

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES MEETING AGENDA**

**August 20th, 2026 at 9:00 a.m.
Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada**

Pursuant to Chapter 241 of the Nevada Revised Statutes, the East Fork Swimming Pool District hereby notifies all interested parties that the Board of Trustees will conduct business of the district as noted below.

9:00am Call to Order and Recognition of Quorum

1. PUBLIC COMMENT (No Action Can be Taken)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Trustees. Public Comment is limited to 3 minutes per speaker.

If you are going to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment. Please identify yourself and sign in on the sign-up sheet. Do not offer comment until acknowledged by the Chair.

2. APPROVAL OF AGENDA

The Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner; to combine two or more agenda items for consideration, and; to remove items from the agenda or delay discussion relating to items on the agenda.

3. CONSENT AGENDA

Items appearing on the Consent Agenda are items that can be adopted with one motion and vote unless an item is pulled for discussion by a Trustee or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during public comment at the beginning of the meeting and state why they are making that request. When items are pulled from the Consent Agenda, they will automatically be placed at the beginning of the Administrative Agenda or, may be continued until the next meeting.

PUBLIC COMMENT

A. For Possible Action. Approval of previous minutes from the July 16th, 2026 general meeting.

Motion to Approve Consent Calendar items A

4. ADMINISTRATIVE AGENDA

The Administrative Agenda will proceed as follows:

- The Chairman will read the agenda title into the public record.
- Staff and/or Trustees will provide relevant information on the matter.
- The Board will discuss the item. Once that discussion is concluded, the Chair will take public comment at three minutes per speaker.
- Once public comment is completed, the Board may again discuss or proceed directly to vote.

****For agenda items that are listed as "Discussion Only" with no action, public comment is not legally required. Public comment may be accepted by the Chair at their discretion.**

CONSENT AGENDA ITEMS PULLED FOR FURTHER DISCUSSION:

Any item pulled for discussion from the Consent Agenda will be heard at this time unless continued to a later meeting.

Administrative Agenda

- A. Discussion Only. Update on the Capital Improvement Plan ongoing and possible future projects.
- B. Discussion Only. Review and Discussion of the District's Strategic Plan.
- C. Discussion and Possible Action. Review and approval of the revised Patron Code of Conduct and Behavioral Violation Procedures.
- D. Discussion and Possible Action. Discussion on recognizing University of Nevada Hall of Fame Inductee Oly Krysta Palmer by presenting a Lifetime Pass to the Carson Valley Swim Center.
- E. Discussion and Possible Action. Approval of general ledger cash balances, expenditures and investments through July 31st, 2026.
- F. Discussion Only. Report from the Swim Center Director:
 - User Attendance
 - Staffing and Programming
 - Marketing and Public Relations Information
 - Employee Recognition
 - Maintenance Updates
 - Correspondence
- G. Presentation Only. Presentation by Board members of requests for matters to be placed on the future agenda for September 17th, 2026 general meeting.
- H. Discussion and Possible Action. Meeting adjournment.

Copies of the agenda were posted at 3:30pm, Thursday, August 13th, 2026 at the following locations:

1. Carson Valley Swim Center, 1600 Highway 88, Minden, NV.
2. Douglas Co. Administration Building (Historic Courthouse) 1616 Eighth St., Minden, NV.
3. Douglas County Administration Office (Minden Inn) 1594 Esmeralda St., Minden, NV
4. Carson Valley Swim Center Web Site: www.cvswim.com
5. State of NV web site: <https://notice.nv.gov/>

Posted By: _____ Signed: _____

Reasonable efforts will be made to accommodate disabled individuals desiring to attend the meeting. If you are interested in materials call Sharon Thompson at 775-392-4063 24 hours in advance so that arrangements may be made.

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item A

Title: Approval of the General Meeting minutes from July 16th, 2026

Background: These are the draft minutes from your previous meetings.

Funding: NA

Recommended Motion: Move to approve the General Meeting minutes from July 16th, 2026

Trustee Action: ☐ **Approved**
☐ **Denied**
☐ **No Action**
☐ **Other**

OFFICIAL MINUTES

East Fork Swimming Pool District Board of Trustees Regular Meeting Minutes July 16, 2026

1. Call to Order

Chair Des Jardins called the Regular Meeting of the East Fork Swimming Pool District Board of Trustees to order at 9:00 a.m. on Thursday, July 16, 2026, at the Carson Valley Swim Center in Minden, Nevada. A quorum was present.

Roll Call

Present

Chair Sharon Des Jardins, Trustee Allen Biaggi, Trustee Teresa Duffy, Trustee Frank Dressel, Trustee Linda Gilkerson

Staff Present

Shannon Harris, Director, Andrew Strugess, Administrative Staff

Public Comment

Chair Des Jardins opened the meeting for public comment.

No public comments were offered.

2. Approval of Agenda Discussion and Possible Action

Chair Des Jardins informed the Board that one modification to the published agenda was necessary. Administrative Agenda Item A, the Capital Improvement Plan Update, would be moved later in the meeting to accommodate the arrival of District Project Manager Scott McCullough.

No additional modifications were requested by the Board.

ACTION

Motion: Trustee Dressel moved to approve the agenda as amended.

Second: Trustee Duffy.

Vote: Motion carried unanimously.

3. Consent Agenda Discussion and Possible Action

Approval of Previous Meeting Minutes

The Board reviewed the Regular Meeting Minutes of June 25, 2026.

Chair Des Jardins requested corrections or amendments.

No corrections were offered.

ACTION

Motion: Trustee Gilkerson moved to approve the June 25, 2026 Regular Meeting Minutes.

Second: Trustee Duffy.

Vote: Motion carried unanimously.

4. Administrative Agenda

Item B

Discussion Only Review of District Strategic Plan

Trustee Biaggi opened discussion regarding implementation of the District's newly adopted Strategic Plan.

Trustee Biaggi stated that the Strategic Plan should become a standing discussion item at future Board meetings so the Board could routinely evaluate progress toward the District's established priorities rather than waiting until deadlines approached. He emphasized that many initiatives identified within the Strategic Plan—including conceptual planning, potential district name changes, and community engagement initiatives—could begin prior to the identified target dates if the Board chose to proceed earlier.

Director Harris agreed with the recommendation and thanked the Board for its continued commitment to implementation. Director Harris reviewed the timeline contained within the Strategic Plan and advised that most major initiatives begin during 2027, with annual organizational goals continuing each year.

Director Harris further explained that while no immediate action items currently required Board direction, regular discussion of the Strategic Plan would help maintain accountability and ensure long-term objectives remained visible throughout implementation.

Trustee Biaggi thanked Director Harris for providing trustees with a list of community organizations and public meetings that could satisfy the Strategic Plan's community engagement objectives.

Director Harris reviewed the purpose of the community outreach list and explained that trustees were encouraged to participate in a variety of local organizations and public meetings as ambassadors for the District. She emphasized that participation was intended to strengthen community relationships and increase public awareness of District services rather than simply satisfy Strategic Plan requirements.

Examples included civic organizations, Leadership Douglas County activities, community meetings, and other local events where trustees could engage with residents and community leaders.

Trustee Duffy recommended that trustees report their attendance at community events during future Board meetings so participation could become part of the public record and demonstrate continued progress toward Strategic Plan objectives.

The Board discussed incorporating these updates into future Director or Trustee reports.

No formal action was taken.

Item C

Discussion and Possible Action Review and Approval of Caregiver Personal Attendant Policy

Director Harris presented a proposed Caregiver Personal Attendant Policy developed to clarify eligibility requirements for caregivers accompanying patrons utilizing District facilities.

Director Harris explained that the policy originated following repeated situations in which individuals attempted to classify minors or other inappropriate persons as caregivers in order to gain access to restricted aquatic areas or avoid admission fees.

Director Harris described a recent incident involving an eleven-year-old child presented as the caregiver for an adult patron. Although the patron appeared capable of independently accessing and utilizing the facility, staff were asked to treat the minor as a caregiver in order to permit access to the therapy pool despite established age restrictions.

Director Harris explained that this situation highlighted the need for a written policy clearly defining a caregiver.

The proposed policy establishes that caregivers must:

Be at least eighteen years of age; Be legally capable of accepting responsibility for the individual receiving assistance; Provide actual physical assistance when necessary; Remain with the patron requiring care while utilizing the facility.

Director Harris further explained that legitimate caregivers continue to receive complimentary admission when accompanying patrons requiring assistance. However, the policy also addresses situations where individuals improperly identify themselves as caregivers solely to obtain free admission or unrestricted facility access.

The Board discussed the importance of maintaining fairness for legitimate caregivers while preventing misuse of District policies.

Director Harris reported that the proposed policy had been reviewed by front office staff, aquatic supervisors, and administrative personnel prior to presentation to the Board. Staff unanimously supported adoption of the policy as a tool for providing consistent guidance to both employees and patrons.

An additional component of the policy clarifies that District lifeguards are not personal attendants or caregivers.

Director Harris explained that while lifeguards routinely assist patrons with facility accessibility—including operation of the ADA lift and other safety-related functions—their primary responsibility remains surveillance of the aquatic environment and protection of all patrons within the facility.

The policy establishes that lifeguards shall not perform personal attendant duties unrelated to aquatic safety, including retrieving personal belongings, escorting patrons throughout the facility, or providing services properly performed by a personal caregiver.

Trustees discussed the importance of protecting young lifeguards from inappropriate requests while reinforcing their authority to decline duties outside their professional responsibilities.

Trustee Duffy commended staff for proactively identifying the liability concerns associated with inconsistent caregiver practices and expressed support for providing clear written guidance.

Trustee Gilkerson stated that the proposed policy was comprehensive, educational, and appropriately addressed situations likely to arise at the facility.

During discussion, Trustee Biaggi inquired whether service animals had created operational concerns.

Director Harris responded that legitimate service animals had not presented ongoing issues and reviewed the District's practice of complying with applicable disability laws while addressing only inappropriate animal behavior when necessary. Director Harris explained that District staff do not challenge individuals regarding service animal status but instead address behavior inconsistent with trained service animals when required.

Board members agreed that the proposed policy provides consistency for staff, improves public understanding, reduces liability exposure, and protects the safety responsibilities of aquatic personnel.

ACTION

Motion: Trustee Gilkerson moved to approve the Caregiver Personal Attendant Policy as presented.

Second: Trustee Duffy.

Vote: Chair Des Jardins called for the vote.

Motion carried unanimously.

Item D

Discussion and Possible Action Review and Approval of Swim Lesson Open Swim Benefit Policy

Director Harris presented the proposed Swim Lesson Open Swim Benefit Policy, explaining that the policy formalizes a long-standing customer service practice while providing consistent direction to staff and patrons regarding eligibility and use of the benefit.

Director Harris explained that families enrolling children in session-based swim lessons frequently arrive early or remain after lessons. As a courtesy to those families, the District has historically allowed enrolled participants to enjoy up to 30 minutes of recreational swimming immediately before or after their scheduled lesson without additional admission charges. Although the practice has existed for many years, differing interpretations between front office staff and aquatic staff created the need for a written policy to ensure consistent implementation.

The proposed policy establishes that the complimentary swim period is available only to children enrolled in multi-week session swim lessons and is not available for participants attending single drop-in lessons. Director Harris noted that session lessons require a greater financial commitment by families and that the complimentary swim period serves as an added value to those programs.

Director Harris further explained that the policy provides flexibility for families with multiple children enrolled in different lesson levels. For example, one child may participate in open swim while a sibling attends lessons, allowing families to remain together without unnecessary waiting periods. The policy also improves supervision of children who might otherwise be waiting throughout the facility while siblings participate in lessons.

The policy specifies that participants utilizing the benefit may swim in any pool designated for public recreational use during times when lifeguard supervision is provided. The therapy pool remains excluded due to its established operational restrictions and intended purpose.

Director Harris emphasized that the District has no intention of rigidly monitoring individual families by the minute. Rather, the written policy provides reasonable expectations and serves as an educational tool should questions arise regarding eligibility or appropriate use.

Trustee Gilkerson asked whether siblings accompanying an enrolled participant would also qualify for complimentary admission.

Director Harris clarified that the benefit applies only to the child enrolled in swim lessons. Siblings, neighborhood children, or other accompanying individuals who are not registered in the lesson session continue to pay the applicable admission fee. Cashier staff verify lesson enrollment during check-in and explain the policy to families when necessary.

Trustee Dressel expressed support for the policy, noting that the additional swim time provides children with an opportunity to practice newly learned swimming skills immediately before or after instruction, reinforcing lesson objectives while encouraging confidence in the water.

Trustee Biaggi asked whether parents observing lessons are required to pay admission.

Director Harris explained that parents are not charged admission when attending solely to observe their child's lesson. Parents are encouraged to remain at the facility during lessons while maintaining an appropriate distance from instructors so children remain focused on instruction. Director Harris noted that parents occasionally require reminders to avoid entering instructional areas in a manner that distracts participants.

Board members agreed that formalizing the existing practice through written policy would improve consistency among staff while providing clear expectations for participating families.

ACTION

Motion: Trustee Biaggi moved to approve the Swim Lesson Open Swim Benefit Policy as presented.

Second: Trustee Dressel.

Vote: Chair Des Jardins called for the vote.

Motion carried unanimously.

Item E

Discussion and Possible Action Review and Approval of Patron Code of Conduct and Behavioral Violation Procedures

Director Harris presented the proposed Patron Code of Conduct and Behavioral Violation Procedures, explaining that while the District maintains comprehensive personnel disciplinary procedures for employees, no comparable written procedures currently existed for addressing inappropriate patron behavior.

Director Harris advised the Board that the proposed policy was adapted from an existing policy successfully utilized by another public recreation agency and modified to meet the operational needs of the Carson Valley Swim Center.

Director Harris explained that the purpose of the policy is not to increase disciplinary actions but rather to establish a fair, documented, and progressive process for addressing conduct that threatens the safety, enjoyment, or operation of the facility.

The proposed procedures establish progressive levels of response while preserving management's authority to immediately address severe misconduct when circumstances warrant.

Director Harris stated that District staff work diligently to resolve concerns through communication and education before considering disciplinary measures. However, on rare occasions, patron behavior escalates to a level requiring law enforcement involvement or issuance of formal no-trespass orders.

She informed the Board that the District has previously worked with local law enforcement during isolated incidents involving inappropriate patron behavior. Those situations demonstrated the value of having clearly established procedures supporting administrative decisions.

Director Harris emphasized that removal from the facility remains the last available option and would only occur after reasonable efforts to resolve issues have proven unsuccessful or when patron safety requires immediate intervention.

Trustee Biaggi expressed strong support for the proposed policy, stating that progressive discipline provides a fair and consistent framework while documenting the District's efforts to resolve problems before stronger action becomes necessary.

Trustee Duffy requested clarification regarding the progression of disciplinary steps, specifically asking whether management would be required to follow every level sequentially regardless of the severity of the conduct.

Director Harris clarified that disciplinary actions are not required to progress through every step. Similar to the District's personnel disciplinary procedures, management retains discretion to implement immediate suspension or removal whenever the seriousness of the behavior warrants stronger action.

Trustee Biaggi inquired whether most behavioral concerns involved children or adults.

Director Harris reported that the majority of significant behavioral issues involve adult patrons, while concerns involving children are generally resolved through communication with parents or guardians. She further explained that the District exercises particular care when dealing with minors and focuses on maintaining their safety until a parent or guardian can respond if removal from programming becomes necessary.

Board members discussed the importance of maintaining a welcoming public facility while ensuring that staff possess appropriate authority to address behavior that compromises safety or disrupts operations.

The Board concluded that the proposed policy establishes an appropriate balance between public access, customer service, employee support, and facility safety.

ACTION

Motion: Trustee Gilkerson moved to approve the Patron Code of Conduct and Behavioral Violation Procedures.

Second: Trustee Duffy.

Vote: Chair Des Jardins called for the vote.

Motion carried unanimously.

Item A

Discussion Only Capital Improvement Plan and Ongoing/Future Projects Update

Chair Des Jardins returned to Administrative Agenda Item A following the arrival of District Project Manager Scott McCullough.

Mr. McCullough provided the Board with a comprehensive update regarding the District's active capital improvement projects, including the Parking Lot Expansion Project and the Activity Pool Renovation Project.

Parking Lot Expansion Project

Mr. McCullough reported that the project remained within the Douglas County permitting process. District representatives recently met with County Engineering staff to resolve outstanding plan review comments, including drainage design modifications and ADA accessibility requirements.

Following those discussions, revised engineering plans would be submitted incorporating the agreed-upon changes. Mr. McCullough anticipated that permit review and approval would require several additional weeks before construction could begin.

Mr. McCullough explained that revisions to the drainage system now utilize a redesigned retention basin concept that better separates existing drainage patterns from runoff generated by the proposed parking lot improvements.

He also discussed County requirements related to frontage improvements along State Route 88. Although County code would normally require sidewalk, curb, and gutter improvements along the entire frontage, District representatives argued that the current project represents only a limited parking expansion rather than full development of the property.

County staff indicated a willingness to defer those improvements pending future development of the remaining property while allowing the District to continue with the current parking expansion.

Although construction would begin later than originally anticipated, Mr. McCullough remained confident the approximately 23-space parking lot expansion would be completed during the current construction season.

Trustees discussed anticipated construction duration, contractor scheduling, asphalt availability, and future development planning for the remainder of the property.

Activity Pool Renovation Project

Mr. McCullough then updated the Board regarding the Activity Pool Renovation Project.

He reported that permit applications had been submitted to both the County Building Department and Health Department. Although much of the work constitutes maintenance and replacement of existing features, County review remains necessary due to structural improvements associated with the project.

Mr. McCullough explained that construction is scheduled to begin in September 2026, with early work focusing on demolition, temporary enclosures, concrete removal, plumbing modifications, and structural improvements before installation of new aquatic play equipment.

Construction phasing has been carefully coordinated to minimize disruption to District programming. Bid specifications also include provisions allowing temporary pauses in construction activities if necessary to accommodate public programs or reduce excessive noise during peak facility usage.

Director Harris supplemented the project update by reviewing the procurement status of new interactive aquatic play features.

She reported that customized coconut-themed dumping buckets requested by the District required additional engineering and testing by the manufacturer but remained on schedule for installation. Director Harris expressed appreciation that the selected vendor agreed to manufacture custom equipment matching the District's vision rather than requiring standardized alternatives.

Director Harris advised the Board that deposits for all aquatic play features had been issued and manufacturing was underway.

The Board also received an update regarding continued collaboration among:

Plenium Builders, Aquatic Design Group, District Project Management, District Maintenance Staff

Weekly construction coordination meetings will begin as project startup approaches.

Director Harris further reported that programming adjustments have been developed to maintain as much aquatic access as possible throughout construction. The outdoor family pool will remain open beyond its normal seasonal closure, weather permitting, to offset temporary closure of the activity pool.

The renovation will also bring existing pool infrastructure—including drains and associated safety systems—into compliance with current safety standards and federal requirements.

Board members expressed appreciation for the extensive planning undertaken to minimize public disruption while completing significant facility improvements.

No formal action was taken on this item.

Item F

Discussion and Possible Action Approval of General Ledger, Cash Balances, Expenditures, and Investments Through June 30, 2026

Director Harris presented the District's financial statements for the fiscal year ending June 30, 2026, noting that the reports represented the close of the District's fiscal year. Director Harris advised the Board that only minor year-end audit adjustments would remain following completion of the District's annual independent audit, primarily consisting of routine journal entries for accrued payroll and invoices received after June 30 but attributable to the prior fiscal year.

Director Harris reported that the District concluded Fiscal Year 2025–2026 in a strong financial position, with expenditures remaining below the adopted operating budget while continuing to maintain the level of service expected by the community.

Fiscal Year-End Financial Performance

Director Harris reviewed the Statement of Revenues and Expenditures and explained that the District completed the fiscal year with approximately 93 percent of total budgeted expenditures utilized, despite operating through a period of continued inflation affecting utilities, maintenance materials, equipment, and personnel costs.

Director Harris attributed the favorable financial position to several factors, including:

Conservative budget development; Careful expenditure monitoring throughout the fiscal year; Improved utility efficiencies; Strategic staffing management; Continued investment in preventative maintenance; and Strong operational oversight by department supervisors.

She noted that while the District intentionally budgets conservatively each year, staff continually monitor expenditures to ensure taxpayer resources are managed responsibly while maintaining high-quality public services.

Cost Recovery Analysis

Director Harris informed the Board that the District concluded the fiscal year with a 31.7 percent Cost Recovery Rate, including investment earnings generated through the Local Government Investment Pool (LGIP).

She explained that the Board has historically established a long-term operational objective of maintaining cost recovery between 30 and 35 percent, allowing user fees and program revenues to offset an appropriate portion of operating expenses while recognizing the District's responsibility as a publicly funded recreation facility.

Director Harris further explained that staff also calculate cost recovery excluding investment interest in order to evaluate the sustainability of normal operating revenues independent of financial market conditions.

Without investment earnings included, the District's cost recovery for the fiscal year would have been approximately 26.9 percent.

Director Harris emphasized that this calculation serves as an important planning tool rather than a cause for immediate concern. She explained that favorable investment earnings have substantially benefited the District during the past several years; however, future interest rates remain outside District control.

Should investment returns decline significantly, the Board may eventually need to evaluate operational adjustments, user fees, or other revenue strategies to maintain long-term financial sustainability.

Director Harris recommended revisiting the cost recovery discussion during the upcoming budget development process early in Calendar Year 2027.

Board members agreed that continued monitoring of both operating revenues and investment performance remains prudent financial practice.

Investment Performance

Director Harris reported that the District's Local Government Investment Pool account continued to perform favorably throughout the fiscal year.

Investment earnings exceeded budget projections due to interest rates remaining above conservative assumptions used during budget preparation.

Director Harris noted that current investment returns remained near four percent, substantially benefiting District revenues while maintaining appropriate investment security through the State's Local Government Investment Pool.

She emphasized that staff intentionally budget investment earnings conservatively to avoid reliance upon fluctuating interest rates.

Budget Highlights

Director Harris reviewed several significant budget categories.

Salaries and Wages

Payroll expenditures concluded the fiscal year below budget.

Director Harris explained that savings resulted primarily from temporary vacancies within the Maintenance Department and fewer seasonal lifeguards hired during the summer compared to previous years.

She emphasized that these staffing reductions did not reduce public safety or operational service levels.

Rather, supervisory staff adjusted lifeguard rotations while maintaining all American Red Cross staffing requirements and surveillance standards.

Director Harris explained that when staffing levels are lower, lifeguards operate under two-chair rotation schedules instead of three-chair rotations.

Although individual guards remain assigned to surveillance positions for slightly longer periods, staffing continues to meet or exceed accepted industry standards while safely operating all aquatic venues.

The Board discussed the importance of balancing employee wellness with operational efficiency.

Director Harris further explained that aquatic supervisors continually monitor staff alertness and utilize nationally recognized "Sit-Stand-Stroll" techniques encouraging guards to change posture approximately every five minutes to maintain attentiveness and rapid emergency response capability.

Board members acknowledged the significant responsibility placed upon young lifeguards and expressed appreciation for the District's emphasis on professional training and risk management.

Utilities

Director Harris reported favorable utility expenditures throughout the fiscal year.

Trustee Biaggi requested additional information regarding lower-than-anticipated natural gas expenditures.

Director Harris explained that several operational improvements contributed to those savings, including:

Installation of high-efficiency replacement boilers; Continued use of the District's solar water heating system; Improved HVAC operation; Better environmental controls within the natatorium; Ongoing preventative maintenance; and Careful monitoring of pool temperatures and humidity.

Director Harris stated that aquatic facilities require continual balancing of water temperature, air temperature, humidity, ventilation, and mechanical systems.

Maintaining those environmental conditions efficiently requires constant monitoring by maintenance personnel and directly affects utility consumption.

She credited the Maintenance Department with proactively managing facility systems while extending equipment life and reducing operating costs.

State Unemployment Insurance

Trustee Biaggi also inquired regarding lower expenditures within the State Unemployment Insurance budget category.

Director Harris explained that the final quarterly unemployment payment occurs after the close of the fiscal year and would be adjusted by the auditor through normal year-end accounting procedures.

She advised the Board that final expenditures within that category would closely align with historical experience following completion of annual audit adjustments.

Maintenance and Asset Management

Director Harris reminded the Board that the District manages two complementary financial strategies:

1. Annual Operating Budget
2. Long-Term Asset Management and Capital Improvement Program

She explained that maintaining adequate financial reserves allows the District to replace critical infrastructure before equipment failure occurs while avoiding unnecessary emergency expenditures.

Director Harris reiterated that effective asset management remains essential because every mechanical component within an aquatic facility—including pumps, boilers, filters, HVAC systems, roofing, decks, and aquatic play features—has a predictable service life requiring planned replacement.

She thanked the Board for its continued support of long-range capital planning.

Chair Des Jardins commended Director Harris for her extensive knowledge of facility operations and mechanical systems.

Chair Des Jardins observed that Director Harris demonstrated a comprehensive understanding of every operational component within the facility, ranging from complex mechanical systems to daily operational procedures.

She expressed appreciation for Director Harris's commitment to continually expanding her technical knowledge in order to better support District staff and provide informed recommendations to the Board.

Trustee Gilkerson echoed those comments following her recent facility tour.

Trustee Gilkerson stated that observing the facility's infrastructure firsthand significantly increased her appreciation for the complexity of aquatic facility operations and the extensive knowledge required to successfully manage the District's assets.

Director Harris responded that while she continues learning every day, her objective is to understand each department sufficiently to support employees, make informed administrative decisions, and responsibly manage taxpayer investments.

She emphasized that successful leadership depends upon surrounding oneself with knowledgeable staff while continually learning alongside them.

Director Harris also expressed appreciation to the Board for participating in facility tours, noting that understanding the District's infrastructure enables Trustees to make informed policy and financial decisions regarding future capital investments.

Financial Summary

Following discussion, Board members expressed satisfaction with the District's overall financial condition.

The Board recognized staff for:

Maintaining expenditures below budget; Achieving the District's cost recovery objectives; Protecting taxpayer resources; Successfully managing staffing challenges; Improving operational efficiencies; and Continuing long-term asset management planning.

The Board agreed that the District remains in a strong financial position entering the new fiscal year.

ACTION

Motion: Trustee Duffy moved to approve the General Ledger, Cash Balances, Expenditures, and Investments through June 30, 2026.

Second: Trustee Biaggi

Motion carried unanimously.

Item G

Discussion Only Director's Report

Director Harris presented the monthly Director's Report, providing the Board with an overview of facility operations, attendance trends, programming, staffing, maintenance activities, marketing initiatives, employee

recognition, and professional development. Director Harris noted that the report reflected the close of the District's fiscal year and highlighted the operational successes achieved through the combined efforts of District staff.

Attendance and Program Performance

Director Harris directed the Board to the annual attendance summary contained within the meeting packet and explained that attendance statistics are divided into categories that are either within the District's operational influence or outside of District control.

She explained that participation by the Douglas Dolphins Swim Team, Douglas High School Aquatics classes, and Douglas High School Swim and Dive Team fluctuates based upon enrollment decisions made by outside organizations and therefore should not be viewed as indicators of District programming performance.

Conversely, categories such as memberships, daily admissions, swim lessons, recreation programming, and public aquatic activities are directly influenced by District operations and marketing efforts.

Director Harris reported that, although overall annual attendance reflected a slight decrease compared to the previous year due primarily to fluctuations in outside user groups, the District experienced measurable growth in every attendance category directly controlled by staff.

Highlights included:

Increased annual membership usage. Increased daily admissions. Significant growth in swim lesson enrollment. Continued strong participation in District-sponsored aquatic programming.

Director Harris stated that these trends demonstrate continued community confidence in the Carson Valley Swim Center and validate the District's emphasis on customer service, program quality, and facility maintenance.

Swim Lesson Growth

Director Harris highlighted particularly strong growth within the District's swim lesson program.

She reported that participation exceeded the previous fiscal year's totals by several hundred lesson enrollments and attributed much of that increase to the District's successful partnership with Douglas County Social Services, which provided grant funding allowing many local children to participate in swim lessons at no cost to their families.

Trustee Duffy asked whether the grant-funded swim lessons accounted for the substantial increase in participation reflected in the attendance report.

Director Harris confirmed that the grant significantly expanded access to swimming instruction while also allowing nearly every available lesson class to reach full enrollment during the program period.

She noted that increasing access to swimming instruction remains consistent with the District's public safety mission and continues to strengthen community water safety education.

User Demographics

Director Harris reviewed the annual user demographic report.

She explained that the District monitors participation by age group to better understand changing community needs and guide future programming and capital planning decisions.

The annual distribution remained relatively consistent with prior years:

Approximately one-third senior adults. Approximately one-third youth. Remaining attendance comprised primarily of adults and specialized user groups.

Director Harris explained that seasonal fluctuations naturally occur throughout the year, with senior participation increasing during the winter months and youth participation increasing during the summer.

She emphasized that demographic information becomes increasingly valuable when evaluating future development opportunities on adjacent District property and determining the types of amenities that will best serve future community needs.

Lifeguard Activity and Public Safety

Director Harris reviewed annual lifeguard activity statistics and emphasized that the numbers reflect the significant public safety responsibilities carried by District employees each year.

Annual statistics included numerous: Water rescues. Minor first aid responses. Major medical incidents. Emergency medical service activations. Ambulance transports. Oxygen administrations.

Director Harris noted that while most patrons associate lifeguards primarily with supervision, their responsibilities routinely include emergency medical response, injury assessment, accident prevention, and public education.

Trustee Biaggi commented that the statistics demonstrate the tremendous responsibility entrusted to the District's lifeguards, many of whom begin serving the community at fifteen years of age.

Director Harris agreed and explained that staff continually evaluate surveillance techniques, staffing rotations, and emergency preparedness to ensure guards remain alert throughout their shifts.

She described implementation of nationally recognized "Sit-Stand-Stroll" surveillance practices encouraging guards to change position approximately every five minutes to improve attentiveness, circulation, and emergency response readiness.

The Board acknowledged the professionalism demonstrated by the District's aquatic staff and expressed appreciation for their continued commitment to public safety.

Staff Training and Professional Development

Director Harris reported that District staff continue to participate in ongoing professional development throughout the year.

Recent activities included:

Aquatic risk management training sponsored through Pool/Pact. Quarterly Enterprise Risk Management meetings. Human Resources oversight committee participation. Professional conferences and educational webinars. Continued supervisory development.

Director Harris also reported that the District would again be represented at upcoming national and regional aquatic conferences. She informed the Board that Aquatic Supervisor Sarah and Justin had been invited to submit an educational presentation for the upcoming Association of Aquatic Professionals Conference following the success of a recently released professional podcast highlighting Carson Valley Swim Center programming.

Director Harris further advised the Board that she had submitted a conference presentation entitled "Guarding Your Assets," focusing on long-term aquatic asset management, capital planning, and infrastructure preservation.

Board members expressed appreciation that District staff continue to receive professional recognition while sharing operational knowledge with the broader aquatic industry.

Community Outreach and Public Relations

Director Harris summarized recent community outreach efforts.

She reported participation in the ribbon cutting ceremony for the new Topaz Ranch Estates Splash Pad, recognizing the District's continued partnership with Douglas County in support of expanding recreational opportunities throughout the community.

Director Harris also highlighted ongoing public education initiatives through professional publications, podcasts, conference presentations, and community partnerships that continue to increase awareness of the District and its services.

The Board discussed opportunities identified during the Strategic Planning process to further enhance communication with residents through future electronic signage, facility displays, and expanded public information efforts.

Although no action was requested, Trustees expressed interest in continuing those discussions during future capital planning and budget development.

Employee Recognition

Director Harris recognized Pam Taylor as the District's Employee of the Month.

She commended Ms. Taylor for consistently demonstrating professionalism, reliability, flexibility, and exceptional customer service while assisting multiple departments.

Director Harris noted that Ms. Taylor has served the District in several different capacities throughout her employment and continues to provide valuable support to front office operations by assisting with scheduling, training, and additional administrative responsibilities whenever needed.

The Board congratulated Ms. Taylor and expressed appreciation for her continued dedication to the District.

Maintenance Department Update

Director Harris reported that the Maintenance Department had recently returned to full staffing following the successful recruitment of two full-time maintenance employees.

She advised the Board that both employees were progressing well through their probationary training period and had already demonstrated strong technical abilities in electrical, plumbing, HVAC, and general facility maintenance.

Director Harris also recognized the contributions of the District's part-time maintenance employee, whose work significantly improved irrigation systems, sprinkler controls, landscaping infrastructure, and outdoor maintenance operations.

The Board discussed the value of maintaining skilled maintenance personnel capable of preserving District assets while reducing reliance upon outside contractors whenever practical.

Facility Improvements

Director Harris updated the Board regarding several recently completed facility improvements.

She reported installation of new energy-efficient double-pane lobby windows and replacement of the primary entrance door, improving energy efficiency, patron accessibility, and overall building appearance.

Director Harris explained that the original windows dated to construction of the facility and had become increasingly inefficient due to deteriorated seals and single-pane construction.

The Board also received an update regarding permitting for the District's new maintenance storage building.

Director Harris reported that the necessary permits had been approved and construction would proceed as planned. The new structure will consolidate equipment storage previously housed in multiple deteriorated sheds while improving safety, organization, and operational efficiency.

Board members expressed appreciation to Director Harris and District staff for another successful fiscal year.

Chair Des Jardins complimented Director Harris on her exceptional knowledge of facility operations and thanked her for the leadership demonstrated throughout both daily operations and long-term capital planning.

Trustee Gilkerson stated that her recent facility tour provided valuable perspective regarding the complexity of operating a modern aquatic facility and reinforced the importance of continued investment in infrastructure and preventative maintenance.

Trustees collectively recognized the professionalism demonstrated by District employees and thanked staff for their continued commitment to serving the community.

Adjournment

Motion: Trustee Dressel moved to adjourn the meeting

Second: Trustee Duffy

Vote: Chair Des Jardins called for the vote.

Motion carried unanimously.

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item A.

Title: Discussion Only. Discussion and update on the Capital Improvement Plan ongoing and possible future projects.

Background: East Fork Swimming Pool District contracted with Aquatic Design Group to complete an overall evaluation of the Carson Valley Swim Center's equipment. The capital improvement and maintenance priority list is a combination of that report along with the center's Director, Maintenance Supervisor and Project Manager's recommendations.

Funding: NA

Recommended Motion: Discussion only

Trustee Action: ☐ **Approved**
☐ **Denied**
☐ **No Action**
☐ **Other**

Carson Valley Swim Center
Capital Budget
Fiscal Year 2026/2027

Construction Funds Available as of:

Local Government Investment Pool

July 31st, 2026
\$ 2,774,129

2026/2027 Projects

Parking Lot expansion ('25/26 FY)

Activity Pool Upgrade

Therapy Pool Filter Replacement

Project Management (Scott McCullough)

Asset Mang Plan (Reserve Analyst- Safeslide, UV)

Contingency

Company	2026/2027 Budget	Contract Amount/ Expense	Remaining Amts. Payable
Wilson Engineer/Qualcom	-	194,329	194,329
Plenium/ CVSC Toys	800,000	800,000	736,673
	100,000	100,000	100,000
Douglas County	15,000	15,000	15000
Reserve Analyst	253,154	253,154	253,154
Contingency for Asset Mang	40,000	40,000	40,000
'25/'26 Capital Budget	1,208,154	1,402,483	

1,339,156

Remaining Construction Funds Available

\$ 1,434,973

**EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES**

AGENDA ACTION SHEET

Agenda Item B.

Title: Discussion Only. Discussion and update on the District’s Strategic Plan.

Background: The Trustees moved to approve the proposal and award the work for the Strategic Plan update submitted by SA Morgan 394 Consulting, LLC and in 2026 approved the 2026-2030 plan.

The strategic plan is now in place and will be reviewed by the Trustees occasionally during public meeting to ensure it is being followed.

Funding: NA

Recommended Motion: Discussion only

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

East Fork Pool Strategic Goals by Date

Annually (ongoing) – Regional partnerships and outreach (Director and Board)

Annually – Continuing education (Director and Board Member(s))

Annually - CIP enhancements and Efficiencies (Director)

Bi-annual – training/event on industry innovation (Director and Board Member(s))

Fall 2027 – Rebranding/name change (Board)

December 2027 – RFP for Master Plan (Director and Board)

Fall 2028 – Wage and compensation study (Director)

December 2028 – Final Master Plan Approval (Director and Board)

December 2028 – AI swim monitoring evaluation (Director)

December 2029 - 3rd party vendor systems analysis (Director and Board)



East Fork Swimming Pool District

Carson Valley Swim Center

Minden, Nevada

Strategic Plan 2026 to 2030

Approved by the East Fork Swimming Pool District

Board of Trustees on May 21, 2026

Plan Facilitated and Prepared by:

Scott Morgan

S A Morgan 394 Consulting LLC.



Strategic Plan 2026 to 2030

Board of Trustees



Sharon Des Jardins
Chair



Allen Biaggi
Vice Chair



Linda Gilkerson
Trustee



Teresa Duffy
Trustee



Frank Dressel
Trustee

Acknowledgements

On behalf of the District I extend my sincere gratitude to everyone who contributed to the development of the East Fork Swimming Pool District's strategic plan. This thoughtful and forward-looking effort reflects not only a commitment to excellence in aquatic services, but also a deep understanding of the role our facilities play in community health, recreation, and connection. The plan's clarity of vision and practical direction will serve as a strong foundation for the district's continued success.

I would like to recognize the many individuals and groups whose insight and dedication shaped this work, including the Board of Trustees, cashier staff, senior lifeguards, lifeguards, supervisors and our facility operations and maintenance teams. Your day-to-day experience and professional expertise ensured that the plan is grounded, actionable and responsive to the needs of those we serve.

Finally, we are grateful for the valuable collaboration and support from our community partners, including the Town of Minden, Douglas County, Carson Valley Medical Center, the Carson Valley Chamber of Commerce, the Carson Valley Visitors Authority, Douglas County High School and the Douglas Dolphin Swim Team. Your engagement highlights the shared investment in creating safe, welcoming and vibrant aquatic spaces. Together, this collective effort positions the district for a strong and sustainable future.

Shannon Harris, Director



Foreword

In times of uncertainty and fiscal constraint, strategic planning can feel like a daunting or even unnecessary exercise. For special districts, the focus is often on daily operations: maintaining facilities, ensuring public safety and providing quality services with limited resources. In that context, developing mission statements or long-term goals may seem secondary to meeting immediate facility needs and supporting staff in their essential work.

Yet these are precisely the moments when clarity of purpose matters most. The East Fork Swimming Pool District more commonly known as the Carson Valley Swim Center has long been a cornerstone of community wellness, recreation and connection. Built on a strong foundation of public trust and community pride, the District remains committed to serving residents with excellence while planning thoughtfully for the future. The Board of Trustees has approached this strategic planning process with care and intention, recognizing its importance in guiding both present decisions and long-term success.

By aligning the strategic plan with the District's annual budgeting process, we create a practical and transparent framework for decision-making. This approach allows us to assess where we are, establish clear priorities, and invest in initiatives that reflect the needs and values of the community we serve. It also reinforces what makes the District exceptional, its role as a welcoming, safe and vibrant place that brings people together through recreation, fitness and aquatics programs.

Through this strategic plan and disciplined financial stewardship, the Carson Valley Swim Center will continue to focus on what matters most: providing high-quality services, maintaining strong community partnerships and ensuring long-term sustainability. While no plan can anticipate every challenge, this framework positions the District to remain grounded, responsive and forward-looking. Guided by principles of good governance, we will continue to build a healthy, connected community for generations to come.

Sharon Des Jardins, Board of Trustees Chair



Vision Statement



“To be a trusted aquatic destination, known for uncompromising safety, exceptional customer service and a culture that continually elevates the aquatic experience.”



Mission Statement



“We provide a safe, inclusive, and vibrant aquatic environment that elevates safety, skill development, healthy lifestyles and lifelong enjoyment of water. We are committed to exceptional customer service, community engagement and well maintained facilities.”



Core Values



“We believe that aquatics provides lifelong experiences that leads to better health and overall wellness for all ages and abilities with an emphasis on safety and access for everyone.”





Strategic Plan 2026 to 2030

Preparation for the 2026–2030 Strategic Plan included a comprehensive information gathering process involving interviews, evaluations and discussions with a broad range of internal and external stakeholders. These conversations provided valuable insight into community expectations, operational priorities and long-term opportunities for the organization.

Across all stakeholder groups, there was a strong sense of pride, responsiveness and confidence in the work of the Board of Trustees and staff. Participants consistently highlighted the organization’s commitment to innovation, facility improvements, effective and welcoming operations and exceptional service to the community.

The District’s Strategic Plan establishes a clear vision and direction for maintaining, enhancing, and sustaining both the swim center facility and the organization as a whole. In support of this effort, the Capital Improvement Plan is reviewed annually, with projects updated, added, and refined to reflect evolving priorities and community needs. Together, these plans serve as essential tools to guide responsible growth, long-term sustainability and continued success for the District and the community it serves.

As a result of this thorough and comprehensive process initiated by the Board of Trustees the following strategic themes have emerged.

Strategic Themes

THEME 1: Facility & Infrastructure

THEME 2: Safety, Technology and Programmatic Excellence

THEME 3: Governance, Sustainability and Community Integration



Strategic Plan 2026 to 2030

Strategic Theme

Facility & Infrastructure

Strategic Intent:

Position the Carson Valley Swim Center as a **safe, modern, multi-generational, year-round local and regional aquatic and recreation destination** supported by a long-term site master plan.

Identified Goal	Completion Target Date	Responsible Party
<u>Develop a request for proposal (RFP) or request for qualifications (RFQ) for the development of a comprehensive site master plan</u>	December 2027	Director with Support and approval by the Board of Trustees
<u>Develop a Comprehensive Site Master Plan public process and final adoption by the Board of Trustees</u> Integrate vacant land acquisition, parking expansion, indoor/outdoor expansion, and future recreation uses. Phase capital projects over 20 years. Conceptual analysis of construction and operation and maintenance cost.	December 2028	Director with Support and approval by the Board of Trustees
<u>Modernize Existing Aquatic Infrastructure</u> With the exception of technology enhancements for safety monitoring staff and representatives of the trustees will attend at a minimum biannual facility tours or educational training to review innovations within the industry.	Bi-annual	Director and at least one Board of Trustee as appointed by the Chair
<u>Integrate Enhancements/efficiencies into the District's five year CIP</u>	Annually	Director



Strategic Plan 2026 to 2029

Strategic Theme

Safety, Technology and Programmatic Excellence

Strategic Intent:

Become a **national leader in aquatic safety, technology integration and innovative programming** while expanding access for all ages and abilities.

Identified Goal	Completion Target Date	Responsible Party
<u>Conduct Safe Pool Research</u> Research national aquatic facility AI-supported surveillance, swimmer monitoring technology and advanced access control. Prepare update with possible solutions and options.	December 2028	Director
<u>Modernize Water & Facility Systems</u> Prepare audit by 3 rd party vendor analyzing systems and equipment including; next-generation filtration, UV sanitation, HVAC economizers, snow melt, and boiler upgrades - Reduce operating costs while improving water and air quality. By evaluating trend setting innovative facilities throughout the country this can be done by in person tours, interviews, research through periodicals, websites and online information.	December 2029	Director
<u>Support continuing education by staff and trustees</u> Send representation to state or national continuing education/ conferences annually as budget allows	Annually	Director and at least one Board of Trustee as appointed by the Chair



Strategic Plan 2026 to 2030

Strategic Theme

Governance, Sustainability and Community Integration

Strategic Intent:

Financial sustainability, workforce excellence and public accountability while deepening partnerships and community trust.

Identified Goal	Completion Target Date	Responsible Party
<u>Deepen Regional Partnerships & Public Value</u> Collaborate with healthcare, schools, tourism, chamber, public safety and county agencies. Board of trustees will attend 3 public meetings during a year to introduce themselves as a trustee of the organization. Director will attend six public meetings during a year to introduce themselves as the director of the organization and highlight a special activity or events.	Annually	Board of Trustees and Director
<u>Consider rebranding an official name highlighting public water safety</u>	Fall 2027	Board of Trustees
<u>Solicit a third party contractor to prepare a comprehensive compensation study</u> Ensure that salary, wages and benefits for the staff of the district remains competitive within the employment market.	Fall 2028	Director



EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item C.

Title: Discussion and Possible Action. Review and approval of the revised Patron Code of Conduct and Behavioral Violation Procedures.

Background: The Carson Valley Swim Center is committed to providing a safe, welcoming, and respectful environment for all patrons, participants, volunteers, contractors, and employees. Over time, facility operations, aquatic industry best practices, and patron interactions have evolved, making it necessary to establish a comprehensive and updated Patron Code of Conduct and Behavioral Violation Procedure.

The proposed policy consolidates existing facility expectations into a single document that clearly defines acceptable behavior, establishes consistent standards for safety and respect, outlines procedures for reporting and investigating complaints, and provides a fair and progressive disciplinary process for addressing violations.

Adoption of this policy will promote consistent enforcement, support employee decision-making, enhance patron safety, and ensure the Carson Valley Swim Center continues to provide a positive recreational experience for all users while protecting District facilities and resources.

Funding: NA

Recommended

Motion: Move to approve the revised Patron Code of Conduct and Behavioral Violation Procedures.

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**



Carson Valley Swim Center

Patron Code of Conduct and Behavioral Violation Procedures

Purpose

The Carson Valley Swim Center (CVSC) is committed to providing a safe, welcoming, and respectful environment for all patrons, participants, spectators, volunteers, contractors, and employees. This procedure establishes the expected standards of conduct, the process for reporting inappropriate behavior, and the disciplinary procedures used when violations occur.

Administration

The Director of the Carson Valley Swim Center, or their designee, is responsible for administering and enforcing this procedure. All employees have the authority and responsibility to address inappropriate behavior, document incidents, and notify management of violations.

Patron Code of Conduct

The following behaviors are prohibited while on Carson Valley Swim Center property or while participating in any Swim Center program or event.

Respect for Others

Patrons shall:

- Treat all guests, employees, volunteers, instructors, officials, and contractors with courtesy and respect.
- Follow the directions of Swim Center staff.
- Respect the rights, safety, and enjoyment of others.

The following behaviors are prohibited:

- Threatening, abusive, intimidating, or harassing behavior.
- Profanity or obscene language directed toward others.
- Discrimination, hate speech, racial slurs, or harassment based on any protected characteristic.
- Fighting, physical aggression, or threatening violence.
- Bullying or repeated disruptive behavior.
- Interfering with staff while they are performing their duties.

Facility and Property

Patrons shall not:

- Damage or destroy Swim Center property or equipment.
- Remove equipment without authorization.
- Litter or intentionally create unsafe conditions.
- Misuse safety equipment or emergency devices.

Safety

The following actions are prohibited:

- Conduct that places yourself or others in danger.
- Failure to follow posted pool rules or lifeguard instructions.
- Entering unauthorized areas.
- Bringing weapons onto Swim Center property except as otherwise permitted by applicable law.
- Possession or use of illegal drugs, cigarettes, vapes or any other tobacco product.
- Possession of glass or consumption of alcohol.

Facility Rules

Patrons are expected to:

- Wear appropriate swimwear and attire.
- Maintain appropriate personal hygiene.
- Use family changing rooms when assisting children over the age of 7yrs.
- Keep animals outside the facility unless they are service animals as defined by law or are approved for an authorized program.
- Comply with all federal, state, local, and Carson Valley Swim Center policies and procedures

Reporting Complaints

Any patron, employee, volunteer, instructor, contractor, or member of the public may report inappropriate behavior. Complaints should include:

- Date and time of the incident
- Names of individuals involved
- Description of the behavior
- Names of witnesses, if known
- Any additional relevant information

Whenever possible, complaints should be submitted in writing using the Swim Center Incident Report or Patron Complaint Form.

Investigation Procedure

Upon receiving a complaint, management will:

1. Review the complaint as soon as practical.
2. Gather statements from involved parties and witnesses.

3. Review any available video footage or documentation.
4. Determine whether a violation of the Code of Conduct occurred.
5. Determine the appropriate corrective action.

When necessary to protect the safety of others, management may immediately remove a patron from the facility while an investigation is conducted.

Progressive Discipline

The Carson Valley Swim Center reserves the right to skip any level of discipline depending upon the severity of the misconduct.

Level One – Verbal Warning

Used for minor first-time violations.

Management will discuss the behavior with the individual, explain expectations, and document the warning internally.

Level Two – Written Warning

Issued for repeated minor violations or more serious misconduct. A written warning will describe:

- The inappropriate behavior
- The violated rule
- Expectations moving forward
- Consequences for future violations

Level Three – Suspension

Patrons may be suspended from specific programs or from the facility for a designated period of time. Written notice will include:

- Length of suspension
- Reason for suspension
- Date eligible to return

Level Four – Immediate Removal

For serious misconduct that threatens the safety of others, staff may require a patron to leave the property immediately.

Immediate removal may occur for conduct including, but not limited to:

- Physical violence
- Threats of violence
- Harassment
- Theft
- Vandalism
- Illegal activity
- Significant safety violations

Level Five – Permanent Trespass or Ban

The Director may permanently revoke facility privileges when behavior demonstrates that continued participation presents an unacceptable safety or operational risk.

Law enforcement may be contacted when appropriate.

Appeals

~~Patrons may appeal a suspension or permanent ban. Appeals must:~~

- ~~• Be submitted in writing within seven (7) calendar days of receiving notice.~~
- ~~• State the reason the decision should be reconsidered.~~
- ~~• Include any supporting documentation.~~

~~The Director will review the appeal and provide a written decision. The Director's decision shall be final. Temporary removals from the facility and verbal warnings are not subject to appeal.~~

Emergency Authority

Nothing in this procedure limits the authority of Swim Center employees to immediately remove individuals whose conduct creates an immediate threat to the safety of patrons, staff, or facility operations.

Documentation

Management shall maintain records of:

- Incident reports
- Witness statements
- Written warnings
- Suspension notices
- Appeals
- Final determinations

All records shall be maintained in accordance with applicable public records and records retention requirements.

The Carson Valley Swim Center reserves the right to deny admission, suspend participation, or revoke facility privileges for violations of this Code of Conduct in order to maintain a safe, respectful, and enjoyable environment for all users.

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item D.

Title: Discussion and Possible Action. Discussion on recognizing University of Nevada Hall of Fame Inductee Oly Krysta Palmer by presenting a Lifetime Pass to the Carson Valley Swim Center.

Background: Krysta Palmer is a Carson Valley native and accomplished U.S. Olympic diver whose athletic achievements have brought national and international recognition to our community. Palmer represented Team USA at the Tokyo 2020 Olympic Games, earning a bronze medal in the women's 3-meter springboard and becoming the first American woman to win an individual Olympic diving medal since 2000.

Palmer's remarkable athletic career and contributions to the University of Nevada were further recognized with her induction into the University of Nevada Athletics Hall of Fame. Her journey from a Carson Valley athlete to collegiate standout, Olympian, Olympic medalist, and Hall of Fame inductee exemplifies perseverance, dedication, resilience, and excellence.

In recognition of Krysta Palmer's extraordinary accomplishments, her connection to the Carson Valley, and the positive example she continues to provide for future generations of athletes, the Carson Valley Swim Center would like to recognize her achievements by presenting her with a Lifetime Pass to the Carson Valley Swim Center. This recognition represents the Swim Center's appreciation for an athlete who has proudly represented her hometown, her university, and her country at the highest levels of competition.

Funding: NA

Recommended

Motion: Move to approve recognizing University of Nevada Hall of Fame Inductee Oly Krysta Palmer by presenting a Lifetime Pass to the Carson Valley Swim Center.

Trustee Action: _____ **Approved** _____ **Denied** _____ **No Action** _____ **Other**

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item E.

Title: Discussion and Possible Action. Approval of general ledger cash balances, expenditures and investments through July 31st, 2026.

Background: Each month, the East Fork Swimming Pool district prepares and presents a financial report detailing revenue, expenditures, fund balances, and budget-to-actual comparisons. This report is a key tool for ensuring financial transparency, supporting accountability to the public, and aiding in informed decision-making by the board.

Reviewing the monthly financials is important to track the district's fiscal health, assess whether operations are aligned with budgetary goals, and identify any emerging financial concerns or opportunities. It also provides a forum for board members to ask questions, provide guidance, and ensure that public funds are being managed responsibly and efficiently.

Funding: NA

Recommended

Motion: Move to approve general ledger cash balances, expenditures and investments through July 31st, 2026.

Trustee Action:

_____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

2:00 PM

08/07/26

Accrual Basis

EAST FORK SWIMMING POOL DISTRICT

Balance Sheet

As of July 31, 2026

	Jul 31, 26
ASSETS	
Current Assets	
Checking/Savings	
101 · WELLS FARGO CHECKING ACCT.	153,101.81
108 · CASH ON HAND	850.00
112-4 · LOCAL GOV'T INVESTMENT POOL	2,774,129.29
112-5 · LOCAL GOV'T POOL OPERATING	53,389.48
Total Checking/Savings	2,981,470.58
Accounts Receivable	
121 · ACCOUNTS RECEIVABLE	6,710.00
Total Accounts Receivable	6,710.00
Other Current Assets	
12100 · INVENTORY	
115 · CHEMICALS INVENTORY	10,836.47
120 · MERCHANDISE INVENTORY	3,564.18
125 · FOOD INVENTORY	1,470.71
Total 12100 · INVENTORY	15,871.36
130 · Prepaid Expense	52,056.08
170-4 · DELIQUENT TAX REC	33,428.00
Total Other Current Assets	101,355.44
Total Current Assets	3,089,536.02
Fixed Assets	
150 · POOL EQUIPMENT	205,495.39
155 · CONSTRUCTION IN PROGRESS	1,671,223.58
156 · LAND IMPROVEMENTS	506,644.25
157 · BUILDING & IMPROVEMENT	17,168,354.17
158 · EQUIPMENT	1,465,866.79
160 · ACCUMMULATED DEPRECIATION	-11,381,425.57
175 · LAND APN#1320-30-411-005	1,353,232.09
Total Fixed Assets	10,989,390.70
Other Assets	
171 · DEFERRED PENSION OUTFLOWS	556,295.00
Total Other Assets	556,295.00
TOTAL ASSETS	14,635,221.72
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201 · ACCOUNTS PAYABLE	22,968.07
Total Accounts Payable	22,968.07
Credit Cards	
202 · CITI VISA CREDIT CARD	9,278.17
Total Credit Cards	9,278.17
Other Current Liabilities	
200 · PAYROLL LIABILITIES	
221-1 · ACCRUED PAYROLL	77,860.00
221-2 · ACCRUED PAYROLL TAXES	12,422.99
229 · SUTA	533.95
234-3 · Aflac	799.56
Total 200 · PAYROLL LIABILITIES	91,616.50

2:00 PM

08/07/26

Accrual Basis

EAST FORK SWIMMING POOL DISTRICT

Balance Sheet

As of July 31, 2026

	Jul 31, 26
218 · ACCRUED VESTED VAC PAY	42,746.87
219 · OPEB LIABILITY	33,891.00
235 · ACCRUED WORKMANS COMPENSATION	-4,566.16
236 · NOTE PAYABLE - ZION	124,000.00
Total Other Current Liabilities	287,688.21
Total Current Liabilities	319,934.45
Long Term Liabilities	
220 · NET PENSION LIABILITY	1,250,010.00
225 · DEFERRED PENSION INFLOWS	250,070.00
Total Long Term Liabilities	1,500,080.00
Total Liabilities	1,820,014.45
Equity	
349 · RETAINED EARNINGS	9,960,667.39
351-1 · FUND BALANCE	1,452,260.17
355 · CONTRIBUTED CAPITAL	1,648,952.81
Net Income	-246,673.10
Total Equity	12,815,207.27
TOTAL LIABILITIES & EQUITY	14,635,221.72

Ordinary Income/Expense	Jul 26	Budget	Jul 26-	YTD Budget	YTD Variance	Annual Budget	Annual Budget Remaining	YTD Total as % of Budget
Income								
403 · USER FEES	94,817.49	102,500.00	94,817.49	642,100.00	(547,282.51)	642,100.00	547,282.51	14.77%
496 · FOOD	14,350.29	13,400.00	14,350.29	56,125.00	(41,774.71)	56,125.00	41,774.71	25.57%
497 · MERCHANDISE	3,230.50	3,100.00	3,230.50	23,955.00	(20,724.50)	23,955.00	20,724.50	13.49%
498 · GRANT INCOME	0.00	0.00	0.00	10,000.00	(10,000.00)	10,000.00	-	0.00%
Total Income	112,398.28	119,000.00	112,398.28	732,180.00	(619,781.72)	732,180.00	609,781.72	15.35%
Cost of Goods Sold								
COST OF GOODS SOLD								
550 · FOOD EXPENSE	7,240.86	9,500.00	7,240.86	25,055.00	17,814.14	25,055.00	17,814.14	28.90%
555 · MERCHANDISE EXPENSE	2,943.65	3,100.00	2,943.65	12,315.00	9,371.35	12,315.00	9,371.35	23.90%
560 · FOOD SUPPLIES	272.43	150.00	272.43	1,300.00	1,027.57	1,300.00	1,027.57	20.96%
565 · FOOD SPOILAGE	0.00	0.00	0.00	250.00	250.00	250.00	250.00	0.00%
Total COST OF GOODS SOLD	10,456.94	12,750.00	10,456.94	38,920.00	28,463.06	38,920.00	28,463.06	26.87%
Total COGS	10,456.94	12,750.00	10,456.94	38,920.00	28,463.06	38,920.00	28,463.06	26.87%
Gross Profit	101,941.34	106,250.00	101,941.34	693,260.00	(591,318.66)	693,260.00	581,318.66	14.70%
Expense								
GENERAL & ADMINISTRATIVE								
629 · ADVERTISING/PRINTING	2,812.73	2,700.00	2,812.73	16,500.00	\$ 13,687.27	16,500.00	13,687.27	17.05%
630 · POSTAGE	77.75	50.00	77.75	550.00	\$ 472.25	550.00	472.25	14.14%
631 · JANITORIAL EXPENSE	1,500.66	1,300.00	1,500.66	12,775.00	\$ 11,274.34	12,775.00	11,274.34	11.75%
632 · SOFTWARE - IT	2,592.39	4,200.00	2,592.39	30,700.00	\$ 28,107.61	30,700.00	28,107.61	8.44%
641 · POOL TRAINING AND EDUCATION	507.00	425.00	507.00	5,100.00	\$ 4,593.00	5,100.00	4,593.00	9.94%
645 · OFFICE SUPPLIES	1,488.67	500.00	1,488.67	6,075.00	\$ 4,586.33	6,075.00	4,586.33	24.50%
660 · SEMINARS & EDUCATION	2,385.00	2,700.00	2,385.00	8,300.00	\$ 5,915.00	8,300.00	5,915.00	28.73%
661 · DUES/SUBSCRIPTIONS	380.98	900.00	380.98	2,545.00	\$ 2,164.02	2,545.00	2,164.02	14.97%
680 · TRAVEL EXPENSE	3,747.29	5,200.00	3,747.29	17,500.00	\$ 13,752.71	17,500.00	13,752.71	21.41%
681 · MEALS	0.00	500.00	0.00	3,750.00	\$ 3,750.00	3,750.00	3,750.00	0.00%
683 · AUTO REIMBURSEMENT/MILEAGE	34.51	100.00	34.51	1,600.00	\$ 1,565.49	1,600.00	1,565.49	2.16%
690 · LEGAL EXPENSE	0.00	450.00	0.00	5,500.00	\$ 5,500.00	5,500.00	5,500.00	0.00%
691 · ACCOUNTING EXPENSE	455.00	500.00	455.00	19,005.00	\$ 18,550.00	19,005.00	18,550.00	2.39%
692 · BANK CHARGES	0.00	25.00	0.00	250.00	\$ 250.00	250.00	250.00	0.00%
693 · ENTRY SYSTEM CHARGES	2,633.17	3,250.00	2,633.17	39,000.00	\$ 36,366.83	39,000.00	36,366.83	6.75%
694 · DC VOTER FEES	0.00	0.00	0.00	5,481.00	\$ 5,481.00	5,481.00	5,481.00	0.00%
780 · CASH OVER/SHORT	-28.83	0.00	-28.83	0.00	\$ 28.83	-	28.83	#DIV/0!
Total GENERAL & ADMINISTRATIVE	18,586.32	22,800.00	18,586.32	174,631.00	156,044.68	174,631.00	156,044.68	10.64%
PAYROLL EXPENSES								
599 · BOARD EXPENSES	4,000.00	2,000.00	4,000.00	24,000.00	236,000.00	24,000.00	20,000.00	16.67%
600 · SALARIES & WAGES	200,311.07	209,200.00	200,311.07	1,514,795.00	1,314,483.93	1,514,795.00	1,314,483.93	13.22%
601 · SOCIAL SECURITY	8,762.17	9,100.00	8,762.17	57,537.00	48,774.83	57,537.00	48,774.83	15.23%
611 · MEDICARE	2,941.49	3,100.00	2,941.49	22,313.00	19,371.51	22,313.00	19,371.51	13.18%
613 · STATE UNEMPLOYMENT	1,445.88	2,600.00	1,445.88	16,967.00	15,521.12	16,967.00	15,521.12	8.52%
614 · HEALTH INSURANCE	5,518.20	6,730.00	5,518.20	80,675.00	75,156.80	80,675.00	75,156.80	6.84%

	Jul 26	Budget	Jul 26 -	YTD Budget	YTD Variance	Annual Budget	Annual Budget Remaining	YTD Total as % of Budget
(Continued)								
615 · PERS	21,560.91	25,700.00	21,560.91	224,463.00	202,902.09	224,463.00	202,902.09	9.61%
617 · WORKMANS COMPENSATION	4,502.84	4,700.00	4,502.84	56,842.00	52,339.16	56,842.00	52,339.16	7.92%
639 · PAYROLL TAX ADJUSTMENTS	162.50	0.00	162.50	0.00	(162.50)	-	(162.50)	#DIV/0!
640-1 · ACCRUED WAGES	0.00	0.00	0.00	0.00	-	-	0.00	#DIV/0!
640-2 · ACCRUED PAYROLL TAXES	0.00	0.00	0.00	0.00	-	-	0.00	#DIV/0!
640-3 · ACCRUED VACATION	1,099.53	0.00	1,099.53	0.00	(1,099.53)	-	(1,099.53)	#DIV/0!
Total PAYROLL EXPENSES	250,304.59	263,130.00	250,304.59	2,213,592.00	1,963,287.41	1,997,592.00	1,747,287.41	12.53%
POOL OPERATIONS								
UTILITIES								
619 · GARBAGE	723.70	700.00	723.70	7,500.00	6,776.30	7,500.00	6,776.30	9.65%
621 · TELEPHONE EXPENSE	394.01	450.00	394.01	5,355.00	4,960.99	5,355.00	4,960.99	7.36%
622 · ELECTRIC	12,118.88	12,600.00	12,118.88	120,000.00	107,881.12	120,000.00	107,881.12	10.10%
624 · WATER	1,462.60	1,800.00	1,462.60	12,500.00	11,037.40	12,500.00	11,037.40	11.70%
625 · SEWER	2,317.86	2,318.00	2,317.86	9,272.00	6,954.14	9,272.00	6,954.14	25.00%
626 · NATURAL GAS	3,134.45	10,800.00	3,134.45	112,295.00	109,160.55	112,295.00	109,160.55	2.79%
Total UTILITIES	20,151.50	28,668.00	20,151.50	266,922.00	246,770.50	266,922.00	246,770.50	7.55%
623 · INSURANCE	3,183.70	3,300.00	3,183.70	39,250.00	36,066.30	39,250.00	36,066.30	8.11%
628 · CHEMICALS	5,885.22	12,100.00	5,885.22	70,125.00	64,239.78	70,125.00	64,239.78	8.39%
633 · MAINTENANCE & REPAIR	9,121.55	14,000.00	9,121.55	122,750.00	113,628.45	122,750.00	113,628.45	7.43%
634 · EQUIPMENT RENTAL	871.82	300.00	871.82	5,000.00	4,128.18	5,000.00	4,128.18	17.44%
636 · LANDSCAPE MAINTENANCE	740.00	1,250.00	740.00	15,005.00	14,265.00	15,005.00	14,265.00	4.93%
640 · EMPLOYEE INCENTIVES	394.35	400.00	394.35	3,200.00	2,805.65	3,200.00	2,805.65	12.32%
642 · SAFETY	435.95	800.00	435.95	15,525.00	15,089.05	15,525.00	15,089.05	2.81%
643 · SUPPLIES	911.52	900.00	911.52	8,345.00	7,433.48	8,345.00	7,433.48	10.92%
644 · UNIFORMS	870.30	700.00	870.30	8,175.00	7,304.70	8,175.00	7,304.70	10.65%
646 · SMALL EQUIPMENT	0.00	500.00	0.00	6,500.00	6,500.00	6,500.00	6,500.00	0.00%
Total POOL OPERATION EXPENSES	42,565.91	62,918.00	42,565.91	560,797.00	518,231.09	560,797.00	518,231.09	7.59%
850 · DEPRECIATION EXPENSE	50,000.00	50,000.00	50,000.00	600,000.00	550,000.00	600,000.00	550,000.00	8.33%
Total Expense	361,456.82	398,848.00	361,456.82	3,549,020.00	3,187,563.18	3,333,020.00	2,971,563.18	10.84%
Net Ordinary Income	(259,515.48)	(292,598.00)	(259,515.48)	(2,855,760.00)	2,596,244.52	(2,639,760.00)	(2,390,244.52)	9.83%
Other Income/Expense								
Other Income								
401.4 · AD VALOREM	2,994.38	2,500.00	2,994.38	3,200,000.00	(3,197,005.62)	3,200,000.00	3,197,005.62	0.09%
491 · INTEREST INCOME	9,848.00	9,200.00	9,848.00	99,125.00	(89,277.00)	99,125.00	89,277.00	9.93%
499 · OTHER INCOME	0.00	0.00	0.00	0.00	-	-	-	-
Total Other Income	12,842.38	11,700.00	12,842.38	3,299,125.00	(3,286,282.62)	3,299,125.00	3,286,282.62	0.39%
Other Expense								
899 · Interest Expense	0.00	0.00	0.00	(967.00)	(967.00)	(967.00)	(967.00)	-
Total Other Expense	-	-	-	(967.00)	(967.00)	967.00	(967.00)	-
Net Total Income	12,842.38	11,700.00	12,842.38	3,300,092.00	(3,287,249.62)	3,300,092.00	3,285,315.62	0.39%
Net Income	(246,673.10)	(280,898.00)	(246,673.10)	444,332.00	(691,005.10)	660,332.00	895,071.10	-37.36%

EAST FORK SWIMMING POOL DISTRICT BOARD OF TRUSTEES

AGENDA ACTION SHEET

Agenda Item F.

Title: Discussion Only. Report from the Swim Center Director:

- User Attendance
- Staffing and Programming
- Marketing and Public Relations Information
- Employee Recognition
- Maintenance Updates
- Correspondence

Background: The Swim Center Director will provide a discussion-only report to inform the Board of recent operational updates. The report will include highlights on user attendance, staffing and programming, marketing and public relations activities, employee recognition, maintenance updates, and relevant correspondence. This item is for informational purposes only and does not require Board action.

Funding: NA

Recommended Motion: Discussion only

Trustee Action: _____ **Approved**
_____ **Denied**
_____ **No Action**
_____ **Other**

CVSC August 2026 Director's Report

User Attendance: See board binder documents.

- July 2025 Attendance 23,463. July 2026 Attendance 20,436 (See attached docs)

Programming, Staffing and Training:

- Lifeguard Appreciation week was a success thanks to Aquatic Supervisors Sarah, Justin and Paul.
- Lifeguard Games was at Donner Lake and our Team took Second place overall and 1st in the Skit and Charades categories and 3rd in beach flags
- Teen Night was a success on Aug 7th 40-50 people, Flick N Foat is scheduled for August 21st
- DDST Swim Meet went well with staffs help July 31- Aug 2. Over 300 registered swimmers
- Sherrie attended a PERS online training
- Shannon attended the online Parks for All Network Meeting with National Recreation and Parks Association, Quarterly HR Oversight Committee meeting and Quarterly Enterprise Risk Management with Pool Pact
- Justin taught the Jr Lifeguard program for two weeks to 14 participants – CPR Certifications & LG skills with guest speakers (DC Search and Rescue and East Fork Fire)
- E-learning continues to be sent out monthly to staff by Andrew, Admin Asst./HR
- Leadership Team (Director and Supervisors) meet monthly to plan and discuss CVSC programming & staffing
- Monthly In-Service Training/Meeting was conducted by all supervisors
- Session, Drop-In and Private swim and swim angelfish are combined numbers and classes are successful (see attached #'s)
- Water Aerobics class attendance is steady at 35+ participants in the morning classes. Evening classes are smaller but well liked and attended

Marketing and Public Relations:

- Shannon was on the Deputy Chief Interview Committee for East Fork Fire and Protection District
- Social media exposure, information sharing and flyers: Facebook & Instagram updates (Sarah)
- Website updates (Justin, Paul), Google Business updates (Shannon), Alignable updates (Shannon)
- Annual publications: Carson Valley Business Directory, Getaway Reno/Tahoe Area, Best of CV, Almanac, R-C
- CGI Marketing Group continues to do a good job managing our online reputation with Google, Yelp (Shannon)
- Phone Message updates (Sherrie)
- Water Aerobics Coordinator (Deanna) is emailing staff/patrons to keep up-to-date on schedule/procedure changes

Employee Recognition: Employee of the Month

August: Lexi Timpone, Sr Lifeguard. Lexi has recently been promoted. She has been with us for several years and returns every summer from college. She is responsible, professional, always willing to help. She was Co-captain of the Lifeguard Games and over the years went from behind the scenes to taking more of a leadership role and has gained a lot confidence. She has been an incredible asset.

Maintenance Updates:

- Shed permitting has been approved now in production
- John will be manicuring the landscaping
- Generac was here 8/7 for a follow up test on the generator
- ADA Chairlift at Main Pool came in and was installed
- Working on replacing underwater and Slide Pool lights
- East Fork Fire Protection District completed annual inspection
- Morgan construction was here 8/7 to saw cut the deteriorating concrete cantilever at the Family Pool
- Quarterly Safety meetings are conducted by the maintenance team identifying any risk related concerns
- Daily, weekly, monthly and annual maintenance projects and asset management are being completed
- Updating and improving the data information in Reserve Analyst (Asset Management Program)

Correspondence: See board binder documents (if applicable).

Attendance Report Fiscal Year: 2025-2026[illegible]**Attendance Report Fiscal Year: 2026-2027**[illegible]

Attendance Report Fiscal Year: 2025-2026

East Fork Swim Pool District

Attendance Report Fiscal Year: 2026-2027[illegible]

User Attendance Breakdown

Summary

	July 2026			
	Drop-Ins	Passes	Total	%
Senior	925	3,165	4,090	23%
Adult	3,772	499	4,271	24%
Youth	7,809	114	7,923	45%
Complimentary	209	-	209	1%
Family	218	115	333	2%
Disabled	54	246	300	2%
Therapy	95	-	95	1%
Other	54	211	265	2%
	13,136	4,350	17,486	100%

July 1, 2026 thru July 31, 2026			
Drop-Ins	Passes	Total	%
925	3,165	4,090	23%
3,772	499	4,271	24%
7,809	114	7,923	45%
209	-	209	1%
218	115	333	2%
54	246	300	2%
95	-	95	1%
54	211	265	2%
13,136	4,350	17,486	100%

Lifeguard Activity Report, Fiscal Year: '25-'26

East Fork Swim Pool District

Lifeguard Activity Report, Fiscal Year: '26-'27[illegible]

Heat dome heads for Carson Valley



Children beat the heat in the reopened Westwood Splash Pad. Temperatures are predicted to climb above 100 degrees this weekend.

Jay Aldrich | Special to The R-C

By [Kurt Hildebrand](#)

[Wednesday, July 29, 2026](#)

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The Westwood Splash Pad reopened last week, just in time for potential triple-digit heat forecast for this weekend.

Work on the big bucket at the pad, located in Westwood Park behind Ironwood Center has had it closed sporadically since the beginning of the month.

The Minden Park splash pad has been operating since Mother's Day, but it benefits from having fewer moving parts.

The warming trend this week is predicted to bring a 100-degree high by Friday, with 100-degree temperatures continuing through Saturday and Sunday.

"Moderate heat risk becomes widespread by the middle of the week, with major heat risk in lower valleys," said National Weather Service Reno Meteorologist Gigi Giralte on Monday. "Heat risk will become wider in ... coverage by the weekend. If you're planning to be outdoors this week, make sure to wear plenty of sunscreen, stay hydrated and take breaks in the shade."

Giralte said the heat is due to a high pressure system moving west from its position over the center of the country where it has been referred to as a heat dome.

There is a possibility that a fast moving ripple in the atmosphere may slow down the arrival of the high temperatures, Giralte said.

The record high temperature of 102 degrees set Aug. 1, 2000, is the most vulnerable for the week, which has seen records of 103-104 degrees.

Visitors seeking cooler climes swarmed Lake Tahoe's beaches with the accompanying parking issues over the weekend.

Douglas County deputies cited 41 vehicles and towed one above Nevada Beach on Saturday and issued two more citations on Sunday, Sheriff Dan Coverley said.

"The problem is there is not enough parking for the volume of visitors to Nevada Beach and the road is narrow," he pointed out.

Hotter temperatures are likely to increase the amount of people seeking refuge in the mountains around Carson Valley.

There is also a new splash pad at Topaz Ranch Estates installed as a joint effort between Douglas County and the Carson Valley Swim Center.

Swim Center Director Shannon Harris is anticipating a lot of activity this weekend, but not entirely due to the heat.

The Douglas Dolphins Swim Team is hosting the High-Country Swim Meet all day Friday, Saturday and Sunday. More than 300 swimmers are registered for the meet, which will close the outdoor pools to the public.

"The indoor pools will be available," she said. "I am sure our smaller pools will be at their capacity."

Pinon Hills Elementary would like to express our deepest thanks for your contribution to our Spring Festival, Pony up for Pinon. With your help, we were able to raise over \$10,000 and reach our goal to purchase a new marquee sign for the school. We could not have done it without your generosity.

Thank you so much!

Sincerely,
PHES PTO



***Thank you for
your support!***



What a blessing
to have this
swim center
and all the
friendly and
welcoming staff!

Thank you all!
Capt. Mac - wild Rose