EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES
GENERAL MEETING MINUTES
August 20th, 2026 at 9:00 a.m.
Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada

These minutes are a summary of the substance of matters discussed and actions taken at the meeting and are not intended to be a verbatim transcript.

1. CALL TO ORDER / PUBLIC COMMENT

Chair Des Jardins called the meeting to order at 9:00 a.m. All members were present and a quorum was established. No members of the public were present, and no public comment was received.

2. APPROVAL OF AGENDA

Trustee Dressel moved to approve the agenda. Trustee Gilkerson seconded the motion. The motion carried unanimously.

3. CONSENT AGENDA

Trustee Duffy moved to approve the consent agenda. Trustee Gilkerson seconded the motion. The motion carried unanimously.

4. ADMINISTRATIVE AGENDA

A. Capital Improvement Plan – Ongoing and Possible Future Projects (Discussion Only)

Scott McCullough, Douglas County, provided an update on the district's active capital projects. Regarding the parking lot improvement project, he reported that administrative and permitting issues involving Douglas County, NDOT-related right-of-way requirements, and Town of Minden approval had largely been addressed. Revised plans had been resubmitted to the County, and staff was awaiting issuance of the site improvement permit. The contractor and major subcontractors remained available to proceed once the permit is issued. Mr. McCullough estimated approximately 45–60 days for completion after permitting and discussed temperature limitations for asphalt placement. Trustee Biaggi asked what is the temperature when you can't do asphalt? Mr. McCullough stated you can't do asphalt if the temperature is 40 degrees or below.

Mr. McCullough also updated the Board on the activity pool project. Plans had been returned to the County following review comments, including Health Department requests for product and material submittals. Pre-construction meetings with Plenium were scheduled to begin the following week, with construction anticipated to start around September 15. Staff discussed phasing and enclosure of the activity pool so other portions of the facility could remain operational. The project budget includes contingency funding to address construction disruptions and protect public programming.

B. District Strategic Plan (Discussion Only)

Trustee Biaggi presented a timeline identifying strategic plan goals, required activities, and target dates and recommended reviewing the plan regularly to track progress. Director Harris noted that upcoming professional conferences would help satisfy the plan's bi-annual training and continuing education goals. The Board discussed regional partnerships and trustee participation in community events, including events in Topaz and other community activities. Director Harris encouraged the trustees to report attendance at relevant events and continue using the previously provided list of community meetings and partnership opportunities.

The Board also discussed the strategic plan goal related to possible rebranding and a legal name change. Trustees discussed the district's placement on the property tax bill, public confusion regarding the East Fork Swimming Pool District name, and the desire for a name that more accurately reflects the district's broader aquatic safety, education, training, recreation, and community role. Director Harris explained that East Fork Swimming Pool District is the legal name and Carson Valley Swim Center is the operating name. She also states that we aren't just a swimming pool, we are a very dynamic aquatic facility that is very intentional in our safety programming and training. I think by changing our name, we can come up with something that better reflects who we truly are and what our role is in the community which is to be teaching water safety. I think that as we evolve, our name should evolve. The Board agreed to begin developing possible names before the strategic plan deadline of fall 2027 and to continue the discussion at future meetings. Trustee Biaggi wanted to confirm that we are going to go forward addressing the name changed now instead of later and that you are instructing the board to come back with suggested names next month. Chair Des Jardins states yes.

Trustee Dressel agreed to contact the County/Clerk-Treasurer's Office again to seek a clearer explanation of how taxing entities are ordered on the property tax bill, whether the ordering can be changed, and whether an information technology or programming solution could allow an alphabetical or other more understandable presentation. An update was requested for a future meeting.

C. Revised Patron Code of Conduct and Behavior Violation Procedures (Discussion and Possible Action)

Director Harris explained that legal counsel recommended removing the provision allowing a patron seven days to rebut a disciplinary decision. The Board also reviewed the organization of the policy and discussed moving the "Respect for Others" expectations so the document more clearly distinguishes expected conduct from prohibited behavior.

Trustee Duffy moved to approve the revised Patron Code of Conduct and Behavior Violation Procedures, including the changes discussed during the meeting. Trustee Gilkerson seconded the motion. The motion carried unanimously.

D. Recognition of University of Nevada Hall of Fame Inductee and Olympian Krysta Palmer (Discussion and Possible Action)

Director Harris presented a proposal to recognize Douglas High School graduate, Olympic bronze medalist, University of Nevada Hall of Fame inductee, and University of Nevada diving coach Krysta Palmer with a lifetime pass to the Carson Valley Swim Center. The Board discussed Ms. Palmer's local connection to the facility, her athletic accomplishments, and opportunities to use the recognition to inspire local youth and strengthen relationships with local swimming and diving programs and the University of Nevada.

The Board expressed support for a public recognition event or meet-and-greet rather than limiting the presentation to a regular board meeting. Staff will coordinate the timing and outreach, including invitations to local swim and dive programs.

Trustee Gilkerson moved to approve recognizing Krysta Palmer by presenting her with a lifetime pass to the Carson Valley Swim Center. Trustee Biaggi seconded the motion. The motion carried unanimously.

E. General Ledger Cash Balances, Expenditures, and Investments (Discussion and Possible Action)
Director Harris reported that the district was at the beginning of the new fiscal year and that the accountant had reconciled the accounts. No unusual items or concerns were identified, and the limited amount of year-to-date information made trend analysis premature.
Trustee Biaggi moved to approve the general ledger cash balances, expenditures, and investments as presented. Trustee Dressel seconded the motion. The motion carried unanimously.

F. Swim Center Director's Report (Discussion Only)
Director Harris recognized Senior Lifeguard Lexi Timpone as Employee of the Month and reported on Lifeguard Appreciation Week, the Northern Nevada lifeguard games at Donner Lake, Teen Night, a swim meet, staff training, the Junior Lifeguard Program, community partnerships, and ongoing social media outreach. Fourteen Junior Lifeguard participants earned CPR certifications. Director Harris also reported participation on an East Fork Fire Protection District deputy chief interview committee.
Maintenance updates included receipt of the permit for a new storage shed, replacement of an ADA chair identified on the asset management list, work on pool lighting, and an annual facility inspection by East Fork Fire Protection District as part of the District's Enterprise Risk Management Excellence Program renewal. Three minor inspection items were identified and corrected.

Trustee Biaggi asked about seasonal algae in the outdoor pool. Director Harris explained mitigation measures, including brushing, vacuuming, cleaning by scuba-certified staff, and limited use of algaecide when necessary. One pool vacuum was not functioning, and staff planned to alternate the working vacuum between pools until repairs were completed.

Director Harris reviewed early fiscal-year participation information. Drop-in visits were somewhat lower than the prior July while memberships and passes had increased. Possible contributing factors discussed included the opening of the Moana aquatic facility in Reno and the availability of local splash pads. The Board also discussed reported swim rescues. Director Harris clarified that the facility records any lifeguard intervention to assist a swimmer as a rescue, including minor assists, and that the number does not indicate that every incident involved a major emergency response. Trustees commended the lifeguards and Junior Lifeguard Program.

G. Requests for Future Agenda Items
For the September 17, 2026 meeting, the Board requested continued review of the strategic plan, including possible name-change ideas, and an update regarding the County/Clerk-Treasurer's Office and the District's placement on the property tax bill. The Board also requested continued capital project updates.

5. ADJOURNMENT
A motion was made by Trustee Dressel and seconded Trustee Duffy to adjourn the meeting. The motion carried unanimously. The meeting adjourned at approximately 10:15 a.m.