

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES MEETING AGENDA**

**June 25th, 2026 at 9:00 a.m.
Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada**

Pursuant to Chapter 241 of the Nevada Revised Statutes, the East Fork Swimming Pool District hereby notifies all interested parties that the Board of Trustees will conduct business of the district as noted below.

9:00am Call to Order and Recognition of Quorum

PUBLIC COMMENT (No Action Can be Taken)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Trustees. Public Comment is limited to 3 minutes per speaker.

If you are going to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment. Please identify yourself and sign in on the sign-up sheet. Do not offer comment until acknowledged by the Chair.

APPROVAL OF AGENDA

The Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner; to combine two or more agenda items for consideration, and; to remove items from the agenda or delay discussion relating to items on the agenda.

CONSENT AGENDA

Items appearing on the Consent Agenda are items that can be adopted with one motion and vote unless an item is pulled for discussion by a Trustee or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during public comment at the beginning of the meeting and state why they are making that request. When items are pulled from the Consent Agenda, they will automatically be placed at the beginning of the Administrative Agenda or, may be continued until the next meeting.

PUBLIC COMMENT

1. For Possible Action. Approval of previous minutes from the May 21st, 2026 general meeting and final budget hearing.

Motion to Approve Consent Calendar items 1

ADMINISTRATIVE AGENDA

The Administrative Agenda will proceed as follows:

- The Chairman will read the agenda title into the public record.
- Staff and/or Trustees will provide relevant information on the matter.
- The Board will discuss the item. Once that discussion is concluded, the Chair will take public comment at three minutes per speaker.
- Once public comment is completed, the Board may again discuss or proceed directly to vote.

**For agenda items that are listed as "Discussion Only" with no action, public comment is not legally required. Public comment may be accepted by the Chair at their discretion.

CONSENT AGENDA ITEMS PULLED FOR FURTHER DISCUSSION:

Any item pulled for discussion from the Consent Agenda will be heard at this time unless continued to a later

meeting.

Administrative Agenda

2. Discussion Only. Update on the Capital Improvement Plan ongoing and possible future projects.
3. Discussion Only. Presentation from Alan Reed with Warren Reed Insurance on the cost and coverage of the pool's property, liability, and employment practices insurance purchased from Pool/Pact through Warren Reed Insurance.
4. Discussion and Possible Action. Review original contract with SA Morgan 394 and discuss possible bonus options based on merit.
5. Discussion and Possible Action. Approval of general ledger cash balances, expenditures and investments through May 31st, 2026.
6. Discussion Only. Report from the Swim Center Director:
 - User Attendance
 - Staffing and Programming
 - Marketing and Public Relations Information
 - Employee Recognition
 - Maintenance Updates
 - Correspondence
7. Presentation Only. Presentation by Board members of requests for matters to be placed on the future agenda for July 16th, 2026 general meeting.
8. Discussion and Possible Action. Meeting adjournment.

Copies of the agenda were posted at 2:30pm, Thursday, June 18th, 2026 at the following locations:

1. Carson Valley Swim Center, 1600 Highway 88, Minden, NV.
2. Douglas Co. Administration Building (Historic Courthouse) 1616 Eighth St., Minden, NV.
3. Douglas County Administration Office (Minden Inn) 1594 Esmeralda St., Minden, NV
4. Carson Valley Swim Center Web Site: www.cvswim.com
5. State of NV web site: <https://notice.nv.gov/>

Posted By: _____ Signed: _____

Reasonable efforts will be made to accommodate disabled individuals desiring to attend the meeting. If you are interested in materials call Sharon Thompson at 775-392-4063 24 hours in advance so that arrangements may be made.

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES**

AGENDA ACTION SHEET

Agenda Item # 1

Title: Approval of the General Meeting minutes from May 21st, 2026 and
Approval of the Special Budget Meeting Minutes from May 21st, 2026

Background: These are the draft minutes from your previous meetings.

Funding: NA

Recommended Motion: Move to approve the General Meeting minutes from May 21st, 2026 and
the Special Budget Meeting Minutes from May 21st, 2026

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES
GENERAL MEETING MINUTES
May 21st, 2026 at 9:00 a.m.
Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada**

The Board of Trustees May 21st, 2026 meeting was called to order at 9:00 AM at the Carson Valley Swim Center, Minden, NV. Board members present were Chairman Sharon Des Jardins, Vice Chairman Allen Biaggi, Trustee Teresa Duffy and Trustee Linda Gilkerson. Trustee Frank Dressel was on the phone.

No Public Comment

APPROVAL OF AGENDA

Motion by Trustee Gilkerson and seconded by Trustee Duffy to approve the agenda. The motion was unanimously approved.

At this time the Board of Trustees will conduct a special public hearing on the proposed tentative budget for the fiscal year 2026-27.

Reopened General Meeting at 9:20 AM

CONSENT AGENDA ITEM

1a. For possible action. Approval of previous minutes from the General Meeting on April 16th, 2026. Director Harris did remind Trustees that because we do use a recorder, we need everybody to identify themselves before speaking. And please don't speak over each other. Director Harris also clarified for the record that two separate sets of minutes were included for approval. They are the April 16th, 2026 General Meeting Minutes and the April 16th, 2026 Strategic Planning Session Minutes.

Trustee Duffy moved to approve the consent agenda, including both sets of meeting minutes. Vice Chairman Biaggi seconded the motion. The motion carried unanimously.

ADMINISTRATIVE AGENDA

2. Discussion Only. Update on the Capital Improvement Plan ongoing and possible future projects.

Chairperson Des Jardins introduced the item. Director Harris provided an update on the district's Capital Improvement Plan and ongoing projects. She informed the Board that the final payment for the Eastside Expansion Project had been completed and that final inspection of the project was scheduled later that morning. She also reported that the roof restoration project had been fully completed and paid in full.

Director Harris updated the Board on the parking lot expansion project, explaining that all county comments and requested revisions had been addressed and resubmitted for final county review and permitting approval.

Discussion also included the Topaz Ranch Estates Splash Pad project in partnership with Douglas County. Director Harris announced that the grand opening was scheduled for June 29, 2026. She noted that Great Western Recreation had sponsored commemorative towels for attendees and that the Swim Center would host an informational booth at the event.

Additional updates were provided regarding the activity pool enhancements, including decorative improvements and design revisions related to the palm tree feature. Director Harris stated that construction remained on schedule for September 2026. She further reviewed remaining asset management expenditures and contingency funding, noting that district projects continued to progress smoothly and within planned budgets.

3. Discussion and Possible Action. Presentation on the District's proposed Strategic Plan for 2026-2030 and possible adoption.

Chairperson Des Jardins introduced the item. Consultant Scott Morgan of SA Morgan 394 Consulting LLC presented the proposed 2026–2030 Strategic Plan. Consultant Morgan explained that the document was structured as a four-year plan based on the timelines established by the Board's identified strategic objectives that all end in 2029. He reviewed the stakeholder engagement process, acknowledgement section, vision statement, mission statement, core values, and major strategic themes contained within the document.

The Board conducted a page-by-page review of the draft plan and discussed minor grammatical, punctuation, and formatting revisions. Consultant Morgan also highlighted the overwhelmingly positive feedback received from stakeholders regarding the Swim Center's operations, leadership, and community reputation. Vice Chairman Biaggi expressed appreciation for the concise, readable, and community-focused nature of the final document. Chairman Des Jardins thanked Consultant Morgan, it was a pleasure working with you. The plan is very comprehensive but also short and sweet. Consultant Morgan states that he would like to thank the Board and Director Harris for all their support. The entire Board thanked Consultant Morgan for his professionalism, collaboration, and efforts throughout the strategic planning process.

Trustee Duffy moved to approve and adopt the 2026–2030 Strategic Plan as amended with the discussed grammatical and formatting corrections. Trustee Dressel seconded the motion. The motion carried unanimously.

4. Discussion and Possible Action. Discuss and award a contract to Safe Slide Restoration for small and large slide renovations permanently sealing 20 fiberglass seams and painting outside steel columns in the amount of \$45,281 and authorize the Director to approve contract change orders up to 10% for any required added scope of service and to sign contract documents.

Chairman Des Jardins introduced the item. Director Harris presented a proposed contract with Safe Slide Restoration for renovations to the facility's small and large water slides. She explained that the project included permanently sealing 20 fiberglass seams and repainting exterior steel support columns. Director Harris stated that deterioration at the seams had created a rougher ride surface, causing concerns about patron comfort and safety.

Director Harris noted that Safe Slide Restoration is a nationally recognized expert in aquatic slide restoration and has previously completed maintenance work for the district. She further explained that the work would extend the lifespan of the slides and improve rider safety. The project would be scheduled during the off-season to avoid disruption to public operations.

Trustee Gilkerson asked how long will the slides be down? Director Harris states the slides will not be down at all. This project will be done in the Fall when the slides don't run Monday thru Thursdays. Vice Chairman Biaggi asked why we didn't go out for bid on this project. Director Harris states because of the district's longstanding relationship with the contractor and the limited number of qualified companies specializing in aquatic slide restoration.

Trustee Gilkerson moved to approve awarding a contract to Safe Slide Restoration in the amount of \$45,281 and authorize the Director to approve contract change orders up to 10% and sign contract documents. Trustee Duffy seconded the motion. The motion carried unanimously.

5. Discussion and Possible Action. Review and discussion on the Director's contract agreement.

Chairperson Des Jardins introduced the item. Vice Chairman Alan Biaggi reviewed the proposed updates to Director Harris's employment agreement. He explained that the contract revisions were intended to modernize and clarify the document while maintaining the majority of the original agreement structure.

Changes discussed included reducing the resignation notice period from 60 days to 30 days, updating performance evaluation measures, clarifying vacation accrual language, removing redundant PERS wording, and adding a provision requiring formal review of the contract every five years. It was also discussed that the date and signatures on the Director's Work Standards should also be updated.

Director Harris stated that she appreciated the collaborative process with Board leadership and expressed satisfaction with the proposed revisions.

No Public Comment

Vice Chairman Biaggi moved to approve the updated Director's Contract Agreement. Trustee Gilkerson seconded the motion. The motion carried unanimously.

6. Discussion and Possible Action. Review and discussion on creating a guideline for the board to use when determining the Director's possible annual raise.

Chairperson Des Jardins introduced the item. Vice Chairman Biaggi stated that we have discussed this topic in several meetings. The Board reviewed proposed guideline language related to future compensation considerations for the Director. Vice Chairman Biaggi explained that the revisions were intended to provide additional flexibility regarding salary adjustments and potential bonuses.

During discussion, Director Harris requested clarification regarding the wording “monetary or other bonuses.” The Board agreed to revise the language to include “and/or” to better reflect the Board’s intent.

Trustee Gilkerson moved to approve the updated guideline language for determining the Director’s possible annual raise, including the agreed-upon wording revisions. Trustee Duffy seconded the motion. The motion carried unanimously.

7. Discussion and Possible Action. Approval of general ledger cash balances, expenditures and investments through April 30th, 2026.

Chairman Des Jardins introduced item. Director Harris reviewed the district’s monthly financial report and informed the Board that district finances remained stable and favorable. She stated that cost recovery percentages continued to improve and we’re expected to exceed 30% by the close of the fiscal year.

Director Harris reviewed income and expenditure categories, noting that while certain revenue areas were slightly below projections, expenditure savings offset much of the variance. Utilities remained below budget projections, and Ad Valorem tax revenue had exceeded expectations. Vice Chairman Biaggi asked if water is billed quarterly. Director Harris states yes and sewer is billed quarterly as well. She also reported that interest earnings through the Local Government Investment Pool remained strong. Trustee Duffy states that small equipment is at 114.60%. Director Harris states yes, we bought a welder. Our maintenance supervisor has the welding experience and it was cheaper than hiring someone outside of the swim center. We are getting a rebate back on the welder that will take that cost down a little more.

Additional discussion included operational savings, and staffing-related expenditures.

Trustee Duffy moved to approve the General Ledger Cash Balances, Expenditures, and Investments through April 30, 2026. Trustee Gilkerson seconded the motion. The motion carried unanimously.

**8. Discussion Only. Report from the Swim Center Director:
CVSC May 2026 Director’s Report**

User Attendance: See board binder documents.

- April 2025 Attendance 10,949. April 2026 Attendance 11,540 (See attached docs)

Programming, Staffing and Training:

- Sarah co-taught a Lifeguard Instructor (LGI) class in Truckee as a requirement of her certification
- Sarah, Justin, Paul and Shannon conducted 12 interviews for 6 Senior Lifeguard positions.
- Sarah, Andrew and Shannon attended the Pool Pact Training “How to conduct Investigations”
- E-learning continues to be sent out monthly to staff by Andrew, Admin Asst./HR
- Leadership Team (Director and Supervisors) meet monthly to plan and discuss CVSC programming & staffing
- Monthly In-Service Training/Meeting was conducted by all supervisors

- Session, Drop-In and Private swim and swim angelfish are combined numbers and classes are successful (see attached #'s)

Water Aerobics class attendance is steady at 35+ participants in the morning classes. Evening classes are smaller but well liked and attended.

Marketing and Public Relations:

- Shannon attended online NRPA's "Parks for All Network" meeting, donation ceremony for Minden Fortnightly, Candidates Town Hall Debate, East Fork Ember Foundation meeting, Reno Builders Association Pinnacle Award Ceremony with Scott McCullough.
- Strategic Planning meeting was conducted with Trustees, Staff and Public present
- Sarah, Justin, Paul, Andrew and Shannon along with Trustee Dressel the Nv Rec & Park Conference (NRPS)
- Paul attended the Aquatics North Committee meeting as the Co-Chair for Nv Rec & Park Conference (NRPS)
- Social media exposure, information sharing and flyers: Facebook & Instagram updates (Sarah)
- Website updates (Justin, Paul), Google Business updates (Shannon), Alignable updates (Shannon)
- Annual publications: Carson Valley Business Directory, Getaway Reno/Tahoe Area, Best of CV, Almanac, R-C
- CGI Marketing Group continues to do a good job managing our online reputation with Google, Yelp (Shannon)
- Phone Message updates (Sherrie)
- Water Aerobics Coordinator (Deanna) is emailing staff/patrons to keep up-to-date on schedule/procedure changes

Employee Recognition: Employee of the Month

May: Julie Scharrer, Cashier She is here bright and early as she works the 5am shift. Has extra job duties outside

of the normal Cashier position, has a great repour with the swim centers patrons, a lot of the members love her

and I'm sure they will hate to see her go. She also has a good working relationship with the staff here and a

wonderful asset to me in the front office

Maintenance Updates:

- CO2 installed but now waiting for new solenoids and State permitting
- Continuing to work with Brad Hollander on last minute details prior to UV pool light replacement and monitoring
- Working with Aqua Source to replace eroders and warm pool filter
- Working with Tuff Shed and Douglas County on the permitting process
- Morgan construction with cut away concrete around Family Pool due to deterioration.
- Speakers in the Mezzanine are not working but being looked into
- Parking curbing will be painted around ADA parking area
- Ordered and will install a new chlorine pump
- Researching and replacing the ADA lift in the indoor pool area eastside deck.
- Quarterly Safety meetings are conducted by the maintenance team identifying any risk related concerns
- Daily, weekly, monthly and annual maintenance projects and asset management are being completed
- Updating and improving the data information in Reserve Analyst (Asset Management Program)

Correspondence: See board binder documents (if applicable).

9. Presentation only: Presentation by Board members of requests for matters to be placed on a future agenda for June 18th, 2026.

**CIP
Discussion on additional or recognition
for Consultant Scott Morgan
Warren Reed**

**Motion was made by Trustee Duffy and seconded by Vice Chairman Biaggi to adjourn meeting.
Motion to adjourn meeting was unanimously approved.**

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES
SPECIAL HEARING MEETING MINUTES
May 21st, 2026 at 9:00 a.m.
Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada**

A. For possible action. The Board will convene a Special Public Hearing with possible action to adopt the proposed tentative budget for fiscal year 2026-27.

Chairman DesJardins introduced the item. Director Shannon Harris presented the final budget to the Board and explained that the tentative budget approved in March had since been reviewed by the Nevada Department of Taxation and Budget Analyst II, Ande Thorpe to complete all required state documentation. Director Harris stated that no changes had been made between the tentative budget and the final budget figures.

Director Harris reviewed key budget information with the Board, noting projected Ad Valorem revenue of \$3,839,494 and estimated operating expenditures of \$3,457,987. She reminded the Board that the district would maintain the current tax levy rate of \$0.13 and clarified that bond debt associated with the swim facility had been fully retired in 2006. Director Harris emphasized the district's ongoing commitment to maintaining the facility in like-new condition through careful operational planning, asset management, and capital improvement investments.

Additional discussion included the remaining debt service obligation associated with the adjacent property purchase. Director Harris informed the Board that one final principal payment remained due in December 2026.

No Public Comment

Vice Chairman Biaggi moved to adopt the proposed tentative budget for Fiscal Year 2026–2027 as the Final Budget. Trustee Gilkerson seconded the motion. The motion carried unanimously.

Following the approval, the Board recessed briefly to sign final budget documents for submission to the Nevada Department of Taxation and Douglas County. The final budget hearing was then adjourned.

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #2

Title: Discussion Only. Discussion and update on the Capital Improvement Plan ongoing and possible future projects.

Background: East Fork Swimming Pool District contracted with Aquatic Design Group to complete an overall evaluation of the Carson Valley Swim Center's equipment. The capital improvement and maintenance priority list is a combination of that report along with the center's Director, Maintenance Supervisor and Project Manager's recommendations.

Funding: NA

Recommended Motion: Discussion only

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

**Carson Valley Swim Center
Capital Budget
Fiscal Year 2025/2026**

Construction Funds Available as of:

Local Government Investment Pool

May 31st, 2026
\$ 3,353,559

2025/2026 Projects

Eastside Expansion (24-25 contract carryover - generator, paint)

Roof Restoration ('22-'23 retention)

Parking Lot expansion (Wilson Engineers)

Splash Pad - TRE

Activity Pool Upgrade

Project Management (Scott McCullough)

Asset Mang Plan (Reserve Analyst - Slides, AH, shed, fencing - garage)

Contingency (concrete)

Company	2025/2026 Budget	Contract Amount/Expense	Remaining Amt. Payable
Plenium / TSK	444,000	664,279	0
CTR/Garland		7,822	0
	450,000	450,000	366,634
Douglas County	50,000	100,000	0
Plenium/ CVSC Toys	1,200,000	800,000	770,079
Douglas County	15,000	18,000	3,000
Reserve Analyst	448,722	448,722	127,249
Contingency for Asset Mang	40,000	40,000	24,754
'25/'26 Capital Budget	2,647,722	2,528,823	

1,291,716

Remaining Construction Funds Available

\$ 2,061,843

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #3

Title: Discussion Only. Presentation from Alan Reed with Warren Reed Insurance on the cost and coverage of the pool's property, liability, and employment practices insurance purchased from Pool/Pact through Warren Reed Insurance.

Background: The East Fork Swimming Pool District Trustees have the responsibility of discussing insurance renewals for the Carson Valley Swim Center annually.

Funding: NA

Recommended Motion: Discussion only

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #4

Title: Discussion and Possible Action. Review original contract with SA Morgan 394 and discuss possible bonus options.

Background: The Board will discuss whether the complexity and extent of Strategic Plan development, stakeholder input, revisions, and implementation activities required substantially more time and effort than anticipated in the original agreement and that the additional services provided have benefited the District and contributed to the completion of a comprehensive Strategic Plan.

NRS 281.122 (Limitations on employment contracts entered into by public body) exceptions permits a public body (such as the EFSPD board) to enter into an employment contract that provides for a bonus, as long as the bonus is based on merit and is awarded at a public meeting.

Receiving a bonus based on merit means you are receiving a one-time financial reward directly tied to your individual achievements, skills, or exceptional work performance.

Funding: NA

Recommended

Motion: Move to approve Amendment to the Strategic Planning Services Agreement to compensate the consultant for additional services performed beyond the original scope of work.

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

Scott Morgan
S A MORGAN 394 CONSULTING LLC
PO Box 6962
Stateline, NV 89449
phone 775-721-0091
email; samorgan394@gmail.com

June 10, 2025

Shannon L. Harris, Director, CPRE, CPO
Carson Valley Swim Center
1600 Hwy 88
Minden, NV 89423

Delivered VIA Email: director@cvs swim.com

This letter outlines the understanding of the independent consulting services that S A MORGAN 394 CONSULTING LLC will provide Carson Valley Swim Center.

Statement of Qualifications.

Scott Morgan is the principal and owner of S A Morgan 394 Consulting, LLC. I have over 40 years of experience in governmental management and strategic planning, I have served as the Community Services Director and Assistant County Manager for Douglas County. I have expertise in government affairs, public facility management, operations, finance, and planning. Additionally, I have spent 8 years as the Assistant District Manager for the largest special district in Southern California, overseeing the operation of five public swimming pools. (References and resume available upon request.)

Scope of Engagement

I will work with Carson Valley Swim Center staff and the Fork Swimming Pool District Board of Trustees to provide consulting facilitation services and update the Carson Valley Swim Center's 2021-2023 strategic plan.

The objective of this engagement is to provide facilitation services and update the Carson Valley Swim Center's 2021-2023 strategic plan.

Proposed Services

- Review of the District's 2021-2023 Strategic Plan.
- Review the District Vision and Mission Statements.
- Review District goals.
- Review the operations and facilities of the East Fork Swimming Pool District.
- Meet with the director and key staff members regarding the current and future needs of the district.
- Interview at least 5 community stakeholders identified by the District Director.
- Conduct a one-day workshop with the Board of Trustees to review and possibly modify the vision, mission, goals, and 2021-2023 strategic plan for updates and new objectives.
- Prepare a draft 2025-2027 strategic plan with possible updates to goals, vision, and mission statements.
- Present the draft document to the Board of Trustees at a regularly scheduled meeting for possible adoption.
- Prepare the final strategic plan document.

My work will be supervised by the EFSPD Director. The district will provide all necessary information and documents, ensuring their accuracy and completeness. I am authorized to trust this information without independent verification.

If you grant remote access to your IT environment, including your financial reporting system, you agree to:

1. Assign unique usernames and passwords for secure access.
2. Restrict access to "read only" to prevent data changes.
3. Limit access to necessary areas for agreed procedures.
4. Disable all provided usernames and passwords upon completion of procedures.

I will only access your environment to perform the specified procedures.

I may use third party service providers in order to facilitate delivering my services to you. You acknowledge that your information may be disclosed to such service providers.

Timeline

I will begin by engagement upon acceptance of this engagement agreement through December 31, 2026.

I will only proceed on projects/subjects based on your direction and bill my time to specific projects as outlined in my scope of engagement.

Fees

Fees are not to exceed amounts per fund or department amounts. Fees are based on \$80 per hour which includes all my time and overhead excluding actual hard cost purchases or vendors as preapproved and authorized by EFSPD.

Total not to exceed agreement \$3,300.00

I will not exceed these fees and will promptly inform EFSPD of any circumstances that may arise prior to incurring a cost which could substantially impact this initial fee identified in this agreement.

The ability to perform and complete our engagement consistent with the estimated fee included above depends upon the quality of your underlying accounting records and the timeliness of your personnel in providing information and responding to my requests. A failure to provide this information in an accurate and timely manner may result in a delay in the completion of projects contained in our engagement.

Should our relationship terminate before our agreed upon procedures are completed and a report issued, EFSPD will be billed for services to the date of termination. All bills are payable within 30 days of receipt.

EFSPD accepts responsibility for the results of the services being provided and agrees to perform the following functions in connection with this engagement:

- Make all management decisions and perform all management functions.
- Designate a competent individual to oversee the services.
- Evaluate the adequacy and results of the services performed.
- Accept responsibility for the results of the services.
- Establish and maintain internal controls, including monitoring ongoing activities.

LIMITED INDEMNITY

S A MORGAN 394 CONSULTING LLC shall not be responsible for any misstatements in the information provided to me to complete our engagement that I may fail to detect as a result of misrepresentations or concealment of information by any of your owners, directors, officers or employees. You shall indemnify and hold S A MORGAN 394 CONSULTING LLC harmless from any claims, losses, settlements, judgments, awards, damages and attorneys' fees arising from any such misstatement or concealment of information. If through no fault of S A MORGAN 394 CONSULTING LLC I am named as a party to a dispute between you and a third party, you shall indemnify and hold S A MORGAN 394 CONSULTING LLC harmless against any losses, damages, settlements, judgments, awards, and the costs of litigation (including attorneys' fees) we incur in connection with the dispute.

LIMITATION OF LIABILITY

S A MORGAN 394 CONSULTING LLC shall never be liable to EFSPD for incidental, consequential, punitive or exemplary damages, or attorneys' fees.

ASSIGNMENTS PROHIBITED

You shall not assign, sell, barter or transfer any legal rights, causes of actions, claims or disputes you may have against S A MORGAN 394 CONSULTING LLC to any person.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our engagement including our respective responsibilities.

I appreciate the opportunity to be of service to the district and look forward to working with you and your staff.

Respectfully,



Scott A. Morgan
S A MORGAN 394 CONSULTING LLC.

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of East Fork Swimming

Pool District by:

Name: Shawn Adams

Title: Director

Date: 10/1/25

SCOTT MORGAN

S A MORGAN 394
CONSULTING LLC

775-721-0091

samorgan394@gmail.com

PO BOX 6962
STATELINE, NV. 89449



INVOICE

Invoice #: 10010
Invoice date: 5/26/2026
Job: CVSC

Billing via email: director@cvswim.com

Bill to: Shannon L. Harris, Director
Carson Valley Swim Center
1600 Hwy 88
Minden, NV 89423

Address:

Phone: Attn: Shannon
775 782-8840

Billing for Strategic Planning 2026 Final Bill

Contract for professional services dated October 1st 2025

Date	Description	Paid Hours Worked	Unpaid Hours	Hourly Rate	Billed
October 1st 2025 through May 21st 2026	Facilitation services and update the Carson Valley Swim Center's 2021-2023 strategic plan.	0	0	\$3,300 lump sum	\$3,300.00
Total Hours Billed		0	0	\$3,300 lump sum	\$3,300.00
				Invoice Subtotal	\$3,300.00
				TOTAL	\$3,300.00

Please make all checks payable to S A MORGAN

samorgan394@gmail.com

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #5

Title: Discussion and Possible Action. Approval of general ledger cash balances, expenditures and investments through May 31st, 2026.

Background: Each month, the East Fork Swimming Pool district prepares and presents a financial report detailing revenue, expenditures, fund balances, and budget-to-actual comparisons. This report is a key tool for ensuring financial transparency, supporting accountability to the public, and aiding in informed decision-making by the board.

Reviewing the monthly financials is important to track the district's fiscal health, assess whether operations are aligned with budgetary goals, and identify any emerging financial concerns or opportunities. It also provides a forum for board members to ask questions, provide guidance, and ensure that public funds are being managed responsibly and efficiently.

Funding: NA

Recommended Motion: Move to approve general ledger cash balances, expenditures and investments through May 31st, 2026.

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

EAST FORK SWIMMING POOL DISTRICT

Balance Sheet

As of May 31, 2026

	May 31, 26
ASSETS	
Current Assets	
Checking/Savings	
101 · WELLS FARGO CHECKING ACCT.	256,386.83
108 · CASH ON HAND	850.00
112-4 · LOCAL GOV'T INVESTMENT POOL	3,353,559.48
112-5 · LOCAL GOV'T POOL OPERATING	53,054.89
Total Checking/Savings	3,663,851.20
Accounts Receivable	
121 · ACCOUNTS RECEIVABLE	1,954.00
Total Accounts Receivable	1,954.00
Other Current Assets	
12100 · INVENTORY	
115 · CHEMICALS INVENTORY	7,876.32
120 · MERCHANDISE INVENTORY	4,096.67
125 · FOOD INVENTORY	1,287.86
Total 12100 · INVENTORY	13,260.85
130 · Prepaid Expense	19,695.24
170-4 · DELIQUENT TAX REC	33,428.00
Total Other Current Assets	66,384.09
Total Current Assets	3,732,189.29
Fixed Assets	
150 · POOL EQUIPMENT	205,495.39
155 · CONSTRUCTION IN PROGRESS	1,411,223.30
156 · LAND IMPROVEMENTS	506,644.25
157 · BUILDING & IMPROVEMENT	17,168,354.17
158 · EQUIPMENT	1,465,866.79
160 · ACCUMMULATED DEPRECIATION	-11,281,425.57
175 · LAND APN#1320-30-411-005	1,353,232.09
Total Fixed Assets	10,829,390.42
Other Assets	
171 · DEFERRED PENSION OUTFLOWS	556,295.00
Total Other Assets	556,295.00
TOTAL ASSETS	15,117,874.71
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201 · ACCOUNTS PAYABLE	119,289.98
Total Accounts Payable	119,289.98
Credit Cards	
202 · CITI VISA CREDIT CARD	10,572.82
Total Credit Cards	10,572.82
Other Current Liabilities	
200 · PAYROLL LIABILITIES	
221-1 · ACCRUED PAYROLL	77,860.00
221-2 · ACCRUED PAYROLL TAXES	12,422.99
229 · SUTA	932.72
234-3 · Aflac	693.36
Total 200 · PAYROLL LIABILITIES	91,909.07

EAST FORK SWIMMING POOL DISTRICT

Balance Sheet

As of May 31, 2026

	<u>May 31, 26</u>
218 · ACCRUED VESTED VAC PAY	43,850.16
219 · OPEB LIABILITY	31,471.00
235 · ACCRUED WORKMANS COMPENSATION	1,519.50
236 · NOTE PAYABLE - ZION	124,000.00
Total Other Current Liabilities	<u>292,749.73</u>
Total Current Liabilities	422,612.53
Long Term Liabilities	
220 · NET PENSION LIABILITY	1,250,010.00
225 · DEFERRED PENSION INFLOWS	250,070.00
Total Long Term Liabilities	<u>1,500,080.00</u>
Total Liabilities	1,922,692.53
Equity	
349 · RETAINED EARNINGS	8,635,595.00
351-1 · FUND BALANCE	1,452,260.17
355 · CONTRIBUTED CAPITAL	1,648,952.81
Net Income	1,458,374.20
Total Equity	<u>13,195,182.18</u>
TOTAL LIABILITIES & EQUITY	<u><u>15,117,874.71</u></u>

	May 26	Budget	Jul 25- May 26	YTD Budget	YTD Variance	Annual Budget	Annual Budget Remaining	YTD Total as % of Budget
Ordinary Income/Expense								
Income								
403 · USER FEES	43,836.90	65,000.00	498,986.10	559,000.00	(60,013.90)	648,000.00	149,013.90	77.00%
496 · FOOD	4,404.00	6,000.00	40,308.33	53,146.00	(12,837.67)	66,146.00	25,837.67	60.94%
497 · MERCHANDISE	1,906.90	2,500.00	17,648.90	20,909.00	(3,260.10)	25,409.00	7,760.10	69.46%
498 · GRANT INCOME	0.00	0.00	10,000.00	10,000.00	-	10,000.00	-	0.00%
Total Income	50,147.80	73,500.00	566,943.33	643,055.00	(76,111.67)	749,555.00	182,611.67	75.64%
Cost of Goods Sold								
COST OF GOODS SOLD								
550 · FOOD EXPENSE	3,141.38	4,800.00	16,611.98	27,500.00	10,888.02	29,000.00	12,388.02	57.28%
555 · MERCHANDISE EXPENSE	698.48	2,000.00	10,386.83	12,100.00	1,713.17	12,600.00	2,213.17	82.44%
560 · FOOD SUPPLIES	230.24	200.00	1,018.97	1,100.00	81.03	1,450.00	431.03	70.27%
565 · FOOD SPOILAGE	0.00	0.00	47.79	374.00	326.21	550.00	502.21	8.69%
Total COST OF GOODS SOLD	4,070.10	7,000.00	28,065.57	41,074.00	13,008.43	43,600.00	15,534.43	64.37%
Total COGS	4,070.10	7,000.00	28,065.57	41,074.00	13,008.43	43,600.00	15,534.43	64.37%
Gross Profit	46,077.70	66,500.00	538,877.76	601,981.00	(63,103.24)	705,955.00	167,077.24	76.33%
Expense								
GENERAL & ADMINISTRATIVE								
629 · ADVERTISING/PRINTING	224.44	1,168.00	14,199.72	13,016.00	(1,183.72)	13,500.00	(699.72)	105.18%
630 · POSTAGE	3.28	230.00	517.21	791.00	273.79	800.00	282.79	64.65%
631 · JANITORIAL EXPENSE	2,233.37	1,182.00	13,172.28	12,465.00	(707.28)	15,500.00	2,327.72	84.98%
632 · SOFTWARE - IT	2,089.72	2,007.00	31,089.03	30,759.00	(330.03)	33,500.00	2,410.97	92.80%
641 · POOL TRAINING AND EDUCATION	885.89	333.34	5,609.21	5,566.74	(42.47)	6,000.00	390.79	93.49%
645 · OFFICE SUPPLIES	1,286.82	387.00	6,051.40	5,716.00	(335.40)	6,071.00	19.60	99.68%
660 · SEMINARS & EDUCATION	795.00	610.42	6,852.00	6,714.62	(137.38)	7,325.00	473.00	93.54%
661 · DUES/SUBSCRIPTIONS	216.98	34.00	2,024.34	1,610.00	(414.34)	2,045.00	20.66	98.99%
680 · TRAVEL EXPENSE	0.00	1,166.67	14,072.45	12,833.37	(1,239.08)	14,000.00	(72.45)	100.52%
681 · MEALS	0.00	433.34	3,507.74	4,766.74	1,259.00	5,200.00	1,692.26	67.46%
683 · AUTO REIMBURSEMENT/MILEAGE	245.49	133.34	1,571.73	1,466.74	(104.99)	1,600.00	28.27	98.23%
690 · LEGAL EXPENSE	507.50	250.00	3,812.32	5,250.00	1,437.68	5,500.00	1,687.68	69.31%
691 · ACCOUNTING EXPENSE	453.00	498.00	18,325.00	18,496.00	171.00	19,001.00	676.00	96.44%
692 · BANK CHARGES	0.00	0.00	0.00	500.00	500.00	500.00	500.00	0.00%
693 · ENTRY SYSTEM CHARGES	5,595.07	4,641.00	35,101.66	32,225.00	(2,876.66)	35,000.00	(101.66)	100.29%
694 · DC VOTER FEES	0.00	0.00	5,481.15	6,000.00	518.85	6,000.00	518.85	91.35%
780 · CASH OVER/SHORT	-71.84	0.00	-423.06	0.00	423.06	-	423.06	#DIV/0!
Total GENERAL & ADMINISTRATIVE	14,466.72	13,074.11	160,964.18	158,176.21	(2,787.97)	171,542.00	10,577.82	93.83%
PAYROLL EXPENSES								
599 · BOARD EXPENSES	0.00	2,000.00	21,200.00	22,000.00	800.00	24,000.00	2,800.00	88.33%
600 · SALARIES & WAGES	109,344.24	120,000.00	1,260,898.09	1,354,622.34	93,724.25	1,486,622.00	225,723.91	84.82%
601 · SOCIAL SECURITY	3,685.97	3,900.00	44,011.13	52,100.00	8,088.87	57,104.00	13,092.87	77.07%
611 · MEDICARE	1,574.76	1,700.00	18,387.36	20,204.02	1,816.66	21,904.00	3,516.64	83.95%
613 · STATE UNEMPLOYMENT	309.29	2,500.00	9,274.94	21,550.00	12,275.06	21,750.00	12,475.06	42.64%
614 · HEALTH INSURANCE	6,742.82	5,775.00	68,371.79	63,525.00	(4,846.79)	69,300.00	928.21	98.66%

	May 26	Budget	Jul 25- May 26	YTD Budget	YTD Variance	Annual Budget	Annual Budget Remaining	YTD Total as % of Budget
(Continued)								
615 · PERS	14,857.46	17,500.00	168,125.90	199,174.50	31,048.60	216,674.00	48,548.10	77.59%
617 · WORKMANS COMPENSATION	4,221.75	4,236.77	46,439.25	46,604.47	165.22	50,841.00	4,401.75	91.34%
639 · PAYROLL TAX ADJUSTMENTS	781.71	0.00	1,525.05	0.00	(1,525.05)	-	(1,525.05)	#DIV/0!
640-1 · ACCRUED WAGES	0.00	0.00	0.00	0.00	-	-	0.00	#DIV/0!
640-2 · ACCRUED PAYROLL TAXES	0.00	0.00	0.00	0.00	-	-	0.00	#DIV/0!
640-3 · ACCRUED VACATION	-5,576.83	0.00	1,057.42	0.00	(1,057.42)	-	(1,057.42)	#DIV/0!
Total PAYROLL EXPENSES	135,941.17	157,611.77	1,639,290.93	1,779,780.33	140,489.40	1,948,195.00	308,904.07	84.14%
POOL OPERATIONS								
UTILITIES								
619 · GARBAGE	457.18	734.00	5,901.01	7,737.00	1,835.99	8,500.00	2,598.99	69.42%
621 · TELEPHONE EXPENSE	393.58	504.00	4,832.23	5,495.00	662.77	6,000.00	1,167.77	80.54%
622 · ELECTRIC	10,140.54	11,500.00	101,740.71	114,752.00	13,011.29	125,000.00	23,259.29	81.39%
624 · WATER	1,344.20	865.00	11,974.25	9,911.00	(2,063.25)	11,500.00	(474.25)	104.12%
625 · SEWER	0.00	0.00	9,271.44	9,450.00	178.56	9,450.00	178.56	98.11%
626 · NATURAL GAS	5,319.61	4,707.70	59,236.03	86,744.00	27,507.97	96,000.00	36,763.97	61.70%
Total UTILITIES	17,655.11	18,310.70	192,955.67	234,089.00	41,133.33	256,450.00	63,494.33	75.24%
623 · INSURANCE	3,183.70	3,083.34	35,020.70	33,916.74	(1,103.96)	37,000.00	1,979.30	94.65%
628 · CHEMICALS	3,090.80	3,881.00	61,983.61	63,777.00	1,793.39	72,000.00	10,016.39	86.09%
633 · MAINTENANCE & REPAIR	3,353.30	16,203.00	115,296.24	108,428.00	(6,868.24)	120,000.00	4,703.76	96.08%
634 · EQUIPMENT RENTAL	185.59	416.67	2,835.09	4,583.37	1,748.28	5,000.00	2,164.91	56.70%
636 · LANDSCAPE MAINTENANCE	740.00	740.00	14,118.92	9,077.00	(5,041.92)	14,000.00	(118.92)	100.85%
640 · EMPLOYEE INCENTIVES	364.07	100.00	3,353.38	2,704.00	(649.38)	3,200.00	(153.38)	104.79%
642 · SAFETY	286.44	1,077.00	10,709.81	12,677.00	1,967.19	16,000.00	5,290.19	66.94%
643 · SUPPLIES	1,002.70	230.00	6,995.28	7,951.00	955.72	9,000.00	2,004.72	77.73%
644 · UNIFORMS	0.00	1,374.00	4,727.18	6,684.00	1,956.82	8,175.00	3,447.82	57.82%
646 · SMALL EQUIPMENT	0.00	8.00	5,730.11	4,883.00	(847.11)	5,000.00	(730.11)	114.60%
Total POOL OPERATIONS	29,861.71	45,423.71	453,725.99	488,770.11	35,044.12	545,825.00	92,099.01	83.13%
850 · DEPRECIATION EXPENSE	50,000.00	50,000.00	550,000.00	550,000.00	-	600,000.00	50,000.00	91.67%
Total Expense	230,269.60	266,109.59	2,803,981.10	2,976,726.65	172,745.55	3,265,562.00	461,580.90	85.87%
Net Ordinary Income	(184,191.90)	(199,609.59)	(2,265,103.34)	(2,374,745.65)	109,642.31	(2,559,607.00)	(294,503.66)	88.49%
Other Income/Expense								
Other Income								
401.4 · AD VALOREM	60,354.30	25,000.00	3,616,865.75	3,189,000.00	427,865.75	3,200,000.00	(416,865.75)	113.03%
491 · INTEREST INCOME	11,270.57	6,666.67	108,997.89	73,333.37	35,664.52	80,000.00	(28,997.89)	136.25%
499 - OTHER INCOME	0.00	0.00	500.00	0.00	-	-	-	-
Total Other Income	71,624.87	31,666.67	3,726,363.64	3,262,333.37	463,530.27	3,280,000.00	(445,863.64)	113.61%
Other Expense								
899 · Interest Expense	967.20	2,000.00	2,886.00	4,000.00	1,114.00	4,000.00	1,114.00	-
Total Other Expense	967.20	2,000.00	2,886.00	4,000.00	1,114.00	(4,000.00)	1,114.00	-
Net Total Other Income	70,657.67	29,666.67	3,723,477.64	3,258,333.37	464,644.27	3,276,000.00	(444,749.64)	113.66%
Net Income	(113,534.23)	(169,942.92)	1,458,374.30	883,587.72	574,286.58	716,393.00	(739,253.30)	203.57%

	Account	Amount	Memo
4 All Phones	643 - SUPPLIES	316.32	4th of July 2026 Anniversary Socks
Ace Hardware	633 - MAINTENANCE & REPAIR	250.94	Fasteners, Dri Bts, Thinner, Drain Cleaner, Ratio Sprinkler Pop-up, Supply, Hole Screwdrivers
Air Filter Sales	633 - MAINTENANCE & REPAIR	412.89	Filters
ARGAS	638 - CHEMICALS	1,507.24	Carbon Dioxide Liquid
Amazon	641 - POOL TRAINING	789.74	Subscription Food Supplies, Merchandise, Gloves, Mixing Valve O-Ring, Office Supplies, CV Days Supplies
American Red Cross	683 - AUTO REIMBURSEMENT/ MILEAGE	561.00	Staff Certs, LG Class
Andrew Sturgess	638 - ADVERTISING/ PRINTING	45.68	Pool/ Pact Training (May 2026)
Bay Schools of America	642 - SAFETY	50.00	CV Days Banner
Camden Adams	642 - SAFETY	10.00	Fingerprinting
Carroll Financial Services	634 - EQUIPMENT RENTAL	185.59	Copier Lease/ Equip Insurance (May 2026)
Carson Valley Chamber of Commerce	659 - ADVERTISING/ PRINTING	40.00	Chamber Luncheon
Carson Valley Signs	633 - MAINTENANCE & REPAIR	409.20	Screen Towels, Handicap Signs
Cerms Systems Reno, Inc	633 - MAINTENANCE & REPAIR	175.00	Remote in, updated in the program, and graphics for family pool
Chamber of Commerce	629 - ADVERTISING/ PRINTING	65.00	Chamber Luncheon/ Breakfast Meetings
Crises	631 - JANITORIAL	730.05	Weekly Services/Supplies
Clear Solutions International	632 - SOFTWARE/ IT	82.59	Server 1 out of disk space, 0B historic backups taking 1TB of Storage, cleaned files
Constant Contact	629 - ADVERTISING/ PRINTING	55.00	Software program for email address for contacts
Costco	637 - ADVERTISING/ PRINTING	2,920.43	Food Janitorial Food Supplies, Safety, Employee Incentives
Dairy Queen	640 - EMPLOYEE INCENTIVES	37.47	P. Uhig Bday
Dawnna Abbott	683 - AUTO REIMBURSEMENT/ MILEAGE	34.51	
Desert Star Landscaping	635 - LANDSCAPE MAINTENANCE	740.00	Weekly Lawn Service
Diving Board Solutions, LLC	633 - MAINTENANCE & REPAIR	103.90	Roller Clamps (Diving Boards)
Douglas County School District	614 - HEALTH INSURANCE	7,243.00	Health Insurance May 2026 (7/PT/1) Dependents- Long
Douglas Dispatch	619 - GARBAGE	10.25	Trash
DTS Fiber	621 - TELEPHONE EXPENSE	393.55	May 2026 Phone & Internet Service
Elway	640 - EMPLOYEE INCENTIVES	136.54	Tube Repair PVC Glue, Wireless Mouse (Maintenance Dept), Toilet Seat Covers
Go Dasty	632 - SOFTWARE/ IT	29.00	EDM (L Scharr)
Gowater	633 - MAINTENANCE & REPAIR	48.18	Domain Renewal
High Sierra Business Systems	645 - OFFICE SUPPLIES	10.69	Coner Pins
Home Depot	633 - MAINTENANCE & REPAIR	191.78	Apr 2026 (5 Copiers)
Intra Software	633 - MAINTENANCE & REPAIR	879.08	Partners Rags in a box, Saw Blades, Connectors, Anti-Bait, Cleaning Nozzle, Outlet Cover, Wrench, Robor, Sprinkler Nuts, PVC Primer, LED Panel, Light, Circular Saw, Battery Pack,
J&S Mexican Food	640 - EMPLOYEE INCENTIVES	333.40	Monthly Software Fee/ Payroll Direct Deposits
JANORR	633 - MAINTENANCE & REPAIR	121.49	J Stevenson Farewell Luncheon
Lanoro	688 - OTHER INCOME	405.68	ORP Sensor
Lincoln Aquatics	628 - CHEMICALS	698.78	Backup Laptop (MP Room)
Melonna Chappell	642 - SAFETY	2,275.94	14" S-Hook Extension, Chlorine Drums, Muratic Acid, Wood Pallet Deposit
McMaster-Carr	633 - MAINTENANCE & REPAIR	10.00	Fingerprinting
Merch Invokd Nod	663 - ENTRY SYSTEM CHARGES	33.02	Steel Drill Bit
Microsoft Corp	632 - SOFTWARE/ IT	1,368.76	
Microsoft Corp	632 - SOFTWARE/ IT	9.79	icloud Backup
Mirapolis Delish	640 - EMPLOYEE INCENTIVES	50.00	Employee Referral (P. Desmond)
Nevada News Group	629 - ADVERTISING/ PRINTING	79.44	Tentative Budget Publication
Nevada State Bank	668 - INTEREST	967.20	Property next door
NV Energy	622 - ELECTRIC	10,140.54	
Onuma II Forberg Ltd	650 - LEGAL EXPENSE	507.50	Reviewed email from S. Harris regards evaluation/ pay options for Director Research Nevada Law
Pool & Hot Tub Foundation	641 - POOL TRAINING	324.89	GPO Packets/CPO Portal
Poster My Wall	632 - SOFTWARE/ IT	9.95	Monthly Recurring Charge
Public Employees Benefits Program	614 - HEALTH INSURANCE	47.05	May 2026 #834
Pump Equipment	633 - MAINTENANCE & REPAIR	1,034.40	Drum, Pump, Motor
RAS Optimum Office	645 - OFFICE SUPPLIES	195.00	500 CVSC Envelopes
Reopen 318 ATSO	603 - USER FEES	90.00	Realtor with on after hour party
RSD	633 - MAINTENANCE & REPAIR	216.58	Polyl Ester Oil, 3 Pole 24 Volt Contractor Auxiliary DPDT A Series
Sara Dine	642 - SAFETY	10.00	Fingerprinting
Sarah Davenport	683 - AUTO REIMBURSEMENT/ MILEAGE	121.80	LGI Training (Truckee May 2026), Pool/ Pact Training (May 2026)
Seven Lightc Bolding Co. of Reno	650 - FOOD EXPENSE	399.40	Drinks for Snack Bar
Shannon Harris	683 - AUTO REIMBURSEMENT/ MILEAGE	43.50	Pool/ Pact Training (May 2026)
Siena Bolding Services, Inc	691 - ACCOUNTING EXPENSE	180.00	Apr 2026 (2 Payroll/ PERS)
SOUTHWEST GAS	626 - NATURAL GAS	5,318.61	
Speeds USA	685 - MERCHANDISE	659.52	Goggles
Spotify	661 - DUES/ SUBSCRIPTIONS	12.99	
Staples	645 - OFFICE SUPPLIES	44.42	Copy Paper for Board Agendas
Talco Tax & Accounting, LLC	651 - ACCOUNTING EXPENSE	275.00	May 2026 Monthly Visit
The Fox Brew Pub	640 - EMPLOYEE INCENTIVES	74.24	Pool/ Pact Training (May 2026)
Tom of Madon	624 - WATER & TRASH	1,791.13	Water/ Garbage
Univus Software Canada	693 - ENTRY SYSTEM CHARGES	4,226.31	e-Commerce Tax Fees (Feb-Apr 2026 Qly 4269)
USPS	630 - POSTAGE	3.28	Dept of Taxation (Tentative Budget)
Walmart	643 - SUPPLIES	337.70	Ice Cream/ Com Dons, Weed & Grass Killer, Weed Killer
Whitband Man		416.45	Slide/ Therapy Wristbands
Total		51,201.72	

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item #6

Title: Discussion Only. Report from the Swim Center Director:

- User Attendance
- Staffing and Programming
- Marketing and Public Relations Information
- Employee Recognition
- Maintenance Updates
- Correspondence

Background: The Swim Center Director will provide a discussion-only report to inform the Board of recent operational updates. The report will include highlights on user attendance, staffing and programming, marketing and public relations activities, employee recognition, maintenance updates, and relevant correspondence. This item is for informational purposes only and does not require Board action.

Funding: NA

Recommended Motion: Discussion only

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

CVSC June 2026 Director's Report

User Attendance: See board binder documents.

- May 2025 Attendance 11,406. May 2026 Attendance 12,064 (See attached docs)

Programming, Staffing and Training:

- Flick N Foat was successful – Little Mermaid with Lifeguards swimming with mermaid tails.
- Sarah taught a swim lesson clinic for Lifeguards interested in becoming swim instructors.
- Andrew and Shannon met with Ashley, Pool Pact HR Rep and went over future service plan and trainings.
- Interviews for Cashiers, Maintenance Aid and Assistant have been conducted with some job offers.
- Dr Jantos, EFSPD Medical Doctor conducted in-service training for Justin and other staff and signed off on skills for EMT recertification.
- Paul taught a CPO class for two local motel employees. They were required to be certified and asked for help.
- E-learning continues to be sent out monthly to staff by Andrew, Admin Asst./HR
- Leadership Team (Director and Supervisors) meet monthly to plan and discuss CVSC programming & staffing
- Monthly In-Service Training/Meeting was conducted by all supervisors
- Session, Drop-In and Private swim and swim angelfish are combined numbers and classes are successful (see attached #'s)
- Water Aerobics class attendance is steady at 35+ participants in the morning classes. Evening classes are smaller but well liked and attended

Marketing and Public Relations:

- Sarah and Justin were interviewed by the Association of Aquatic Professionals for their podcast airing in July.
- Shannon was interviewed by the National Recreation and Park Association's Open Space Radio airing in June.
- Carson Valley Days float was a group effort led by Aquatic Supervisors and Maintenance.
- Paul attended the Aquatics North Committee meeting as the Co-Chair for Nv Rec & Park Conference (NRPS)
- Social media exposure, information sharing and flyers: Facebook & Instagram updates (Sarah)
- Website updates (Justin, Paul), Google Business updates (Shannon), Alignable updates (Shannon)
- Annual publications: Carson Valley Business Directory, Getaway Reno/Tahoe Area, Best of CV, Almanac, R-C
- CGI Marketing Group continues to do a good job managing our online reputation with Google, Yelp (Shannon)
- Phone Message updates (Sherrie)
- Water Aerobics Coordinator (Deanna) is emailing staff/patrons to keep up-to-date on schedule/procedure changes

Employee Recognition: Employee of the Month

June: Calvin Stevenson, Lifeguard and EMT, Calvin has done an outstanding job consistently stepping up whenever needed. He has handled several medical emergencies with professionalism, confidence, and care, demonstrating the skills and dedication that make a difference in our facility. In addition to his excellent work on shift, Calvin has repeatedly gone above and beyond by filling in on his days off and helping support the team whenever staffing needs arise. He is committed, reliability, and willing to help others. We are grateful to have him as part of the Carson Valley Swim Center team

Maintenance Updates:

- Foothill tile came Friday 6/12 to give us a proposal for Outdoor Pool tile repair.
- Trane will be here Tuesday 6/16 to work on the AAON compressor.
- The fuel check valve for the generator has been replaced.
- Quarterly Safety meetings are conducted by the maintenance team identifying any risk related concerns
- Daily, weekly, monthly and annual maintenance projects and asset management are being completed
- Updating and improving the data information in Reserve Analyst (Asset Management Program)

Correspondence: See board binder documents (if applicable).

East Fork Swim Pool District

Attendance Report Fiscal Year: 2024-2025

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Attendance	23463	16098	9222	9112	7549	7448	9137	8731	11020	10949	11406	0	124135
Attendance:													
Lessons	1626	1087	439	408	451	194	484	460	667	520	488		6824
DDST	1430	1050	950	1265	1100	1323	1242	1080	1050	1100	1050		12640
Mem/Pass Visits	4286	3976	3573	3572	3098	2978	3521	3037	3419	3407	3397		38264
DHS Aquatics	0	320	640	576	540	480	570	480	540	510	525		5181
DHS Swim/Dive	0	0	0	0	0	0	24	448	504	504	252		1732
Drop-In Visits	16121	9665	3620	3291	2360	2473	3296	3226	4840	4908	5694		59494
User Fees	100,889	65,844	36,422	44,270	26,973	25,376	40,854	29,317	42,329	41,739	45,311		\$499,324

East Fork Swim Pool District

Attendance Report Fiscal Year: 2025-2026

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Attendance	22336	15435	7495	8596	7655	8469	9212	8233	12198	11540	12064	0	123233
Attendance:													
Lessons	1692	740	316	570	479	246	485	515	621	613	801		7078
DDST	1380	1050	1056	1056	864	1056	960	960	1056	1056	912		11406
Mem/Pass Visits	4721	4146	3022	3569	3157	3471	3561	2966	3990	3746	3443		39792
DHS Aquatics	0	224	504	378	357	255	288	270	352	272	288		3188
DHS Swim/Dive	0	0	0	0	0	0	32	192	288	288	128		928
Drop-In Visits	14543	9275	2597	3023	2798	3441	3886	3330	5891	5565	6492		60841
User Fees	94,013	59,144	31,503	37,973	31,580	32,198	42,659	34,051	45,393	45,635	43,837		\$497,986

East Fork Swim Pool District

Attendance Report Fiscal Year: 2024-2025

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Attendance	23463	16098	9222	9112	7549	7448	9137	8731	11020	10949	11406	18044	142179
Attendance:													
Lessons	1626	1087	439	408	451	194	484	460	667	520	488	1127	7951
DDST	1430	1050	950	1265	1100	1323	1242	1080	1050	1100	1050	1260	13900
Mem/Pass Visits	4286	3976	3573	3572	3098	2978	3521	3037	3419	3407	3397	3949	42213
DHS Aquatics	0	320	640	576	540	480	570	480	540	510	525	180	5361
DHS Swim/Dive	0	0	0	0	0	0	24	448	504	504	252	0	1732
Drop-In Visits	16121	9665	3620	3291	2360	2473	3296	3226	4840	4908	5694	11528	71022
User Fees	100,889	65,844	36,422	44,270	26,973	25,376	40,854	29,317	42,329	41,739	45,311	82,802	\$582,125

East Fork Swim Pool District

Attendance Report Fiscal Year: 2025-2026

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Attendance	22336	15435	7495	8596	7655	8469	9212	8233	12198	11540	12064	0	123233
Attendance:													
Lessons	1692	740	316	570	479	246	485	515	621	613	801		7078
DDST	1380	1050	1056	1056	864	1056	960	960	1056	1056	912		11406
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DHS Aquatics	0	224	504	378	357	255	288	270	352	272	288		3188
DHS Swim/Dive	0	0	0	0	0	0	32	192	288	288	128		928
Drop-In Visits	14543	9275	2597	3023	2798	3441	3886	3330	5891	5565	6492		60841
User Fees	94,013	59,144	31,503	37,973	31,580	32,198	42,659	34,051	45,393	45,635	43,837		\$497,986

User Attendance Breakdown

Summary

	May 2026				July 1, 2025 thru May 31, 2026			
	Drop-Ins	Passes	Total	%	Drop-Ins	Passes	Total	%
Senior	356	2,709	3,065	31%	4,863	30,690	35,553	35%
Adult	2,109	342	2,451	25%	18,575	3,828	22,403	22%
Youth	3,683	8	3,691	37%	33,958	356	34,314	34%
Complimentary	8	-	8	0%	498	-	498	0%
Family	165	78	243	2%	951	1,041	1,992	2%
Disabled	31	151	182	2%	392	2,002	2,394	2%
Therapy	73	-	73	1%	985	-	985	1%
Other	67	155	222	2%	619	1,875	2,494	2%
	6,492	3,443	9,935	100%	60,841	39,792	100,633	100%

East Fork Swim Pool District

Lifeguard Activity Report, Fiscal Year: '24-'25

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Swim Rescues	10	5	0	1	1	3	0	4	2	7	5	13	51
Minor First Aid	31	19	6	4	5	3	2	7	8	14	15	20	134
Major First Aid	4	1	1	1	1	0	0	0	0	0	0	0	8
Resuscitations	0	0	0	0	0	0	0	0	0	0	0	0	0
Near Drownings	0	0	0	0	0	0	0	0	0	0	0	0	0
Drownings	0	0	0	0	0	0	0	0	0	0	0	0	0
Major First Aid Description:													
Backboard	0	0	0	0	0	0	0	0	0	0	0	0	0
911 Calls	4	0	1	1	1	0	0	0	0	0	0	0	7
Ambulance Transport	3	0	0	0	1	0	0	0	0	0	0	0	4
Oxygen uses	0	0	1	0	1	0	0	0	0	1	0	0	3

East Fork Swim Pool District

Lifeguard Activity Report, Fiscal Year: '25-'26

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Swim Rescues	6	6	0	0	2	2	3	1	3	4	6		33
Minor First Aid	36	23	2	5	4	2	12	10	15	8	16		133
Major First Aid	0	2	1	0	1	0	1	1	2	1	1		10
Resuscitations	0	0	0	0	0	0	0	0	0	0	0		0
Near Drownings	0	0	0	0	0	0	0	0	0	0	0		0
Drownings	0	0	0	0	0	0	0	0	0	0	0		0
Major First Aid Description:													
Backboard	0	0	0	0	0	0	0	0	0	0	0		0
911 Calls	0	1	0	0	1	0	1	1	1	0	0		5
Ambulance Transport	0	1	0	0	0	0	1	0	1	0	0		3
Oxygen uses	0	0	1	0	0	0	0	1	0	1	1		4

Swimmer dives into 225 mile challenge to fight cancer



Todd Hendricks plans to swim a total of 225 miles at the Carson Valley Swim Center to raise funds for cancer research.

By Sarah Drinkwine

Sunday, May 31, 2026

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By June 30, Gardnerville resident Todd Hendricks plans to swim a total of 225 miles, equivalent to the distance from Reno to San Francisco, at the Carson Valley Swim Center to raise funds for cancer research.

Driven by the memory of his late sister, Linda Ellen Hendricks, who succumbed to leukemia at just 22 months old, Hendricks is committed to contributing to the fight against cancer.

"I deeply enjoy swimming every day, and at 64 years old, I am incredibly grateful to God to be healthy and cancer-free," said Hendricks. "Sadly, we all know too many courageous people who are still in the middle of their fight, or whose time has passed."

The fundraiser is part of the Swim Across America initiative, which has raised over \$100 million for oncology research since 1987.

Hendricks grew up in Southern California where he enjoyed surfing, skimboarding, waterskiing, and SCUBA diving. He became an avid swimmer after becoming a lifeguard at the Carson Valley Swim Center in 2000.

He said he was a lifeguard for 13 years and became interested in long distance swimming just to stay fit.

"I returned to swimming three miles nearly every day a few years back, and I really enjoy it," said Hendricks.

Hendricks participates in online swimming platforms, such as swim.com, which provides challenges with other swimmers around the world, and they track and share their swimming.

That's how the Swim Across America event came to fruition, Hendricks said.

"My only intention for June, was to take first on the leaderboards with a distance of 225 miles," he said. "Then it occurred to me I should find a charity to accompany this challenge, and I found Swim Across America."

Throughout the month, Hendricks plans to swim 7.5 miles a day in a 25-yard pool, which he will do at the Carson Valley Swim Center.

"This means grinding through 528 lengths and spending nearly 4 hours in the water every single day, holding a steady 1-minute-40-second-pace per 100 yards," said Hendricks.

To document his progress and engage the community, Hendricks will share updates on Facebook and Reddit's R//Charity.

"This Swim Across America Event has become more important than my desire to just win some leaderboard," said Hendricks. "I get to do something that is needed."

He encourages donations to support his effort and others to join him or create their own teams.

"Every single mile I swim is fueled by you generosity," said Hendricks.

To put it into perspective, Hendricks said a gift of \$50 breaks down to 22 cents per mile.

Interested individuals may participate or support Hendrick's cause through the Swim Across America website, which offers options to register as an individual, join or start teams, find events, and utilize tools like the "good move" app for social sharing and donation tracking.

Individuals can use the Event Locator to find organized pool events or open water, and virtual events. Swimmers can choose to support the National Program or support a local SAA Community. There are also options to do other kinds of events, like running or cycling or even speed skating or even bake.

"I did what is called "SAA My Way"/ National Support where I created my own solo event and created my personal page using the "participant center," said Hendricks.

"With the encouragement and support others we can provide a means of support and hope for people like my late sister Linda, relatives, co-workers and friends and make a difference to other people. I will do all the swimming; I just need support."

Visit https://www.swimacrossamerica.org/site/SPageNavigator/SAA_Homepage.html for more information.

Donations are tax deductible and can be made at

[https://www.swimacrossamerica.org/site/TR/OpenWater/National?](https://www.swimacrossamerica.org/site/TR/OpenWater/National?pg=personal&px=2078861&fr_id=8691)

[pg=personal&px=2078861&fr_id=8691](https://www.swimacrossamerica.org/site/TR/OpenWater/National?pg=personal&px=2078861&fr_id=8691) or send checks to Swim Across America, Inc., 8508 Park Rd. #389, Charlotte, NC 28210. Checks should be made payable to Swim Across America, and include Todd Hendricks on the memo line.