EAST FORK SWIMMING POOL DISTRICT
BOARD OF TRUSTEES
GENERAL MEETING MINUTES
October 15th, 2026 at 9:00 a.m.
Carson Valley Swim Center
1600 Hwy 88, Minden, Nevada

These minutes are a summary of the substance of matters discussed and actions taken at the meeting and are not intended to be a verbatim transcript.

CALL TO ORDER / ROLL CALL

Vice Chair Biaggi called the meeting to order and requested roll call. Trustees Teresa Duffy, Linda Gilkerson, Frank Dressel (by telephone), and Shannon Des Jardins (by telephone) were present. A quorum was declared.

1. PUBLIC COMMENT

Vice Chair Biaggi opened public comment. No public comment was received.

2. APPROVAL OF AGENDA

The Board reviewed the meeting agenda. No changes were requested.

ACTION: Trustee Duffy moved to approve the agenda. Trustee Gilkerson seconded the motion. The motion carried unanimously.

3. CONSENT AGENDA

The consent agenda consisted of approval of the September 17, 2026 meeting minutes. Public comment was opened; no public comment was received.

ACTION: Trustee Gilkerson moved to approve the September 17, 2026 meeting minutes. Trustee Duffy seconded the motion. The motion carried unanimously.

4. ADMINISTRATIVE AGENDA

A. Capital Improvement Projects – Update and Discussion Only

Director Harris reviewed remaining construction and asset-management balances and reported that payments continue on the parking lot expansion and activity pool upgrade. A new approximately 17-foot by 20-foot storage shed with a garage-style roller door has been constructed. Following final inspection, the shed will provide protected storage for lane lines, reels, the movie screen, the Wibit, and other equipment currently exposed to weather or occupying indoor deck space.

Scott McCullough reported that work had resumed on the parking lot expansion after issuance of the required permit. Subgrade preparation and aggregate base work was completed, curb and gutter work are underway, and light poles have been installed. Paving remained dependent on asphalt-plant scheduling and weather. The adjacent property will be cleaned, weeds controlled, excess concrete and asphalt removed, and remaining material organized into stockpiles.

Mr. McCullough also reported that the activity pool project encountered unforeseen existing conditions, including concrete substantially thicker than anticipated and undocumented piping. These conditions increased demolition and coordination needs. Plenium Builders and the plumbing contractor continued working through the conditions. Concrete pours were anticipated by the end of the following week, with coping and plaster work anticipated in early November and substantial pool work targeted for mid-to-late November, subject to curing and construction conditions.

Director Harris discussed the proposed plaster system and concerns with the previously used Diamond Brite product. Based on premature discoloration, blistering, roughness, and the operating chemical environment of the Swim Center's smaller pools, Adams Pool Solutions/Tony Adams was expected to recommend a more suitable plaster product. Director Harris stated that the existing plaster had not achieved the expected service life and that the new system is intended to provide a longer useful life.

Director Harris further reported that the slide pool had rough and compromised plaster, including areas causing abrasions to swim lesson participants. Because the pool was already empty and within the construction area, Director Harris obtained an approximately $30,000 quote to remove the existing plaster to the concrete base, install new plaster layers, and replace step tile. Director Harris stated her intent to proceed under previously granted change-order authority and available project contingency. The goal is to reopen the slide pool around the day after Thanksgiving, with the activity pool potentially opening in a similar timeframe; final completion remains dependent on cure times and construction progress.

The Board discussed temporary impacts from construction. Director Harris reported that the facility had briefly closed the affected indoor area for several hours during epoxy work after a supervisor experienced a headache; other pools remained available. Staff and the contractor have identified additional mitigation measures for future odor-producing work. Earplugs are also being offered to patrons during loud saw-cutting and jackhammering. Trustees expressed support for the proactive safety and communication measures.

Director Harris also reported that the Town of Minden installed flashing pedestrian-crossing lights, signs, and a push-button warning system at the crosswalk between the Swim Center and

the high school. The district's share of the approximately $5,000 project was about $2,500. The improvement is intended to improve pedestrian safety for students, staff, and patrons.

No formal action was taken on this discussion-only item.

B. District Strategic Plan – Review and Discussion Only

Director Harris reviewed the strategic-plan implementation schedule and invited discussion of annual goals related to partnerships and continuing education. Trustees Duffy and Gilkerson reported on their attendance at the National Recreation and Park Association (NRPA) conference in Philadelphia. Discussion included professional networking, partnership-building with Douglas County Parks and Recreation staff, artificial intelligence applications, aquatic-facility auditing, board effectiveness, public-restroom funding, vendor relationships, and the value of national professional development. Director Harris noted that approximately 9,000 parks and recreation professionals attended and that the conference offered numerous educational tracks and sessions.

Director Harris advised that the Association of Aquatic Professionals (AOAP) conference will be held February 8-11, 2027, at the Grand Sierra Resort in Reno. Because travel and lodging costs would be reduced, Board members were invited to attend. Vice Chair Biaggi, Trustee Des Jardins, and Trustee Dressel indicated interest in attending; Trustee Gilkerson indicated likely interest subject to a scheduling conflict. Trustee Duffy stated she would be working. Director Harris advised that she is scheduled to present "Guarding Your Assets" on February 11.

Vice Chair Biaggi recommended removing the district name-change goal from the strategic plan based on the legal determination previously received that the change is not available to the district. Director Harris agreed to update the plan accordingly. No formal action was taken on this discussion-only item.

C. General Ledger Cash Balances, Expenditures, and Investments Through September 30, 2026 – Discussion and Possible Action

Director Harris reviewed the balance sheets and monthly financial statements. A new financial-reporting column now displays cost-recovery information. She reported year-to-date cost recovery of approximately 29.7% before interest and approximately 33.48% including interest, compared with the Board-approved cost recovery of 30%. The Local Government Investment Pool (LGIP) interest rate was reported at approximately 3.8%, with September interest income of $8,581 compared with a budgeted $7,500.

Director Harris identified several budget items for context. Office-supply expenses included a previously discussed snack-bar computer purchase. Meal expenses reflected conference per diem timing. Credit-card processing procedures were changed to reduce e-commerce charges,

and September expenses declined after the change. Utility expenses remained generally on track or favorable, with some natural-gas savings expected while two pools are out of service. The family pool continued to be heated when weather permitted so lessons could continue during construction. Director Harris reported that newer LED lighting had been installed in the pump room.

ACTION: Trustee Duffy moved to approve the general ledger cash balances, expenditures, and investments through September 30, 2026. Trustee Dressel seconded the motion. The motion carried unanimously.

D. Swim Center Director's Report – Report Only

Director Harris reported that she was coordinating a November meet-and-greet with Krista Palmer, including presentation of the honorary lifetime facility pass previously approved by the Board. The annual Haunted Halloween Party was canceled because two primary pools used for the event were unavailable during construction; instead, Swim Center staff will participate in Safety Street with a decorated booth, costumes, and games.

The Swim Center's pumpkin patch distributed 150 pumpkins in approximately an hour and a half, and staff will consider increasing the quantity to 200 next year. A "Flick and Float" showing of Goosebumps 2 was planned for October 16. Director Harris also reported Chamber participation, coordination with the district auditor for the November audit presentation, and a recent invitation to speak to a Northeastern State Parks and Recreation Association on "Leading with Empathy".

Director Harris announced that the Swim Center was again voted "Best Place to Take Your Kids" and that the Swim Center team successfully defended its coffin-race title. Harli Stumbaugh was recognized as Employee of the Month for reliability, initiative in becoming both a lifeguard and instructor, willingness to cover early-morning shifts, professionalism, positivity, and support of the Swim Center team outside scheduled work hours.

Maintenance staff continue weekly progress reviews and participation in construction meetings. Director Harris reported continued work with Brad Hollander on a new UV system for the therapy pool. The Swim Center is serving as a beta site, with the anticipated goals of improving water quality, reducing chemical demand, and increasing disinfection performance. Director Harris stated that, once operational data are available, she hopes to share the project with aquatic professionals attending the February AOAP conference in Reno and potentially host facility tours.

September attendance exceeded 9,000 visits and was down only modestly from the prior September despite construction and closure of two activity-pool amenities. Director Harris

expects attendance to improve as amenities reopen. The September lifeguard activity report included one swim rescue and six minor first-aid incidents.

Vice Chair Biaggi suggested a public-relations/open-house after construction is complete to highlight the facility improvements. Trustees expressed support for celebrating and publicizing the completed work. No formal action was taken on the Director's Report.

6. ITEMS FOR NEXT MEETING / FUTURE AGENDA

The Board discussed the next regular meeting, scheduled for November 19, 2026. Trustee Des Jardins advised that she expects to be unavailable in person and may attempt to participate by telephone. After discussing alternate dates and financial-reporting timing, the Board agreed to retain the November 19 date, provided a quorum is available. Trustee Dressel indicated that he planned to attend.

The November agenda will include presentation of the annual audit by Joan, the District's auditor. No other future agenda items were identified in the transcript.

7. ADJOURNMENT

ACTION: Trustee Duffy moved to adjourn the meeting. The motion was seconded by Trustee Gilkerson. The motion carried unanimously.