than 45 days before the start of project. Recaulking seams does not apply if the seam has been previously permanently fiberglassed. We strive towards the best finish that can be achieved; however, some pinholes may be present. Signature of this agreement is approval for use of photos and videos taken onsite to be used for marketing and documentation purposes. This agreement shall be construed and governed by the laws of the State of Missouri. The parties agree that in the event any action is brought to enforce any terms of this Agreement or for damages for breach of the Agreement, the venue for such cause of action shall be Madison County, Missouri Circuit Court.

Customer Responsibilities

Safe Slide will provide draw down color options if requested 45 days prior to project start date. In the event that leaking seams are being addressed by Safe Slide, the customer is responsible for identifying and labeling seams on the interior and exterior of the slide (we recommend using a permanent marker in the ride path to label seams). The customer is responsible for identifying areas where a lift is unable to operate. If a lift is required, Safe Slide is not responsible for any broken concrete, landscaping, etc. Safe Slide may require the removal of fencing to allow lift access to the water slide area if there isn't access through a gate opening. The customer is responsible for providing waste removal. A walkthrough of finished work and subsequent sign-off is required before Safe Slide's crew leaves the job site. In the event that the customer does not attend the scheduled walk-through, their absence will be interpreted as tacit approval of all work completed. Safe Slide is not responsible for unscheduled return work if the customer misses scheduled post project walkthrough and sign-off. If the customer requests to postpone the walkthrough, any delays are subject to additional charge (determined by how long Safe Slide must stay on site to complete the required walk-through and sign-off.) We recommend 20 test rides on your slide(s), with different body sizes and builds, if possible, before the season begins. We highly recommend daily documented dry inspections and test rides before operation with recorded indications/findings.

Possible Additional Charges (Fiberglass)

If there are any previous interior or exterior coatings not specified in the above work scope, there will be an additional charge for interior or exterior failed coatings. The pricing above does not include the cost of state taxes, licenses, or permits if required. Slides may require a second coat of exterior paint (especially when using yellow and orange colors) to achieve the desired finish. In the event that a second coat of paint is required, there will be an additional charge of 50% of the original paint price. Yellow slides will require a prime coating on the interior before gel coat can be applied. A 2-3-point Tie-off system on top portion of closed flume slide may be needed if a lift is inaccessible. A cost of \$90 per panel will be assessed and tie offs will stay in place for customer use. An additional daily fee may be assessed if the project site is compromised due to negligence of customer or persons under the customer's control of said project site. **The cost of a lift and/or scaffolding is not included in the above pricing.** If a lift and/or scaffolding is required, it will be the responsibility of the park to provide. **Due to the effects of rising materials and transportation costs, all prices are subject to change in accordance with these increases. We will continue our commitment to use quality products with your project, as always. Our team is working diligently to secure fair pricing in an ever-evolving market to curb any potential price increases. Thank you in advance for your continued partnership.**

Possible Additional Charges (Steel)

If there are any previous coatings not specified in the above work scope, there will be an additional charge for failed coatings. The pricing above does not include the cost of state taxes, licenses, or permits if required. Crevice corrosion in areas that are not reachable or visibly seen may not be sandblasted or recoated. Structures may require a second coat of paint to achieve the desired finish. In the event that a second coat of paint is required, there will be an additional charge of 50% of the original paint price. An additional daily fee may be assessed if the project site is compromised due to negligence of customer or persons under the customer's control of said project site. If the customer does not show up and needs to postpone the post job walk through, there will be an additional charge for the delay. This will be determined by how long Safe Slide must stay on site in order to get the walk-through and sign-off which is required before our staff leaves the site. **The cost of a lift and/or scaffolding is not included in the above pricing.** If a lift and/or scaffolding is required, it will be the responsibility of the park to provide. **Due to the effects of rising materials and transportation costs, all prices are subject to change in accordance with these increases. We will continue our commitment to use quality products with your project, as always. Our team is working diligently to secure fair pricing in an ever-evolving market to curb any potential price increases. Thank you in advance for your continued partnership.**

[Lien Information \(Regarding CA, FL, IL, MO, OH, TX\)](#)

Warranty Information

2 – year fiberglass paint Workmanship warranty:

Our 2 – year workmanship warranty covers any delamination that occurs of the coating applied. This warranty **does not** cover fading, claims from extreme acts of nature, improper washing procedures, vandalism, improper maintenance with application of aggressive chemicals. This warranty period may become reduced or void if peeling occurs due to poor adhesion from the previous original or recoated substrate.

1 – year steel paint workmanship warranty:

Our 1 – year workmanship warranty covers any delamination that occurs of the coating applied. This warranty **does not** cover fading, claims from extreme acts of nature, improper washing procedures, vandalism, improper maintenance with application of aggressive chemicals. This warranty period may become reduced or void if peeling occurs due to poor adhesion from the previous original or recoated substrate.

5 – year structural repair workmanship warranty:

Our 5-year workmanship warranty covers delamination of fiberglass from original substrate. This warranty **does not** cover claims from extreme acts of nature, vandalism, or repair that overlaps a repair completed by a previous contractor.

5 – year gel coat and paint workmanship warranty:

Our 5 - year workmanship warranty is only valid if the facility chooses to participate in a yearly protection program with Safe Slide Restoration. If not, a standard 2 – year workmanship warranty will apply. Gel coat warranty covers delamination of applied gel coat only. This warranty **does not** cover damage from osmotic blistering, damage or deterioration of cosmetic surface finishes, including corrosion, cracking, chipping, crazing, discoloration, fading, oxidation of gel coat, or wet coring/substrates (including in-ground slides and indoor locations where slides experience drastic temperature swings, leading to moisture accumulation from condensation. Any such conditions must be addressed prior to work commencement). This warranty does not cover substrates previously coated after the manufacturer’s original coating, unless post-manufacturer coating is completely removed by Safe Slide prior to the application of the new coating. This warranty **does not** cover fading, claims from extreme acts of nature, improper washing procedures, vandalism, improper maintenance with application of aggressive chemicals. This warranty period may become reduced or void if peeling occurs due to poor adhesion from the previous original or recoated substrate. This warranty also does not cover any repairs that have been completed by a previous contractor. Any warranty inspection found to be unrelated to Safe Slide’s original scope of work will incur a diagnostic/trip fee unless otherwise agreed.

Safe Slide Restoration does not offer any warranty for caulking of seams.

Confidentiality Agreement

The information in this document is confidential to the person to whom it is addressed and should not be disclosed to any other person. It may not be reproduced in whole, or in part, nor may any of the information contained therein be disclosed without the prior written consent of the directors of Safe Slide Restoration

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #5

Title: Discussion and Possible Action. Review and discussion on the Director's contract agreement.

Background: The East Fork Swimming Pool District (EFSPD) Board of Trustees will conduct a public review of the Director's Contract Agreement as part of its ongoing commitment to transparent governance, effective leadership, and organizational accountability.

Periodic review of the Director's contract is a standard governance practice that allows the Board to evaluate alignment with current operational needs, organizational goals, and industry standards. This process may include consideration of performance expectations, compensation structure, contract terms, and any necessary updates to reflect evolving priorities of the District.

Funding: NA

Recommended Move to approve the discussed possible changes and update the signatures and dates on the contract.

Motion:

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

**EMPLOYMENT CONTRACT BETWEEN
EAST FORK SWIMMING POOL DISTRICT ("EFSPD")
AND
SHANNON HARRIS ("Director")**

WHEREAS, EFSPD is a political subdivision of the State of Nevada and, pursuant to Nevada Revised Statutes 318.180 and 318.185, has the power to hire and fix the terms of employment of a Swim Center Director; and

WHEREAS, Harris has the experience, education, training, ethics and desire to serve as a Swim Center Director (hereinafter Director) for EFSPD; and

WHEREAS, it is the desire of EFSPD to retain the services of Harris as the Director and provide the proper and legal inducement for her to remain in such employment and provide, if necessary, a just means of terminating her services.

NOW, THISEFORE, in consideration of the mutual covenants contained herein the parties agree as follows:

1. **Duties:** EFSPD agrees to employ Harris to serve as Director of the East Fork Swimming Pool District and to perform the functions and duties of a Director for the EFSPD as set forth by law and policy and as further specified in the Work Performance Standards, as is more fully set forth in Exhibit A, attached hereto and incorporated herein by reference, and to perform all other legally permissible and properly assigned duties and functions as determined by EFSPD. Director accepts same and agrees that she shall be an exempt employee within the meaning of the Fair Labor Standards Act.

2. **Term:** Subject to the termination provisions contained in paragraph 4 herein, the term of this Contract is open-ended and effective retroactive to May 21st, 2026 and shall continue until terminated by either Director or EFSPD pursuant to the provisions of section 4 herein. This Contract supersedes and replaces all previous agreements, whether written or oral, with Director. Upon mutual agreement, this Contract may be extended or modified. Any such extension or modification shall be in writing and signed by both parties hereto.

3. **Conditions of Employment:**

A. Director agrees to remain in the exclusive full-time employ of EFSPD during the term of this Contract and not accept other employment by any other entity until said termination date, unless said termination date is affected as hereinafter provided. Any part-time employment by DIRECTOR shall be pre-approved in advance by the Chairman of the Board of Trustees and in their sole discretion.

B. Nothing in this Contract shall prevent, limit or otherwise interfere with the right of EFSPD to terminate services of Director at any time, subject only to the provisions set forth in section 4 of this Contract.

C. Nothing in this Contract shall prevent, limit or otherwise interfere with the right of Director to resign at any time from her position with EFSPD, subject only to the provision set forth in section 4 (B) of this Contract.

D. EFSPD may suspend Director with full pay and benefits at any time during the term of this Contract pending investigation or other proceedings pursuant to disciplinary action.

4. Termination and Severance Pay:

A. At any time during the term of this Contract, EFSPD may, without cause, terminate the Contract by providing ten (10) days written notice to Director. Notice shall be in accord with section 5 below.

B. At any time during the term of this Contract, Director may terminate this Contract by providing a thirty (30) days written notice to EFSPD. Notice shall be in accord with section 5 below.

C. Unless terminated for cause as described in paragraph F below, if Director is terminated by EFSPD during the term of this Contract, after EFSPD has given notice in accord with paragraph A above, and during such time Director is willing and able to perform her duties under this Contract, EFSPD agrees to pay Director a lump sum cash severance payment equal to six (6) months of aggregate salary of the then current annual base salary of Director and pay the health insurance costs for the Director for six months or, at the discretion of the Director, an amount equal to what the insurance payments would total.

D. Severance pay shall be in addition to any other payments for unused annual leave or other benefits that may be payable to other exempt management employees of EFSPD.

F. For purposes of this Agreement, termination for cause is defined as conduct which constitutes a crime, except for misdemeanor traffic citations, or conduct which constitutes a knowing and willful violation of a law governing the conduct of public officers or Directors or for any gross misdemeanor or felony. In a misdemeanor criminal case, cause shall be established upon a conviction. A driving under the influence conviction shall be considered as a crime and not a traffic citation. In a more serious case involving a gross misdemeanor or felony in which the Director had been arrested or summoned into court, the Board of Trustees may suspend the Director without pay. Cause for termination shall be established once the Director either waives their preliminary hearing or a preliminary hearing is held and the Director is bound over for trial; is indicted by a grand jury or makes their first appearance in district court. In such event, EFSPD shall give written notice of its desire to terminate Director for cause and the effective date of the

termination shall be five (5) calendar days after notice is given in accordance with section 5 below. If Director is terminated for cause, they shall not be entitled to severance pay. Cause may also arise from a willful and continuous failure by Director to follow the explicit directions of the EFSPD Board of Trustees, or any other act which by its nature brings discredit to the EFSPD.

G. In the event Director voluntarily resigns their position with EFSPD, then Director shall give EFSPD notice in accordance with paragraph B above. The parties may subsequently agree to a different notice period. Director shall receive their current salary during the notice period and EFSPD is not obligated to pay severance pay to Director.

5. **Notices:** When required by this Contract, notice shall be in writing and shall be by personal service to the Chairman of the Board of Trustees for the EFSPD, or to Director, or by personal service via mail.

EFSPD: Chairman, East Fork Swimming Pool District
1600 Hwy 88
Minden, NV 89423

DIRECTOR: Shannon Harris
1425 Sally Lane
Gardnerville, NV 89460

6. **Compensation and Benefits:**

- A. The annual salary of Director may be adjusted annually as determined by the board of Trustees after completing the yearly evaluation of Director.
- B. The Director shall receive four weeks of annual leave per year, unless otherwise agreed upon by all parties. The Director shall receive advance approval from the Chairman for annual leave usage in excess of five working days.
- C. The Director shall receive sick leave at the same rate as that of regular employees of EFSPD.
- D. EFSPD agrees to pay contributions to the Nevada Public Employees Retirement System (PERS) on behalf of Director during their employment with EFSPD as is consistent with other employees of EFSPD.
- E. During the term of this agreement, Director shall be entitled to receive from EFSPD such health, dental, vision, disability, life, accidental death and dismemberment and retirement benefits as the EFSPD provides to other employees. Director shall be responsible for such co-pays and premium contributions as are required to be paid by other EFSPD employees.

7. Performance Evaluation:

A. EFSPD, with input from Director, shall adopt goals and expectations for Director in each year of this Contract. EFSPD's adoption of priorities and expectations for Director shall coincide with Director's annual evaluation as provided in paragraph B below. The priorities and expectations may be added to or deleted as EFSPD may determine, after consultation with Director.

B. Each year prior to or as near as possible to the anniversary date of Director's hiring, EFSPD will review and evaluate Director's performance. Director shall contact the Chairman of the Board of Trustees of EFSPD at least thirty (30) days prior to their anniversary date in order to schedule Director's annual evaluation. The evaluation shall be based on the goals and expectations developed as provided in paragraph "A" above as well as Director's conformance with their established Work Performance Standards as set forth in Exhibit A.

8. General Provisions:

A. This Employment Contract shall be construed and interpreted according to the laws of the State of Nevada. Any dispute regarding this Contract shall be resolved by binding arbitration, with an arbiter selected from a list maintained by the Nevada Supreme Court of senior district court judges, with each party paying one-half of the costs and each paying their own attorney fees. There shall be no presumption for or against the drafter in interpreting or enforcing this Contract. EFSPD shall select the arbiter if both parties cannot mutually agree to one.

B. This Contract shall be reviewed every five (5) years unless agreed upon by both parties.

C. If any provision, or any portion thereof, contained in this Contract is held unconstitutional, invalid or unenforceable, the remainder of this Contract, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

D. This Contract shall become effective retroactive to May 21st, 2026.

IN WITNESS THISEOF, the East Fork Swimming Pool District Board of Trustees has caused this Employment Contract for Shannon Harris to be signed and executed.

Director:

East Fork Swimming Pool District

Shannon Harris

Chairman, EFSPD

Carson Valley Swim Center Director's Work Performance Standards

March 2024

Nature of the District

The East Fork Swimming Pool District (EFSPD) is a local government agency created pursuant to Nevada Revised Statutes (NRS) Chapter 318. The district provides a swim center (Carson Valley Swim Center, hereinafter "facility") and related activities for the residents and visitors of Douglas County. A five-member Board of Trustees oversees the district's governance and establishes policies and procedures for its operation

The Director shall perform all duties necessary to provide recreational aquatic services to the public in a well-maintained facility within a sustainable cost structure. Duties of the Director may be changed at any time by the Board of Trustees.

Aquatics Programming

1. Develop and maintain an understanding and awareness of the aquatics industry and trends in new services and operations.
2. Maintain an ongoing understanding of local demand for aquatic services and determine the future needs of the community in terms of services, activities, and infrastructure.
3. Maximize the utilization of the Carson Valley Swim Center through individual use, child activities, instruction and exercise programs, promotional and party events, special swim and diving events, and high school aquatics classes.

Leadership and Management

1. The Director shall ensure the Carson Valley Swim Center is operated and maintained in a manner that, at all times, ensures the safety of all visitors and employees.
2. Determine and implement a staffing model using industry defined safety and risk management standards.
3. Monitor facility revenues versus services to ensure a sustainable cost structure.
4. Identify support services that can be performed in-house versus those that may be outsourced or contracted.
5. Ensure staff salaries are competitive with competing employers while maintaining a sustainable cost structure.
6. The Director shall be responsible for the performance of subordinate employees and ensuring accountability of those employees.
7. Engage facility staff individually and collectively to communicate duties and responsibilities.

8. Foster an environment where staff members are encouraged to contribute to the success of the facility and work as a team. Hold accountable staff who fail to meet those standards.
9. Provide employee training as necessary to ensure successful performance their work duties.
10. On a regular basis evaluate employee performance and communicate the results to the employee. Corrective action or other plans should be developed for underperforming employees.
11. Identify and develop staff with strong leadership traits to advance within the organizational structure and plan for the long term succession of the management team.
12. Identify and document the training and professional certifications required for each employee and ensure they are up to date.
13. Develop a risk management program where all employees are trained in safety procedures and are encouraged to identify and report safety issues.
14. As Director, seek relevant training and personal development to meet the performance standards and operate the facility in a successful manner.
15. The Director shall seek continuous improvement in efficiency and customer service in coordination with the senior staff and subordinate employees.
16. Inform the trustees, in a timely fashion, of level appropriate issues during and between board meetings while maintaining compliance with the open meeting law.

Facilities Management

1. Develop and maintain an understanding and awareness of the structural, mechanical and electrical systems of the facility sufficient to gauge the performance of each component and to anticipate and initiate repairs, replacements or upgrades to reduce system failures, minimize service interruptions, and reduce costs.
2. On a yearly basis evaluate the facility's compliance with applicable building, electrical, ADA, OSHA, fire codes and other requirements.
3. Develop and maintain an up-to-date asset management plan for determining the life span and maintenance costs for primary systems and components.
4. Evaluate estimated maintenance costs to determine future expenditures and the costs that may be associated with upgrades or expansions.
5. Develop an asset management plan as a part of the facility's long term capital plan.

Financial Management

A sound financial management plan utilizing a cost recover percentage and a capital plan are critical to sustainable facility operations and for the wise use of property tax revenues.

1. Develop and maintain a sustainable financial model that takes into consideration:
 - a. Cost recovery percentage (user revenues/operating expenses) - Manage to a cost recovery percentage that is determined by the Board of Trustees:

- i. User revenues – Monitor and propose to the Board of Trustees facility user fees taking into consideration comparable operations in northwestern Nevada and similar markets.
 - ii. Operating expenses – Determine staffing, operating, services and other costs to ensure a sustainable operation.
 - b. Capital plan – Using the asset management plan and other relevant information, determine the financial resources necessary to repair, replace or upgrade systems and infrastructure to provide for a well-maintained facility while identifying any improvements necessary to meet community demands and needs. This will be the basis for the preparation of a five-year capital plan that shall be submitted annually by the Director to the State of Nevada and shared with the public.
2. Develop an annual budget that is consistent with the sustainable financial model and present it annually for consideration and approval by the Board of Trustees.
3. Implement and monitor the approved budget and, in a timely fashion, inform the Board of Trustees of deviations or exceptions to that budget.
4. Develop the necessary internal controls to protect facility assets and to invest financial resources to optimize earnings with appropriate risk as defined by state statutes.
5. Initiate financial audits in accordance with applicable local, state and federal requirements and report the results of those audits to the Board of Trustees in a timely manner. Participate and cooperate with required outside audits as needed.

Public Relations

1. Develop relationships with key officials such as the County Manager, County Commissioners, and others to inform and educate them on the value and benefits the facility provides to the public and business community relative to the tax dollars received.
2. Maintain membership in the Chamber of Commerce and similar organizations to highlight the services the facility provides to the community and to encourage visitation and use.
3. Maintain and continually update a user-friendly website to inform the public of services offered, hours of operation and other applicable information along with activities that may impact normal public use such as special events or weather-related issues.
4. Prepare news and information releases about the facility's services, current activities, awards, and special events.
5. The Director should be visible in the community and be an ambassador for the facility highlighting the value it provides, including the dissemination of promotional materials, passes, etc.
6. Respond to customer complaints and concerns in a timely and professional manner. The Director and staff should be trained on methods to diffuse and deescalate conflict.

Sharon Desjardins

Sharon Des Jardins, Chairman
East Fork Swimming Pool District

2/25/25

Date

Shannon Harris

Shannon Harris, Director

3/30/24

Date

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #6

Title: Discussion and Possible Action. Discussion on creating a guideline for the board to use when determining the Directors possible annual raise.

Background: As part of the East Fork Swimming Pool District's commitment to transparency, accountability, and responsible governance, the Board of Trustees is undertaking the development of a formal guideline to assist in determining the annual compensation adjustment for the District's Director.

Historically, compensation discussions have occurred during contract review periods and have considered a variety of factors, including organizational performance, budget conditions, and individual leadership contributions. To ensure consistency, fairness, and alignment with best practices in public sector management, the Board recognizes the importance of establishing a structured and objective framework to guide these decisions moving forward.

Funding: NA

Recommended Move to approve the guideline for the board to use when determining the Directors possible annual raise.

Motion:

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

Suggested East Fork Swimming Pool Director Performance/Salary Adjustment Process

1. Development of Work Performance Standards (WPS):
The Board of Trustees, in coordination with the Director, shall develop Work Performance Standards (WPS) that clearly define the duties, responsibilities, and expectations of the position. These standards should be reviewed periodically by the Director and the Board to ensure they remain accurate and reflective of the job requirements.
2. Evaluation Materials and Scoring Framework:
At the Board meeting preceding the Director's public evaluation, each Trustee shall be provided with the Director's WPS, current employment contract, five years of evaluation scores and salary history. Trustees shall also receive a standardized scoring matrix to evaluate performance against each WPS using the following scale
 - 5 – Excellent: Consistently exceeds standard requirements
 - 4 – Above Expectations: Frequently exceeds performance standards
 - 3 – Meets Expectations: Reliably meets performance standards
 - 2 – Needs Improvement: Occasionally falls short of performance standards
 - 1 – Poor: Generally fails to meet performance standards; significant improvement required

(Note: the scoring matrix is for rating performance only):
3. Calculation of WPS Ratings:
A performance rating for each WPS shall be determined by calculating the mean score of all Trustee evaluations.
4. Overall Performance Score:
An overall performance rating shall be calculated as the mean of all WPS ratings.
5. Compensation Determination:
Based on the overall performance rating, and taking into consideration additional factors such as the District's budget, internal salary equity, regional compensation for comparable positions, and the Western Consumer Price Index, the Board of Trustees shall, at its sole discretion, propose and approve any salary adjustment, including monetary or other bonuses. The Board may also condition such adjustments on performance-related actions, including professional development, improvement plans, or coaching to support and enhance job performance.

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #7

Title: Discussion and Possible Action. Approval of general ledger cash balances, expenditures and investments through April 30th, 2026.

Background: Each month, the East Fork Swimming Pool district prepares and presents a financial report detailing revenue, expenditures, fund balances, and budget-to-actual comparisons. This report is a key tool for ensuring financial transparency, supporting accountability to the public, and aiding in informed decision-making by the board.

Reviewing the monthly financials is important to track the district's fiscal health, assess whether operations are aligned with budgetary goals, and identify any emerging financial concerns or opportunities. It also provides a forum for board members to ask questions, provide guidance, and ensure that public funds are being managed responsibly and efficiently.

Funding: NA

Recommended

Motion: Move to approve general ledger cash balances, expenditures and investments through April 30th, 2026.

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

EAST FORK SWIMMING POOL DISTRICT

05/08/26

Balance Sheet

Accrual Basis

As of April 30, 2026

	Apr 30, 26
ASSETS	
Current Assets	
Checking/Savings	
101 · WELLS FARGO CHECKING ACCT.	353,524.07
108 · CASH ON HAND	850.00
112-4 · LOCAL GOV'T INVESTMENT POOL	3,342,453.94
112-5 · LOCAL GOV'T POOL OPERATING	52,889.86
Total Checking/Savings	3,749,717.87
Accounts Receivable	
121 · ACCOUNTS RECEIVABLE	1,954.00
Total Accounts Receivable	1,954.00
Other Current Assets	
12100 · INVENTORY	
115 · CHEMICALS INVENTORY	7,876.32
120 · MERCHANDISE INVENTORY	4,096.67
125 · FOOD INVENTORY	1,287.86
Total 12100 · INVENTORY	13,260.85
130 · Prepaid Expense	24,639.75
170-4 · DELIQUENT TAX REC	33,428.00
Total Other Current Assets	71,328.60
Total Current Assets	3,823,000.47
Fixed Assets	
150 · POOL EQUIPMENT	205,495.39
155 · CONSTRUCTION IN PROGRESS	1,299,606.30
156 · LAND IMPROVEMENTS	506,644.25
157 · BUILDING & IMPROVEMENT	17,168,354.17
158 · EQUIPMENT	1,465,866.79
160 · ACCUMMULATED DEPRECIATION	-11,231,425.57
175 · LAND APN#1320-30-411-005	1,353,232.09
Total Fixed Assets	10,767,773.42
Other Assets	
171 · DEFERRED PENSION OUTFLOWS	556,295.00
Total Other Assets	556,295.00
TOTAL ASSETS	15,147,068.89
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201 · ACCOUNTS PAYABLE	40,559.74
Total Accounts Payable	40,559.74
Credit Cards	
202 · CITI VISA CREDIT CARD	5,269.49
Total Credit Cards	5,269.49
Other Current Liabilities	
200 · PAYROLL LIABILITIES	
221-1 · ACCRUED PAYROLL	77,860.00
221-2 · ACCRUED PAYROLL TAXES	12,422.99
229 · SUTA	623.43
234-3 · Aflac	650.88
Total 200 · PAYROLL LIABILITIES	91,557.30

EAST FORK SWIMMING POOL DISTRICT

Balance Sheet

As of April 30, 2026

	Apr 30, 26
218 · ACCRUED VESTED VAC PAY	49,426.99
219 · OPEB LIABILITY	30,261.00
235 · ACCRUED WORKMANS COMPENSATION	-2,702.25
236 · NOTE PAYABLE - ZION	124,000.00
Total Other Current Liabilities	292,543.04
Total Current Liabilities	338,372.27
Long Term Liabilities	
220 · NET PENSION LIABILITY	1,250,010.00
225 · DEFERRED PENSION INFLOWS	250,070.00
Total Long Term Liabilities	1,500,080.00
Total Liabilities	1,838,452.27
Equity	
349 · RETAINED EARNINGS	8,635,595.00
351-1 · FUND BALANCE	1,452,260.17
355 · CONTRIBUTED CAPITAL	1,648,952.81
Net Income	1,571,808.64
Total Equity	13,308,616.62
TOTAL LIABILITIES & EQUITY	15,147,068.89

	Apr 26	Budget	Jul 25- Apr 26	YTD Budget	YTD Variance	Annual Budget	Annual Budget Remaining	YTD Total as % of Budget
Ordinary Income/Expense								
Income								
403 · USER FEES	45,634.75	60,000.00	455,149.20	494,000.00	(38,850.80)	648,000.00	192,850.80	70.24%
496 · FOOD	3,618.75	5,000.00	35,904.33	47,146.00	(11,241.67)	66,146.00	30,241.67	54.28%
497 · MERCHANDISE	1,687.90	2,250.00	15,742.00	18,409.00	(2,667.00)	25,409.00	9,667.00	61.95%
498 · GRANT INCOME	0.00	0.00	10,000.00	10,000.00	-	10,000.00	-	0.00%
Total Income	50,941.40	67,250.00	516,795.53	569,555.00	(52,759.47)	749,555.00	232,759.47	68.95%
Cost of Goods Sold								
COST OF GOODS SOLD								
550 · FOOD EXPENSE	1,722.32	2,500.00	13,470.60	22,700.00	9,229.40	29,000.00	15,529.40	46.45%
555 · MERCHANDISE EXPENSE	992.14	1,000.00	9,688.35	10,100.00	411.65	12,600.00	2,911.65	76.89%
560 · FOOD SUPPLIES	123.70	150.00	788.73	900.00	111.27	1,450.00	661.27	54.40%
565 · FOOD SPOILAGE	0.00	0.00	47.79	374.00	326.21	550.00	502.21	8.69%
Total COST OF GOODS SOLD	2,838.16	3,650.00	23,995.47	34,074.00	10,078.53	43,600.00	19,604.53	55.04%
Total COGS	2,838.16	3,650.00	23,995.47	34,074.00	10,078.53	43,600.00	19,604.53	55.04%
Gross Profit	48,103.24	63,600.00	492,800.06	535,481.00	(42,680.94)	705,955.00	213,154.94	69.81%
Expense								
GENERAL & ADMINISTRATIVE								
629 · ADVERTISING/PRINTING	2,180.17	6,980.00	13,975.28	11,848.00	(2,127.28)	13,500.00	(475.28)	103.52%
630 · POSTAGE	77.75	6.00	513.93	561.00	47.07	800.00	286.07	64.24%
631 · JANITORIAL EXPENSE	979.45	1,032.00	10,938.91	11,283.00	344.09	15,500.00	4,561.09	70.57%
632 · SOFTWARE - IT	2,293.83	5,940.00	28,999.31	28,752.00	(247.31)	33,500.00	4,500.69	86.57%
641 · POOL TRAINING AND EDUCATION	681.89	433.34	4,723.32	5,233.40	510.08	6,000.00	1,276.68	78.72%
645 · OFFICE SUPPLIES	308.65	500.00	4,764.58	5,329.00	564.42	6,071.00	1,306.42	78.48%
660 · SEMINARS & EDUCATION	0.00	610.42	6,057.00	6,104.20	47.20	7,325.00	1,268.00	82.69%
661 · DUES/SUBSCRIPTIONS	33.32	283.00	1,807.36	1,576.00	(231.36)	2,045.00	237.64	88.38%
680 · TRAVEL EXPENSE	124.79	1,166.67	14,172.24	11,666.70	(2,505.54)	14,000.00	(172.24)	101.23%
681 · MEALS	0.00	433.34	3,507.74	4,333.40	825.66	5,200.00	1,692.26	67.46%
683 · AUTO REIMBURSEMENT/MILEAGE	286.09	133.34	1,326.24	1,333.40	7.16	1,600.00	273.76	82.89%
690 · LEGAL EXPENSE	0.00	819.00	3,304.82	5,000.00	1,695.18	5,500.00	2,195.18	60.09%
691 · ACCOUNTING EXPENSE	515.00	760.00	17,870.00	17,998.00	128.00	19,001.00	1,131.00	94.05%
692 · BANK CHARGES	0.00	0.00	0.00	500.00	500.00	500.00	500.00	0.00%
693 · ENTRY SYSTEM CHARGES	1,433.04	2,156.00	29,506.59	27,584.00	(1,922.59)	35,000.00	5,493.41	84.30%
694 · DC VOTER FEES	0.00	0.00	5,481.15	6,000.00	518.85	6,000.00	518.85	91.35%
780 · CASH OVER/SHORT	-27.34	0.00	-351.22	0.00	351.22	-	351.22	#DIV/0!
Total GENERAL & ADMINISTRATIVE	8,886.64	21,253.11	146,597.25	145,102.10	(1,495.15)	171,542.00	24,944.75	85.46%
PAYROLL EXPENSES								
599 · BOARD EXPENSES	2,000.00	2,000.00	21,200.00	20,000.00	(1,200.00)	24,000.00	2,800.00	88.33%
600 · SALARIES & WAGES	104,849.28	125,000.00	1,151,533.85	1,234,622.34	83,068.49	1,486,622.00	335,068.15	77.46%
601 · SOCIAL SECURITY	3,657.30	3,900.00	40,325.16	48,200.00	7,874.84	57,104.00	16,778.84	70.62%
611 · MEDICARE	1,529.39	1,700.00	16,812.60	18,504.02	1,691.42	21,904.00	5,091.40	76.76%
613 · STATE UNEMPLOYMENT	515.94	7,000.00	8,965.65	19,050.00	10,084.35	21,750.00	12,784.35	41.22%
614 · HEALTH INSURANCE	6,742.82	5,775.00	61,628.97	57,750.00	(3,878.97)	69,300.00	7,671.03	88.93%

	Apr 26	Budget	Jul 25- Apr 26	YTD Budget	YTD Variance	Annual Budget	Annual Budget Remaining	YTD Total as % of Budget
(Continued)								
615 · PERS	15,122.62	17,500.00	153,268.44	181,674.50	28,406.06	216,674.00	63,405.56	70.74%
617 · WORKMANS COMPENSATION	4,221.75	4,236.77	42,217.50	42,367.70	150.20	50,841.00	8,623.50	83.04%
639 · PAYROLL TAX ADJUSTMENTS	155.00	0.00	743.34	0.00	(743.34)	-	(743.34)	#DIV/0!
640-1 · ACCRUED WAGES	0.00	0.00	0.00	0.00	-	-	0.00	#DIV/0!
640-2 · ACCRUED PAYROLL TAXES	0.00	0.00	0.00	0.00	-	-	0.00	#DIV/0!
640-3 · ACCRUED VACATION	10,916.79	0.00	6,634.25	0.00	(6,634.25)	-	(6,634.25)	#DIV/0!
Total PAYROLL EXPENSES	149,710.89	167,111.77	1,503,349.76	1,622,168.56	118,818.80	1,948,195.00	444,845.24	77.17%
POOL OPERATIONS								
UTILITIES								
619 · GARBAGE	658.37	868.00	5,443.83	7,003.00	1,559.17	8,500.00	3,056.17	64.05%
621 · TELEPHONE EXPENSE	393.58	504.00	4,438.65	4,991.00	552.35	6,000.00	1,561.35	73.98%
622 · ELECTRIC	8,433.52	9,775.00	91,600.17	103,252.00	11,651.83	125,000.00	33,399.83	73.28%
624 · WATER	1,467.05	780.00	10,630.05	9,046.00	(1,584.05)	11,500.00	869.95	92.44%
625 · SEWER	2,317.86	1,609.00	9,271.44	9,450.00	178.56	9,450.00	178.56	98.11%
626 · NATURAL GAS	4,959.44	12,376.55	53,916.42	82,036.30	28,119.88	96,000.00	42,083.58	56.16%
Total UTILITIES	18,229.82	25,912.55	175,300.56	215,778.30	40,477.74	256,450.00	81,149.44	68.36%
623 · INSURANCE	3,183.70	3,083.34	31,837.00	30,833.40	(1,003.60)	37,000.00	5,163.00	86.05%
628 · CHEMICALS	9,279.11	8,503.00	58,892.81	59,896.00	1,003.19	72,000.00	13,107.19	81.80%
633 · MAINTENANCE & REPAIR	3,527.72	4,026.00	111,942.94	92,225.00	(19,717.94)	120,000.00	8,057.06	93.29%
634 · EQUIPMENT RENTAL	185.59	416.67	2,649.50	4,166.70	1,517.20	5,000.00	2,350.50	52.99%
636 · LANDSCAPE MAINTENANCE	2,642.00	1,677.00	13,378.92	8,337.00	(5,041.92)	14,000.00	621.08	95.56%
640 · EMPLOYEE INCENTIVES	268.14	52.00	2,989.31	2,604.00	(385.31)	3,200.00	210.69	93.42%
642 · SAFETY	722.97	1,189.00	10,423.37	11,600.00	1,176.63	16,000.00	5,576.63	65.15%
643 · SUPPLIES	349.60	614.00	5,992.58	7,721.00	1,728.42	9,000.00	3,007.42	66.58%
644 · UNIFORMS	245.65	100.00	4,727.18	5,310.00	582.82	8,175.00	3,447.82	57.82%
646 · SMALL EQUIPMENT	2,208.99	100.00	5,730.11	4,875.00	(855.11)	5,000.00	(730.11)	114.60%
Total POOL OPERATION EXPENSE	40,843.29	45,673.56	423,864.28	443,346.40	19,482.12	545,825.00	121,960.72	77.66%
850 · DEPRECIATION EXPENSE	50,000.00	50,000.00	500,000.00	500,000.00	-	600,000.00	100,000.00	83.33%
Total Expense	249,440.82	284,038.44	2,573,811.29	2,710,617.06	136,805.77	3,265,562.00	691,750.71	78.82%
Net Ordinary Income	(201,337.58)	(220,438.44)	(2,081,011.23)	(2,175,136.06)	94,124.83	(2,559,607.00)	(478,595.77)	81.30%
Other Income/Expense								
Other Income								
401.4 · AD VALOREM	671,457.45	320,000.00	3,556,511.45	3,164,000.00	392,511.45	3,200,000.00	(356,511.45)	111.14%
491 · INTEREST INCOME	10,124.29	6,666.67	97,727.32	66,666.70	31,060.62	80,000.00	(17,727.32)	122.16%
499 - OTHER INCOME	500.00	0.00	500.00	0.00	-	-	-	-
Total Other Income	682,081.74	326,666.67	3,654,738.77	3,230,666.70	423,572.07	3,280,000.00	(374,238.77)	111.42%
Other Expense								
899 · Interest Expense	0.00	0.00	1,918.80	2,000.00	81.20	4,000.00	2,081.20	-
Total Other Expense	-	-	1,918.80	2,000.00	81.20	(4,000.00)	2,081.20	-
Net Other Income	682,081.74	326,666.67	3,652,819.97	3,228,666.70	423,653.27	3,276,000.00	(372,157.57)	111.50%
Net Income	480,744.16	106,228.23	1,571,808.74	1,053,530.64	517,778.10	716,393.00	(850,753.34)	219.41%

	Account	Amount	Memo
Age Indrags	633 - MAINTENANCE & REPAIR	168.86	Fastereners, Three-docker Drain Cleaner, Steel DMN MT, LD, SW Blade
Air Fryr Sales	633 - MAINTENANCE & REPAIR	372.31	Filters
ATRGAS	630 - CHEMICALS	2,846.47	Carbon, Double Liquid
Amazon	646 - OFFICE SUPPLIES	1,003.95	Subscription Food Supplies, Easter Event Wreath, Bunn Flag Holder, Jambalaya Handheld Shower Heads, LG Chair, Office Supplies
American Document Destruction	646 - OFFICE SUPPLIES	75.97	Documents Destroyed
American Red Cross	641 - POOL TRAINING	357.20	Start Certs
Angrow Blowers	643 - AUTO REIMBURSEMENT/LEASE	32.99	
Antoniucci Services	643 - AUTO REIMBURSEMENT/LEASE	218.14	Fossil/Paint Training/Supervisors & Sr. Guards
Architectural Services	643 - AUTO REIMBURSEMENT/LEASE	185.99	Copper Lease/Equip Insurance (Apr 2026)
Aspen Hill Chamber of Commerce	639 - EQUIPMENT RENTAL	65.00	Chamber Luncheon
Aspen Valley Sports	639 - ADVERTISING/PRINTING	409.20	Screen Towels, Handicap Signs
Carroll Systems, Inc. the	633 - MAINTENANCE & REPAIR	175.00	Remote in updated the program and graphics for family pool
Chamber of Commerce	639 - ADVERTISING/PRINTING	65.00	Chamber Luncheon/Breakfast Meetings
CG Communications	639 - ADVERTISING/PRINTING	1,373.75	1 of 4 Payments
CGS	639 - ADVERTISING/PRINTING	601.82	Weekly Service/Supplies
Clear Solutions International	633 - MAINTENANCE & REPAIR	55.00	Set up new Unit Switch(PumpRoom), determine cat cable issue
Comcast	633 - MAINTENANCE & REPAIR	55.00	Software program for email address for contacts
Constant Contact	639 - ADVERTISING/PRINTING	1,650.00	Food/Jambalaya, Food Supplies, Office Supplies, Stamps, Easter Event
Costco	633 - MAINTENANCE & REPAIR	518.89	Locker Room Entrance Curtains
Covos Corporation	640 - EMPLOYEE INCENTIVES	25.00	ECM (C. Taylor)
Dairy Queen	619 - GARBAGE	49.90	Dispose of CO2 Tanks
Davis Long	619 - GARBAGE	2,642.00	Weekly Lawn Service/Repair Drip Fertilizer, Rock Concrete Pavers, Labor
Deert Star Landscaping	619 - GARBAGE	7,245.00	Health Insurance Apr. 2026 (7 FTE(11) Dependents - Lgtr)
Douglass County School District	614 - HEALTH INSURANCE	38.65	Dispose of pool items
Dryden	611 - TELEPHONE EXPENSE	393.54	Apr 2026 Phone & Internet Service
Dutch Bros	640 - EMPLOYEE INCENTIVES	25.00	ECM (S. Pickett)
Elav	633 - MAINTENANCE & REPAIR	405.54	Motion Sensor Location/Funct/Push/Pull/Pullbutton/Dry Erase Markers, Wire Gate for Slimmer
Epic Outdoor Cinema	633 - MAINTENANCE & REPAIR	57.48	Paint repair Kit for movie screen
FedEx	633 - MAINTENANCE & REPAIR	20.50	Boards to ship repairs
Fresh Onsite	633 - MAINTENANCE & REPAIR	24.05	Therap. Conf (Apr 2026)
Go Dobby	633 - MAINTENANCE & REPAIR	289.76	Microsoft Business Professionals (Renewal/Advance Email Security)
Granger	642 - SAFETY	4.97	Bandages
Granger Flight Tools	633 - MAINTENANCE & REPAIR	65.99	Chairs, Bell Whistle
High Sam Business Systems	642 - SAFETY	123.59	Mar 2026 (5 Copies)
Home Depot	642 - SAFETY	724.65	Partners Rings in a box, Saw Blade, Anchors, Zip Ties, Utility Knife, Metal Cutoff Disc, Concrete Mix, Paint, Adhesive, Screens, Cutoff Blade, Silver Post Caps, Drill Bits, 4way Valve, Krampad door lock Hex Key Set, Bit
Insit Software	642 - SAFETY	342.32	Monthly Software Fee/Payroll Direct Deposits
J&K Stevenson	633 - MAINTENANCE & REPAIR	58.00	
Jordan Orms	633 - MAINTENANCE & REPAIR	49.30	Tablet Conf (Apr 2026)
Juniper	633 - CHEMICALS	5,522.58	Pulver, Biquetres/biphenol Tablets, Chlorine Free, Tablets, Test Tablets
Lincoln Aquatics	633 - CHEMICALS	1,449.47	San-Chlor, Munnich, Acid Deposit, Palet, Take Up Reel w/Cover & Wrench
Livins Gas & Equipment	648 - SMALL EQUIPMENT	2,208.99	Welder for Maintenance
Maple Brook Nhd	602 - ENTRY SYSTEM CHARGES	1,433.04	
Microsoft Corp	632 - SOFTWARE/IT	9.79	Local Backup
Modine-Carboville Sanitation, Dist	605 - SEWER	2,317.86	2nd Qtr Billing (Apr-Jun 2026)
Nevada News Group	609 - ADVERTISING/PRINTING	595.00	CV Abnwahe 2026
NY Energy	622 - ELECTRIC	8,433.52	
Protek Controls	633 - MAINTENANCE & REPAIR	130.66	Propose
Paul Ung	633 - AUTO REIMBURSEMENT/LEASE	24.65	Tablet Conf (Apr 2026)
Pine Job	633 - MAINTENANCE & REPAIR	352.86	Support Pool Vacuum
Pool & Hot Tub Enclosure	641 - POOL TRAINING	324.69	CPD Pools/CPD Portal
Power Mx, Inc	633 - SOFTWARE/IT	9.89	Monthly Repeating Charge
Public Employees Benefits Program	614 - HEALTH INSURANCE	47.09	Apr 2026 8934
Planix	639 - ADVERTISING/PRINTING	91.42	Seos for Strategic Planning Meeting Public Attendance
Planet Direct	633 - AUTO REIMBURSEMENT/LEASE	24.65	Tablet Conf (Apr 2026)
Shen Upric Betting Co. of Reno	630 - FOOD EXPENSE	320.24	Drinks for Snack Bar
Shannon Harris	633 - AUTO REIMBURSEMENT/LEASE	24.65	Tablet Conf (Apr 2026)
Sherra DeLuigna	633 - AUTO REIMBURSEMENT/LEASE	49.65	Tablet Conf (Apr 2026) (Parking)
Siena Baking Solutions, Inc	691 - ACCOUNTING EXPENSE	240.00	Mar 2026 (2 Payroll/PERS/1st Qtr Payroll Reports)
SOUTHWEST GAS	628 - NATURAL GAS	4,959.44	
Spody	661 - DUES/SUBSCRIPTIONS	12.99	
State of Nevada Dept Public Safety	642 - SAFETY	39.00	Fragile Printing (J. Sutton)
Supply House	633 - MAINTENANCE & REPAIR	14.16	Filter Bag
Swimworld	633 - MAINTENANCE & REPAIR	161.70	Wrenches for Rope Lines
Talove Tax & Accounting, LLC	691 - ACCOUNTING EXPENSE	275.00	Apr 2026 Monthly Vint
Taylor Welter Technologies	633 - CHEMICALS	26.13	Ferrous Chloride Sol
Taylor Welter Technologies	633 - CHEMICALS	696.94	Towels
TowelsDirect	624 - WATER & TRASH	1,961.12	Water/Carbage
Tron Of Motion	633 - MAINTENANCE & REPAIR	4.90	Leach Pin
Tractor Supply	633 - MAINTENANCE & REPAIR	44.00	SubFI Adapter
Uppell Show	644 - UNIFORMS	64.00	Aquatic Summer Shirts Embroider
University of Nevada, LLC	644 - UNIFORMS	134.84	Ice Cream/Crm Dish
Wal-Mart	630 - FOOD EXPENSE	74.75	C-632-1430 (1/01/2025-09/30/2026)
Water Master	634 - WATER & TRASH	316.49	Formaldehyde Pkgs
Water Safety	644 - UNIFORMS	37.59	Road Club T-shirts
Western Needs Supply	633 - MAINTENANCE & REPAIR	255.14	Contact Block, Mx, Shark, Socket, Pliers, Spin Post Square
Zoro Tools	633 - MAINTENANCE & REPAIR		
Total		55,242.40	

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #8

Title: Discussion Only. Report from the Swim Center Director:

- User Attendance
- Staffing and Programming
- Marketing and Public Relations Information
- Employee Recognition
- Maintenance Updates
- Correspondence

Background: The Swim Center Director will provide a discussion-only report to inform the Board of recent operational updates. The report will include highlights on user attendance, staffing and programming, marketing and public relations activities, employee recognition, maintenance updates, and relevant correspondence. This item is for informational purposes only and does not require Board action.

Funding: NA

Recommended Motion: Discussion only

Trustee Action:

_____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

CVSC May 2026 Director's Report

User Attendance: See board binder documents.

- April 2025 Attendance 10,949. April 2026 Attendance 11,540 (See attached docs)

Programming, Staffing and Training:

- Sarah co-taught a Lifeguard Instructor (LGI) class in Truckee as a requirement of her certification
- Sarah, Justin, Paul and Shannon conducted 12 interviews for 6 Senior Lifeguard positions.
- Sarah, Andrew and Shannon attended the Pool Pact Training "How to conduct Investigations"
- E-learning continues to be sent out monthly to staff by Andrew, Admin Asst./HR
- Leadership Team (Director and Supervisors) meet monthly to plan and discuss CVSC programming & staffing
- Monthly In-Service Training/Meeting was conducted by all supervisors
- Session, Drop-In and Private swim and swim angelfish are combined numbers and classes are successful (see attached #'s)
- Water Aerobics class attendance is steady at 35+ participants in the morning classes. Evening classes are smaller but well liked and attended

Marketing and Public Relations:

- Shannon attended online NRPA's "Parks for All Network" meeting, donation ceremony for Minden Fortnightly, Candidates Town Hall Debate, East Fork Ember Foundation meeting, Reno Builders Association Pinnacle Award Ceremony with Scott McCullough.
- Strategic Planning meeting was conducted with Trustees, Staff and Public present
- Sarah, Justin, Paul, Andrew and Shannon along with Trustee Dressel the Nv Rec & Park Conference (NRPS)
- Paul attended the Aquatics North Committee meeting as the Co-Chair for Nv Rec & Park Conference (NRPS)
- Social media exposure, information sharing and flyers: Facebook & Instagram updates (Sarah)
- Website updates (Justin, Paul), Google Business updates (Shannon), Alignable updates (Shannon)
- Annual publications: Carson Valley Business Directory, Getaway Reno/Tahoe Area, Best of CV, Almanac, R-C
- CGI Marketing Group continues to do a good job managing our online reputation with Google, Yelp (Shannon)
- Phone Message updates (Sherrie)
- Water Aerobics Coordinator (Deanna) is emailing staff/patrons to keep up-to-date on schedule/procedure changes

Employee Recognition: Employee of the Month

May: Julie Scharrer, Cashier She is here bright and early as she works the 5am shift. Has extra job duties outside of the normal Cashier position, has a great repour with the swim centers patrons, a lot of the members love her and I'm sure they will hate to see her go. She also has a good working relationship with the staff here and a wonderful asset to me in the front office

Maintenance Updates:

- CO2 installed but now waiting for new solenoids and State permitting
- Continuing to work with Brad Hollander on last minute details prior to UV pool light replacement and monitoring
- Working with Aqua Source to replace eroders and warm pool filter
- Working with Tuff Shed and Douglas County on the permitting process
- Morgan construction with cut away concrete around Family Pool due to deterioration.
- Speakers in the Mezzanine are not working but being looked into
- Parking curbing will be painted around ADA parking area
- Ordered and will install a new chlorine pump
- Researching and replacing the ADA lift in the indoor pool area eastside deck.
- Quarterly Safety meetings are conducted by the maintenance team identifying any risk related concerns
- Daily, weekly, monthly and annual maintenance projects and asset management are being completed
- Updating and improving the data information in Reserve Analyst (Asset Management Program)

Correspondence: See board binder documents (if applicable).

East Fork Swim Pool District

Attendance Report Fiscal Year: 2024-2025

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Attendance	23463	16098	9222	9112	7549	7448	9137	8731	11020	10949			112729
Attendance:													
Lessons	1626	1087	439	408	451	194	484	460	667	520			6336
DDST	1430	1050	950	1265	1100	1323	1242	1080	1050	1100			11590
Mem/Pass Visits	4286	3976	3573	3572	3098	2978	3521	3037	3419	3407			34867
DHS Aquatics	0	320	640	576	540	480	570	480	540	510			4656
DHS Swim/Dive	0	0	0	0	0	0	24	448	504	504			1480
Drop-In Visits	16121	9665	3620	3291	2360	2473	3296	3226	4840	4908			53800
User Fees	100,889	65,844	36,422	44,270	26,973	25,376	40,854	29,317	42,329	41,739			\$454,012

East Fork Swim Pool District

Attendance Report Fiscal Year: 2025-2026

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Attendance	22336	15435	7495	8596	7655	8469	9212	8233	12198	11540	0	0	111169
Attendance:													
Lessons	1692	740	316	570	479	246	485	515	621	613			6277
DDST	1380	1050	1056	1056	864	1056	960	960	1056	1056			10494
Mem/Pass Visits	4721	4146	3022	3569	3157	3471	3561	2966	3990	3746			36349
DHS Aquatics	0	224	504	378	357	255	288	270	352	272			2900
DHS Swim/Dive	0	0	0	0	0	0	32	192	288	288			800
Drop-In Visits	14543	9275	2597	3023	2798	3441	3886	3330	5891	5565			54349
User Fees	94,013	59,144	31,503	37,973	31,580	32,198	42,659	34,051	45,393	45,635			\$454,149

East Fork Swim Pool District

Attendance Report Fiscal Year: 2024-2025

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Attendance	23463	16098	9222	9112	7549	7448	9137	8731	11020	10949	11406	18044	142179
Attendance:													
Lessons	1626	1087	439	408	451	194	484	460	667	520	488	1127	7951
DDST	1430	1050	950	1265	1100	1323	1242	1080	1050	1100	1050	1260	13900
Mem/Pass Visits	4286	3976	3573	3572	3098	2978	3521	3037	3419	3407	3397	3949	42213
DHS Aquatics	0	320	640	576	540	480	570	480	540	510	525	180	5361
DHS Swim/Dive	0	0	0	0	0	0	24	448	504	504	252	0	1732
Drop-In Visits	16121	9665	3620	3291	2360	2473	3296	3226	4840	4908	5694	11528	71022
User Fees	100,889	65,844	36,422	44,270	26,973	25,376	40,854	29,317	42,329	41,739	45,311	82,802	\$582,125

East Fork Swim Pool District

Attendance Report Fiscal Year: 2025-2026

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Attendance	22336	15435	7495	8596	7655	8469	9212	8233	12198	11540	0	0	111169
Attendance:													
Lessons	1692	740	316	570	479	246	485	515	621	613			6277
DDST	1380	1050	1056	1056	864	1056	960	960	1056	1056			10494
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DHS Aquatics	0	224	504	378	357	255	288	270	352	272			2900
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Drop-In Visits	14543	9275	2597	3023	2798	3441	3886	3330	5891	5565			54349
User Fees	94,013	59,144	31,503	37,973	31,580	32,198	42,659	34,051	45,393	45,635			\$454,149

User Attendance Breakdown

Summary

	April 2026				July 1, 2025 thru April 30, 2026			
	Drop-Ins	Passes	Total	%	Drop-Ins	Passes	Total	%
Senior	504	2,994	3,498	38%	4,507	27,981	32,488	36%
Adult	1,512	329	1,841	20%	16,466	3,486	19,952	22%
Youth	3,260	10	3,270	35%	30,275	348	30,623	34%
Complimentary	3	-	3	0%	490	-	490	1%
Family	79	83	162	2%	786	963	1,749	2%
Disabled	26	180	206	2%	361	1,851	2,212	2%
Therapy	97	-	97	1%	912	-	912	1%
Other	84	150	234	3%	552	1,720	2,272	3%
	5,565	3,746	9,311	100%	54,349	36,349	90,698	100%

East Fork Swim Pool District

Lifeguard Activity Report, Fiscal Year: '24-'25

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Swim Rescues	10	5	0	1	1	3	0	4	2	7	5	13	51
Minor First Aid	31	19	6	4	5	3	2	7	8	14	15	20	134
Major First Aid	4	1	1	1	1	0	0	0	0	0	0	0	8
Resuscitations	0	0	0	0	0	0	0	0	0	0	0	0	0
Near Drownings	0	0	0	0	0	0	0	0	0	0	0	0	0
Drownings	0	0	0	0	0	0	0	0	0	0	0	0	0
Major First Aid Description:													
Backboard	0	0	0	0	0	0	0	0	0	0	0	0	0
911 Calls	4	0	1	1	1	0	0	0	0	0	0	0	7
Ambulance Transport	3	0	0	0	1	0	0	0	0	0	0	0	4
Oxygen uses	0	0	1	0	1	0	0	0	0	1	0	0	3

East Fork Swim Pool District

Lifeguard Activity Report, Fiscal Year: '25-'26

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Swim Rescues	6	6	0	0	2	2	3	1	3	4			27
Minor First Aid	36	23	2	5	4	2	12	10	15	8			117
Major First Aid	0	2	1	0	1	0	1	1	2	1			9
Resuscitations	0	0	0	0	0	0	0	0	0	0			0
Near Drownings	0	0	0	0	0	0	0	0	0	0			0
Drownings	0	0	0	0	0	0	0	0	0	0			0
Major First Aid Description:													
Backboard	0	0	0	0	0	0	0	0	0	0			0
911 Calls	0	1	0	0	1	0	1	1	1	0			5
Ambulance Transport	0	1	0	0	0	0	1	0	1	0			3
Oxygen uses	0	0	1	0	0	0	0	1	0	1			3

Rotary

Rotary Club of Minden, Nevada



Carson Valley Swim Center
Attn: Shannon Harris
P.O. Box 1972
Minden, NV. 89423

February 24, 2026

Dear Sirs:

The Rotary Club of Minden and the Pickle ball community of players would like to acknowledge and thank you for your donation of 15/30 swim passes to the 2026 Super Bowl Pancake Breakfast held at the community center February 8th. The event was both a success in fund raising and community gathering for a fun time.

We served approximately 200 breakfast meals of pancakes, bacon, and eggs and held a raffle with your support. Funds from the event are donated to the Douglas County Parks and Recreation and earmarked for use on improving existing court features including court dividers (a safety issue), shade, and evening/night lighting for extended summer use. Consideration is also being given to supporting youth instruction during the summer on the courts. Some funds will also be used to continue Rotary Club of Minden's support to children at risk.

Looking forward to meeting you at your place of business soon.

Sam Steele

Sam Steele

Rotary Club of Minden
Past President 24-25



Kiwaniis
CLUB OF CARSON VALLEY

501(c)3 Tax Id#: 27-3581522

March 28, 2026

Carson Valley Swim Center

Dear Friend of Kiwanis:

On behalf of the Carson Valley Kiwanis, we sincerely thank you for your generous donation to our Annual Ham Bingo. With the support of caring individuals and Business like you, we are able to make a meaningful difference in our community.

Thank you again for helping make this year's Ham Bingo a huge success, providing an afternoon filled with fun, food, and prizes for so many to enjoy.

Sincerely,
Brenda

Kiwanis Raffle Prize Committee Chair

Donation Receipt:

Carson Valley Kiwanis Foundation
501(c)3 Tax Id#: 27-3581522
PO Box 892, Gardnerville, NV 89410

Donation Description: Swim Pass

Donation Event: Kiwanis Ham Bingo Raffle



(775) 265-5797

expandablehorizons@yahoo.com

941 Rubio Way
Gardnerville, Nevada 89460

25 March 2026

Shannon Harris
Swim Center Director
Carson Valley Swim Center
PO Box 1972
Minden, Nevada 89423

Dear Ms. Harris,

On behalf of Expand-Able Horizons, thank you for your generous contribution to our Horizons of Hope fundraiser's silent auction. Your donation played an important role in helping us create an engaging and successful event, and we truly appreciate your support.

Your donation of a senior, adult, youth or disabled swim pass was very generous, and we are grateful for your willingness to contribute to our mission to provide support, training, mentoring and coaching for adults with developmental disabilities.

For your records, please note that the fair market value of your donated item is estimated at \$42.00 to \$84.00. As such, no goods or services were provided to you in exchange for this contribution.

Thank you again for your generosity and support. We hope to have the opportunity to partner with you again in the future.

Warm regards,

Mary White

Treasurer, Expand-Able Horizons

Keith Lewis
President

Suzanne Towse
Secretary

Mary White
Treasurer

Neal Falk
Director

Wendi Semas-Borchert
Director

Expand-Able Horizons is a registered charity under IRS Section 501(c)(3)
Taxpayer ID is 99-3069220

Minden Fortnightly Club

est. 1910

PO Box 543 Minden, NV 89423

On behalf of Minden Fortnightly, it is our pleasure to present you with this donation in support of the important work you do in Carson Valley.

These funds were made possible through the generosity of our community during our annual Snowflakes in the Starlight fundraiser. Each year, it is our privilege to reinvest these proceeds into local programs and organizations that make a meaningful difference in the lives of others.

We recognize and appreciate the vital role your organization plays in strengthening our community. Your dedication, compassion, and service do not go unnoticed, and we are honored to support your efforts.

Thank you for the meaningful work you do and for the positive impact you continue to have on Carson Valley.

With appreciation,

Kathy Lewis

Kathy Lewis, Ways and Means Chair
Minden Fortnightly

Valley's oldest service club donates \$29,400 to 34 programs



Recipients of donations from Fortnightly's annual fundraiser in the CVIC Hall on April 15. Special to The R-C

Staff Reports

Tuesday, April 28, 2026

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Minden Fortnightly distributed \$29,400 across 34 programs that provide essential services to the community.

Founded in 1910, the women's service organization continues to play a pivotal role in supporting programs that enhance the Carson Valley community and preserve the historic CVIC Hall.

Each year, the organization's 35 members host a fundraiser and auction to support local initiatives.

This year, recipients included Backpack Buddies, Between Horses and Humans, Boys and Girls Club, Carson Valley Arts Council, Carson Valley Community Theater, Carson Valley Food Closet, Carson Valley Swim Center, Carson Valley Trails, Center for Hope and Healing, City of Refuge, Douglas Animal Welfare Group, Douglas County School District Nurses, Douglas County Search & Rescue, Douglas High Hardship Fund, Douglas High School Psi Mu Sigma, East Fork Firefighter's Association, Educational Scholarship Memorial Establishment, Expand-Able Horizons, Family Support Council Abbey's Crossing, Friends of Dangberg Home Ranch, Friends of the Library, Girls State, Kids & Horses Therapeutic Riding Center, Moxy Up, Nevada Dance Company, Northern Nevada Honor Flight, Porch Movement, Project Prom, Project School Days, Reach for Joy, Reel Recovery of Northern Nevada, Suicide Prevention Network, and Young at Heart.

In addition, Minden Fortnightly allocated \$22,000 for scholarships for local students, an outreach fund to assist community members in need, and for maintenance and renovations at the CVIC Hall.